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Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR,
Tel: 01304 361999 E-mail: deal.town.council@deal.gov.uk

To all Councillors: You are hereby summoned to attend a meeting of Full Council at the Town Hall on Tuesday 25 January 2022 at 7.15pm to transact the business shown on the agenda below.

To the press and public: There is limited public seating for this meeting. To reserve one of the seats please email deal.town.council@deal.gov.uk or call 01304 361999 by 10.00am on Monday 24 January.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 24 January please email deal.town.council@deal.gov.uk or post to the above address.

Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's Protocol for recording on meetings for guidance available to download on www.deal.gov.uk or on request

Lorna Crow - Town Clerk
Date: 19/1/2022

AGENDA

1	**Chairman's opening remarks:**	Chairman
2	**Apologies for absence received:**	Town Clerk
3	**Declarations of interest**: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4	**The minutes of the Full Council meeting held on 30 November 2021 for approval:** Decision required	Attach. 2
5	**Statements received from members of the public on items relating to the agenda to be circulated by the Town Clerk (max 15 minutes)**: For information	Town Clerk
6	**Report from Cllr Oliver on Zero Carbon 2025 Deal budget**: Decisions required	Attach. 3
7	**Recommendations from the Finance & General Purposes Committee:** **(a) Budget for 2022/23:** Decisions required **(b) Precept for 2022/23:** Decision required	 Attach. 4 Attach. 5
8	**List of payments made between 1 November to 30 November including list of individual payments exceeding £500 for approval and signing:** Decision required	Attach. 6
9	**Queens Jubilee:** Decisions required	Attach. 7
10	**Correspondence update:** For information	Attach. 8
11	**Mayoral engagements for November and December 2021:** For information	Attach. 9
12	**KCC Councillor report**: For information	Attach. 10
13	**Committee reports**: Information to note (a) The minutes of the Planning committee meeting held on 1 November 2021. (b) The minutes of the Planning committee meeting held on 6 December 2021 (c) The minutes of the Finance & General Purposes committee meeting held on 23 November 2021 (d) The minutes of the Extraordinary Finance & General Purposes committee meeting held on 13 December 2021	 Attach. 11 Attach. 12 Attach. 13 Attach. 14
	Date of next Full Council meeting: 22 February 2022	

ATTACH 1

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council **Attach 2**
Town Hall, High Street, Deal, Kent. CT14 6TR.

The minutes of the Full Council meeting
held on Tuesday 30th November 2021 in Deal Town Hall chamber starting at 7.15pm

Present:

Cllr C Turner – Chairman
Cllr M Eddy
Cllr O Richardson
Cllr A Friend
Cllr A Farrington
Cllr S Carlyle
Cllr S Beer Vice-Chairman
Cllr T Bond
Cllr T Grist
Cllr C Oliver
Cllr D Cronk

Officers:

Lorna Crow (Town Clerk)
Paul Bone (Deputy Town Clerk)
Joanne Harper (Town Clerk's Assistant)

Others: None

1	**Chairman's opening remarks:** The Chairman advised of the fire evacuation instructions and welcomed everyone to the meeting. He advised that our thoughts were with Cllr Bano for his recent bereavement and that a condolence card would be sent on behalf of the council.	
2	**Apologies for absence:** Cllr B Bano, Cllr T Thompson and Cllr A Stroud	
3	**Declarations of interest**: Cllr A Friend declared a VAOI for item 6, Deal Hospital Phlebotomy Unit, as a member of his family has been affected by it. Cllr M Eddy declared a VAOI for item 8, as he uses Clean Cut Garden Services	
4	**The minutes of the Full Council meeting held on 26 October 2021 for approval and signing:** Members RESOLVED: To accept the minutes of the Full Council meeting held of 26 October 2021 as a true and accurate record. (P)AFr (S)OR.10 for, 1 Abstention. Agreed. The Chairman duly signed the minutes	Chairman
5	**Statements received from members of the public on items relating to the agenda to be circulated by the Town Clerk**: None Received	
6	**Phlebotomy Unit – Deal Victoria Hospital:** Pink papers were distributed to all members, following debate a resolution was made: To exclude the public at 7.20pm: Public Bodies (Admission to Meetings) Act 1960 s 1 (2) – on the grounds that the information to be discussed is of a confidential nature (P)OR (S)AFr 6 for 3 against. Agreed. Discussion resumed at 7.30pm. Following further debate members RESOLVED: That Deal Town Council regrets that Councillors and the public were not consulted on the closure of this unit. That the Chairman writes a letter to KCHFT expressing regret that Deal Town Council, GP's and members of the public were not consulted on the closure of the Phlebotomy Unit and asks them to reverse their decision and further asks them to protect all services at Deal Victoria Hospital. That Deal Town Council calls on the local MP to use her good offices to challenge and reverse this decision That Deal Town Council supports a publicity campaign to make the people of Deal aware of what they are likely to lose if this decision is not reversed. That, at the same time, this Council encourages the people of Deal to contact local Councillors (County, District and Town) and their MP to voice their displeasure. (P)TG (S) SC 8 For, 3 Abstained. Agreed.	Chairman Chairman Council Comms Officer
7	**Recommendation from F&GP – Procurement Policy:** Following discussion members RESOLVED: To accept the recommendation from the Finance & General Purposes committee and adopt the Draft Procurement Policy from 1st January 2022 (P)DC (S)ME. 10 for, 1 Abstention. Agreed.	Town Clerk/ R.F.O.

8	List of Payments made between 1 September to 31 October 2021 including list of individual payments exceeding £500 for approval and signing: Following discussion Members RESOLVED : To note the list of Payments made between 1 September to 31 October 2021 including list of individual payments exceeding £500. (P)SB (S)DC. All Agreed. Members further RESOLVED: That Annual Planting is moved from F&GP to the Environment Committee (P)CO (S)SB 9 for, 2 abstentions. Agreed.	R.F.O.
9	**Holocaust Memorial:** Following discussion members RESOLVED: To hold the traditional wreath laying Service in St George's Church Gardens followed by a public exhibition in the Town Hall chamber for viewing throughout the day, times to be arranged, and that authority is delegated to the Town Clerk in liaison with the Chairman to amend the plan should circumstances change prior to the event. (P)DC (S)OR. All Agreed	Events Manager/ Town Clerk
10	**Mayoral engagement request:** Members RESOLVED: To agree that the Mayor and Deputy Mayor attend the Mayor of Ashford's lunch. (P)CO (S)DC. All Agreed	Mayors' secretary
11	**Queens Jubilee**: Following discussion Members RESOLVED: To note the report (P)SB (S)DC. All Agreed	
12	**Committee Membership Update**: Members RESOLVED: To note that Cllr Eileen Rowbotham has stepped down from the Environment committee. The Chairman gave thanks to Cllr Rowbotham for all her work. (P)DC (S) AFr. All Agreed	
13	**Mayoral Engagements:** Members RESOLVED: To note the Mayoral Engagements List. The Deputy Mayor advised that she had also attended Speakers Day, Charter Day, the Mayor of Folkstone's Charity event, plus one other that had not been included in the report. (P)DC (S)AFr. All Agreed	
14	**KCC Councillor Report:** Members RESOLVED: To note the report from the KCC Councillors. (P)DC (S)ME. All Agreed	
15	**Committee Reports:** Members RESOLVED to note the following reports:- (a) The minutes of the Planning committee meeting held on 14 September 2021 (b) The minutes of the Planning committee meeting held on 4 October 2021 (c) The minutes of the Finance & General Purposes Committee meeting held on 21 September 2021 noting the error at minute 10 requiring replacing 'Heritage Officer' with 'Horticultural Officer' (d) The minutes of the Environment committee meeting held on 16 August 2021. (P)DC (S)AFr. All Agreed	
	The Chairman closed the meeting at 8.38pm	

DEAL TOWN COUNCIL

Attach 3

MEMORANDUM

To: Chair of the Council, Cllr Chris Turner
From: Cllr Christine Oliver, Chair of Environment Committee
Date: 14th January 2022
Subject: Zero Carbon 2025 Deal budget

At the June 2019 Full Council Meeting, Deal Town Councillors unanimously passed a resolution acknowledging the climate and environmental emergency that is facing our planet. The Council committed to reducing the greenhouse gas (GHG) emissions of the Council's operations to net zero by 2025, and to support and encourage local businesses and residents to reduce their environmental impact.

As part of this commitment, Councillors and Officers attended training on carbon auditing and mapping the journey to net zero. A key take-away from the training was that in order to achieve the objective of net zero emissions by 2025 with minimal offsetting, that a realistic expectation would be that 10% of the council's annual budget would need to be set aside for this. Over the five year timeframe this amounts to roughly £250,000 or £50,000 per year.

For various reasons, including delays related to the coronavirus pandemic, a reluctance by the council to engage expert input, and undertaking the lower cost, 'low hanging fruit' actions first, has meant a significant underspend. To date only £14,620 has so far been expended / committed on Net Zero and environmental projects from the 2021-2022 budget, and £550 in 2019-20 and 2020-21 combined.

Please see below a draft plan that I have compiled which includes estimated costings that I would like the Environment committee to explore, subject to council agreeing the required overall budget.

Additional energy efficiency and carbon reduction measures 2021-2022:

- GIKI Zero pro package staff and councillors - £1000* (annual)
- Employ a suitably experienced architect to assess the Town Hall whole thermal and ventilation performance and develop a scheme of improvement that would satisfy Heritage Officer requirements - £4000
- Thermal imaging camera - £600

<u>£5600 (current 2021-2022 budget, leaving a projected underspend of £29,780)</u>

Offsetting projects to be commenced 2022-2023:

- A Greener Deal: Tree Planting Strategy - Summer 2022 - £2,500
- Urban Tree planting initiative - Autumn Winter 2022/3 - £10,000
- Urban Hedgerow Initiative and Tree Council's 'Trees for Schools' – Summer 2022 to Winter 2023 - £5,000

- Pond & Meadow at Victoria Park (triangle by Tides) in partnership with Kent Wildlife Trust - Spring 2022 - £7,500
- Establish a Tree Nursery at Goodwin Academy – Autumn 2022 - £5,000
- Seagrass Meadow Research in partnership with Kent Wildlife Trust – 2022 - £5,000
- Research and scope St Richard's Road Pumping Station Solar Farm – 2023/4 – alternatively, former landfill site Golf Road

Awareness raising activity 2022-2023:

- Tree Survey Communications & Engagement
  - Tree Data Tags – Summer 2022 - £2,500
  - Garden Tree Give-away (tree and nurture pack) – Winter 2022 & Winter 2022/3 - £5,000
  - i-tree eco my garden – Spring 2022 - £2,500
- Front Garden Competition
  - Launch: 2022 - £4,000
  - Awards Year 1: Summer 2023 - £4,000
- Create an Adult Education Gardening for Nature Course – Autumn 2022 - £3,000
- Create an Adult Education Grow Your Own Food Course – Autumn 2022 - £3,000
- Reusable Takeaway Containers - 2022/3 - £10,000
- Water fountain on the Pier canopy - 2022/3 - £5,000
- Monitoring and evaluation of progress - £1000* (annual)

Total for 2022-2023: £76,000

Potential projects 2023-2024 identified so far:

- Community orchard / community woodland - £6,000
- Green roofed cycle shelters / secure Town Hall cycle storage - £7,500
- Match fund opportunity Library of Things Kiosk - £20,000
- Project with Kent Wildlife Trust to identify carbon sequestration sites - £5,000
- Acquire land / leases for potential rewilding or renewables - £10,000

Total for 2023-2024 £50,500

Recommendations

1. The remainder of the unspent Environment 2021-2022 budget at year's end be ringfenced for Net Zero 2025 initiatives
2. Deal Town Council should set aside £50,000 in the 2022-2023 budget for Net Zero and Environmental initiatives, in order to meet our commitment
3. Councillors commit to setting aside a minimum of 10% of the global DTC budget for carbon reduction measures, year on year.

Attach 4

DEAL TOWN COUNCIL
MEMORANDUM

To: Cllr C Turner - Chairman of Deal Town Council,
All Council Members
From: Paul Bone – Responsible Finance Officer
Date: 19th January 2022
Subject: Draft Budget 2022/23

Draft Budget 2022-23:

At an Extra Ordinary meeting of the Finance & General Purposes Committee held on 13th December 2021 it was RESOLVED:

To accept the revised budget referenced 'SBv1', as circulated to members prior to the meeting by Cllr Beer as the Draft Budget for 2022/2023 to be recommended to Full Council for agreement.

Please see attached Draft Budget 2022/23 that incorporates the above recommendations.

For Information

The Environment Committee asked that F&GP considered including an additional £50,000 on top of the amount remaining in the Environment Committee reserve at the end of the financial year that would increase the proposed budget to £84,600
Within the recommendation from F&GP, an additional amount of £15,600 has been recommended that will bring the total 2022/23 Environment budget to £50,000

It should be noted that other DTC committees also spend part of their allocations on environmental improvements within their projects.

DTC has spent well over 10% per annum of the total budget spend over the past 3 year's when all projects are taken into account such as: Cycle Friendly Deal, move to sustainable planting, Hybrid Town Car ,Town Hall insulation and glazing improvements.

Decisions required

Members to consider the approval of the Draft Budget 2022/23

600	**Allotments Golf Road**			
1500	Allotment Income	2000		
	Total Income	**2000**		
4500	Repairs & Maintenance			**see 4501**
4540	Water		700	
	Overhead Expenditure		**700**	
610	**Allotments Park Ave**			
1500	Allotment Income	2000		
	Total Income	**1500**		
4500	Repairs & Maintenance			**see 4501**
4540	Water		700	
	Overhead Expenditure		**700**	
620	**Allotments Mill Road**			
1500	Allotment Income	2000		
	Total Income	**1500**		
4500	Repairs & Maintenance			**see 4501**
4540	Water		700	
	Overhead Expenditure		**700**	
NEW 4501	**Gen allotments repairs maintenance**		**10000**	
700	**Town Events**			
5005	Town Hall Promotions		2000	**NOTE 9**
5010	Heritage Day		200	
5015	Christmas Events		200	
5020	Mayoral Ceremonial Event		200	
5025	International Woman's Day		200	
5030	Charter Day		500	
5035	Holocaust Memorial Day		200	
	Overhead Expenditure		**3500**	
800	**Cycle Friendly**			
5505	Administration			**Note 7**
	Overhead Expenditure			
900	**Projects**			
4385	Town Signage			**Note 8**
	Environment projects additional funds 22-23		**15,600**	
	Expenditure		**534290**	**Expenditure**
	Total Budget Income	**534290**	**Income**	
	Movement to/(from) Gen Reserve		**-£ 0**	**To be funded from reserves**

Note 1	Additional 9.8% agreed for Committee clerk (F&GP 21/9/21) plus 3% cost of living increase
Note 2	£4k last year was added for Mill Hill - Move to earmarked reserve if not spent this year.
Note 3	Agreed for 2 years
Note 4	Move to Earmarked reserve if not spent
Note 5	Overspend due back from WBF
Note 6	Amount request by DDC for 2022/23
Note 7	No Budget as now part of T&I spend
Note 8	No Budget as now part of T&I spend
Note 9	Football event budget agreed

Deal Town Council

2022/23 Draft Budget

		Income	Total In	Expenditure	Total Out	Notes
100	**General Income**					
1076	Precept	475261				
1080	Bank Interest	100				
	Total Income		**475361**			
200	**Staff Costs**					
4000	Salaries Gross			320056		Note 1
	Additional post - Town Caretaker			5000		
4055	Travel & Subsistence			100		
4060	Official Car Lease			3564		
4065	Official Car Fuel			300		
4070	Training			2000		
4075	Staff Uniforms			100		
4080	HR & HS			1530		
4085	Payroll Services					
4090	Staff Recruitment			750		
	Overhead Expenditure				**333400.02**	
210	**Civic**					
4055	Cllr. Travel & Subsistence			100		
4070	Cllr. Training			1000		
4200	Cllr. Allowances			3600		
4210	Hospitality			1500		
4220	Robes & Regalia			50		
4225	Mayoral Travel & Subsistence			100		
4230	Mayor Expenses			500		
4235	Deputy Mayor Expenses			300		
4240	Mayoress Expenses			300		
4245	Town Sergeant Expenses			0		
	Overhead Expenditure				**7450**	
220	**Administration**					
4070	Training			0		
4080	Admin HR & HS			1530		
4300	Mobile Phones			500		
4305	Stationery			1500		
4310	Postage			300		
4315	Bank Charges			1000		
4320	General Admin			8800		
4325	**Office Equipment**			**500**		
4330	IT Equipment			4000		
4335	IT Support & Website			6000		
4340	Telephone & Broadband			700		
4345	Pat Testing			500		
4355	Premises (Running Costs)			18500		
4360	Insurance			8000		
4365	Legal Advice			500		
4370	Election Costs			6500		
4375	Marketing/Communications			2000		
4380	Contingency			10000		
4390	Waste & Recycling			2000		
4405	Annual Planting			**6000**		Note 2
4410	Flags			180		
4415	Audit Fees			2300		
4420	Subscriptions			800		
4430	Data Protection Officer			1000		
4435	General Maintenance			4000		
	Overhead Expenditure				**87110**	

250	**Grants & Donations**				
4470	Annual Grants			10000	
4475	Special Projects			0	
4480	Christmas Light Fund			2000	**Note 3**
4485	Food Poverty Fund			10000	**Note 4**
4490	St Omer Twinning			500	
	Overhead Expenditure			**22500**	
300	**Town Hall**				
1100	Wedding Hire	9000			
1105	Chamber Hire	2000			
1110	Committee Room Hire	1000			
1115	Under Croft Hire	1000			
	Total Income	**13000**			
4070	Training				
4420	Subscriptions				
4500	Repairs & Maintenance			5000	
4505	Under Croft Cleaning			1000	
4510	Furniture & Equipment			1000	
4520	Boiler Service & Maint.			500	
4525	Window Cleaning			1530	
4540	Water			250	
4550	TH Events				
4720	Licences			300	
	Overhead Expenditure			**9580**	
310	**VIC**				
1200	VIC Income	0			
1205	VIC Sales - Commission	0			
	Total Income	**0**			
4605	Terminal Charges			750	
4620	Ticket Sales			0	
	Overhead Expenditure			**750**	
400	**Wed/Fri Market**				
1400	Wednesday Market Traders	2750			
1405	Friday Market Traders	2250			
	Total Income	**5000**			
4730	Market General Costs			500	
	Overhead Expenditure			**500**	
410	**Saturday Market**				
1410	Market Traders	27000			
	Total Income	**27000**			
4420	Subscriptions			500	
4715	Profit Share			2500	
4730	Market General Costs	3429		3000	**Note 5**
4735	Market Licence			1500	
	Overhead Expenditure			**7500**	
420	**Braderie Market**				
1415	Braderie stall holders	4500			
	Total Income	**4500**			
4705	Road Closure			700	
4720	Licences			1200	
4725	First Aid			200	
4740	Toilet Hire			200	
	Overhead Expenditure			**2300**	
500	**Public Conveniences**				
4800	Public Conveniences			32000	**Note 6**
	Overhead Expenditure			**32000**	

Attach 5

DEAL TOWN COUNCIL
MEMORANDUM

To: Cllr C Turner - Chairman of Deal Town Council,
All Council Members
From: Paul Bone – Responsible Finance Officer
Date: 19th January 2022
Subject: Precept 2022/23

Please see the attached information relating to setting the Precept that was included in the agenda for the F&GP meeting.

Precept 2022-23:

At a meeting of the Finance & General Purposes Committee held on 18th January 2022 members agreed to submit the following recommendation to Full Council for agreement:

Recommendation:

The Precept is set at £475,261 to fund the Draft budget as recommended by this committee to Full Council with no additional draw on the General Reserve.

Please see attached information that was included in the agenda for the F&GP meeting, and the precept and Precept Demand 2022/23

Decisions required

- Members to consider the approval of the Precept Demand for 2022/23
- Members to authorise the Chairman of the Council and the Town Clerk to sign the Precept Demand on behalf of the Council

Information to be taken into account when setting the Precept

1. Level of General (Revenue) Reserve

The current level of the General Reserve as at 31st March 2021 was £264,036. From this, Council agreed a sum of £82,590 to support the 2021/22 budget that leaves the General Reserve at £181,446
The Good Councillors Guide to Finance and Transparency 2017 suggests that a council should typically hold between 3 and 12 months expenditure as a general (revenue) reserve. Based upon the current year's budget the general (revenue) reserve was at just over 4 months (a drop from 7 months last year).
If the full Draft budget (including requested additions) is agreed, this will drop to 3.5 months

With this in mind, it will not be possible to use any more of the Council reserves to fund the 2022/23 budget and all the balance will need to be funded via the Precept.

2. Level of Precept

For the 5 years up to 2020/21 this Council had held the Precept Demand to DDC at the same level of £58.01 per *'Band D'* equivalent property. Last year it was raised by 2.5% to meet the requirements of the budget as well as taking £82,590 from reserves. The amount of the Precept Demand is based upon the amount that this council wants to charge per *Band D* equivalent property multiplied by the *'Tax base'* for that year. Last year the *'Tax base'* was 6,763.64 resulting in a Precept Demand of £402,166.03
Over the past 8 years the Tax Base has risen by an average of 1.57% per annum up to 2020/21 and dropped by around 1% in 2021/22.
The 'Tax base' 2022/23 for Deal is set at 6875

Year	Tax Base	%age increase	Band 'D'	Precept Demand
2021/22	6763.64	2.5%	£ 59.46	£ 402,166.03
2020/21	6828.29	1.15%	£ 58.01	£ 396,109.10
2019/20	6750.79	1.49%	£ 58.01	£ 391,613.33
2018/19	6651.71	0.86%	£ 58.01	£ 385,865.70
2017/18	6594.87	1.81%	£ 58.01	£ 382,568.41
2016/17	6477.35	2.09%	£ 58.01	£ 375,751.07
2015/16	6344.48	2.36%	£ 59.22	£ 375,720.11
2014/15	6198	1.19%	£ 59.22	£ 367,045.56
2013/14	6125	-	£ 59.22	£ 362,722.50

For additional information the 2021/22 *'Band D'* equivalents for other local Towns are as follows: -

Towns		
	Deal	£ 59.46
	Dover	£ 101.83
	Sandwich	£ 135.96
	Walmer	£ 58.08
	Average across all 4 towns	£ 88.83

An increase in the precept of £10,000 would raise the 'Band D equivalent' by approximately £1.45

Setting the Precept Demand 2022/23

To fund the full 2022/23 Draft budget as approved for recommendation to Full Council by F&GP on 13th December without drawing any further on reserves will require a Precept of £475,261

This would increase the 'Band D' equivalent by16.2% to **£69.13** (£1.32 per week). This falls well below last year's average of the 4 Local towns.

If Council decide to not increase the 'Band D' equivalent and take the addition funds from reserves, this would result in a Precept of £408,787 and reduce the reserves down to £114,972 This would be equivalent to 2.9 months revenue spend and fall below the recommended 3 to 12 months that should be held in general reserve.

Attach 6

Deal Town Council
Nat West Combined A/C's
List of Payments made between 01/11/2021 and 30/11/2021

Date Paid	Payee Name		Amount Paid	Transaction Detail
02/11/2021	MARC- ONE SECURITY	£	124.80	SAT MKT SECURITY
03/11/2021	KM MEDIA GROUP	£	248.00	JOB ADVERT
03/11/2021	RIALTAS BUSINESS SOLUTIONS	£	807.60	RBS PACKAGE FINANCE
03/11/2021	MCCABE F WILLIAMS	£	900.00	CYCLE FRIENDLY DEAL AUDIT
05/11/2021	VODAFONE BUSINESS	£	10.03	OFFICE MOBILE
06/11/2021	SSE SOUTHERN ELECTRIC	£	986.55	ELECTRIC TOWN HALL
09/11/2021	GLOBAL4 TELECOM	£	159.95	PHONES TOWN HALL
10/11/2021	MARC- ONE SECURITY	£	124.80	SAT MKT SECURITY
10/11/2021	CLEAN CUT SERVICES	£	225.00	MAINTENANCE ON PA ALLOTMENTS
10/11/2021	DOVER DISTRICT COUNCIL	£	180.00	PREMISES & CLUB LICENCE
10/11/2021	ROYAL MAIL	£	288.00	MAIL DROP - TOWN PLAN
10/11/2021	HOWELL & HICKS	£	720.00	DEAL TOWN SURVEY LEAFLET
15/11/2021	MARC- ONE SECURITY	£	124.80	SAT MKT SECURITY
15/11/2021	CAPITA BUSINESS SERVICES L	£	23,388.22	NOVEMBER STAFF SALARIES
15/11/2021	CAPITA BUSINESS SERVICES L	£	1,800.00	NOV CCLR ALLOWANCES
15/11/2021	NATWEST CHARGES	£	62.20	BANKLINE CHARGES
16/11/2021	KCS PROFESSIONAL SERVICES	£	390.37	PHOTO COPIER RENTAL AND COPIES
18/11/2021	PLUSNET	£	43.98	INTERNET TOWN HALL
19/11/2021	WORLDPAY (UK)LIMITED	£	54.26	CARD MACHINE VIC
19/11/2021	DOVER DISTRICT COUNCIL	£	973.00	NOVEMBER BUSINESS RATES T H
20/11/2021	BUSINESS STREAM	£	121.75	WATER PARK AVENUE ALLOTMENTS
21/11/2021	SSE SWALEC GAS	£	58.01	GAS TOWN HALL
22/11/2021	DOVER DISTRICT COUNCIL	£	5,666.29	BY ELECTION COSTS
22/11/2021	R K SIGNS LTD	£	585.60	TOWN PLAN SURVEY LEAFLETS
22/11/2021	CLEAN CUT SERVICES	£	195.00	MAINTENANCE PA ALLOTMENTS
22/11/2021	CLEAN CUT SERVICES	£	195.00	MAINTENANCE AT MR ALLOTMENTS
22/11/2021	MARC- ONE SECURITY	£	124.80	SAT MKT SECURITY
22/11/2021	JO HARPER	£	15.10	OCTOBER EXPENSES
22/11/2021	ARCHANT	£	96.00	KENTISH CEREMONY ADVERT
24/11/2021	BUSINESS STREAM SCOTTISH	£	48.34	WATER TOWN HALL
25/11/2021	ADM COMPUTER SERVICES	£	846.11	ADM SUPPORT
25/11/2021	KM MEDIA GROUP	£	159.98	JOB ADVERT
25/11/2021	KELK COMMS LTD	£	72.00	PROGRAM DIVERSION OF PHONES
25/11/2021	CHUBB	£	1,337.72	ANNUAL CONTRACT FOR ALARM TH
25/11/2021	CHARTER TRUSTEES OF THE	£	70.00	THE BLESING OF THE SEAS MARGAT
26/11/2021	MAYOR'S EVENT	£	100.00	FEAST OF FISHES
26/11/2021	PITNEY BOWES FINANCE LIMITI	£	90.27	LEASE AGREEMENT
29/11/2021	MARC- ONE SECURITY	£	124.80	SAT MKT SECURITY
29/11/2021	TOTAL SUPPLIES	£	83.05	CLEANING SUPPLIES
29/11/2021	ROYAL BRITISH LEGION POPPY	£	111.00	POPPY WREATHS
30/11/2021	SUEZ RECYCLING AND	£	521.66	WASTE COLLECTION
30/11/2021	SHOGUN VEHICLE LEASING	£	355.44	OFFICIAL CAR LEASE
30/11/2021	NATWEST CHARGES	£	80.50	NATWEST CHARGES
		£	42,669.98	

List of Payments made between 01/11/2021 and 30/11/2021 above £500

03/11/2021	RIALTAS BUSINESS SOLUTIONS	£	807.60	RBS PACKAGE FINANCE
03/11/2021	MCCABE F WILLIAMS	£	900.00	CYCLE FRIENDLY DEAL AUDIT
06/11/2021	SSE SOUTHERN ELECTRIC	£	986.55	ELECTRIC TOWN HALL
10/11/2021	HOWELL & HICKS	£	720.00	DEAL TOWN SURVEY LEAFLET
15/11/2021	CAPITA BUSINESS SERVICES L	£	23,388.22	NOVEMBER STAFF SALARIES
15/11/2021	CAPITA BUSINESS SERVICES L	£	1,800.00	NOV CCLR ALLOWANCES
19/11/2021	DOVER DISTRICT COUNCIL	£	973.00	NOVEMBER BUSINESS RATES T H
22/11/2021	DOVER DISTRICT COUNCIL	£	5,666.29	BY ELECTION COSTS
22/11/2021	R K SIGNS LTD	£	585.60	TOWN PLAN SURVEY LEAFLETS
25/11/2021	ADM COMPUTER SERVICES	£	846.11	ADM SUPPORT
25/11/2021	CHUBB	£	1,337.72	ANNUAL CONTRACT FOR ALARM TH
30/11/2021	SUEZ RECYCLING AND	£	521.66	WASTE COLLECTION
		£	38,532.75	

DEAL TOWN COUNCIL
MEMORANDUM

Attach 7

To: Cllr C Turner, Chairman of Deal Town Council
All Members
From: Joanne Harper, Events Manager
Date: 18th January 2022
Subject: The Queen's Platinum Jubilee & Queen's Green Canopy 2022

In my report to Full Council for November 2021 I advised that the Queen's Platinum Jubilee will be held over the long bank holiday weekend of Thursday 2nd June to Sunday 5th June 2022, and that I would submit a recommendation to this meeting on how the council could commemorate this Jubilee.

In doing this, I have taken into consideration that the council is already committed to holding the Womens Football tournament in July, which will stretch over a weekend. This will be a large event, open to all public and will involve a fair amount of staff resource to organise. This is in addition to Heritage Weekend, and it is hoped the Braderie will restart.

I have also been mindful that we are still in a pandemic.

Recommendations:

(1) For the Jubilee in 2012 the council held a tree planting ceremony in the garden of remembrance, behind St Georges church, this was open to the public and was very well received. In keeping with this practice and as part of the Queen's Green Canopy Tree Planting Initiative the council holds a tree planting ceremony to plant a commemorative Jubilee tree. An approximate cost for a suitable tree including planting and a commemorative plaque is £750.00.

Although DDC has confirmed we would not be able to plant this in the garden of remembrance due to insufficient space, it is hopeful we could in Victoria Park. I am currently in discussion with the Tree Officer at DDC to identify a possible site.

(2) For the long bank holiday weekend of Thursday 2 June to Sunday 5 June the exterior of the Town Hall is decorated (as it was for the coronation of George V in 1910) to create an impressive impact in recognition of the Jubilee and for everyone to see. This includes garlands, bunting, flags that will be reusable.

(3) A budget of £1,000 is required

(4) To delegate authority to the Event Manager in liaison with the Town Clerk to make the necessary decisions to complete these recommendations.

Decision Required:
Members to consider the above recommendations.

DEAL TOWN COUNCIL **Attach 8**
MEMORANDUM

To: Cllr C Turner - Chairman of Deal Town Council,
All Council Members
From: Mrs L Crow – Town Clerk
Date: 17 January 2022
Subject: Correspondence

Flood Task Force

At the Full Council meeting in October 2021 the following decision was made;

RESOLVED: That Cllr Mike Eddy will be the Deal Town Council representative on the Deal Task Force if permitted. To contact Natalie Elphicke MP to advise that Deal Town Council condemns in the strongest possible terms the decision by the MP for Dover and Deal to vote in favour of allowing water companies to continue to discharge raw sewage into the sea and water courses at levels above EU regulation standard. Given that the constituency is predominantly made up of seaside towns that rely on tourism and clean and safe beaches, her decision is perverse in the extreme. We urge Natalie Elphicke MP to represent the people of Deal by voting against these measures when the issue returns to the House of Commons for a second vote on 27th October.

The above was actioned the following day. Please see attached response received via email at the end of November.

As the letter from the MP made no reference to the request that a DTC rep is included on the taskforce I followed this up with a further email and received this response.

The taskforce is a technical group that Southern Water, KCC and DDC are investing significant resources into in order to find workable solutions to the flooding issues in Deal and surrounding areas. Cllr Trevor Bond sits on that taskforce as he is both a county councillor and a district councillor. I co-chair the taskforce with the Chief Executive of Southern Water.
There is detailed mapping and survey work underway. The taskforce expects to report back to residents in six months with an initial report and recommendations. The work is progressing in a very practical way with a determination to look at lasting and sustainable measures for our area. Of course, as that work progresses to its next stage, I will be holding meetings and discussions with our community about it.

Phlebotomy

At the November Full council meeting the following decision was made;

RESOLVED: That the Chairman writes a letter to KCHFT expressing regret that Deal Town Council, GP's and members of the public were not consulted on the closure of the Phlebotomy Unit and asks them to reverse their decision and further asks them to protect all services at Deal Victoria Hospital.

That Deal Town Council calls on the local MP to use her good offices to challenge and reverse this decision.

These letters have been sent and to date no response has been received.

MRS NATALIE ELPHICKE OBE MP
HOUSE OF COMMONS
LONDON SW1A 0AA

Cllr Christopher Turner
Chair of Deal Town Council

By email

30 November 2021

Dear Cllr Turner,

Thank you for your letter. Stopping flooding and sewage overflows - as well as high environmental standards - really matters to me so I am pleased to have supported in Parliament the Government's new groundbreaking Environmental Act, which has received Royal Assent since your letter to me. These laws will include binding legal obligations to force water companies to reduce sewage outflows. They will also include a raft of measures to raise environmental standards across the board.

It's also why locally I have ensured a flooding taskforce is set up to deal with the long-standing flooding problems that have affected Deal as well as villages like Shepherdswell, which Cllr Trevor Bond attends. I have also raised this in Parliament and met with DEFRA Ministers as well as the former and current chief executives of Ofwat, and the chief executive of Southern Water.

Cllr Bond and I will be keeping affected residents up to date with the outcomes of the six month technical working programme, including proposed actions flowing from the technical work being undertaken. This practical approach is a national pilot programme which I have initiated and secured, together with financial commitments and technical engineers dedicated to the Deal programme to ensure that the issue is addressed for the long term, as well as to alleviate unacceptable flooding and strain on residents in the short term.

However, the work doesn't end with the new Environment Act in place. I would like to see reforms to the way the water industry is managed, so that strong environmental improvements can be made on the one hand, while the impact on water bill payers is kept in check. I want to ensure that water sustainability is given more attention in looking at what

can be done within existing homes as well as ones planned for the future. I have been setting out proposals to Ministers about the need to make this happen.

Everyone knows we have a water and sewage system based on the approaches set out by the Victorians. That will take time, and fresh thinking, to fully overhaul. I very much hope that in my time in Parliament real progress will be made to update and modernise the system nationally, as well as a roadmap developed which will see lasting change to the flooding issues which have affected our local area for too long.

Thank you again for getting in contact with me.

Best regards,

Natalie Elphicke

Natalie Elphicke

Attach 9

Mayor's engagement list

11th November	*Armistice Day Service*	*Hamilton Road Cemetery*
12th November	*Christmas Lights Auction*	*1919 Club Deal*
14th November	*Remembrance Day Service*	*Deal Hospital*
19th November	*Children in Need Bake Off*	*Goodwins Academy*
22nd November	*Deal With It Presentation*	*Deal Town Hall*
24th November	*Kent Police Museum Tour*	*Faversham Guildhall*
26th November	*Christmas Lights Switch On*	*Deal High Street*
3rd December	*Feast of the Seven Fishes*	*Deal Town Hall*
14th December	*Marie Claude's Funeral*	*Deal*
16th December	*Goodwins Student's Pantomime*	*Deal*
19th December	*Carol Service*	*St Andrew's Deal*
23rd December	*Hamper delivery*	*Deal*
24th December	*DTC Christmas Market*	*Deal*
26th December	*Boxing Day Dip*	*Deal*

Deputy Mayor's engagement list

11th November	*Armistice Day Service*	*Hamilton Road Cemetery*
14th November	*Remembrance Day Service*	*Deal Hospital*
22nd November	*Deal With It Presentation*	*Deal Town Hall*
3rd December	*Feast of the Seven Fishes*	*Deal Town Hall*
14th December	*Marie Claude's Funeral*	*Deal*

KENT COUNTY COUNCIL Update **Attach 10**
JANUARY 2022.

County Member Trevor Bond.
County Member Derek Murphy.

DOVER PORT HEALTH AUTHORITY:

- Defra have provided £11,828,635 Investment to Dover District Council Port Health Authority (DPHA) to date. This is to cover the set up costs for the new Dover SPS BCP (formally referred to as Bastion Point). Defra fund the set-up and ongoing costs associated with running the facility (rent, cleaning, maintenance and operational staff to move the goods around the facility etc.). DPHA pay the costs associated with running the service (Port Health staff, sampling equipment, training etc.). The facility is due to go fully live in November 2022, with sample checking due to commence July 2022.
- When fully operational, the checks will be completed by approximately 200 staff, DDC have currently secured 100 new staff (with the vast majority being local people).
- The facility covers 4.96 acres. The warehouse is 75,751 sq ft and has 7 Dock levelers and 2 side loading bays.

KENT & MEDWAY BUSINESS FUND:

- Conducted a very constructive meeting with Aylesham District Community Workshop Trust to discuss the construction of 28 Commercial Units on their Aylesham site. In order to facilitate the project the Trust is currently complying a major bid to apply for a grant via the Kent & Medway Business Fund. The K&MBS is a joint funding pool between Medway and KCC which re invests government monies in promoting business in Kent. Monies received back in the form of loan repayments are re invested in new applications from businesses

LIFE SCIENCES: ~ Positive outlook for 2022

The new year has started positively for Discovery Park after it announced that more than 50 new companies had been attracted to the science, technology and innovation park near Sandwich in Kent during 2021. During the last 12 months, Discovery Park's property team agreed leases with 53 new arrivals for a total of more than 46,000 sq ft of office and laboratory space at the site in East Kent.

Mayer Schreiber, Chief Executive Officer at Discovery Park, said: "Despite the Covid lockdowns with many people working from home, we finished the year on a high. Over the past year we saw a growing demand from innovation-based businesses, especially those in the industrial biotechnology sector, including those focused on the net zero agenda. Each new arrival is eager to work alongside like-minded entrepreneurs, as well as well-established companies with access to high quality laboratories and cluster of professional advisers".

Highlights in 2021 included the arrival of global power solutions provider Cummins, which relocated 200 staff taking 16,500 sq ft of office space in Discovery Park

Strong demand for space at Discovery Park is from businesses involved in life sciences, which collectively took more than 10,000 sq ft of laboratories to facilitate growth. One of the drivers for the growth is from businesses looking for high quality laboratory space and the lack of it in London.

Jane Kennedy, Chief Business Officer at Discovery Park, added: "Our pipeline of enquiries remains strong, with heads of terms agreed with a number of businesses. Over the next couple of months we will be announcing the arrival of companies involved in the study of viruses and zero emission transport, focused on solving some of the most important issues of our time."

Eleven of the companies to make Discovery Park their home since 1 January last year were attracted by the flexible leasing and small offices in the Start Up Zone, with space for them to expand as the companies grow.

For more information about Discovery Park's offering to businesses visit www.discovery-park.co.uk.

VISIT TO COACHWORKS ASHFORD:

- A presentation to Co Working entrepreneurs organized by **Partner Organisation Locate in Kent** at the Coach House Ashford has led to invites to Office Tribe in Tunbridge Wells and other Co Working locations across the county. This is a growing business area especially for the SME Sector & a great boost in reducing new business entry costs.
- Additionally, the visit has generated an opportunity for 2/3 apprentices who will be assisted by the apprentice kent@the education people run by KCC

VISIT KENT:

Visit Kent is one of KCCs successful partnership organisations, which as its name suggests promotes tourism both within and to Kent. The Tourist industry is vital to the counties prosperity providing both revenue, employment and excellent outlets for Kent grown produce. To this end KCC works closely with VK and other partner organisations such as **Produced in Kent Locate in Kent** in promoting the Kent economy.

The Government has released more information on the grants available to businesses within the tourism and hospitality sectors. Visit Kent has been prominent in marketing to the hospitality sector the following HMG Hospitality Grants.

If Councillors are aware of any business in the Hospitality sector who may benefit from these grants can they please pass this information onto them.

Omicron Hospitality and Leisure Grant

This fund is available to leisure businesses that provide opportunities, experiences and facilities, in particular for culture, recreation, entertainment, celebratory events and days and nights out. The full list of applicable businesses is featured on our website **here**.

The key features of this grant include:

- Businesses will be required to self-certify with an application to the local authority they pay their business rates to.
- Funding will be made available to local authorities in January 2022. The scheme will close for applications on 28 February 2022 and all final payments must be made and dispersed to recipients by 31 March 2022.
- Businesses with a rateable value of up to £15k will get £2,667
- Businesses with a rateable value above £15k but less than £51k will get £4,000
- Businesses with a rateable value over £51k will get £6,000

Additional Restrictions Grants (ARG)

All ARG funding, including this third round must be distributed by 31 March 2022. ARG is allocated at the discretion of distributing local authorities, however, this grant has been

designed to support those who may have missed out on the Omicorn Hospitality and Leisure Grant. The full list of applicable businesses is featured on our website here.

How do businesses access these grants?

Businesses must apply to the local authority they pay their business rates to for both the Omicron Hospitality and Leisure Grant and the Additional Restrictions Grant. We will update this page on our website (Visit Kent) when we have the links to the application details from each of the local authorities.

AREA DEVELOPMENT (Dungeness):

- Currently conducting initial discussions with Folkestone & Hythe MP (Damion Collins) regarding the future development of the Dungeness Power Station Site. The station has been a source for power generation and employment for over 40 years & working with the local MP, KCC is keen to promote options that will both maintain & generate new employment for the area as well as enhancing the environmental uniqueness of the Romney Marshes.

STODMARSH:

- A further letter signed by the leader (KCC) and effected District council leaders & Chief Execs has been sent to Michael Gove & George Eustice requesting a meeting to discuss a way fwd over the Stodmarsh issue which is holding back the construction of an estimated 33,000 new homes in Kent.

STRAITS COMMITTEE:

- Novembers face to face meeting in Arras was cancelled due to the Covid restrictions but due to the adaptation of technology the meeting was held virtually . This was made possible by the expertise provide by officers from KCC. ~ Thanks were received from Pas -de Calais (Vice President) Mme Mireille Gereda.
- The Straits committee is currently working on a number of inter regional projects between the various administrations and promoting joint research between various Universities. It is planned that in March Essex County Council (aided by KCC) will become a formal member of the Straits committee.

Attach 11

www.deal.gov.uk
Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.
Tel: 01304361999 - Email: deal.town.council@deal.gov.uk

The Minutes of the Planning Committee held on Monday 1st November 2021 at 7.15pm.

Present: Cllr S Carlyle (Chairman), Cllr M Eddy, Cllr A Stroud, Cllr T Grist, Cllr C Turner, Mr R Green (Deal Society), Ms E Fogarty (FOND), Mr C Hartley

Officers: Mr P Bone (Deputy Town Clerk), Miss J Harper (PA to Town Clerk)

Other: 3 Members of the public

MINUTES

1	**Chairman's opening remarks:** The Chairman welcomed everyone to the meeting and gave a special welcome to the guest speaker, Kevin Lynch, from Sholden Parish Council. The chairman then read out the fire evacuation procedures.	
2	**Apologies for absence:** None.	
3	**Declarations of interest:** Cllrs Turner and Grist declared a VAOI for attachment 4 Planning Application 21/01088 as they were personal friends of an objector to the application.	
4	**The minutes of the planning committee meeting held on 4th October 2021 for approval and signing:** Members RESOLVED: To accept the minutes of the Planning Committee meeting held on 4th October 2021 as a true and accurate record. (P) ME (S) CT All Agreed The Chairman then duly signed the minutes.	
5	**Statements received from members of the public on items relating to the agenda to be circulated at the meeting:** None received.	
6	**Proposed Cottington development and implications for the District Plan:** Kevin Lynch, Clerk of Sholden Parish Council gave a presentation on the objections that Sholden Parish Council had to the proposed development of Cottington Park. Following discussion, members RESOLVED: That this committee seeks further co-operation with neighbouring Parish Councils in relation to the Draft Local Plan That this committee recommends to Full Council that the DTC Planning Committee lobbies DDC Officers responsible for the Local Plan and the Local Plan Advisory Group to ensure that the Cottington proposal is not included in the Regulation 19 consultation, and if it is, then the DTC planning Committee takes further action in February/March 2022 to ensure that it is removed from Regulation 19 final draft that is submitted to Cabinet for onward transmission to the Planning Inspectorate. The Chairman would write to Kevin Lynch thanking him for his presentation. (P)SC (S)ME All Agreed.	Members Full Council Chairman

7 **Planning applications received:** Decisions

REF	ADDRESS	PROPOSAL	DECISION
21/01530	2 Foster Way Deal CT14 9QP	Erection of a two storey side extension and a single storey rear extension	No Objection (P) CT (S) TG All Agreed
21/01549	41 High Street Deal CT14 6EL	Display of 1 no. externally illuminated fascia sign, 1 no. non-illuminated projecting and 3 no. vinyl signs	No Objection (P) CT (S) ME All Agreed
21/01505	21 Foster Way Deal CT14 9QP	Erection of single storey side extension and replacement windows	No Objection: Subject to further clarity being given on the loss of trees and other vegetation. (P) TG (S) AS All Agreed.
21/01557	Ground Floor Business Premises 57 Beach Street Deal CT14 6HY	Display of a replacement an illuminated fascia sign (retrospective)	No Objection (P) CT (S) ME All Agreed
21/01435	Kingfishers 10A Griffin Street Deal CT14 6LQ	Erection of a single-storey rear extension, raising of rear boundary wall, insertion of 1no. rooflight to existing single storey extension with alterations to windows and doors (existing lean-to to be demolished)	Object: On the grounds that the nature of the cladding and flat roof are inappropriate for this conservation area, no detail of the increased height of the boundary wall and no detail on the amount of vegetation to be removed. (P) SC (S) CT All Agreed
21/01520	17A Nelson Street Deal CT14 6DP	Erection of a single storey rear extension (existing rear extension to be demolished)	No Objection (P) AS (S) ME All Agreed
21/01474	8 Belvedere Gardens Deal CT14 9XU	Erection of a rear extension	No Objection (P) CT (S) AS All Agreed
21/01469	Quinton Ranelagh Road Deal CT14 7BG	Removal of chimney	No Objection (P) SC (S) ME All Agreed
21/01525	Gwynfa 10 Brewer Street Deal CT14 6JH	Replacement front bi-fold gates, raised decking 75mm high in rear courtyard, and installation of trellis to parts of the rear boundary wall (Retrospective)	No Objection (P) CT (S) ME All Agreed

21/01501	250 St Richards Road Deal CT14 9LF	Erection of a single storey side extension (existing garage to be demolished)	Object: On the grounds that the proposed extension is disproportionate in size and will limit off road parking. (NOTE) The application was not included in the public information. (P) TG (S) ME All Agreed	
21/01486	Deal Service Station 47-51 London Road Deal CT14 9TF	Erection of 2 no. jet wash bays, 2.7m high screens, concrete pad and silt trap	Object: On the grounds that the facility is too close to a domestic dwelling and that the application will need to be reconsidered once the work recommended by KCC Highways has been carried out and sweep diagrams are available (P) SC (S) CT All Agreed	
21/01455	44-48 Mill Hill Deal CT14 9EW	Conversion of building into 2 no. residential units with alterations to windows and doors, insertion of 2no. front steps, erections of bin/cycle stores, 2m high fence with associated parking. Erection of a detached dwelling in rear garden (existing garage and single storey side extension to be demolished)	Application Withdrawn.	
21/00402	Land South West Of Sandwich Road Sholden CT14 0AD	Amended description: Outline application for the erection of up to 110 dwellings with associated parking and means of access (all matters reserved except for access)	Object: On the grounds that: The development is contrary to policies CP6, CP7, DM5 and DM11 of the Dover District Core Strategy (adopted 2010) and Policy 27 of the Dover District Land Allocations Local Plan (2015) The amended description still breaches Policies DM1, DM15 16 and	SMO

			25(i) of the Dover District Core Strategy The amended description still breaches NPPF Policies 8 (a), (b) and(c), 9, 104 (d), 163 and 170 (P) CT (S) ME All Agreed
21/01155	2 Deal Castle Road Deal CT14 7BB	Replacement windows, front door and cast iron railings (part retrospective)	No Objection (P) ME (S) CT All Agreed
21/01621	37 Princes Street Deal CT14 6DQ	Erection of a single storey rear extension	No Objection (P) SC (S) CT All Agreed
21/01088	Grove Villa 28 Mill Road Deal CT14 9AD	Erection of a three-storey building containing 14no. self-contained flats, 5no. two-storey townhouses and 5no. three-storey townhouses with associated landscaping, cycle storage, external lighting, alterations to existing vehicle access and car parking (existing care home to be demolished) (amended plans)	Object: On the grounds that the proposed development is not in the District Plan as a designated site for development. Out of character for the area, overbearing in height and overlooking. The bin store has impact on residential amenities (P) SC (S) ME 3 for Agreed
21/01623	8 And 10 St Patricks Road Deal CT14 6AW	Erection of single storey front extensions	Object: On the grounds that the proposed development interrupts the building line. (P) ME (S) TG 3 For, 2 Abs.
21/01624	Land Adjacent To 75 Trinity Place Deal CT14 9JG	Removal of Condition 3 (materials), 4 (landscaping) and 5 (recycling storage) of planning permission DOV/17/00425 (application under Section 73)	Object: On the grounds that the conditions as set out in the appeal need to stand (P) CT (S) ME All Agreed
21/01631	Deal Pumping Station St Richards Road Deal CT14 9JT	Erection of a motor control centre kiosk	No Objection (P) ME (S) CT All Agreed.

8 **Tree work applications received:**

Ref:	Ward	Address	Proposal	Decision
21/01437	MD	7 Sheron Close Deal CT14 9UG	Re-pollard two Turkey Oaks the subject of Tree Preservation order No 2016/9	No Objection (P) CT (S) ME All Agreed
21/01614	MD	4 Southwall Road Deal CT14 9QA	Fell and treat stump of one Sycamore the subject of Tree Preservation Order 1989/1	Object: On the grounds that there is inadequate information on how many trees are being felled and who actually owns them. (P) SC (S) ME All Agreed

9 **Premises Licence applications received:**

ADDRESS	PROPOSAL	DECISION
Ocean Rooms 32-36 Queen Street Deal CT14 6EY	Variation of Premises Licence 1) Amendments to existing layout as specified in the application namely • To use front doors leading from Queen Street as entrance/exit • To use side doors formerly pool room entrance as late night exit • Move pool room to first floor formally known as 'Flicks' Remove 'Channel Club' as a Licenced area 2) Removal of the following conditions • Alley Gate to be closed by staff after 22:00 and re opened 30 min after closing 03:30 • Taxis to be directed to use Somerfield/Co-op car park • Door supervisors shall be licensed by the SIA and shall be on duty on Thursday, Friday, Saturday and Sunday, with the exception of the club holding a private function and therefore, not open to the general public. The number of door supervisors must meet the 1:75 ratio (one SIA door supervisor for every 75 customers). Door supervisors will be on duty from the moment venue opens and finish their duty not earlier than 30 minutes after closing time. To be replaced with the following: SIA doorstaff to be present 9pm - close Friday and Saturday and bank holiday Sundays and at any event deemed necessary.	Object: Using the front entrance in Queen Street for entrance/ exit including taxi drop off and collection will create disturbance and noise nuisance for residents of Queen Street. No indication of the number of doorstaff to be present. (P) AS (S) ME All Agreed

10 **DDC decisions: Members** RESOLVED: To note the report (P) CT (S) ME All Agreed

Date of next meeting: 6th December 2021

The Chairman closed the meeting at 21:40

ATTACH (12

www.deal.gov.uk
Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.
Tel: 01304361999 - Email: deal.town.council@deal.gov.uk

The Minutes of the Planning Committee held on Monday 6th December 2021 at 7.15pm

Present: Cllr S Carlyle (Chairman), Cllr M Eddy, Cllr T Grist, Cllr C Turner, Mr R Green (Deal Society), Ms E Fogarty (FOND), Mr C Hartley

Officers: Mr P Bone (Deputy Town Clerk), Miss J Harper (PA to Town Clerk}

Other: 3 Members of the public

MINUTES

1	**Chairman's opening remarks:** The Chairman welcomed everyone to the meeting and read out the fire evacuation procedures. A minute's silence was held for Mary Archer from Friends of North Deal who had recently died.	
2	**Apologies for absence:** Cllr A Stroud	
3	**Declarations of interest:** Cllr S Carlyle declared a VAOI on Planning Application item 8 (21/01717) as she has a personal interest in the adjoining property.	
4	**The minutes of the planning committee meeting held on 1st November 2021 for approval and signing:** Members RESOLVED: To accept the minutes of the meeting held on 1st November 2021 as a true and accurate record. (P) CT (S) ME All Agreed. The Chairman duly signed the minutes.	Chairman
5	**Statements received from members of the public on items relating to the agenda to be circulated at the meeting:** None Received	
6	**Cross Road development:** Following discussion Members RESOLVED: That subject to Covid restrictions allowing, a public meeting is organised in liaison with other nearby local Town & Parish Councils regarding the proposed development of 140 house on the west side of Cross Road. This meeting to be held in a suitable location before 7th January 2022. Authority for decisions on this including, content, invites, and budget is delegated to the Deputy Town Clerk in liaison with the Chairman of this committee, and Clerk and planning Clerk of Walmer Town Council. (P)ME (S)CT All Agreed	Chair/Dep Clerk
7	**Planning applications received:**	

REF:-	ADDRESS	PROPOSAL	DECISION
21/01638	Garages Between 15 And 16 Coppin Street Deal CT14 6JL	Erection of a detached dwelling with cycle and refuse storage (existing garages and covered storage to be demolished)	Object: Unless the following condition is added: That the accommodation can only be used for a permanent residence. (P)SC (S)ME 3 For, 1 Abs Agreed
21/01686	44-46 Mill Hill Deal CT14 9EW	Conversion of building into 2 no. residential units with alterations to	Object: The application would be supported subject to clarification that the bungalow which is

		windows and doors, insertion of 2no. front steps, erections of bin/cycle stores, 2m high fence with associated parking (existing garage and single storey side extension to be demolished)	referred to on the plan is not included within the approval. (P)ME (S)CT All Agreed	
21/01409	291 London Road Deal CT14 9PP	Creation of vehicular access, driveway, erection of a rear wall and gate (existing wall and fence to be demolished)	Object: DTC strongly object to the the highway access on the grounds of safety and support the comments in the KCC Highways changes report. The proposed changes to the rear garden are acceptable providing there is no rear vehicular access to church Path. (P)Me (S)TG All Agreed	
21/01685	86 Middle Deal Road Deal CT14 9RH	Erection of a rear extension to existing gymnasium with green/living roof, to include health equipment including a sauna and hot tub for ancillary use	Object: Unless a condition is added that the outbuilding cannot be used as a holiday let and is only for personal use by the family. (P)SC (S)ME All Agreed	
21/01672	The Limes Business Centre 6 Broad Street Deal CT14 6ER	Installation of 5no. benches, soft and hard landscaping to create garden to front of building	No Objection: Support as an improvement. Urge that it should be disability friendly with not too much gravel with sustainable and native species planting. (P)SC (S)ME All Agreed	
21/01663	Pebble Cottage 8 Griffin Street Deal CT14 6LH	Formation of new opening and installation of window, replacement front door, wall light and painting of front elevation	No Objection (P)SC (S)CT All Agreed	
21/01683	Site At Cross Road Deal CT14 9LA	Reserved matters application for the details of layout, scale, landscaping and appearance for the erection of 100 dwellings pursuant to outline planning	Object: Access is still inadequate, the ecological study is incomplete and insufficient consideration has been given to flood mitigation. DTC fully support the final 4 bullet points in the Natural England report.	

		permission DOV/20/01125	(P)CT (S)ME. All Agreed
21/01717	301 London Road Deal CT14 9PP	Raise roof to facilitate a loft conversion (existing rooflight and chimney to be removed)	Cllr Carlyle declared a VAOI at 20.20pm and Cllr C Turner took the chair. Object: On the grounds of scale & bulk and the lack of balance with the street scene. (P)TG (S)ME All Agreed Cllr Carlyle returned to the chair at 20.25pm.
21/01692	200-202 High Street Deal Kent CT14 6BL	Conversion of 2no. existing flats into a single residential dwelling and removal of rear chimney stack	No Objection (P)CT (S)ME 3 For, 1 Abs:
21/01668	59 The Marina Deal CT14 6NP	Variation of Condition 2 (approved plans) to allow revised design of planning permission DOV/21/01035 (application under Section 73)	Object: Unless the following condition is added: That the accommodation can only be used for a permanent residence. (P)CT (S)ME All Agreed
21/01667	59 The Marina Deal CT14 6NP	Variation of Condition 2 (approved plans) and 3 (materials) to allow revised design of planning permission DOV/20/00830 (application under Section 73)	Object: Unless the following condition is added: That the accommodation can only be used for a permanent residence. (P)CT (S)ME All Agreed
21/01727	The Odd Fellows Hall 19 Century Walk Deal CT14 6AL	Erection of a front extension and pitched roof to existing garage/outbuilding to facilitate conversion to studio for ancillary use	Object: Unless the following condition is added: That the accommodation can only be used for a permanent residence. (P)CT (S)ME All Agreed
21/01738	5B Albert Terrace London Road Deal CT14 9TA	Erection of a second floor rear extension with composite clading, insertion of replacement rear second floor window and replacement windows to first and second floor maisonette	Object: On the grounds that the extension is not in keeping with the area and the size of windows not consistent with existing windows. Further information is required on materials to be used and assurance that windows are not overlooking other properties. (P)ME (S)CT All Agreed

	21/00896	Land On The North East Side Of Middle Deal Road Deal Kent	Reserved matters application for the details of layout, scale, landscaping and appearance for the erection of 63 dwellings pursuant to outline planning permission DOV/17/01530	No objection: DTC note the minor improvement to previous reserved matters. (P)ME (S)SC All Agreed	
	21/01721	Site Adjacent To Church Hall Stanley Road Deal CT14 7BT	Change of use and conversion into residential dwelling (Use class C3) with erection of front and side extensions	No Objection: (P)CT (S)ME All Agreed	
	21/01565	4 Duke Street Deal CT14 6DU	Erection of a single storey rear extension (existing side door to be removed)	No Objection: (P)SC (S)ME All Agreed	
	21/070	Melford Cottage 163 Middle Street Deal CT14 6LL	Conversion of existing outbuilding to studio to incl. installation of 2no. rooflights, create new internal opening, and install insulation to walls and roof.	Object: Unless the following condition is added: That the accommodation can only be used for a permanent residence. (P)ME (S)CT All Agreed	
8	**DDC decisions:** Members RESOLVED: To note the report. (P)CT (S)ME All Agreed.				
9	**Correspondence received:** Following discussion Members RESOLVED: To note the correspondence from DDC. To request the Committee Clerk invites members of the new DDC planning team who deal with the planning applications for Deal and a representative from the DDC Strategic Sites team to a future committee meeting, to discuss the application process. (P)ME (S)CT All Agreed				Committee Clerk
	The Chairman closed the meeting at 9.05pm				

ATTACH 13

Deal Town Council
Town Hall, High Street, Deal, Kent CT14 6TR

The minutes of the meeting of the Finance and General Purposes Committee held on Tuesday 23 November 2021 at 7.15pm

Present:
Cllr D Cronk – Chairman
Cllr S Beer – Vice Chairman
Cllr C Turner – Ex Officio
Cllr T Bond
Cllr T Thompson
Cllr M Eddy

Officers:
Paul Bone – Responsible Finance Officer
Heather Mcadam – Finance Assistant
Joanne Harper – Assistant to the Town Clerk

Others: None

1	**Chairman's opening remarks and apologies for absence:** The Chairman welcomed everyone to the meeting and advised of the fire evacuation procedures and advised that apologies had been received from Cllr B Bano.	
2	**Declarations of interest:** Cllr D Cronk declared an OSI for Item 6 on the agenda as he is the Vice Chairman of Walmer Cricket Club. Cllr T Bond declared a VAOI for Item 6 on the agenda as he is a member of Walmer Cricket Club, he also declared a VAOI for Item 9 on the agenda as he is employed at a wedding hire venue.	
3	**The minutes of the previous Finance & General Purposes Committee meeting held on 21st September 2021:** - Members RESOLVED: Subject to the amendment at item 10 to replace Heritage Officer with Horticultural Officer, to confirm the minutes of the previous meeting held on 21st September 2021 as a true and accurate record. (P)CT (S)ME All Agreed The Chairman duly signed the minutes.	R.F.O. Chairman
4	**Statements received from members of the public on items relating to the agenda to be circulated at the meeting:** None Received	
5	**Finance:** Income & Expenditure figures and Full Bank reconciliation from 1st September 2021 to 31st October 2021: Members RESOLVED: To note the Income & Expenditure figures and Full Bank reconciliation from 1st September 2021 to 31st October 2021. (P)ME (S)SB All Agreed	
6	**Grants 2021-22:** Cllr Cronk left the room whilst the agenda item was discussed. Cllr S Beer took the chair. Following discussion Members RESOLVED: To accept the grant application from Walmer Cricket Club in full subject to the works being specified in the application going ahead. (P)TT (S)CT 3 For, 2 Abs. Agreed. Cllr Cronk returned to the meeting and took the Chair.	R.F.O.
7	**Allotments Report:** Members RESOLVED: To agree the following recommendations. An additional £1,000 is vired from the contingency budget to the allotment budget to cover the short fall created by the necessary emergency works on the wind damaged trees on the Park Avenue and Golf Road allotment sites The budget for 2022/23 is increased by £1,000 to £8,000 to reflect the regular removal of rubbish from the allotment sites plus an additional £2,000 to be added as a provision for works on the embankment at Park Ave The charges for 2023/24 for all 3 Deal Town Council allotment sites are reviewed in March 2022 and tenants to be advised the charges are under review. (P)SB (S)TT All Agreed.	R.F.O. R.F.O. R.F.O.

8	**Saturday Market Report:** Members RESOLVED: To accept the following recommendations and request the Market Officer submits a long term (2-year) marketing plan to a future meeting. To authorise the trader (Ron's Box) to use the DTC Saturday market logo on tote bags on the understanding that they are cost price To agree a budget of £200 to hold a Santa's Grotto at the Christmas Eve Market To continue to allow 1 stall a week to be rented out to local charities/organisations (P)ME (S)CT 5 For, 1 Abs. Agreed.	Market Officer
9	**Town Hall Hire – Weddings:** Following discussion members RESOLVED: The hire charges for wedding ceremonies are increased to Monday to Friday £370 and Saturday £460 To stop hire for weddings on a Sunday and Bank Holidays To stop providing the wedding drinks reception packages (P)SB (S)ME All Agreed	Events Manager
10	**Budget setting 2021-22:** Members RESOLVED: The R.F.O holds an informal training/information session for all members of the Council on the budget, date to be confirmed. That the Finance & General Purposes December Extraordinary meeting is held on Monday 13 December. (P)SB (S)DC All agreed	R.F.O.
11	**Procurement Policy:** Following discussion Members RESOLVED: To agree the draft procurement policy and recommend to the next Full Council for adoption. (P) ME (S) SB All Agreed	R.F.O.
12	**Town Hall Maintenance:** Members RESOLVED: To award the contract for the repair of the Chamber windows to B.W. May & Son Ltd. (P)ME (S)SB All Agreed. Members further RESOLVED: To thank the R.F.O. and the Finance Assistant for all their work on the Budget. (P)SB (S)ME All Agreed	

ATTACH 14

Deal Town Council
Town Hall, High Street, Deal, Kent CT14 6TR

The minutes of the Extra Ordinary Finance & General Purposes Committee meeting held on Monday 13th December 2021 in the Deal Town Hall Chamber starting at 7.15pm

Present: Cllr S Beer – Vice-Chairman
Cllr B Bano
Cllr M Eddy
Cllr T Thompson

Officers: Mr P Bone – Deputy Town Clerk
Miss J Harper – Asst.to the Town Clerk

Members of the Public: 1(Cllr E Rowbotham)

1	**Chairman's opening remarks and apologies for absence:** Cllr Beer advised that as Cllr Cronk was not able to attend the meeting tonight she would be taking the chair for this meeting. She welcomed everyone to the meeting and advised of the fire evacuation instructions. Apologies for absence were received from Cllrs Cronk & Bond	
2	**Declarations of interest:** None Received	
3	**The minutes of the previous Finance & General Purposes Committee meeting held on 23rd November 2021 for approval:** Members RESOLVED to confirm the minutes of the previous Finance & General Purposes meeting held on 23rd November 2021 as a true and accurate record. (P)ME (S)BB. All Agreed	Chairman
4	**Town Hall Hire:** Following discussion Members RESOLVED: To allow the local Rock Choir to hire the Town Hall for regular rehearsals during the hours of 10am-12pm for a period of 30 weeks subject to any covid restrictions applicable at the time of the hire. The hirer to be advised that a review of the Town Hall Hire charges will be considered before the end of the financial year and if the prices rise, the hirer will have the option to cancel the remaining booking with no penalty. (P)BB (S)ME. All Agreed.	Events Manager
	Statements received from members of the public: Two statements received from members of the public were circulated to members for consideration at Item 5 of the agenda, Budget Setting 2022/23	R.F.O.
	Resolution to exclude the public: Members RESOLVED: To exclude the public on the grounds that the information to be discussed is of a confidential nature taken at 7:35pm. (P)BB (S)ME. All Agreed	
5	**Budget setting 2022/23:** 1) **Draft Budget 2022/23**: Following debate members RESOLVED: To accept the revised budget referenced 'SBv1', as circulated to members prior to the meeting by Cllr Beer as the Draft Budget for 2022/2023 to be recommended to Full Council for agreement. (P)BB (S)SB. 2 For, 2 Against. The Chairman exercised her casting vote in favour of the proposal. Motion carried. Cllr M Eddy and Cllr T Thompson requested to have their vote against the motion recorded. 2) **Precept 2022/23**: Following debate members RESOLVED: To defer to the next meeting of this committee, any decision and recommendation to be made to Full Council regarding the level of Precept for 2022/2023. (P)BB (S)ME. 2 For, 1 against, 1 Abstention. Agreed.	R.F.O. R.F.O.
	The Chairman closed the meeting at 8:15pm	

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Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR,
Tel: 01304 361999 E-mail: deal.town.council@deal.gov.uk

To all Councillors: You are hereby summoned to attend a meeting of Full Council at the Town Hall on Tuesday 25 January 2022 at 7.15pm to transact the business shown on the agenda below.

To the press and public: There is limited public seating for this meeting. To reserve one of the seats please email deal.town.council@deal.gov.uk or call 01304 361999 by 10.00am on Monday 24 January.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 24 January please email deal.town.council@deal.gov.uk or post to the above address.

Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's Protocol for recording on meetings for guidance available to download on www.deal.gov.uk or on request

Lorna Crow - Town Clerk
Date: 19/1/2022

AGENDA

1	**Chairman's opening remarks:**	Chairman
2	**Apologies for absence received:**	Town Clerk
3	**Declarations of interest**: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4	**The minutes of the Full Council meeting held on 29 November 2021 for approval:** Decision required	Attach. 2
5	**Statements received from members of the public on items relating to the agenda to be circulated by the Town Clerk (max 15 minutes)**: For information	Town Clerk
6	**Report from Cllr Oliver on Zero Carbon 2025 Deal budget**: Decisions required	Attach. 3
7	**Recommendations from the Finance & General Purposes Committee:** **(a) Budget for 2022/23:** Decisions required **(b) Precept for 2022/23:** Decision required	 Attach. 4 Attach. 5
8	**List of payments made between 1 November to 30 November including list of individual payments exceeding £500 for approval and signing:** Decision required	Attach. 6
9	**Queens Jubilee:** Decisions required	Attach. 7
10	**Correspondence update:** For information	Attach. 8
11	**Mayoral engagements for November and December 2021:** For information	Attach. 9
12	**KCC Councillor report**: For information	Attach. 10
13	**Committee reports**: Information to note (a) The minutes of the Planning committee meeting held on 1 November 2021. (b) The minutes of the Planning committee meeting held on 6 December 2021 (c) The minutes of the Finance & General Purposes committee meeting held on 23 November 2021 (d) The minutes of the Extraordinary Finance & General Purposes committee meeting held on 13 December 2021	 Attach. 11 Attach. 12 Attach. 13 Attach. 14
	Date of next Full Council meeting: 22 February 2022	