



Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.  
Tel: 07747489650 - Email: [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk) - [www.deal.gov.uk](http://www.deal.gov.uk)

**To all Committee Members:** You are hereby summoned to attend a meeting of the Transport & Infrastructure Committee at the Town Hall on **Wednesday 17 November 2021** at 7.15pm to transact the business shown on the agenda below.

**To the press and public:** There is limited public seating for this meeting. To reserve one of the seats please email [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk) or call 01304361999 by 10.00am on Tuesday 16 November.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 16 November please email [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk) or post to the above address

**Paul Bone – Deputy Town Clerk**

Date: 11.11.21

## AGENDA

1	<b>Chairman's opening remarks</b>	Chairman
2	<b>Apologies for absence</b>	
3	<b>Declarations of interest:</b> To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	<b>The minutes of the Transport &amp; Infrastructure Committee meeting held on 15 September 2021 for approval:</b> Decision required	Attach 2
5	<b>Statements received from members of the public on items relating to the agenda to be circulated by the Deputy Town Clerk:</b> For councillor information	Deputy Town Clerk
6	<b>Committee Budget Annual Report:</b> Decision Required	Attach 3
7	<b>High Street Traffic Regulation Order:</b> Decision Required	Attach 4
8	<b>Cycle Friendly Deal 2:</b> Decision Required	Attach 5
9	<b>Update on the committee projects/initiatives:</b> Report from Adrian Oliver: Information to note	Attach 6
	<b>Date of next meeting:</b> Wednesday 12 <sup>th</sup> January 2022	

Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on [www.deal.gov.uk](http://www.deal.gov.uk) or on request.

Committee members: Cllr B Bano, Cllr David Cronk, Cllr T Bond, Cllr Mike Eddy, Cllr Oliver Richardson, Cllr E Rowbotham, Cllr Abigail Stroud, Cllr T Thompson and Mr P Inch

## **Declarations of Interest**

### **Disclosable Pecuniary Interest (DPI)**

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

### **Other Significant Interest (OSI)**

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

### **Voluntary Announcement of Other Interests (VAOI)**

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

### **Note to the Code:**

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.  
Tel: 01304361999 - Email: [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk) - [www.deal.gov.uk](http://www.deal.gov.uk)

**The minutes of the Transport and Infrastructure meeting held on Wednesday 15 September 2021 starting at 7.15pm**

**Present:**

Cllr B Bano (Chairman)

Cllr D Cronk (Vice Chairman)

Cllr T Bond

Cllr C Turner (ex-officio)

Cllr M Eddy

Cllr A Stroud

Cllr T Bond

**Officers:**

Mr P Bone (Deputy Town Clerk)

Mrs J Harper (Communications Officer)

**Others:** 0

1	<b>Chairman's opening remarks:</b> The Chairman welcomed all to the meeting and read out the fire instructions.	
2	<b>Apologies for absence:</b> Cllr Richardson, Cllr Rowbotham, Ian Killbery and Peter Inch	
3	<b>Declarations of interest:</b> None received.	
4	<b>The minutes of the Transport &amp; Infrastructure Committee meeting held on 14 July 2021 for approval:</b> RESOLVED: To accept the minutes of the Transport and Infrastructure meeting held on 14 July 2021 as a true and accurate record (P) DC (S) TB 6 for 1 abstention The Chairman duly signed the minutes	Chairman
5	<b>Statements received from members of the public on items relating to the agenda to be read out by the Deputy Town Clerk (maximum 15 minutes):</b> None received	
6	<b>DDC response regarding weeds on footpaths, gutters and car parks:</b> Following discussion members RESOLVED: To note the response and the removal of the obligation that the contractor must spray twice yearly. To advise DDC that it is hoped that going forward DDC will be using environmentally friendly sprays on clearing the weeds. (P) AS (S) ME All agreed	Committee Clerk
7	<b>Kent Household Waste Recycling Centre Consultation:</b> Members RESOLVED: Cllrs to submit individual responses to the KCC Household Waste Recycling Centre consultation. (P) ME (S) AS All agreed	Members
8	<b>Highways Improvement Plan Prioritisation Report:</b> Members considered the report and RESOLVED: To accept the criteria as set out in the report and to set up a working group with the following membership: Deputy Town Clerk, Project Officer, Cllr T Bond, Cllr D Cronk and Cllr A Stroud. For the Project Officer to set up an online meeting of the working group to prioritise the list and report back to a future meeting of this committee. (P) ME (S) AS All agreed	Project Officer
9	<b>Accessibility Update Report:</b> Cllr Bano declared a VAOI as his wife is a wheelchair user. Members considered the report and suggested it would be beneficial to consider connecting routes 1 & 3 via Grenville Road and to include the survey carried out by Lee Kettlewell in the list. Members RESOLVED: To note the report and suggestions made by members and request a meeting is set up with Walmer Town Council and the Project Officer in October to discuss Route 1 and 3 as they are in Walmer Town Council.	Project Officer

	(P) BB (S) ME All agreed	
10	<p><b>KCC Bus Consultation Update:</b> Members RESOLVED: To authorise the Clerk of the committee in consultation with the Chairman and Vice Chairman to facilitate and work with KALC and adjacent parish level authorities in organising future meetings and liaison connected with the bus service improvement plan.</p> <p>To authorise the Chair and Vice Chair of the committee in liaison with Officers to open discussion on the reopening of the South Street bus station</p> <p>(P) BB (S) ME All agreed</p>	<p>Committee Clerk/Chairman/Vice Chairman</p> <p>Chairman/Vice Chairman/Officers</p>
11	<p><b>Update on the committee projects/initiatives:</b> Members RESOLVED: TO note the report (P) ME (S) DC All agreed</p>	
	The Chairman closed the meeting at 8.05pm	

**DEAL TOWN COUNCIL  
MEMORANDUM**

Attachment 3

**To:** Cllr B Bano, Chairman of the Transport & Infrastructure Committee;  
Committee Members  
**From:** Paul Bone - Deputy Town Clerk  
**Date:** Tuesday 9<sup>th</sup> November 2021  
**Subject:** **Committee Budget Annual Review**

---

As well as proposing the annual budgets for approval by Full Council, one of the duties of the Finance & General Purposes Committee is to monitor the agreed budgets and reserves of the Council.

At The last meeting of F&GP a resolution was passed:

*RESOLVED: That an extra F&GP meeting is held in December 2021 with the budget for 22-23 as the sole agenda item and that the T&I and Environment committees are requested to create budgets for project funds as requested, to be ready for the November F&GP meeting.*

The Balance of the T&I Fund at the start of this financial year was £30,000  
There is also a separate £5,000 fund for accessibility improvements at Deal Station.

These funds are 'Earmarked reserve', this allowed for any future balances to be automatically rolled over into future years until they are spent without being transferred to general reserve at the end of the financial year.

Listed below are some of the current known planned expenditure: -

**Spent 2021-22 to date:**

Nil

**Additional Committed expenditure to be paid 2021-22**

CFD2 (If agreed) £2,500

**Possible project expenditure:**

Finger Posts £8,000 (Poss 2021-22)

Pedestrianisation £5,000 (Poss 2021-22)

CFD2 £7,000 (if agreed) (2022-23)

Accessibility £10,000 (2022-23)

**Recommendation**

Members are asked to consider the planned expenditure for:

- The remainder of this year (2021-22)
- The anticipated project expenditure for 2022-23
- Any specific projects that are planned for beyond 31<sup>st</sup> March 2023

**Decision Required**

Members to consider the above recommendation

**DEAL TOWN COUNCIL  
MEMORANDUM**

**To:** Cllr B Bano, Chairman of the Transport & Infrastructure Committee;  
Committee Members  
**From:** Paul Bone – Deputy Town Clerk  
**Date:** Tuesday 9<sup>th</sup> November 2021  
**Subject:** **High Street Pedestrianisation**

---

Members will recall that the subject of pedestrianisation of the high street was something that this committee was looking into before the Covid pandemic hit.

During the time of the pandemic, in partnership with DDC and KCC, a Temporary Traffic Regulation Order (TTRO) has been in place that allowed for part of the section of the High Street to be closed between the junctions with Stanhope Road and Union Road to traffic on Saturdays between 10am and 2pm to allow for social distancing as part of the Government's Active Travel Fund with the expectation that successful temporary schemes would become permanent.

Full Council has agreed that these closures shall continue until the TTRO expires in February 2022 or is revoked by KCC.

As this closure has proved so successful with the public, I am recommending that T&I consider moving this forward and works directly with KCC with a view to continuing the Saturday closures (keeping the same times and area of the High Street) beyond the end of the current TTRO.

Assuming that a new Traffic Order is agreed, then in the future, this Committee can explore variations of the scheme in area and time.

**Recommendation**

To delegate authority to the Officers to work with KCC on a new Road Traffic Order to take over when the existing TTRO expires in February 2022 for the closure of the High Street between the junctions with Stanhope Road and Union Road to traffic on Saturdays between 10am and 2pm

**DEAL TOWN COUNCIL  
MEMORANDUM**

**To:** Cllr B Bano, Chairman of the Transport & Infrastructure Committee;  
Committee Members  
**From:** Adrian Oliver  
**Date:** Thursday 11<sup>th</sup> November 2021  
**Subject:** **Cycle Friendly Deal 2**

---

Cycle Friendly Deal was a two-and-a-half year project – running from Autumn 2018 to March 2021 - to promote more cycling in Deal and more cycle tourism to Deal. The project was the result of a successful funding bid to the Coastal Communities Fund by the Town Council and covered the Deal Urban Area encompassing the councils of Mongeham, Sholden & Walmer.

The project work included:

- Developing & mapping a Cycle Quietway Network with the guiding principle to help riders to navigate the area on lower traffic streets and cycle paths
- Creating three new circular leisure routes: Pier to Parlour; The Skylark Loop; and Pier to Pit. These were mapped, risk assessed, waymarked, digital interactive route maps and cuesheets created and low ink printable route maps designed.
- Sourcing, purchasing, negotiating locations and installing 26 new secure cycle stands across the Deal Urban Area at 11 locations, providing an additional 52 cycle parking spaces, increasing cycle parking capacity by 33%.
- Producing the Cycling & Walking Map covering the whole area and highlights cycle paths, the Quietway Network and footpaths along with the location of cycle parking and places of interest. Display versions are installed in the High Street.
- The Deal-e-bike Hire Scheme was launched at the end of July and received some good coverage on ITV Meridian News. During August the scheme was promoted at the Saturday Market. There has been 62 hirings in the first quarter. Over the winter period Your Leisure are promoting reduced hire fee for the Over 55s of £5 for a half day and £10 for a full day. The Your Leisure team will also be visiting accommodation providers offering free rides to owners, leaflets and an incentive scheme for guests. We are liaising with the White Cliffs Country team to develop spring and summer campaigns.
- Delivering a range of events including Cycle September that was a series of free activities: 22 Leisure Rides; 5 Confidence Builder Rides; 3 Heritage Rides; Donate a Bike Week; Cycle Maintenance Classes; Unwanted Bike Collection; Affordable Refurbished Bike Sale and Cycle Film Night with Deal Film Club at The Astor. This was followed in October half term by a Cycle Celebration with: a Bike Jumble; Vintage Bike Display from the Dover Transport Museum; Rollapaluzza Roller Racing; Dr Bike; Bike Security Marking; Trials Bike Display Team; Cycling UK VR Headset; and Community Groups Stalls.
- Delivering 600 Cycle Safety Packs to all Year 5 & 6 school pupils. The packs included the new cycling & walking map, special prints of Bikeability for Parents and Bikeability – Just for Fun Activity Book.

Since the Coastal Communities' funding ended in March 2021, Deal Town Council has resolved *"that the current Cycle Friendly Deal steering group continues with its existing members and reports to the Transport & Infrastructure Committee. The steering group to submit a report to the committee with recommendations for a Cycle Friendly Deal 2 project. Funding for Phase 2 to come from the Transport & Infrastructure Committee budget."*

This steering group met last week and agreed the following;

The Cycle Friendly Deal steering group proposes to continue promoting cycling as a key way to alleviate the pressures on the existing road infrastructure, reduce noise & air pollution and combat climate change. The activities will focus on:

- Schools – safety packs, routes to school, the Big Pedal, School Streets & Bikeability
- Events - Active April, Cycle September, Cycle Celebration, Dr Bikes
- Promote External Campaigns i.e. Bike Week
- Annual Cycle Survey
- Work with local businesses to increase cycling
- Update the Cycling & Walking Map
- Manage the Cycle Friendly Deal Online Hub
- Contribute to the community Cycle Friendly Deal Instagram and Facebook pages
- Promote e-bikes & Deal-e-Bikes with Your Leisure including events, special offers and potential local advertising

The initial budget requested by the Steering Group from the Transport & Infrastructure Committee to continue this work is:

- 2021/22 - £2,500
  - including £400 for the Deal-e-Bikes GPS Trackers Annual Licence
- 2022/23 - £7,000

Cycle Friendly Deal activities that now fit within the Transport & Infrastructure Committee sphere of influence are:

- Improvements to the Cycle Quietway Network including
  - more signage
  - Junction improvements
  - Traffic management
- Improvements to National Cycle Network Route 1
  - Liaising with external authorities
  - Championing cycle segregation
- Enhancing the cycling infrastructure across Deal including
  - Increasing covered cycle parking
  - Improving traffic management
  - Increasing segregated cycle routes

The establishment of the Cycle Friendly Deal brand locally and with regional and national bodies can be used by the Transport & Infrastructure Committee to assist with improvements.

## **Recommendations**

Members to consider and agree the initial proposed activities of Cycle Friendly Deal 2 as listed above and the requested budgets.

Members are asked to delegate authority for expenditure and decisions on CFD2 as listed above to the Town Clerk in liaison with the CFD2 working group.



**DEAL TOWN COUNCIL  
MEMORANDUM**

**To:** Cllr B Bano, Chairman of the Transport & Infrastructure Committee;  
Committee Members

**From:** Adrian Oliver

**Date:** Thursday 11<sup>th</sup> November 2021

**Subject:** **Transport & Infrastructure Committee Projects as at 11<sup>th</sup> November 2021**

Please find below the latest Transport & Infrastructure Project status update for your information.

<b>Project</b>	<b>Activity</b>	<b>Status</b>
<b>Walking</b>	DTC signage (fingerposts)	Obtaining quotes for replacement signposts
	Accessibility routes	WTC councillors surveying routes 1 & 3 through Walmer (see below)
	Pedestrianisation	See Agenda
<b>Public Transport</b>	Station Access for all	The Project is being transferred from Network Rail to Southeastern Trains The funding agreement is almost complete, it is just waiting for a SE Trains signature Southeastern have requested a purchase order for DTC's contribution A designer will be engaged – this should take about 8 weeks The design stage is likely to take 6 months including the Planning process
<b>Active Travel</b>	Traffic management	Sub-group meeting
<b>Highways Improvement Plan</b>	Highways Improvement Plan	Prioritisation Meeting

**Recommendation**

Accessibility Routes – to accelerate the delivery of this project it is recommended that members agree that DTC Staff can survey the routes, subject to the Town Clerk's agreement

**Decision Required**

Members to consider the above recommendation