**Community Grants to commemorate the Coronation of King Charles III.
Application Form**

Grants of up to £100 will be available to support local residents in their celebrations of the Coronation of King Charles III and to help make the festivities even more memorable.

The application deadline is 5pm on **Friday 24th March**.

**Who can apply for funding:**

* Residents’ associations or resident groups holding street parties or events in greenspaces/parks
* Charity groups holding community events
* Business groups or civic societies holding community events

**How much can I apply for:**

* The maximum is £100 per event

You should only apply for the grant you need, up to the maximum value as indicated.

Any groups or individuals applying must hold a valid UK bank account.

The event must be held in the Deal and be for Deal residents, taking place between 6 May and 8 May 2023.

Please add any additional information you want to give us on a separate sheet.

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| 1. **Your Name or Organisation**
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| Name of Business, organisation or individual representing a group of people |  |
| Contact name and position in organisation | NAME:POSITION: |
| Contact details | ADDRESS: TEL:EMAIL: |
| Registered charity / CIO | YES/NO:  | Charity No: |
| Co. Ltd by Guarantee or CIC | YES/NO:  | Company No: |
| Community Group, Club or Association | YES/NO: | Details:  |
| Other | YES/NO: | Details: |
| Have you received a grant within the last 3 years from Deal Town Council? | YES/NO: |
| If YES please provide information | **Year** | **Amount** |
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| 1. **Your Event**
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| Please describe the event you wish to put on in celebration of The Coronation What will you do?Where? How? |  |
| What is the proposed start and finish date? | **START: FINISH:**  |
| How many Deal residents will benefit? |  |
| Explain what a Deal Town Council grant would be used for, if awarded. |  |
| 1. **Financial Details**
 | **Item** |  **£** |
| Please give the **FULL** cost of your event. Continue on a separate sheet if necessary |  |  |
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| **Total cash cost** | **£** |
| If applicable, how many volunteer hours are involved?  |  |
| Please list any other ‘in kind’ contributions and value in **£**. |  |
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| Please give details of other funding applied for **but not yet secured**  | **Funding applied from** |
|  | **£** |
|  | **£** |
| Please give details of other funding **already secured**  | **Funding received from** |
|  | **£** |
|  | **£** |
|  | **£** |
| Please give details of any cash contribution from yourself or your organisation  | **£** |
| **How much grant are you requesting from Deal Town Council?**  | **£** |

**Grant Conditions**

1. *The grant can only be used for the purpose stated in the application. Deal Town Council reserves the right to reclaim any grant not being used for the specified project/activity.*
2. *The maximum grant awarded will be £100.*
3. *Grant applications will be considered for any Street or Park party or event to Commemorate the Coronation of King Charles 111.*
4. *Should the event not take place, Deal Town Council may ask for all or part of the grant to be paid back.*
5. *Organisations are responsible for ensuring that they comply with all legal and statutory requirements.*
6. *To be eligible for a grant an organisation shall not discriminate on the grounds of racial origin, gender, disability, age (except for obvious reasons, such as becoming a member of a youth club), and political or religious persuasion*
7. *If applicable, acknowledgment of the grant received from Deal Town Council is required on documentation, on promotional literature, websites and on social media. The Deal Town Council logo will be supplied on request for this purpose.*
8. *Deal Town Council will monitor the use of the grant through the Grant Monitoring Form. No further applications will be accepted if there is an outstanding Grant Monitoring Form.*
9. *Organisations and individuals must contact Deal Town Council before disposing of any equipment or resources purchased or part purchased with Deal Town Council grant within 3 years of receiving a grant.*
10. *Should any of these conditions not be met it could result in the award being withdrawn, the grant having to be repaid and future grant applications being refused.*
11. *Deal Town Council has declared a climate emergency and the use of any grant must take into account the Council’s environmental policy, and wherever possible, do not purchase single use plastics with grant monies awarded.*

*(Deal Town Council’s environmental policy can be viewed at:* [*DTC Environmental policy final web.pdf (deal.gov.uk)*](https://www.deal.gov.uk/_UserFiles/Files/DTC%20Environmental%20policy%20final%20web.pdf)*)*

1. **Declaration.**

*I declare that the information given is correct*

*I have read and agree to adhere to the conditions of the Grant Programme.*

**Signed** ………………………………. **Date** ………………….

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| *Payee for grant payment**(if an individual’s name please explain why)* | *Name:* |
| *BANK Details:* |

Completed forms must be returned to the Responsible Finance Officer, Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR. Any enquiries or assistance required in completing this form should be made to the Responsible Finance Officer. Tel: 01304 361999 or e-mail: paul.bone@deal.gov.uk .

The declaration at the end of the application form must be signed and dated, forms sent in electronically require either a scanned copy of the final page with signature or a final signed page to be submitted by post.

**All applicants will be advised that their form is being processed within 10 working days of receipt.**

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| **For Town Hall use only.** |
| Date application form received |  |
| Form checked by |  |
| Date application validated by R.F.O. |  |
| Date of committee meetings when application will be considered |  |
| Decision |  |
| Date applicant notified of decision |  |