

**Deal Town Council**  
 Town Hall, High Street,  
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**The minutes of the Finance and General Purposes Committee meeting  
 held on 12<sup>th</sup> September 2016 in Deal Town Hall chamber starting at 7.15pm**

**Present:**

- |                             |                    |
|-----------------------------|--------------------|
| Cllr B Bano – Chairman      | Cllr D Cronk       |
| Cllr C Hartley – Vice Chair | Cllr Mrs M Burnham |
| Cllr W Elliott              | Cllr M Eddy        |
| Cllr K Lee                  | Cllr D Bond        |
| Cllr T Bond                 |                    |

**Officers:**

- Paul Bone - Responsible Finance Officer  
 Lorna Crow – Town Clerk  
 Una Finch - Mayor’s Secretary

**Others:** 3 members of public

		Actions
1.	<b>Chairman’s opening remarks:</b> The Chairman welcomed everyone to the meeting and advised of the fire evacuation instructions.	
2.	<b>Apologies for absence:</b> Cllr B Frost, Cllr L Butler and Cllr D Harper.	
3.	<b>Declarations of interest:</b> Cllr M Burnham declared a DPI on item 9 Free use of the Town Hall stating she is a member of the Whitecliffs Talking News.	
4.	<b>Minutes of the previous Finance and General Purposes meeting held on 11<sup>th</sup> July 2016:</b> RESOLVED: To confirm the minutes of the previous meeting held on the 11 <sup>th</sup> July 2016 as a true and accurate record. (P)DC (S) MB All agreed. The Chairman then duly signed the minutes.	
5.	<b>Public Participation:</b> One member of the public spoke on the chamber sound system advising that the current one was in need of updating and not fit for purpose.	
6.	<b>Responsible Finance Officer’s Report:</b> The RFO gave members an update on the installation of the Defibrillator and reported that questions raised on the Chimney Stack would be answered at the next F&GP meeting. Cllr D Cronk thanked the RFO for his personal time that he had spent on the refurbishment of the office area and members agreed. RESOLVED: Members agreed to note the report. (P)DC (S)ME All agreed	
7.	<b>Finance:</b> (i) Income & Expenditure figures to 31 <sup>st</sup> July 2016. RESOLVED: to note the report. (P) DC (S) ME All Agreed. (ii) Full Bank reconciliation to 31 <sup>st</sup> July 2016. RESOLVED: to note the report. (P) DC (S) ME All Agreed.	
8.	<b>Chamber Sound System:</b> Following discussion members RESOLVED: The amount of £25,000 for the installation of a councillor conference microphone system, visual presentation facilities and induction loop system to be included in the 2017-18 budget (P)ME (S)MB All agreed  After further debate members RESOLVED: to instruct the RFO to obtain 3 quotations for the councillor conference microphone system, visual presentation facilities and induction loop system that include the installation and ongoing maintenance of systems and report back to council. (P) DC (S)ME All agreed	RFO

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9.	<b>Free Use of Town Hall:</b> Cllr Burnham left the meeting 7.40pm after declaring a DPI Members RESOLVED: to give free use of The Town Hall to The White Cliffs Talking News for their event to be held on the afternoon of 18 October. (P)TB (S) ME All agreed. Cllr Burnham returned to the meeting 7.43pm	RFO/Event manager
10.	<b>Allotments:</b> Members RESOLVED: to accept Quote A for the removal of the Sycamore tree from the Park Avenue allotments at a cost of £770. (P)DC (S) MB All agreed.	Allotment Officer
11.	<b>Precinct Signage:</b> Following discussions members RESOLVED: to defer decision on signage until the DDC appointed specialist contractor has submitted their detailed survey on feral pigeons' in the area with recommendations on addressing the issue in Deal to the DDC Scrutiny (Policy and Performance). (P)DC (S) ME All agreed	RFO
12.	<b>Visitor information Centre:</b> Members RESOLVED: to move to note the report on the quarterly performance figures for the Visitor information centre.(P) MB (S) DC All agreed	
13.	<b>Deal in Bloom:</b> Members RESOLVED: to provide a budget of up to £50 towards the refreshments for the Deal in Bloom Award evening. (P) MB (S) DC All agreed  Members RESOLVED: to pay for 2 tickets for Cllrs Burnham and Friend to attend and represent Deal Town Council at the South East in Bloom Awards Day. (P)ME (S) DC All agreed.  Members RESOLVED: to provide a budget of up to £100 to cover Cllr Burnham's expenses when she represents Deal Town Council at the Britain in Bloom Awards. (P) DC (S)ME All agreed	RFO  RFO  RFO
14.	<b>Francis Forbes Barton Lifeboat:</b> Members RESOLVED: The F&GP committee recommends to Full Council that the total project and restoration is beyond the resources of the council. (P) BB (S)DC All agreed	RFO
	Date of next meeting: 10 <sup>th</sup> October 2016. The chairman closed the meeting at 8.00pm.	

*BB*