

Deal Town Council
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**The minutes of the Finance and General Purposes committee meeting held on 9 March 2015
in Deal Town Hall Chamber starting at 7.15pm.**

Present:

Cllr I Killbery (Chair)	Cllr B Hawkins
Cllr M Cosin (Vice Chair)	Cllr Mrs E Rowbotham
Cllr D Murray	Cllr B Frost
Cllr D Cronk	Cllr Mrs K Blackburn
Cllr W Elliott	
Cllr Mrs M Burnham	

Officers in attendance:

Responsible Finance Officer/Deputy T/Clerk: Paul Bone
Town Clerk: Lorna Crow

Others:

0 Members of the public

		Actions
1.	Chairman's opening remarks: The Chairman welcomed everyone to the meeting and advised of the fire regulations.	
2.	Apologies for absence: Cllr Mrs C Stickler, Cllr C Tough and Cllr J Cronk	
3.	Declarations of interest: Cllr Rowbotham declared an OSI interest for agenda item 13 as she had been instrumental in recommending that Deal Air Training cadets applied for a grant from Deal Town Council's youth budget	
4.	The minutes of the previous Finance and General Purposes meeting held on 9 February 2015: RESOLVED: To accept the minutes of the previous meeting held on 9 February 2015 as a true and accurate record. (P) DC (S) DM Agreed. The minutes were duly signed by the Chairman.	Chairman
5.	Responsible Finance Officer's Report: Cllr Rowbotham advised that the issue with lamp posts along the seafront had been raised at the Joint Transportation Board meeting and this was being looked into, and the R.F.O updated members on the licence for erecting the hanging baskets on the lamp posts. RESOLVED: To note the R.F.O's report (P) DC (S) DM Agreed	
6.	Public Participation: None present	
7.	Finance: (i) Income and Expenditure figures to 28 February 2015: RESOLVED: To agree to note the report (P) DM (S) DC Agreed (ii) Full bank reconciliation to 28 February 2015: RESOLVED: To agree to note the report (P) MC (S) DM Agreed	JK.

	<p>contractor for this year's planting and watering up to a maximum of the available budget (P) DC (S) WE Agreed</p> <p>Members thanked Cllr Burnham and the Deal in Bloom working group for their work and commitment.</p>	
11.	<p>Asbestos Register: Members RESOLVED: To delegate authority to the Town Clerk in liaison with the Health and Safety officer the decision on the most suitable supplier to complete an asbestos survey of the Town Hall. (P) MC (S) DM Agreed</p>	Town Clerk/ H&S Officer
12.	<p>Artefacts: Following discussion members RESOLVED: To carry forward the remaining artefact budget and provision for 2014/15 into 2015/16 to cover the restoration works to the King William III portrait and repair the Coat of Arms wood panelling, also, to request the R.F.O seek advice on lighting of the portraits in the chamber and to contact the Addelham History Society to ask if they would consider further researching information on the paintings in the Town Hall for future reference (P) MB (S) WE 8 for 2 against</p>	RFO
13.	<p>Youth Budget: Cllr Rowbotham left the meeting. Members RESOLVED: To grant £489.00 from the Youth budget to the Deal air Training Cadets Civilian committee to purchase archery equipment. (P) MC (S) WE Agreed</p> <p>Cllr Rowbotham returned to the meeting.</p>	RFO
14.	<p>Ellis Whittam Early Renewal proposal: Members RESOLVED: To renew the Combined Services Agreement with Ellis Whittam to cover a 5 year period including E-learning at a cost of £2,385 plus VAT per year. (P) MC (S) MB Agreed</p>	RFO
15.	<p>Public Conveniences: Members RESOLVED: To delegate authority to the Town Clerk to sign the Service level agreed with DDC for 2015/2016 on behalf of Deal Town Council (P) MC (S) WE Agreed</p>	Town Clerk
16.	<p>Audio/Visual working group: Members RESOLVED: That as soon as the new council is confirmed a replacement Audio/Visual working group is set up. (P) DC (S) BG Agreed</p> <p>The Chairman closed the meeting at 8.05pm</p>	Town Clerk/RFO

*Law Killey
13 April 2015*