


**Deal Town Council**  
**Town Hall, High Street, Deal, Kent CT14 6TR, Tel: 01304 361999, E-mail:**  
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**You are summoned to attend a meeting of the Transport and Infrastructure Committee which is to take place on**

**Monday 26<sup>th</sup> November at 7:15pm in the Town Hall Chamber;**

**Members of the public and press are welcome to attend**

**AGENDA**

1.	<b>Chairman's opening remarks:</b>	
2.	<b>Apologies for absence:</b>	
3.	<b>Declarations of interest:</b> To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4.	<b>Public Participation:</b> To allow members of the public an opportunity to discuss with councillors items of interest relating to the agenda. (15 minutes)	
5.	<b>The minutes of the Transport and Infrastructure Committee meeting held on 16<sup>th</sup> October 2018 for approval and signing:-</b> Decision required	Attach. 2
6.	<b>Town Signage –</b> Decisions required	Attach. 3
7.	<b>DDC Proposed Parking Restriction Consultation -</b> Decision required	Attach. 4
8.	<b>KCC Community Transport Grant Scheme -</b> Decision required	Attach. 5
9.	<b>South Eastern Railways – Proposed Timetable changes -</b> Decision required	Attach. 6
10.	<b>KCC's Highways Briefing -</b> Decisions required	Attach. 7
	<b>Date of next meeting – 21<sup>st</sup> January 2019 3:30pm</b>	
	 Mr. Paul Bone, Deputy Town Clerk: <span style="float: right;">Date: 20/11/2018</span>	
	Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's Protocol for recording on meetings for guidance available to download on <a href="http://www.deal.gov.uk">www.deal.gov.uk</a> or on request.	



Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.



**Deal Town Council**  
**Town Hall, High Street, Deal, Kent CT14 6TR**

**The minutes of the Transport and Infrastructure Committee held on 16 October 2018 in Deal Town Hall  
Chamber starting at 7.15pm**

**Present:**

Cllr M Eddy (Chairman)  
Cllr P Inch  
Cllr N Tomaszewski  
Cllr C Hartley  
Cllr A Friend  
Cllr B Bano

Mr D Murphy (KCC Councillor)  
Mr I Killbery

**Officer:** Mr Paul Bone – Deputy Town Clerk  
Mrs Kelly Lawrence – Planning Clerk

**Others:** 1 member of the public

1	<b>Chairman's opening remarks:</b> The Chairman welcomed everyone to the meeting. He then gave a warm welcome to the new appointed Co-opted member of the Council, Cllr S Parker who was sat in the audience and also to Mr Kevin Mills who is giving a presentation on agenda item 6. He then advised on the emergency fire procedures and that the Fire Warden on duty is Andrew Kononowicz, and asked that if anyone had a mobile phone could they please ensure it was turned to silent or switched off	<b>Action</b> Chairman
2	<b>Apologies for absence:</b> Cllr D Cronk, Cllr K Lee, Cllr M Burnham, Mr M Phillips and Mr R Green	
3	<b>Declarations of interest:</b> Cllr B Bano declared a VAOI on agenda item 8 as his wife is a wheelchair user and Mr I Killbury also declared a VAOI on agenda item 8 as is the owner of a mobility scooter.	
4	<b>Public Participation:</b> Concerns were raised regarding the current danger to pedestrians regarding the number of vehicles frequently cutting the corners of the pathway outside both the Halifax Building Society on Park Ave/High Street and Filbert's Food Premises on High Street/Stanhope Road, suggestion was made to erect bollards at these areas to alleviate the issue. The comments were noted by Mr D Murphy.	
5	<b>Minutes of the previous meeting held on 3 September 2018:</b> Member's RESOLVED: To accept the minutes of the Transport and Infrastructure committee meeting held on 3 September 2018 as a true and accurate record. The minutes were then agreed and duly signed by the Chairman. (P) AF (S) NT All agreed	Chairman
6	<b>Preparations for Brexit:</b> Mr Kevin Mills who is a Trades Union representative, working for Border Force, preparing with the Home Office for Brexit gave the committee an in depth presentation/update outlining the main concerns and possible impacts that Brexit may have on the local area, these included but were not restricted to: Highway issues including possible delays and current lack of freight parking available, Insufficient infrastructure at Dover to allow for additional movement of both freight and people at the ports, recruitment concerns and how critical it is that the current IT system is able to deal with the expected additional 200 - 300 million entries plus per year. Following discussion member's RESOLVED: To record a vote of thanks to Mr Mills for the extremely useful overview and request that he keeps the committee informed with any future updates. (P) AF (S) NT All agreed	



## MEMORANDUM

ATTACH (3)

**To:** Cllr M Eddy, Chairman of the Transport & Infrastructure Committee  
Committee Members  
**From:** Mr Paul Bone, Deputy Town Clerk  
**Date:** 21 November 2018  
**Subject:** Town Signage

At the last meeting of this committee the following resolution was made:

RESOLVED: Cllr D Murphy to contact KCC Highways to enquire if a change of wording to 'Cyclists Dismount' is feasible and for the committee to except Cllr D Murphy's and Cllr T Bond's generous offer to fund cost of the project.

Mr P Bone to contact DDC regarding the feasibility of taking over the maps in DDC's car parks and to produce a report on existing fingerposts including placement and costs to present at the next meeting.

(P) ME (S) CH All agreed

Cllr D Murphy has confirmed that the change of wording to 'Cyclists Dismount' would involve an extra cost of £727 that DTC would need to contribute. As the resolution did not agree any extra expenditure the original text of 'No Cycling' has been used.

With respect to the feasibility of DTC taking over the maps in DDC's car parks, I have received the following response from Debbie Dainton at DDC:

*We are planning to bring them back in-house next year and are planning better maps (no advertising) and to include places to see etc.*

*Can you let me know what Deal Town Council were particularly interested in and I'll see if there is any way that we can accommodate information.*

I have attached a separate report on the existing Finger Posts

### **Decision Required:**

Members to consider how they wish to proceed with respect to Town Signage

## **Report on Deal Town Council's Finger Posts**

Deal Town Council purchased 4 Finger posts in March 2011 at a cost of £5,984 plus VAT. An additional sum of £1,283.5 plus Vat was paid to have the posts erected.

Please find attached the details of the 'fingers' and the location of the posts.

The 'fingers' are all in need of refurbishment as can be seen in the recent photographs of the posts also attached.



**MEMORANDUM**

**To:** Cllr M Eddy, Chairman of the Transport & Infrastructure Committee  
Committee Members  
**From:** Mr Paul Bone, Deputy Town Clerk  
**Date:** 21 November 2018  
**Subject:** Proposed Parking Restrictions consultation

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At the last meeting of this committee the following resolution was made:

**DDC Proposed Parking Restriction Consultation:** Following discussion member's  
RESOLVED: No objection to outlined proposals but request DTC Officer to contact DDC's  
Parking Operations Manager Mr G Measey and ask that Middle Deal Road highway issues  
are also addressed.

(P) ME (S) NT All agreed

The following response has been received from Mr G Measey:

*Thanks for letting me know that Deal Town Council has no objections to the proposals recently advertised. I hope to be taking a report to next month's Joint Transportation Board (JTB) to progress these.*

*Can you confirm if the final point is referring to the disabled parking bay recently marked in Middle Deal Road? I just want to make sure I'm covering the right issue and not something else.*

*Two things that I'm aware of in Middle Deal Road:*

- 1. A disabled persons parking bay (DPPB) that was recently marked outside No. xx and was recently formally advertised (included within the list of DPPBs in the consultation documents you will have seen). We are well aware that Cllrs had their concerns about this which will be reported to our JTB (Dover Joint Transportation Board). I suspect that this is the item which Cllrs are wanting addressed.*
- 2. A proposal to consult on a residents parking scheme covering Albert Road, Sutherland Road, Matthews Close, part of Church Lane and part of Middle Deal Road. This hasn't been consulted on yet, and we're still finalising the paper work to be dispatched to the residents seeking their views.*

*If you can confirm which item was being raised, please?*

**Decision Required:**

Members to consider the above response and decide how they wish to reply



**DEAL TOWN COUNCIL MEMORANDUM**

**To:** Cllr M Eddy, Chairman of Deal Town Council Transport and Infrastructure Committee,  
Committee members  
**From:** Kelly Lawrence, Planning Clerk and Finance Assistant  
**Date:** 21 November 2018  
**Subject:** **KCC Community Transport Grant Scheme**

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Kent County Council (KCC) have launched a new round of Community Transport funding

Following Phase 1 of their Community Transport Parish Council Grant Scheme, KCC is launching Phase 2 which will be open to parish councils and town councils wanting to establish or improve a community transport scheme in their area.

The grant opportunity is as follows:

One off Capital grant funding towards / for the cost of buying a vehicle or other equipment, e.g. - computer equipment, ticket machines, parking facilities etc. to support a community transport scheme. *Note - Any vehicle or other equipment procured with grant funding will be owned by the parish or town council, who will be responsible for ongoing maintenance and replacement.*

Priority will be given to Parishes who have not yet previously received Community Transport funding

This follows the earlier round of funding which resulted in the award of over £100,000 of grants in early 2018 to support establishment or development of Community Transport schemes in Kent.

**Applications close on 14th December 2018**

The updated toolkit and application form is available on the KCC website on the community transport page:

[www.kent.gov.uk/roads-and-travel/travelling-around-kent/community-transport](http://www.kent.gov.uk/roads-and-travel/travelling-around-kent/community-transport)

If, you would like more information on this initiative, please contact Jean Molloy on 03000 411655 or email: [jean.molloy@kent.gov.uk](mailto:jean.molloy@kent.gov.uk)

**Decision required:** Members to consider how they wish to respond to this scheme



**DEAL TOWN COUNCIL MEMORANDUM**

**To:** Cllr M Eddy, Chairman of Deal Town Council Transport and Infrastructure Committee, Committee members  
**From:** Kelly Lawrence, Planning Clerk and Finance Assistant  
**Date:** 21 November 2018  
**Subject:** **Proposed Southeastern Railway Timetable Changes for May 2019**

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Southeastern Railway would like to hear Deal Town Council's comments on their proposed timetable changes for May 2019.

**Small-scale timetable changes proposed**

The first thing to note is that May 2019's proposed changes will not be as far-reaching as May 2018's changes. The vast majority of proposed changes they are planning only affect inbound services to London Victoria, while there are a handful of changes affecting other services on other routes.

**Shorter journey times for many passengers**

In most cases, these proposals will mean a reduction of 1-3 minutes on a large number on journeys into London Victoria, with shorter journey times giving them a few minutes back every day.

Southeastern Railway will also be using this round of timetable changes to close gaps which have appeared since the last change, ensuring a more regular service for passengers at these stations.

Southeastern Railway are seeking feedback specifically on the proposals listed in the consultation document, however, they do welcome broader feedback about the timetabling of services across the network. Any suggestions which are unfeasible to incorporate in time for May will be re-evaluated for the following timetable revision in December 2019.

Attached to this memo is a full list of proposed timetable changes for May 2019.

**The consultation runs for six weeks, until 28th December**

For further information or to complete the survey please visit the website addresses below:

[newsroom.southeasternrailway.co.uk/resources/may-19-timetable-changes-2](https://newsroom.southeasternrailway.co.uk/resources/may-19-timetable-changes-2)

[www.surveymonkey.co.uk/r/97678YB](https://www.surveymonkey.co.uk/r/97678YB)

**Decision required:** Members to consider how they wish to respond to this consultation



## MEMORANDUM

DTTD CH (7)

**To:** Transport & Infrastructure Committee Members  
**From:** Cllr M Eddy  
**Date:** 18 November 2018  
**Subject:** KCC's Highways Briefing

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Dear All

As Chairman of the Transport and Infrastructure Committee, I attended a Highways Briefing by KCC Highways, held on 6 November 2018 at St Augustine's in Westgate. The briefing was specifically aimed at parish-level councils in the Dover and Thanet DC areas.

The meeting was introduced by Mike Whiting, KCC Portfolio Holder for Transport, who covered briefly the LED street light conversion programme, the "Big Conversation" on buses, and arrangements for Brexit. With regard to Brexit, the key elements were the M20 contraflow and the use of Manston, which we are "trying to work out how it will work". He also stressed the involvement of parishes in Highways Improvement Plans.

Simon Jones, the new Director of Highways, outlined his three key priorities -accessibility and safety, keeping promises, and maximising value for money.

Other officers reported on:

The pothole blitz

Improvements to street lighting through LED conversion The new Code of Practice, "Well-Managed Highways Infrastructure", from the Dept of Transport.

Out of Hours and other enquiries which had increased radically, by a third over all.

Winter planning. Now is the time for parishes to order 1 ton salt bags.

Tony Martin, of KALC, reported on partnership working, while Glyn Charlton, East Farleigh PC, presented an example. Tony Martin referred to a joint LGA/NALC document entitled "One Community -A Guide to Effective Partnership Working", while East Farleigh had relied on their Parish Plan 2007-09 to underpin their works programme and they used a community fund loan to fund the works.

The final Q&A session covered electric vehicle charging but the highways officers were reluctant to support these as there were alternative fuels developing.

Recommendations

1. That the report be noted
2. That officers bring forward a report on Highways Improvement Plans to the Transport and Infrastructure Committee.

