

Deal Town Council
 Town Hall, High Street,
 Deal, Kent. CT14 6TR.
 Tel: 01304 361999
 E-mail: deal.town.council@deal.gov.uk

**The minutes of the Finance and General Purposes Committee meeting
 held on 11 April 2016 in Deal Town Hall chamber starting at 7.15pm**

Present:

- | | |
|----------------------------|---------------------------|
| Cllr T Bond – Chairman | Cllr B Frost – Vice Chair |
| Cllr A Friend (ex-officio) | Cllr Mrs M Burnham |
| Cllr W Elliott | Cllr M Eddy |
| Cllr K Lee | Cllr D Cronk |
| Cllr D Bond | Cllr D Harper |
| Cllr C Hartley | |

Officers:

- Arna Crow – Town Clerk
 Paul Bone - Responsible Finance Officer

Others: 11 members of public

1.	Chairman’s opening remarks: The Chairman welcomed everyone to the meeting and advised of the fire evacuation instructions.	Actions
2.	Apologies for absence: None received Absent: Cllr B Bano, Cllr L Butler	
3.	Declarations of interest: Cllr T Bond declared a OSI for agenda item 8 application 7 as he is a member of the Walmer Cricket Club.	
4.	Public Participation: One member of the public asked for details on the monies spent over the past 5 years to the Town Hall boiler, the RFO advised that the boiler had been condemned in 2015 so was replaced, following further queries the RFO agreed to respond in writing, the member of public also asked for clarification on the entry for agenda item 7ii regarding robes, the RFO answered his queries on this. Other members of the public spoke on their submitted applications for agenda item 7, and stated they were happy to answer any questions that members may have.	RFO
5.	Minutes of the previous Finance and General Purposes meeting held on 21 March 2016: RESOLVED: To confirm the minutes of the previous meeting held on the 21 March 2016 as a true and accurate record. (P)DC (S) WE Agreed, 1 abstention. The Chairman then duly signed the minutes.	
6.	Responsible Finance Officer’s Report: With regard to the Town Clerk’s mobile phone the RFO updated members that this was for an interim period only until a contract phone was put in place. Members RESOLVED: To note the report (P) AF (S) DC All agreed.	
7.	Finance: (i) Income & Expenditure figures to 31 March 2016. RESOLVED: to note the report. (P) DC (S) ME All Agreed. (ii) Full Bank reconciliation to 31 March 2016. RESOLVED: to note the report. (P) DC (S) ME All Agreed	



<p>8.</p>	<p>Grants 2016-17 Round 1: The Chairman advised that although not necessary for this meeting the RFO would keep a running total as members went through the applications at the future Round 2 meeting.</p> <p>Applications:</p> <p>1. Skill Horizons: RESOLVED: To award £350 to Skill Horizons providing it was not spent on wages and the council received receipts for the volunteer expenses. (P) DC (S) WE All agreed</p> <p>2. White Cliffs Ramblers Group: RESOLVED: To award £500 to be spent on the posters for the White Cliffs Walking Festival 2016. RFO to ensure that the Deal Town Council logo is included on the posters (P) BF (S) ME All agreed</p> <p>3. HI Kent: RESOLVED: To award £500 to help towards the cost of running a free lip-reading class at Deal Adult Education Centre. (P) DC (S) WE All agreed</p> <p>4. Friends of North Deal: RESOLVED: To award £150 towards improving and preserving the benches along Deal promenade on the condition that FOND's have permission to do this from DDC and the owners of the benches (P) WE (S) AF All agreed</p> <p>5. Deal Festival of Music and the Arts: The Chairman received two proposals for this application; To award £500 towards the marketing of the festival in 2016 and one to offer 2 free uses of the town hall any day Mon – Sat. The Chairman took the proposals in order received. Members RESOLVED: To award £500 towards the marketing costs of the festival in 2016 (P) CH (S) AF 9 for 2 against</p> <p>6. Deal, Betteshanger and Walmer Rugby Sports and Social Club: Cllr Friend declared an OSI as his son is a member of the club and left the meeting. Members RESOLVED: To award a grant of £450 (P) DC (S) ME All agreed</p> <p>Cllr Friend returned to the meeting</p> <p>7. Walmer Cricket Club: Cllr T Bond declared an OSI and left the meeting, the Deputy Chairman Cllr Frost took the chair. Cllr Cronk declared an OSI as his son goes to the cricket club; he spoke on this item and then left the room before a vote was taken. Members proposed: To award £500 (P) WE (S) AF All agreed, the RFO asked for clarification for the minutes as the cricket club were requesting £200 towards purchasing a Bowdry Waterhog. Members agreed they had voted on this in error and amended their proposal to RESOLVED: To award £200 towards the purchasing of a Bowdry Waterhog (P) WE (S) AF All agreed</p> <p>Cllr T Bond and Cllr Cronk returned to the meeting, Cllr T Bond took the chair</p> <p>8. Deal Community Carnival Association: Members RESOLVED: To award £500 towards the cost of the insurance for the Deal Carnival, Regatta week and Christmas Carnival (P) DC (S) ME 9 for 1 against, Cllr Frost voted against this motion</p> <p>9. Disabled Friends and Family Association: Following discussion members RESOLVED: to defer decision on this application and instruct the RFO to request a list of the trips to be taken and the number of children involved from the group, item to table at a future F&GP meeting once all information received (P) BF (S) WE All agreed</p>	<p>RFO</p> <p>RFO</p> <p>RFO</p> <p>RFO</p> <p>RFO</p> <p>RFO</p> <p>RFO</p> <p>RFO</p> <p>RFO</p>
-----------	--	--

	10. Ms Cheri Hadaway: Members RESOLVED: To award £434.50 (P) WE (S) ME All agreed	RFO
	11. Ms Bethany Nicholas: Cllr Friend declared an OSI as his daughter worked at the school and left the room. The Chairman received two proposals for this application; to award £500 and one against the application. The Chairman took the proposals in the order received. Members RESOLVED: To not award this application (P) BF (S) DH 7 for 3 against Cllr Friend returned to the meeting	RFO
9.	Saturday Market Profit Share: Members RESOLVED: to note the report (P) DC (S) KL All agreed	
10.	Public Conveniences: Members considered the request and RESOLVED: To defer decision to a future F&GP meeting until the RFO receives the following information from Dover District Council; the opening hours of the public conveniences, why Deal Town Council are being charged for rates on this, and also to answer members concerns regarding a bolt on the outside of the disabled toilet in King Street (P) TB (S) ME All agreed	RFO
11.	Correspondence received from Deal Festival of Music and Arts: Members noted the report from the Event Manager and correspondence from the Deal Festival of Music and Arts. Members RESOLVED: That the new rates would apply for future bookings (P) AF (S) DB All agreed	
12.	Town Hall Chimney Stack, structural report: Following discussion members RESOLVED: To instruct the RFO to investigate costings for scaffolding and a cherry picker to assist with surveying the chimney and report back to F&GP (P) DC (S) KL All agreed	RFO
13.	Allotments: Members RESOLVED: To note the report and thank Cllr Cronk for his work with the allotment working group (P) DH (S) CH All agreed	
14.	Town Hall Hire: Members RESOLVED: To accept the recommendations from the Event Manager (P) BF (S) WE All agreed	Event Manager
15.	Heritage Weekend: Following discussion members RESOLVED: To grant 4 free uses of the committee room to the Addelam History Group/Deal Society for their planning meetings on the Heritage weekend project providing they are held during office hours Deal Town Council to be included in the Addelam History Group/Deal Society publications for the Heritage weekend To grant £100 towards the production of the Addelam History Group/Deal Society 2 fold printed leaflet To grant permission to the Addelam History Group/Deal Society to register Deal Town Councils involvement on the Heritage weekend website To provide a budget of £150.00 towards the town council Heritage open day event. (P) ME (S) DB All agreed	Event Manager Event Manager RFO Event Manager Event Manager
16.	Holocaust Memorial: Cllr Friend introduced this report and stated that he would be privately funding in consultation with the church new planting around the Holocaust memorial on the church grounds and replacing the Holocaust memorial tree as the church had advised it had not been dedicated and was growing at a 45 degree angle. He then handed out details of a memorial granite block and asked council to consider installing a similar one at the memorial as a replacement to the small wooden one.	

	Members RESOLVED: To support Cllr Friend's project and agree in principle to a granite stone memorial subject to 3 quotes being received by the RFO to be agreed at a future F&GP meeting. (P) DC (S) ME All agreed	RFO
17.	Mayoral Honours Board: Following discussion members RESOLVED: To update the board as soon as possible and place the order with Signright of Dover. (P) MB (S) DC All agreed	RFO
18.	Financial Regulations: Members RESOLVED: To agree the amendments to the Financial regulations (P) DC (S) ME All agreed	RFO
19.	BACS and Card Payments: Members RESOLVED: Deal Town Council to adopt BACS payments in addition to cheques and for the Town Clerk to have a Debit card to purchase items for the council (P) BF (S) KL All agreed	RFO
	Date of next meeting: Monday 16 May 2016. The chairman closed the meeting at 9.00pm.	

