

Deal Town Council
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The minutes of the Finance and General Purposes Committee meeting held on 12th October 2015 in Deal Town Hall chamber starting at 7.15pm

Present:

Cllr T Bond – Chairman	Cllr D Cronk
Cllr Mrs M Burnham	Cllr W Elliott
Cllr L Butler	Cllr D Harper
Cllr E Carr	Cllr C Hartley
Cllr D Bond	Cllr M Eddy
Cllr K Lee	Cllr B Frost

Officers:

Paul Bone - Responsible Finance Officer/Deputy Town Clerk
 Joanne Harper – Events Manager
 Kelly Lawrence – Finance Officer

Others: 18 Members of the public present

1.	Chairman's opening remarks: Cllr T Bond welcomed everyone to the meeting and advised of the fire evacuation instructions. He then requested that the running order of agenda items be changed as follows; Agenda Item 16 Grants 2015-16 would be brought forward to item 7.	Actions
2.	Apologies for absence: Cllr A Friend and Cllr B Bano	
3.	Declarations of interest: The following declarations were made for grant applications being considered at item 7/16; Cllr M Burnham declared a VAIO as she is a member of the Deal/St Omer Twinning Society and an OSI as President of the DWKRA. Cllr M Eddy declared an OSI on advice from the Monitoring Officer and would be joining the Public to speak on behalf of the CAB. Cllr C Hartley declared a VAOI for the Deal and Walmer Allotment Holders Association Item Cllr B Frost declared an OSI for the CAB Item Cllr W Elliott declared an OSI for ST George's Football Community and St Georges Church Item Cllr T Bond declared an OSI for Deal Town Hall Hire	

	Charges at Item 14 and advised that Cllr B Frost would chair this Item.	
4.	<p>Public Participation: Representatives from the following groups spoke in support of their grant applications; Deal, Walmer and Kingsdown Regatta Association, Deal/Saint Omer Twinning Society, Dover, Deal and District Citizens Advice, Carmel Motors Community Project CIC, Dover District Volunteering Centre, Deal and Walmer Allotment Holders Association, Linwood Under Fives Preschool, St Leonard's Social Centre, Deal and Walmer Community Association, Deal and Betteshanger Rugby Football Club.</p> <p>The Chairman requested that the Grants Applications be moved up the agenda to item 7 as there were so many members of public present.</p> <p>RESOLVED: To move agenda item 16 up to item 7. (P)BF (S) DC. Agreed</p>	
5.	<p>Minutes of the previous Finance and General Purposes meeting held on 14th September 2015: RESOLVED: To confirm the minutes of the previous meeting held on the 14th September as a true and accurate record. (P)DC (S) LB All agreed. The Chairman then duly signed the minutes.</p>	Chairman
6.	<p>Responsible Finance Officer's Report: RESOLVED: to note the R.F.O's report (P)WE (S)DC All Agreed</p>	
7. (16)	<p>Grants 2015-16 Round 2; Linwood Under Fives Preschool: Following proposals it was RESOLVED: To award a grant of £1000 ;This grant is only payable when Linwood Under Fives Preschool have confirmed they have raised the additional £9,000 required. (P)WE (S)KL 7 for 2 against, motion carried. Carmel Motors Community Project CIC: Following proposals it was RESOLVED: To award a grant of £840 (P)BF (S)WE 7 for 3 against 3 abstentions, Motion carried Deal and Walmer Community Association: To award a grant of £500 (P)DC (S)ME Following proposals it was RESOLVED: To award a grant of £500 (P)DC (S)ME 9 for 2 against 2 abstentions, Motion carried. Deal and Walmer Allotment Holders Association: RESOLVED: To award a grant of £350 to Deal and</p>	

Walmer Allotment Holders Association (P)DC (S)MB
All Agreed

St Leonard's Social Centre: RESOLVED: To award a grant of £500 to St Leonard's Social Centre (P)DC (S)MB All Agreed

Cllr M Burnham left the room.

Deal, Walmer and Kingsdown Carnival and Regatta Association: RESOLVED: To award a grant of £500 to Deal, Walmer and Kingsdown Carnival and Regatta Association (P)ME(S)DC 8 for 2 against, motion carried.

Cllr M Burnham returned to the room.

Cllr Elliott left the room.

St George's Football Community & St Georges Church. Members requested clarification as to whether these were associated by relationship to St Georges Church or completely separate applications. As both applications referred to grant funding of £750 being received from DTC in 2015 the RFO recommended that they should be treated as from St Georges Church and that a maximum of £250 could be considered across both application. RESOLVED to not award any Grant to St George's Football Community. It was further RESOLVED: To award a grant of £250 to St George's Church towards the hearing loop system. (P)BF(S)KL 7 for 4 against motion carried.

Cllr Elliott returned to the meeting.

Cllr Burnham left the room.

Deal/St Omer Twinning Society: RESOLVED: To award a grant of £250 to Deal/St Omer Twinning Society (P)DC (S)WE 9 for 1 against, Motion Carried
Cllr Burnham returned to the meeting.

Trudy's Wheels: RESOLVED: To award a grant of £250 to Trudy's Wheels (P)BF (S)DC All Agreed.

Cllr Eddy and Cllr Frost left the room.

Dover Deal & District Citizens Advice: Following proposals it was RESOLVED: To award a grant of £500 to Dover Deal and District Citizens Advice. (P) MB (S).DH 6 for 3 against, Motion carried.

Cllr Eddy and Cllr Frost returned to the meeting.

Dover District Volunteering Centre: RESOLVED: to award a grant of £230 to the Dover District Volunteering Centre (P) WE (S)MB. 12 for 1 abstention, Motion carried

Canterbury & District Samaritans: Following

	<p>proposals it was RESOLVED: To award a grant of £200 to Canterbury & District Samaritans (P)WE (S)DB. 10 for 3 Against, Motion carried.</p> <p>Deal & Betteshanger Rugby Club: RESOLVED: To award a grant of £284 to Deal & Betteshanger Rugby Club. (P)DC (S)ME All Agreed</p> <p>All members of the public left the meeting at 8.30pm</p>	
8. (7)	<p>Finance:</p> <p>(I) Income & Expenditure figures to 30th September 2015. RESOLVED: to note the report. (P)DC (S)BF All Agreed</p> <p>(II) Full Bank reconciliation to 30th September 2015. RESOLVED: to note the report. (P)DC (S)BF All Agreed</p>	
9. (8)	<p>External Auditor: RESOLVED: Members agreed to pay the requested sum of £1,000 plus VAT. (P)WE (S)BF All Agreed. RESOLVED: Members agreed to delegate authority to the RFO to complete the Survey on behalf of the Council as has been done in previous years. (P)BF (S)DC All Agreed</p>	RFO
10. (9)	<p>Salt Bags: Following discussion members RESOLVED: Not accept the offer of a free winter salt delivery from KCC (P)WE (S)MB All Agreed.</p>	RFO
11. (10)	<p>Town Hall Booking Software: Following lengthy discussion members RESOLVED: To defer the purchase of the Sales ledger and Bookings system until the next module is released. (P)TB (S) WE 10 for 1 against, 1 abstention. Motion carried</p>	RFO
12. (11)	<p>Free Use of the Town Hall: Members considered the following requests for Free Use and RESOLVED:</p> <ol style="list-style-type: none"> 1. Deal and Walmer Handelian Society; To grant free use of the Town Hall in 2016 (date to be arranged) (P)WE (S)MB All Agreed 2. Dementia UK; To grant free use of the Town Hall on Thursday 9th June 2016 (P)WE (S)MB All Agreed 	Events Manager
13. (12)	<p>Use of the Undercroft: Following discussion members agreed that this request should be rejected as the hire conditions state that the Undercroft is not available for hire to private sellers</p>	Events Manager

	or organisations. (P)LB (S)BF All Agreed	
14. (13)	Sunday Use of the Town Hall: RESOLVED: Members agreed to Deal Festival hiring the Town Hall chamber on Sunday 20 th March 2016. (P)WE (S)DC All Agreed. Cllr T Bond left the room. Cllr B Frost took the chair.	Events Manager
15. (14)	Town Hall hire charges: Following discussion Members RESOLVED: To accept the recommendations of the new Town Hall Hire charges as of 1 st November 2015. (P)WE (S)DC All Agreed. Cllr T Bond returned to the meeting and resumed the chairman's role	Events Manager
16. (15)	Grants Policy 2016-17: Following discussion members agreed to accept the Grants Policy for 2016-17 titled "Approval and Distribution of Grants (Revised October 2015) as presented on 13 th July 2015 with only one change to clause 13 which reads "The payment of the grant will be made on presentation of a valid receipt. Under special circumstance payment can be made prior to the expenditure by application to the RFO on the understanding that the receipt will be presented with 30 days from such payment" (P)DC (S)LB All Agreed.	RFO
17.	Licensing Consultation: Following discussion members RESOLVED: To accept option 1 to delegate authority to the Town Clerk in liaison with the Chairman of the Council and Chairman of the Finance and General Purpose's Committee to submit a response to DDC on Deal Town Council's behalf once more information is obtained from Dover Town Council to be included/considered. Subject to clarification of item 1.5. (P)DC (S)BF All Agreed	Town Clerk/ Chairman of the Council/Chairman of Finance and General Purpose's Committee
	As there was no further business for discussion the meeting closed at 9.05pm. Date of next meeting: - 10 th November 2015	
	Joanne Harper Event Manager 13 October 2015	

Handwritten signature and initials, likely of the Event Manager, Joanne Harper.

