

**Deal Town Council**  
**Town Hall, High Street,**  
**Deal, Kent. CT14 6TR.**  
**Tel: 01304 361999**  
**E-mail: [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk)**

**The minutes of the Finance and General Purposes Committee meeting  
held on 14<sup>th</sup> September 2015 in Deal Town Hall chamber starting at 7.15pm**

**Present:**

Cllr T Bond – Chairman	Cllr D Cronk
Cllr A Friend (ex-officio)	Cllr Mrs M Burnham
Cllr W Elliott	Cllr B Bano
Cllr L Butler	Cllr D Harper
Cllr K Lee	Cllr C Hartley
Cllr D Bond	Cllr B Frost

**Officers:**

Jorna Crow – Town Clerk  
Paul Bone - Responsible Finance Officer/Deputy Town Clerk  
Una Finch - Mayor's Secretary

**Others:** 1 Member of the public present

1.	<b>Chairman's opening remarks:</b> Cllr T Bond welcomed everyone to the meeting and advised of the fire evacuation instructions.	<b>Actions</b>
2.	<b>Apologies for absence:</b> Cllr E Carr and Cllr M Eddy	
3.	<b>Declarations of interest:</b> None received.	
4.	<b>Public Participation:</b> No comments were received.	
5.	<b>Minutes of the previous Finance and General Purposes meeting held on 13<sup>th</sup> July 2015</b> RESOLVED: To confirm the minutes of the previous meeting held on the 13 <sup>th</sup> July 2015 as a true and accurate record. (P)AF (S) MB All agreed. The Chairman then duly signed the minutes.	
6.	<b>Responsible Finance Officer's Report:</b> The RFO advised that DDC had confirmed the amendments to the premises licence had been agreed. Cllr Burnham addressed the committee on Deal's success in the South and South East in Bloom awards and advised that Deal had won the Silver Gilt award in the small coastal category. Cllr Elliott congratulated the Town Hall staff on the completion of the kitchen refurbishment, also thanking Cllr M Eddy and Cllr E Rowbotham for the grant towards the cooker. RESOLVED: to note the R.F.O's report (P)DC (S)WE All Agreed	
7.	<b>Finance:</b> (I) Income & Expenditure figures to 31 <sup>st</sup> August 2015. RESOLVED: to note the report. (P)DC (S)MB All Agreed (II) Full Bank reconciliation to 31 <sup>st</sup> August 2015. RESOLVED: to note the report. (P) DC (S) MB All Agreed	
8.	<b>Allotments:</b> RESOLVED: Following an explanation of the problems regarding knotweed from the Chairman of the working group, members RESOLVED: To allocate a budget of £1,500 to carry out the necessary tree and hedge cutting and to allocate a budget of £350 to carry out the necessary survey on the Mill Road Allotment site. Also to delegate	



	the authority to the RFO in conjunction with the Allotments Officer and Chair of the Allotment working group the choice contractor to carry out the necessary tree and hedge cutting and carry out the necessary survey with view to producing a report to bring to a future F&GP meeting on the Mill Road allotment site. (P) WE (S) MB All agreed	RFO/ Allotment Officer/ Cllr D Cronk
9.	<b>Photocopier:</b> RESOLVED: Members agreed to delegate authority to the RFO in conjunction with the Chair of the Finance & General Purposes Committee the choice of replacement machine, supplier and contract period. (P) BB (S) DC All Agreed	RFO/ Cllr T Bond
10.	<b>Point of Sale- Card processing provider:</b> RESOLVED: Members considered and accepted the proposal from WorldPay and delegated authority to the RFO to complete the necessary paperwork on the behalf of the Council (P) BB (S) MB All Agreed	RFO
11.	<b>Licencing consultation:</b> Following a discussion it was RESOLVED: to defer decision to the 12 <sup>th</sup> October Finance and General Purposes meeting. (P) AF (S) MB 10 for 2 abstained Agreed	Town Clerk/ RFO
	As there was no further business for discussion the meeting closed at 7.40pm.  <b>Date of next meeting:-</b> 12 <sup>th</sup> October 2015	



