

**Deal Town Council**  
**Town Hall, High Street,**  
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**The minutes of the Finance and General Purposes Committee meeting  
held on 21<sup>st</sup> March 2016 in Deal Town Hall chamber starting at 7.15pm**

**Present:**

Cllr T Bond – Chairman  
Cllr A Friend (ex-officio)  
Cllr W Elliott  
Cllr K Lee  
Cllr B Bano  
Cllr D Bond

Cllr B Frost – Vice Chair  
Cllr Mrs M Burnham  
Cllr L Butler  
Cllr D Cronk  
Cllr D Harper  
Cllr M Eddy

**Officers:**

Orna Crow – Town Clerk  
Paul Bone - Responsible Finance Officer/Deputy Town Clerk  
Una Finch - Mayor's Secretary

**Others:** There were no members of the public present.

1.	<b>Chairman's opening remarks:</b>	<b>Actions</b>
	The Chairman welcomed everyone to the meeting and advised of the fire evacuation instructions.	
2.	<b>Apologies for absence:</b> Cllr C Hartley <b>Absent:</b> Cllr E Carr	
3.	<b>Declarations of interest:</b> None received.	
4.	<b>Public Participation:</b> None present.	
5.	<b>Minutes of the previous Finance and General Purposes meeting held on 11<sup>th</sup> February 2016:</b> RESOLVED: To confirm the minutes of the previous meeting held on the 11 <sup>th</sup> February 2016 as a true and accurate record. (P)AF (S) LB All agreed. The Chairman then duly signed the minutes.	
	<b>Responsible Finance Officer's Report:</b> The RFO informed the members that Luigi Scott <i>from KCC</i> had granted the license for the hanging baskets on seafront, he also advised that the Heritage officer, Gianni Simone <i>from DCC</i> , had suggested a number of suppliers to consider for a different style of planters as he felt the concrete rings to be used in Alfred Square and along the seafront were not in keeping with the area. RESOLVED to note the report. (P) WE (S) DC All agreed.	
7.	<b>Finance:</b> (i) Income & Expenditure figures to 29 <sup>th</sup> February 2016. RESOLVED: to note the report. (P) DC (S) AF All Agreed. (ii) Full Bank reconciliation to 29 <sup>th</sup> February 2016. RESOLVED: to note the report. (P) DC (S) AF All Agreed	
8.	<b>Cinque Ports Funding Request:</b> Cllr Burnham and Cllr Friend made VAIO declarations as they are members of the Cinque Port's Mayors Association and left the room. Following discussion members RESOLVED to contribute £400 towards the update of The Cinque Ports visitor leaflet. (P) BB (S) KL All agreed. Cllr Burnham and Cllr Friend returned to the meeting.	RFO

9.	<b>Visitor Information Centre Till:</b> Following a discussion members RESOLVED: for the RFO to investigate the supplier of a till suggested by Cllr D Bond at the meeting to see if it would be a cheaper option and like for like, if found not to be the case the RFO is instructed to purchase a till from Supplier A as detailed on the report. (P) LB (S) MB All agreed.	RFO
10.	<b>Free use of Town Hall:</b> Cllr M Burnham declared a VAIO as a member of The Rotary Club and left the room. RESOLVED: to grant free use of the Town Hall to The Rotary Club on the day of Saturday 18 <sup>th</sup> June 2016 for the presentation of certificates to participants of the annual sponsored cycle ride. (P)AF (S) WE All agreed. Cllr Burnham returned to the meeting.	Events Manager
11.	<b>Town Hall Projector:</b> Following discussion members RESOLVED: The RFO to investigate projectors up to a value of £600 and to defer the final decision until the RFO provides a report on how often the Projector is used and hired out and the cost to hire comparable equipment at other venues. (P) TB (S) ME All agreed.	RFO
12.	<b>Allotments:</b> Section A. Members RESOLVED to purchase two "Chest type" cabinets and petrol trimmers in place of the originally proposed and agreed sheds, within the existing expenditure. (P) DC (S) MB All agreed. Section B. Members RESOLVED to use contractor A/MF Landscapes to carry out the repairs to block paving and associated maintenance works at the allotment sites. (P) DC (S) LB All agreed. Cllr Cronk then thanked the RFO and the Town Clerk for their assistance with the allotment reports.	Allotment Officer  Allotment Officer/RFO
13.	<b>Deal in Bloom:</b> Members discussed the proposal for the council to become custodians of the Scented Garden outside St Georges. RESOLVED: to defer the decision and to maintain the "status quo" for the time being until the RFO receives a firm statement from Roger Walton, DDC, for the intentions for this land (P) DC (S) ME All agreed.	RFO
14.	<b>2016/17 provisions:</b> Members RESOLVED: to move to note. (P) BB (S) BF All agreed	
	<b>Members RESOLVED to exclude the public from the meeting on the grounds of matters being confidential nature (P) BF (S) BB All Agreed 8.30pm</b>	
15.	<b>Mobile Phone policy review:</b> Following discussion members RESOLVED: to delegate authority to the RFO in consultation with the Chairman of the Finance committee and Town Clerk to purchase the Town Clerk a suitable mobile phone for business use that will be turned off outside office hours. (P) BB (S) MB All agreed.	RFO
	Date of next meeting: Monday 11 <sup>th</sup> April 2016. The chairman closed the meeting at 8.35pm.	

