



Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.
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To all Committee Members: You are hereby summoned to attend a meeting of the Environment Committee at the Town Hall on **Wednesday 14th December 2022** at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 13th December 2022 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.

Laura Marney – Committee Clerk

Date: 7th December 2022

AGENDA

1	Chairman's opening remarks	Chairman
2	Apologies for absence	Committee Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	Public Participation: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	
5	The minutes of the Environment Committee meeting held on Wednesday 12th October 2022 for approval and signing: Decision required	Attach 2
6	Air Quality Monitoring Update: Decision required	Attach 3
7	Water Harvesting – Allotments: Decision required	Attach 4
8	Proposed Future Projects 2023/2024 – Decision required	Attach 5
9	Committee Clerk Report: Information to note	Attach 6
	Date of next meeting: 15th February 2022	

Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on www.deal.gov.uk or on request.

Committee members: Cllr C Turner, Cllr S Beer, Cllr C Oliver, Cllr T Thompson, Cllr B Bano, Cllr M Eddy, Cllr T Bond, Cllr A Farrington, Cllr S Carlyle and Mr D Carey

Declarations of InterestDisclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

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The Minutes of the Environment Committee Meeting held on Wednesday 12th October 2022
at Deal Town Hall at 7.15pm.

Present: Cllr C Turner (Chairman) Cllr M Eddy
Cllr T Thompson Cllr B Bano
Mr D Carey (Co-opted Member)

Officers: Mrs L Marney (Committee Clerk) Others: 1.
Miss J Harper (Asst. to the Town Clerk)

MINUTES

1	Chairman's opening remarks: The Chairman welcomed everyone to the meeting and read the fire evacuation procedures.	Chairman
2	Apologies for absence: Cllr S Beer, Cllr T Bond, Cllr S Carlyle and Cllr A Farrington.	Committee Clerk
3	Declarations of interest: None received.	
4	Public Participation: None	
5	The minutes of the Environment Committee meeting held on Wednesday 24th August 2022 for approval and signing: Members RESOLVED: To accept the minutes of the Environment Committee meeting held on 24 th August 2022 as a true and accurate record. (P) ME (S) CT. All Agreed. The Chairman duly signed the minutes.	Chairman
6	Carbon Reduction Strategy - Carbon Emission Balancing: Members RESOLVED: To thank the Climate Change Office and note the report. (P) BB (S) ME. All Agreed.	
7	Grant Scheme Update: Members RESOLVED: To note the report. (P) ME (S) BB. All Agreed.	
8	Big Green Week: Members RESOLVED: To note the report. (P) CT (S) BB. All Agreed.	
9	No Idling Poster Update: Following discussion Members RESOLVED: Not to close the campaign but to revisit and update it every 2-3 years. (P) ME (S) TT. All Agreed. Members further RESOLVED: To note the report. (P) CT (S) ME. All Agreed.	
10	iTree Survey Update: Members RESOLVED: To note the report. (P) BB (S) ME. All Agreed.	
11	Environment Committee Budget 2023/2024: Following lengthy discussion Members considered projects and the associated costs for the 2023/24 budget and RESOLVED: To request budget allocation for the following: <ul style="list-style-type: none"> • £10,000 to be allocated to Green Grants. • £5,000 to be allocated to Tree planting. • £770 for yearly carbon reduction audit. (P) ME (S) TT. All Agreed. Members further RESOLVED to ask the Climate Officer to explore the idea of purchasing an Air Quality Monitor for the Town Hall and that Committee members explore other projects & costings for the 2023/24 budget and report this information to the R.F.O two weeks before the Finance and General Purposes Committee meeting due to be held on 22nd November 2022. (P) ME (S) TT. All Agreed.	Climate Officer/R.F.O
	The Chairman closed the meeting at 8.38pm	

DEAL TOWN COUNCIL
MEMORANDUM

TO: Councillor C Turner, Chair of the Environment Committee; Committee members

FROM: Nadine Miller, Climate Change & Communications Officer

SUBJECT: Air Quality Monitoring Update

DATE: 2nd December 2022

At the previous Environment Committee meeting in October 2022, plans for the 2023/24 budget were discussed and members **RESOLVED:** *to ask the Climate Officer to explore the idea of purchasing an Air Quality Monitor for the Town Hall.*

My initial investigation led me to contact Ricardo who provide equipment, software, and maintenance to local authorities across the country (including Dover District Council).

The estimated cost for the first year is approximately £8,000 with yearly payments of around £2,000 each year thereafter. This is an estimate from one company and is subject to planning permission.

Although, recording air quality is important, what is of equal importance is what is done with that information. Therefore, I feel it may not be the best option for the council to monitor air quality in one static location (the Town Hall) in an already established and built-up area which has a relatively low level of passing traffic.

Increased traffic and development will impact our air quality and that will change most dramatically on main roads and areas of new development.

In the future I am planning to explore how the council can best use their existing equipment to capture and record data to build a broader picture about air pollution and air quality in the Deal. This can then be used to influence decisions on town council initiatives and when consulting on new developments and infrastructure. A report on this will be submitted to Deal Town Council for consideration.

Decision required: Committee Members to note the above information.

DEAL TOWN COUNCIL
MEMORANDUM

TO: Councillor C Turner, Chair of the Environment Committee; Committee members

FROM: Nadine Miller, Climate Change & Communications Officer

SUBJECT: Water harvesting - Allotments

DATE: 2nd December 2022

Collecting rainwater helps our environment. It benefits crops, soil, and wildlife to use untreated water, reduces the reliance on mains water and saves money on water bills.

In my role as Climate Change Officer, I have visited the council's three allotment sites with the Allotment Officer with a view to implementing a water harvesting programme.

One priority for me this winter, with the support of the Allotment Officer, is to work with plot holders to install water butts on individual sheds and greenhouses and look to install large communal storage containers on the three sites. For this, the estimated cost is £3,175.

Site visits will be made to identify what additional changes and improvements can be made, and we will engage with our allotment holders to share the council's ambitions for climate action.

As the Climate Change & Communications Officer, in liaison with the Allotment Officer, I will prepare and propose a strategy to identify what further work can be carried out and how best to help the allotment holders reduce their environmental impact and improve their plots.

I will also gauge public interest with a view to broaden the scheme out to residents across the town. The findings of this along with a detailed plan will be submitted to the Environment Committee for consideration soon.

Recommendation:

To delegate authority to the Climate Change Officer in liaison with the Committee Clerk and Allotment Officer and R.F.O to spend up to £3,175 from the 2022-23 environment budget to supply water butts, guttering and storage containers to the councils three allotment sites.

Decision required:

Members to consider the above recommendation

DEAL TOWN COUNCIL
MEMORANDUM

To: Cllr C Turner, Chairman of the Environment Committee; Committee Members

From: Laura Marney – Committee Clerk

Date: 6th December 2022

Subject: Proposed Future Environment Projects - 2023/2024

The Deputy Town Clerk received budget information from members of the Environment Committee to put forward to the Finance and General Purposes Committee meeting held on 22nd November 2023, they then allocated a budget amount of £25,770 for 2023/2024. This information went to Full Council on 29th November 2022 and Members further RESOLVED: *to accept the draft budget including amendment to raise the grant budget to £20,000.*

The following proposals for future project items have been received from Councillor Christine Oliver for the Environment Committee to discuss as viable options for 2023/2024.

- 1) Green roofed cycle shelters / secure Town Hall cycle storage, or alternative site. **£8,000.**
- 2) Match fund opportunity Library of Things Kiosk - potentially at Deal Library or other site central site with significant footfall. **£20,000.** Investigate, publicise opportunity, source additional funding opportunities.
- 3) Project with Kent Wildlife Trust to adopt a piece of land that is not currently in use, to develop a management plan for an urban nature reserve / carbon sequestration site(s). One potential site off Elizabeth Carter Avenue. If this is not a feasible site then another TBC. **£5,000.** Baseline survey of what's there, arboriculturalist report on tree-works needed, necessary work undertaken and replanting as appropriate to site (wildflower meadow / shrubs, fruit trees).
- 4) Identify potential sites for potential rewilding, community orchards or renewables. **£10,000.** Acquire land / leases, surveys, indemnities required for project to get underway.

Decision required: Members to consider Councillor Oliver's suggested projects.

DEAL TOWN COUNCIL

MEMORANDUM

To: Cllr C Turner – Chairman of the Environment Committee, Committee Members
From: Laura Marney – Committee Clerk
Date: 2nd December 2022
Subject: Committee Clerk's Report

Please see below updates for information only

Mill Hill Walkabout

At the last Environment Committee meeting: Following lengthy discussion members RESOLVED: *Not to go ahead with the Officer recommendation and for Committee members to send information on any prospective locations to the district and county council as appropriate.*

Mr David Carey offered to do a walkabout with Committee members to identify ownership of potential sites in the Mill Hill area.

The Walkabout with Mr David Carey went ahead on Monday 17th October and was attended by Cllr Turner, Cllr Oliver and Cllr Bano.

Following this Mr Carey has contacted KCC Highways to arrange a site visit and will report back to the committee. He has also advised that he should be able to get a good idea if KCC can still action work for this financial year.

No Idling Posters/Banners

At the Environment Committee meeting held on 12th October 2022 the Committee Clerk updated Environment Committee on the delay with the posters being printed. The posters have now been received from the printers.

The Committee Clerk arranged a meeting with the Deal Level Crossing Manager at Network Rail on Tuesday 29th November and a poster has been placed on the fencing either side of the Level Crossing, where cars are stationary when the crossing gates are down.

A meeting with the Site Supervisor and the Committee Clerk has been arranged at Deal Waste Recycling Centre on Thursday 8th December and 2 posters will be displayed on the fencing at this site.

The Committee Clerk is currently in communication with the Store Manager of Sainsburys to get a poster displayed on their site.

The Mayor's Secretary is also currently arranging meetings for the Mayor with the primary schools that entered the "No Idling" competition to get the banners placed at these locations.

Following the October Environment Committee meeting there was a resolution for this campaign to be revisited every 2/3 years to keep this project in the public eye.

iTree Survey

At the last Environment Committee meeting held in October, the Clerk updated the Committee that she had received correspondence back from volunteers that about 40% of the plots have currently been surveyed and this information had been given to Treeconomics.

I can advise the Environment Committee that all volunteers have now completed their allocated plot surveys.

The original contact at Treeconomics is now on maternity leave, the Committee Clerk has made contact with her replacement and had a meeting to discuss Deal Town Council's iTree Survey. The meeting confirmed what plots and data had already been loaded onto the iTree-eco system.

Some volunteers provided hard copies of their surveys to the Committee Clerk at the Town Hall and the Committee Clerk is currently loading these onto the iTree-eco system in between other work commitments and hopes to have all this completed in the next couple of weeks.

Once all the data is loaded the Committee Clerk will then arrange a meeting with Treeconomics and bring the final analysis report to a future Environment Committee meeting.