



Deal Town Council

Annual Report

2019/20



Deal Town Hall, High Street, Deal, Kent CT14 6TR

Tel: 01304 361999

E-mail: deal.town.council@deal.gov.uk

www.deal.gov.uk



**EMPLOYER
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SCHEME**

BRONZE AWARD



Welcome to Deal Town Council's 2019/20 Annual Report

Chairman's Report from May 2019 - May 2020

The Mayoral year May 2019 to May 2020 was a busy year and I was keen to support my chosen charities which were, SYDD (Supporting Youth Deal District) Age Concern and the Foodbank. However, I was disappointed that the special 75th Anniversary for commemorating RM receiving Freedom of the Town could not go ahead as planned due to Covid 19.

I was expecting to step down from my Mayoral duties in May 2020, however, as the country was hit by the Covid-19 pandemic the council asked that I continue in this role until the following May and I was honoured to accept.

We have been facing challenging times and whilst many of us have the support of family and friends there are many in our community who are not as fortunate. It is important that we look out for our neighbours making sure those who may be self-isolating have enough food and other essential goods at home.

On behalf of the residents of Deal, I would like to thank all those people who work in the NHS, Postal Service, GPs, Pharmacies, Delivery Drivers and others in Logistics, Supermarkets, Farmers, Small Businesses, and Council Workers & DDC Waste Collection and Disposal Services. Everywhere we have people working hard, helping us to live as normal a life as is possible in these unsettling and difficult times.

Thank you to all our community groups in Deal that are supporting our most vulnerable residents. Deal Town Council's Emergency Grant Aid Funding is providing funds to some groups so that their important work can continue in these unprecedented times.

The motto of our Town is: "Befriend the stranger"

Now more than ever we need to befriend each other and be kind to one another.

**Copies of this report are available to
download on www.deal@gov.uk**





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Deal
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Deal Town Council enquiries

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Email: deal.town.council@deal.gov.uk

Visitor Information enquiries

Tel: 01304 369576

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Deal Town Council recognises the impact and evolving situation the COVID-19 (Coronavirus) outbreak is having on everyone in the community.

Due to the COVID-19 outbreak the Town Hall is currently closed to the public, however, all our staff are still working and can be contacted via email at deal.town.council@deal.gov.uk.

Alternatively, members of the public have also been able to call our mobile support telephone number 07887491569, Monday to Friday 9am-5pm. To minimise the call charges they can request a call back. In special circumstances, appointments are available in person if an enquiry cannot be dealt with via email or telephone.

The Council will continue to ensure that information on where to get help and advice is available on our website and noticeboards during the fast-evolving situation. All matters and changes affecting the Council will be made public and posted there as soon as possible.

All council meetings are currently being conducted online via Microsoft Teams.

Cllr David Cronk - Chairman

Finance & General Purposes Committee 2019/20

The Finance and General Purposes Committee oversees the Finances of the Council and receives reports monthly from the Responsible Finance Officer. These are available for the public to view on the Deal Town Council website.

It also has responsibility for Allotments and for Markets as well as working with Dover District Council to fund our local Public Conveniences.

The Committee approves or makes recommendations to Council regarding expenditure for a range of events and projects, and every year it recommends a Budget and proposes a level of Precept for the next financial year.

The Grants Sub-Committee reports to the Finance and General Purposes Committee, which has the power to approve awards from the three grants pots held by the council. In 2019-20 over £34,856 in the form of 36 grants were awarded to local community groups and organisations as part of Deal Town Council's commitment to support the voluntary sector.

Cllr Susan Carlyle - Chairman

Grants Sub-Committee 2019/20

The sub committee has met to consider a range of applications based on the theme set by the previous council aimed at vulnerable people living in the Deal Area. We work with a method of scoring that demonstrates organisations have met the necessary criteria.

The council was unable to hold a planned event to reward the community groups and appreciate their work because of lockdown. We expect to host an annual event on another occasion.

During lockdown there have been small grants agreed from Covid 19 Emergency funding to applicants who are providing services to help isolated people or those affected by the crisis. This is an ongoing scheme that the council is responding to on a weekly basis.

See pages 9,10 And 12 For further details.

Cllr B Bano - Chairman

Transport & Infrastructure Committee 2019/20:

We have had an active year, driven in part by our commitment to make our contribution to the Council's policy of tackling the climate emergency through addressing the worst effects of transport driven carbon emissions as well as making our town a safe and pleasant place for pedestrians and cyclists alike. Our initiatives include:

Deal Station: Working in partnership with Network Rail to implement a scheme to provide disabled access at the station as well as making improvements to the accessibility in the surrounding area and promoting the development of walking and cycling to develop synergy between rail travel and alternative transport.

Community Rail Partnership: Our Vice Chairman Councillor Kettlewell has been very active in instigating the new Community Rail Partnership which will promote further innovation in encouraging rail use locally. We are hoping that the effects of the Covid pandemic on the rail industry will promote further local car free travel.

Pedestrianisation initiative: Following the recent closure of the High Street on Saturdays the Committee is examining how this might lead to an ongoing scheme in line with the results of the survey earlier this year.

Accessibility: The Committee is committed to developing safe and accessible routes for people with disabilities and people using pushchairs. Two potential schemes in North Deal and Middle Deal are being scoped with a view to applying for KCC funding before the end of the financial year.

20's plenty: The Committee continues to monitor the progress of this initiative although there has been some frustration at the slow progress of schemes across the County.

Bus and Rail Travel: In line with our mission to promote use of public transport we are taking an active role in pressing the Dover Joint Transport Advisory Board to focus more on these issues.

Can I take this opportunity to thank Cllr Lee Kettlewell and our Project Officer Adrian Oliver for their tireless energy and enthusiasm in taking forward this important agenda.

Cllr Chris Turner - Chairman Planning Committee 2019/20

The committee has met 10 times. Our meetings in April and May had to be cancelled due to the Covid-19 restrictions. We have considered 158 planning applications as statutory consultees. Dover District Council has disagreed with us on 20 occasions.

Since the lockdown, planning applications have continued to arrive, and the committee has been responding to them via email and telephone. The Planning Clerk then used her delegated powers to make the final decisions on behalf of Deal Town Council and submit them to Dover District Council.

We are grateful for the work of the Planning Clerk, Kelly Lawrence, during lockdown; she has circulated the collated responses sent to DDC.

Processing Planning Applications: Soon after the committee was formed, we set out to make the process more transparent and accessible for members of the public. Applicants, objectors and other interested members of the public now regularly attend. Our average attendance before lockdown was nearly 8 people per meeting.

Members of the committee visit the sites of planning applications and try to meet the applicant. The purpose of those visits is to let the applicant know that the application is about to be considered. Members of the committee also try to meet people close to the application, to make sure they know about the application.

To further develop the accessibility of the planning process, we have designed a letter to leave with the applicant and a separate letter for neighbours. Both documents alert readers to the application and details of the place and time of its consideration.

Housing Developments: Deal continues to be a popular place for housing developers. The committee is well aware that large developments can put additional strains on the infrastructure of Deal.

Enforcement: The committee is concerned about the number of occasions when planning rules have been flouted or ignored. We would welcome greater liaison with the enforcement authorities.

Local Collaboration: We have had one joint meeting with Chairs of Planning Committees and Planning Clerks from Sholden and Walmer Parish Councils. Deal Town Council Planning Committee looks forward to further co-operation with our opposite numbers in local parish councils. When property developments cross town and parish boundaries, the ability to consult and communicate will be important.

Co-opted: We are particularly grateful for the expertise and involvement of the three co-opted members. Their local knowledge of the three wards of Deal is very important in our deliberations.

Cllr Christine Oliver - Chairman

Climate and Environment Emergency Advisory Committee

At the June 2019 Full Council Meeting, Deal Town Councillors unanimously passed a resolution acknowledging the climate and environmental emergency that is facing our planet. The Council voted to establish a Climate and Environmental Emergency (CEE) Committee, to undertake a carbon audit and roadmap to achieve our commitment to reducing the greenhouse gas (GHG) emissions of the Council's operations to net zero by 2025, and to support and encourage local businesses and residents to reduce their environmental impact.

The need for a committee with an environmental remit was quickly confirmed as work on the council's Air Pollution campaign and Plastic Free Deal were delegated to it over the following weeks, as well as responsible water usage and tree planting.

The CEE Committee met in July, October and January - no further meetings were scheduled before the emergence of the Coronavirus crisis and subsequent lockdown.

Work completed by the Committee in conjunction with Officers included:
Meeting with representatives from Plastic Free Deal, and undertaking an audit of the Council's single use plastics with recommendations for alternatives to become 'Plastic Free';



Undertaking a Scope 1 carbon foot-printing exercise of the Town Hall and drafting an overarching Environment Policy for the Council ;
Developing a list of recommendations for immediate action, that were subsequently adopted by the Council, to begin to reduce the carbon footprint of the town, including:

- hybrid vehicle for mayoral travel;
- switching to 100% green electricity provider;
- energy performance assessment and improvement measures for Town Hall,
- meat-free catering for Council events;
- investigate Cycle to Work scheme measures for Officers;
- approve Council support for car-free initiatives such as Walk to Work Day and The Big Pedal Challenge;
- Councillors commit to active travel car-sharing to meetings wherever possible;.

Developing a list of medium and long-term actions for consideration by the Council, including:

- mapping renewable energy generation in the town;
- investigating renewable energy generation on council property;
- provision of information on improving energy performance of housing for Deal's residents;
- ring-fencing funding for capital environment projects;
- tree and green space survey;
- tree-planting and rewilding, inputting into Town and Local Plans;
- requiring all planning applications to be considered in full acknowledgment of the climate and environmental emergency - preferring applications that are carbon neutral.

The CEE Committee has made a positive start in setting the Council on a pathway to Net Zero and a happier, healthier environment for the people of Deal.

Deal Town Council – Project Work 2019/20

Cycle Friendly Deal: A comprehensive plan was published; leisure routes and cycling resources were created and are available online on deal.gov.uk. An ebike fleet was purchased which will be launched soon and 22 new cycle stands put in place in Deal and Walmer. There is now a Cycle Tourism Toolkit and a Cycle Friendly Accreditation Scheme - information available on www.deal.gov.uk

Zero Carbon Deal 2025: The Council declared a Climate Emergency and committed to becoming “net-zero” by 2025.

Carbon Audit: A Carbon Audit of Council activities was completed

Carbon Footprint Actions: Work was started on reducing the Council’s carbon footprint including: only using recycled office paper; a Hybrid Vehicle leased for Council and Mayoral transport; new waste recycling processes implemented; switching to meat-free catering at Council events; carbon Literacy training delivered for councillors & officers, and a single use plastic audit undertaken to eliminate single use plastic from Council activities.

Air Pollution Campaign: The Council is identifying idling vehicle hotspots and engaging with local schools.

Sustainable Planting: The Council has reviewed their annual planting to ensure it is sustainable in terms of its impact on climate change and water resources.

Accessible Station: Put in a successful bid for funding to improve access to the station.

Accessible Routes: Started a project to identify and map routes across the area to improve accessibility for mobility scooters, wheelchairs, prams & buggies.

High Street: Conducted a consultation on the potential extension of the pedestrian area of the High Street resulting in 758 responses.

Town Plan: An initial public consultation took place in January 2020 as a start to developing a grass roots Town Plan.

Deal Town Council Grant Streams 2019-20

A total of £34,856.30 was paid out across 4 grant streams

Annual Grants £8,525.56

Special Projects £6,695.06

Community Contributions £4,636.00

Emergency Grant Aid (Covid-19) £5,000.00 (paid in 2019-20)

Emergency Grant Aid (Covid-19) £9,999.68 (Paid in 2020-21)

Annual Grants

Payments made from the Annual Grants fund during 2019-20

Organisations	Grant Stream	Amount Awarded
Deal Area Foodbank	Annual Grants	£500
Deal & Walmer Allotments	Annual Grants	£359.00
Deal, Walmer & Kingsdown Rowing Club	Annual Grants	£439.56
Betteshanger Welfare Bowls Club	Annual Grants	£477.00
Deal & Vlissengen Fencing Club	Annual Grants	£500.00
White Cliffs Ramblers Group	Annual Grants	£400.00
Deal Town Fairtrade Network	Annual Grants	£400.00
Walmer Cricket Club	Annual Grants	£450.00
Goodwin Sands Conservation Trust	Annual Grants	£500.00
Addelam History Research Group	Annual Grants	£500.00
Treetops Pre-School	Annual Grants	£1,000.00
Deal Museum Trust	Annual Grants	£1,000.00
The Official History Project	Annual Grants	£1,000.00
North Deal Community Company Ltd	Annual Grants	£1,000.00

Special Projects

Payments made from the Special Projects fund during 2019-20

Organisations	Grant Stream	Amount Awarded
Deal & Walmer Chamber of Trade	SP—Environment Fund	£1,715.00
Martha Trust	SP—Arts & Culture	£506.06
Kent Museum of the Moving Image	SP—Arts & Culture	£1,950
Chequers Kitchen Cookery School	SP—Arts & Culture	£1,624
Deal film festival	SP—Arts & Culture	£900.00

Community Contributions

Payments made from the Community Contributions fund during 2019-20

Organisations	Grant Stream	Amount Awarded
Deal & District Kent Family History Society	C- Contributions	£640.00
Deal Community Carnival Association	C- Contributions	£1,780.00
Deal Speaking Up Group	C- Contributions	£316.00
RMA	C- Contributions	£400.00
Hi Kent	C- Contributions	£1,500.00

Emergency Grant Aid (Covid-19) paid during 2019-20

Organisations	Grant Stream	Amount Awarded
Deal Area Foodbank	Emergency Grant Aid	£5,000.00

Emergency Grant Aid (Covid-19) paid during 2020-21

Organisations	Grant Stream	Amount Awarded
Age Concern	Emergency Grant Aid	£2,000.00
Deal Delivers	Emergency Grant Aid	£724.00
Channel Facilities Management Ltd	Emergency Grant Aid	£695.68
Cinque Ports Community Kitchen CIC	Emergency Grant Aid	£500.00
CAB	Emergency Grant Aid	£2,000.00
Deal Radio	Emergency Grant Aid	£1,210.00
Soul Chef Catering	Emergency Grant Aid	£210.00
Peckish	Emergency Grant Aid	£120.00
Whole School Meals	Emergency Grant Aid	£1,200.00
Deal Festival of Music	Emergency Grant Aid	£670.00
United Families	Emergency Grant Aid	£670.00

Income, Expenditure and Expenses

DEAL TOWN COUNCIL			<u>2019/20</u>	
INCOME and EXPENDITURE ACCOUNT			ALLOWANCES PAID	
Income	2018/19	2019/20	ALLOWANCES PAID	
Precept	£385,866	£391,613	Cllr B Bano	£300
Visitor Information Centre	£9,147	£9,470	Cllr S Beer	£300
Markets	£27,278	£23,090	Cllr T Bond	£300
Braderie	£4,440	£4,320	Cllr S Carlyle	£300
Allotments	£4,757	£4,609	Cllr D Cronk	£300
Town Hall Income	£12,676	£7,947	Cllr M Eddy	£300
Bank Interest	£1,144	£1,808	Cllr A Farrington	£300
Total	£445,307	£442,371	Cllr L Kettlewell	£300
Supporting Income			Cllr A Friend	NIL
Coastal Community Fund	£11,082	£32,514	Cllr C Oliver	£300
Total Income	£456,390	£475,371	Cllr S Phillips	£225
Expenditure	2018/19	2019/20	Cllr O Richardson	£300
Mayoral & Civic Expenses	£2,879	£2,459	Cllr E Rowbotham	£300
Promoting Town	£34,787	£64,265	Cllr T Thompson	£300
Visitor Information Centre	£7,725	£10,614	Cllr C Turner	£300
Markets	£7,944	£8,000	Chairman's Allowance	
Braderie	£2,282	£1,661	Cllr E Rowbotham	NIL
Grants/Donations	£25,333	£24,857	<i>All the above figures are taxable</i>	
Councillors allowances	£2,600	£3,750		
Allotments	£7,250	£7,656		
Salaries & Pensions	£211,926	£231,666		
Town Hall & Other costs	£60,938	£91,562		
Public Conveniences	£37,000	£37,000		
Election Costs	£0	£16,432		
Total	£400,664	£499,922		



Grants & Financial Assistance 2020-2021

Deal Town Council will award grants to local organisations and committee groups to further the aim of Deal Town Council to create a thriving town in which to live, work and visit.

Deal Town Council has three grant streams;

1. Annual Grants (divided into Large Grants and Small Grants): this is for funding which may be for one off events, short term activities, for the purchase of equipment etc.
2. Special Project Grants: The Special Projects Fund is a themed grant stream, applicants need to show how their project relates to the theme. For 2020-21 is Emergency and Recovery.
3. Community Contributions: This is a grant stream intended to provide ongoing financial support to local organisations which contribute in a significant way to the community of Deal. Grants may cover core costs as well as project costs.

Applying for funding in 2020-21

Applications forms are available to download at www.deal.gov.uk and collect from Deal Town Council reception.

Application Dates

Annual Grants:

Round 1 applications must be received by 5pm on Friday 4th September 2020

Round 2 applications must be received by 5pm on Thursday 31st December 2020

Special Projects Grants:

Applications must be received by 5pm on :-

Friday 4th September 2020 for consideration in September.

Friday 30th October 2020 for consideration in November.

Thursday 31st December 2020 for consideration in January.

Friday 26th February 2021 for consideration in March.

Community Contributions:

Applications must be received by 5pm Friday 4th September 2020 for consideration in September.



**Contact details of current Deal Town Councillors and
committee membership from May 2019**

<p>Cllr Ben Bano Chair Transport & Infrastructure Member: Finance & General Purposes, Environment committee Email: cllrbenbano@deal.gov.uk Mill Hill Ward</p>	<p>Cllr Susan Beer ViceChair Finance & General Purpose Chairman of Staff Liaison Panel Member: Grants sub committee, CFD management group Email: cllrsuebeer@deal.gov.uk North Deal Ward</p>
<p>Cllr Trevor Bond Member: Finance & General Purposes, Environment committee Email: cllrtrevorbond@deal.gov.uk Middle Deal Ward</p>	<p>Cllr Susan Carlyle Chair of Grants Sub Committee Vice Chair Planning Member: Finance & General Purposes Email: cllrsusancarlyle@deal.gov.uk North Deal Ward</p>
<p>Cllr David Cronk Deputy Mayor of Deal Chair of Finance & General Purposes Member: CFD management group, Transport & Infrastructure Email: cllrdavidcronk@deal.gov.uk Middle Deal Ward</p>	<p>Cllr Mike Eddy Member: Finance & General Purposes Transport & Infrastructure, Planning Committee Email: cllrmichaeleddy@deal.gov.uk Mill Hill Ward</p>
<p>Cllr Anne Farrington Member: Staff Liaison Panel, Environment Committee Email: cllrannefarrington@deal.gov.uk Middle Deal Ward</p>	<p>Cllr Adrian Friend Member: Planning Committee Email: deal.town.council@deal.gov.uk North Deal Ward</p>
<p>Cllr Lee Kettlewell Vice Chair Transport & Infrastructure Vice Chair Staff Liaison Panel Member: Finance & General Purposes, Environment Committee Email: cllrleekettlewell@deal.gov.uk Mill Hill Ward</p>	<p>Cllr Christine Oliver Chair of Environment Member: Grants sub-committee, CFD management group Email: cllrchristineoliver@deal.gov.uk Mill Hill Ward</p>
<p>Cllr Oliver Richardson Member: Transport & Infrastructure, Staff Liaison Panel, Grants sub-committee Email: cllroliverrichardson@deal.gov.uk North Deal Ward</p>	<p>Cllr Eileen Rowbotham Mayor of Deal Vice Chair of Environment E: cllreileenrowbotham@deal.gov.uk Middle Deal Ward</p>
<p>Cllr Abigail Stroud (Sep 2020 -) Member: Transport & Infrastructure, Planning Email: cllrabigailstroud@deal.gov.uk North Deal Ward</p>	<p>Cllr Thomas Thompson Member: Environment Committee, Transport & Infrastructure, Finance & General Purposes E: cllrthomasthompson@deal.gov.uk Middle Deal Ward</p>
<p>Cllr Christopher Turner - Mill Hill Ward Chair of Planning and Vice Chair Grants sub committee Member: Finance & General Purposes, Email: cllrchristurner@deal.gov.uk</p>	

DEAL TOWN COUNCIL MEETINGS SCHEDULE 2020 - 2021

All meetings are held at Deal Town Hall

High Street, Deal. CT14 6TR

2020													2021				
Council Meeting	June	July	August	September	October	November	December	January	February	March	April	May					
Planning			Mon 3rd 7:15pm	Mon 7th 7:15pm	Mon 5th 7:15pm	Mon 2nd 7:15pm	Mon 7th 7:15pm	Mon 11th 7:15pm	Mon 1st 7:15pm	Mon 1st 7:15pm	Tue 6th 7:15pm	Tue 4th 7:15pm					
Transport & Infrastructure			Wed 12th 7:15pm		Wed 14th 7:15pm		Wed 16th 7:15pm		Wed 10th 7:15pm		Wed 14th 7:15pm						
Environment				Mon 21st 7:15pm	Mon 19th 7:15pm	Mon 16th 7:15pm		Mon 25th 7:15pm	Mon 15th 7:15pm	Mon 15th 7:15pm	Wed 21st 7:15pm	Thu 20th 7:15pm					
Finance & General Purposes				Tue 22nd 7:15pm		Tue 17th 7:15pm		Tue 19th 7:15pm		Tue 23rd 7:15pm		Tue 18th 7:15pm					
Full Council		Tue 28th 7:15pm		Tue 29th 7:15pm	Tue 27th 7:15pm	Tue 24th 7:15pm		Tue 26th 7:15pm	Tue 23rd 7:15pm	Tue 30th 7:15pm	Tue 20th 7:15pm						
Other											*ATM Tue 27th 7:15pm	**AMC Tue 25th 7:15pm					

*ATM = Annual Town Meeting - Tue 27th April @ 7:15pm

**AMC = Annual meeting of the council including Chairman election - Tue 25th May @ 7:15pm

NO MEETINGS

Agendas are available from: Town Hall, High Street, Deal, Kent CT14 6TR
or you can download from the council website

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