


Deal Town Council
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You are summoned to attend an Extraordinary meeting of the Full Council which is to take place on Wednesday 26 October 2016 at 7.15pm in the Town Hall Chamber

Members of the public and press are welcome to attend

AGENDA

1.	Chairman's opening remarks:	
2.	Apologies for absence:	
3.	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4.	Poll Cards: Decision required	Attach. 2
	Date of next Full Council meeting: 22 November 2016  19/10/16 Mrs Lorna Crow, Town Clerk	

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr D Cronk, Chairman of Deal Town Council
All members
From: Paul Bone, RFO
Date: 19 October 2016
Subject: Poll Cards

The Council has been advised that there will be a by-election for the North Deal Ward.

At a meeting of the Full Council held on 25th April 2016 Council decided not to have poll cards for any by-elections called in 2016.

At this meeting (Wednesday 26th October 2016) six months will have passed and the council may reverse this decision if they choose to.

There is no legal requirement to have poll cards and there is a cost to the council of approximately £3,000 per ward.

A budget for 'Election Costs' was agreed in the 2016-17 of £5,000 this would allow for one by-election. This will be the second by-election and will certainly be over budget. The cost of poll cards on top of this (if agreed) will need to be charged to the 'contingency budget' or vired from an alternative budget heading to cover the costs.

Decision required:

- Members to decide if they want poll cards issued for the forthcoming North Deal Ward by-election and agree which budget heading the cost should be charged to.
- Members to consider if they want poll cards issued for all future election/by-elections