

Deal Town Council
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The minutes of the Finance and General Purposes Committee Meeting held on 10th October 2016
in Deal Town Hall Chamber starting at 7.15pm.

Present:

- Cllr B Bano-Chairman
- Cllr D Cronk
- Cllr T Bond
- Cllr K Lee
- Cllr M Eddy
- Cllr B Frost
- Cllr C Hartley-Vice Chair
- Cllr W Elliott
- Cllr D Bond
- Cllr M Burnham
- Cllr N Tomaszewski

Officers in attendance:

- Responsible Finance Officer: Paul Bone
- Town Clerk: Lorna Crow
- Event Manager: Joanne Harper

Others: 7 members of the public

	Chairman's opening remarks: The Chairman welcomed everyone to the meeting and advised of the fire evacuation procedures. He also informed everyone about the new disabled toilet.	Actions
2.	Apologies for absence: None received Absent: DH	
3.	Declarations of interest: The following declarations were made for grant applications being considered at item 8; Cllr D Cronk declared a VAOI as he has attended functions given by application 1. Deal Community Carnival Association, a VAOI for application 2. Men of Kent & Kentish Men as he knows the applicant and an OSI for application 4. The Royal Marines Heritage Trail, as he is involved in discussions with the applicant. Cllr M Burnham declared a DPI as she supports and is President of the Deal Community Carnival Association (application 1). Cllr M Eddy declared a VAOI as he has previously given a grant to Applicant 9. The Guild Players. Cllr B Frost stated the he would be declaring a VAOI on two applications.	
4.	The minutes of the previous Finance & General Purposes Committee meeting held on 12 September for approval and signing: RESOLVED: To accept the minutes of the previous meeting held on 12 th September 2016 as a true and accurate record. (P)DC (S)KL All Agreed. The Chairman then duly signed the minutes.	
5.	Public Participation: Representatives from the following groups spoke in support of their grant applications; Deal Community Carnival Association, Deal Society (Heritage Open Day 2017), Royal Marines Heritage Trails and the Deal, Walmer and Kingsdown Amateur Rowing Club. One member of the public stated that they did not think the Town council should give a grant to the Men of Kent and Kentish Men when the organisation awards grants themselves.	
6.	Responsible Finance Officer's Report: The RFO answered queries from members and advised that the planning application regarding the Undercroft would be submitted at the end of October. RESOLVED: Members agreed to note the report. (P)DC (S)ME All Agreed	



7.	<p>Finance:</p> <p>(i) Income & Expenditure Figures to 31st August 2016. RESOLVED: to note the report (P)DC (S)ME All Agreed</p> <p>Cllr T Bond asked for clarification regarding some items listed in the Income & Expenditure figures. The RFO responded to his queries and stated that he would send the information regarding the miscellaneous income item to him.</p> <p>(ii) Full bank reconciliation to 31st August 2016. RESOLVED: to note the report (P)DC (S)ME All Agreed</p>	RFO
8.	<p>Grants 2016-17 Round 2:</p> <p>1. Deal Community Carnival Association: Cllr M Burnham left the room. Councillors debated the fact that the association had already had a grant of £500 this year and then RESOLVED: to award a grant of £500 to the Deal Community Carnival Association. (P)DC (S)ME 5 for, 1 against, 4 abstentions. Cllr Burnham returned to the room.</p> <p>2. Men of Kent & Kentish Men: Cllr B Frost left the room. RESOLVED: to award a grant of £300 to the Men of Kent & Kentish Men. (P)WE (S)KL. 9 for, 1 abstention. Motion carried. Cllr Frost returned to the room.</p> <p>3. Betteshanger Parkrun: RESOLVED: to award a grant of £500 to Betteshanger Parkrun. (P)ME(S)TB All agreed.</p> <p>4. Royal Marines Heritage Trail: Cllr D Cronk gave his support for this application and let the room. RESOLVED: to award a grant of £500 to the Royal Marines Heritage Trail (P)WE (S)ME. All agreed. Cllr Cronk returned to the room</p> <p>5. Real Deal United: RESOLVED: to award a grant of £180 to Real Deal United. (P) WE (S)ME. All agreed.</p> <p>6. Deal and Vlissingen Fencing Club: RESOLVED: to award a grant of £310 to Deal and Vlissingen Fencing Club (P)DC (S)TB. All agreed.</p> <p>7. Mongeham Over 50's Club: Cllr B Bano declared a VAOI and left the room. Cllr Hartley took the chair. Following discussion it was RESOLVED: to defer the decision of awarding the grant to the next Finance & General Purposes Committee, pending further investigation by Cllr Bob Frost. (P)BF (S) TB. All agreed. Cllr Bano returned to the room and took the chair.</p> <p>8. Heartstart: RESOLVED: to award a grant of £500 to Heartstart. (P)WE (S)DC. All agreed.</p> <p>9. The Guild Players: Cllr M Eddy declared a VAOI and remained in the room. RESOLVED: to award a grant of £500 to the Guild Players. (P)DC (S)NT. 8 for, 1 against, 2 abstentions. Motion Carried.</p> <p>10. The Deal Society: Cllr B Frost left the room. RESOLVED: to award a grant pf £380 to the Deal Society. (P)ME (S)WE. All agreed. Cllr Frost returned to the room.</p> <p>11. Deal, Walmer & Kingsdown Amateur Rowing Club: RESOLVED: to award a grant of £500 to the Deal, Walmer & Kingsdown Amateur Rowing Club. (P)KL (S)DC. All agreed.</p>	RFO RFO RFO RFO RFO RFO Cllr Frost RFO RFO RFO RFO
9.	<p>Town Hall North Chimney Stack: Cllr D Cronk proposed and Cllr M Eddy seconded to plan the works from next year's budget and employ contractor B to complete the works. Lengthy discussion followed this proposal which was then withdrawn.</p> <p>It was then RESOLVED: To allocate a suitable sum in next year's budget to allow for this work to be carried out. Defer decision on choice of contractor until the next financial year and for the RFO to further investigate the proposed contractors and provide examples of similar work they</p>	RFO

	have carried out for Committee to consider. (P)TB (S)ME. All agreed.	
10.	Private use of Undercroft: Following discussion members RESOLVED: to accept the request to hire the Undercroft on Saturday 17 th June at a cost of £25.00 and to delegate all decisions and arrangements for this to the Event Manager. (P)ME (S)DC. All agreed.	Event Manager
11.	<p>Annual Town Hall Hire Review: Members considered the report and recommendations, following discussion RESOLVED:</p> <p>To hire the Undercroft for table sales only at this time and review the use of the Undercroft if and when the security gates are agreed.</p> <p>To keep the current room hire charges and review annually.</p> <p>Reduce the hire charges of the kitchen facilities to £10.00 for basic use and £20.00 for use to include cooker and microwave.</p> <p>To accept the hire charges for Renewal of Marriage Vows/Baby Naming Ceremony/Welcoming Ceremony/Civil Partnership Conversion at a cost of: Monday to Friday £150.00, Saturday £200.00, Sunday by agreement of Council £250.00</p> <p>To not hire the Town Hall specifically for disco parties and to delegate authority to the Event Manager in liaison with the Town Clerk, to use their discretion regarding particular types of hire of the Town Hall including the Undercroft.</p> <p>To accept the free use booking form and consider each request as received.</p> <p>To no longer charge for the hire of the piano.</p> <p>To give delegated authority to the Event Manager in liaison with the Town Clerk to hire the Town Hall on Sundays and Bank Holidays at a charge of the Saturday rate plus 50% subject to staff availability.</p> <p>(P) DC (S)ME. 9 for, 2 abstentions. Motion Carried.</p>	Event Manager
	<p>Date of next meeting: 14th November 2016</p> <p>The Chairman closed the meeting at 8.35pm.</p> 	

