

Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR. 01304 361999 - deal.town.council@deal.gov.uk - www.deal.gov.uk

To all Committee Members: You are hereby summoned to attend a meeting of the Transport & Infrastructure Committee at the Town Hall on Wednesday 12th July 2023 at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 11th July 2023 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.

Laura Marney - Committee Clerk

Date: 6th July 2023

AGENDA

1	Chairperson's opening remarks:						
2	Apologies for absence:						
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1					
4	Public Participation and Statements received: For councillor information: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.						
5	The minutes of the Transport & Infrastructure Committee meeting held on 15 th March 2023 for approval and signing: Decision required						
6	Highways Improvement Plan Update: Decision required.						
7	Deal Station Accessibility Update: Decision required.						
8	Local Bus Forum: Decision required.						
9	Co-opted Member - Deal Speaking Up Group: Decision required.						
10	Cycle Friendly Deal 2 Update: Information to note.						
11	Town Plan Update: Information to note.						
12	Committee Clerk Report: Information to note.						
	Date of next meeting: 13 th September 2023.						

recording of meetings for guidance, available to download on www.deal.gov.uk or on request.

Committee members: Cllr Bano, Cllr Walters, Cllr Bond, Cllr D Cronk, Cllr Eddy, Cllr Parks, Cllr Jull, Cllr Brookfield.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

Tel: 01304 361999. Email: deal.town.council@deal.gov.uk

The Minutes of the Transport & Infrastructure Committee meeting held on Wednesday 15th March 2023 at Deal Town Hall.

Present:

Cllr D Cronk (Vice-Chairman)

Cllr T Bond

Cllr M Eddy

Cllr O Richardson

Cllr E Rowbotham

Officers:

Mrs L Marney (Committee Clerk)

Other: 2 Members of the public

Miss J Harper (Asst. to the Town Clerk)

MINUTES

1	Chairman's opening remarks: The Vice-Chairman welcomed everyone to the meeting and read the fire evacuation procedures.					
2	Apologies for absence: Cllr B Bano	Committee Clerk				
3	Declarations of interest: None					
4	Public participation and Statements received: A member of the Deal Speaking Up group spoke to Cllrs on item 8 Deal Speaking Up Group.					
5	The minutes of the Transport & Infrastructure Committee meeting held on 6 December 2022 for approval and signing: Members RESOLVED: To accept the minutes of the Transport & Infrastructure Committee meeting held on 6 December 2022 as a true and accurate record. (P)ME (S)OR. All Agreed. The Chairman duly signed the minutes. Cllr E Rowbotham joined the meeting at 7.20pm					
6	Local Deal Area Bus Forum Update: Members RESOLVED: To accept the Terms of Reference for a Local Deal Area Bus Forum to be submitted for Full Council approval. (P)ME (S)OR. All Agreed	Committee Clerk				
7	KCC Active Travel Grant: Following discussion Members RESOLVED: The Chairman contacts Dover District Council to work together with District to bid for funds from KCC for walking and cycling improvements in the Deal area. (P)ME (S)OR. All Agreed.	Chairman				
8	Deal Speaking Up Group: Following discussion Members RESOLVED: To accept the following recommendations.					
	The Deputy Town Clerk and Committee Clerk recommend that the pedestrian crossing areas identified are included on the next draft of the Highways Improvement Plan as the first draft has already been sent to the KCC East Highways Team for viability.	Deputy Town Clerk/ Committee Clerk				
	2) The Chairman of the Committee liaises with the Deal Speaking Up Group and asks them to provide the specific roads on the route from Mill Hill into Deal where drop kerbs are required so that these can be added to a future Highways Improvement Plan.	Chairman				
	3) The Chairman with liaison from the Committee Clerk writes to Head of Parking at DDC to advise of the constant obstruction by vehicles parking over drop kerbs and pathways in the Mill Hill and Mill Road area. (P)OR (S)ME. All Agreed.	Chairman/ Committee Clerk				

9	Fairtrade Signage: Following discussion Members RESOLVED: To accept the following recommendations.	
	 To delegate authority to the R.F.O and Committee Clerk to liaise with KCC to see if additional 'A Fairtrade Town' signs can be added to the existing 'Welcome to Deal' notice poles below the signs. Subject to KCC approval of the signage, the R.F.O. and Committee Clerk to arrange the purchase and installation of the signs with a budget of up to £300 from the T&I budget. (P)ER (S)TB. All Agreed. 	R.F.O/ Committee Clerk
10	Cancellation of May Committee meeting: : Following discussion Members RESOLVED: To accept the following recommendations.	
	 The Town Clerk and Committee Clerk recommend that the Transport & Infrastructure Committee meeting on the 10th May 2023 be cancelled due to the local elections as no Committee members will have been agreed. Any urgent business that needs to be transacted for the Transport & Infrastructure Committee can be placed on the Agenda for the Full Council meeting on 18th April 2023. (P)ME (S)OR. All Agreed 	
11	Correspondence received – Southern Water: Following discussion Members RESOLVED: To accept the following recommendations.	
	 To delegate authority to the R.F.O and the Committee Clerk to investigate and spend up to £1000 per bench for getting two benches installed on Telegraph Road adjacent to the existing footpath at suitable locations. If the bench prices are in excess of £1000 each, the Committee Clerk brings this project back to next Transport & Infrastructure Committee for further decision. (P)ME (S)OR. All Agreed. 	R.F.O/ Committee Clerk
	Members further RESOLVED: Once permission has been agreed, the community to be contacted by the appropriate means to ask if anyone wants to have a memorial bench. (P)TB (S)ME. All Agreed.	
12	Committee Clerk Report: Members RESOLVED: To note the report and the Committee Clerk to copy in Cllr Bond when contacting the East Highways Improvement Team. (P)ME (S)OR. All Agreed.	Committee Clerk
	Resolution to exclude the public: Public Bodies (admission to meetings) Act 1960 s1(2) on the grounds that the information to be discussed is of a confidential nature. (P)ME (S)TB. All Agreed.	v
13	Cycle Friendly Deal 2 Update: Following discussion members RESOLVED: To agree in principle with the proposal as set out and delegate authority to the R.F.O working in liaison with the CFD2 Steering Group to continue negotiations to finalise the agreement with the proposed partner and bring the financial information from last year and the projected costs for this year to the next meeting of Full Council. To also investigate funding from the KCC Active Travel Grant to pay for the tracker subscriptions. (P)ME (S)OR. All Agreed	R.F.O
	The Chairman closed the meeting at 8.14pm	

To:

Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Members of the

Transport & Infrastructure Committee

From:

Laura Marney - Committee Clerk & Paul Bone - Deputy Town Clerk

Date:

3rd July 2023

Subject: Highways Improvement Plan Application Update

The Highways Improvement Plan (HIP) is the agreed method of advising KCC of any highways related projects that Deal Town Council would like KCC to consider.

The HIP can only be submitted once per year, on the anniversary of the first submission.

Ideally the HIP will have no more than 10 items on it and will be sent in priority order.

KCC has a small amount of money that can be allocated towards these projects each year, but some money is likely to be required from DTC to support these projects. KCC will advise of any costs following submission of the HIP before proceeding with that priority.

The Transport and Infrastructure committee considered what items to include within their HIP and at the Transport & Infrastructure Committee meeting held on 6th December 2022. Members RESOLVED:

- 1) To add the following to the Highways Improvement Plan; Dropped Kerbs and Zebra Crossings in London Road, Signage for cycling on the promenade in front of the Royal Hotel.
- 2) To include the existing top 10 areas on the first HIP application.
- 3) To delegate authority to the Deputy Town Clerk and Committee Clerk to liaise with the EHI team to ensure the HIP application is viable.
- 4) The Deputy Town Clerk and Committee Clerk to report back to the next Transport & infrastructure meeting with the finalised HIP to be submitted.

The committee agreed the final HIP, and this was submitted to KCC.

The Deputy Town Clerk and Committee Clerk had a meeting with the KCC East Highways Improvement Team and discussed the viability of the first draft of our HIP.

The Officer from the EHI Team at KCC has now assessed the HIP and confirmed that it is accepted.

This HIP is fixed until next year when the 2nd iteration will be considered.

Please see attached Deal Town Council's HIP that was submitted to the East Highways Improvement Team.

The EHI Team have identified a number of areas that need further clarification from DTC such as the exact locations of the dropped kerbs and location of the proposed London Road crossing.

DTC Officers are currently compiling a report containing details of this information for them based upon the various road surveys carried out on behalf of this committee. A copy of this report will be brought back to the next meeting of this committee before submission to KCC.

The EHI Officer has advised that they will provide DTC with 30mph tool kits to combat speeding at these locations and can deliver these to the Town Hall.

Recommendations:

- 1) To accept the KCC EHI Team's offer of 30 mph kits, and they be positioned along St Richards Road and St Leonards Road to tackle speeding at these locations.
- 2) To request that Officers compile a report containing details of locations for the proposed dropped kerbs and the London Road crossing and bring the report to the next meeting of this committee for agreement.
- 3) The Committee Clerk to contact KCC and report overgrown vegetation that is covering cycling signage.
- 4) The Committee Clerk to bring back DTC's second draft HIP application item to November's Transport and Infrastructure Committee, which will be 6 months before the KCC next review date.

Decision required:

Committee members to consider the above recommendations.



Highway Improvements Team working in Partnership with Deal Town Council Highway Improvement Plan

Submission Date: February 2023

(Please remember that the HIP is for new initiatives/measures/schemes in your community – it is NOT to be used as a maintenance log, as these MUST be logged using the online reporting tool via this link https://www.kent.gov.uk/roads-and-travel/report-a-problem)

HIP Front Cover

Le., County Member, Parish Precept Donation, LTP Yes □ No ☒ Email Paul.Bone@deal.gov.uk Address Email Laura.Marney@deal.gov.uk Address Email cllrbenbano@deal.gov.uk Address
mber of the Yes ☐ Are you an active member of the Lorry Watch Scheme? I Bone Contact Contact Number Number Number Number Number Number Number Contact Contact Telephone Number Number Contact Contact Contact Contact Telephone Number
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Please note the Priority column MUST be those issues which are regarded as the most important (No 1 being your highest priority, then filtering down) KCC is unable to guarantee that all your requests will be deliverable, but Project Managers can investigate your top 1 or 2 priorities per year.

Please Note: Highway Improvement Plans will only be accepted if they are in this prescribed template format. **PLEASE DO NOT ALTER IN ANY WAY**. Whilst this is intended to be a living document for your Parish Council, KCC can only make resources available to review your HIP annually –

Deal Town Council's review is on or after May each year.



Highway Improvements Team working in Partnership with Deal Town Council Highway Improvement Plan

Live Priorities Record

KCC Comments (This column is to be completed by Project Manager ONLY)										
What do you feel are the potential solutions?	Dropped Kerbs needed along this route	Install pedestrian dropped kerbs both sides of Ark Lane	Widen to a minimum of 1200mm	Install additional crossing point across London Road	Move bus stop a few metres to enable the installation of a raised bus stop kerb	Redesignate street Access Only and No Through Road	Physically connect the Victoria Park Shared Use Path and Telegraph Road Shared Use Path across Hamilton Road.	KCC are requested to use a coloured Hi-Grip road surface when they come to re-surface	Traffic calming signage and double yellow lines needed	Signage need to prevent cyclists riding along this part of the seafront
Problem/Concern	Install pedestrian dropped kerbs as old inappropriate lipped dropped kerbs	Hazard to wheelchair and mobility scooter users	Inappropriately narrow pavement	No crossing point for pedestrians for 500 yards	No raised kerb	Despite existing signage, large vehicles using Chapel Street and damaging properties.	No connectivity on the pedestrian and cycle desire line on Hamilton Road	Speeding vehicles/traffic calming	Speeding vehicles and Parking issues	Cyclists are riding along this part of the seafront not getting of their bikes as this is a narrow point on the promenade
USRN										
Location	A258 London Road	College Road /Ark Lane	A258 London Road: Grange Road to Albert Road	London Road Crossing	A258: 113 London Rd Bus Stop	Chapel Street	B2056 Hamilton Rd / Telegraph Rd	St Richards Road	St Leonard's Road	The Royal Hotel – Seafront Promenade
Priority	1.	2.	e.	4.	5.	9.	7.	∞.	9.	10.

To:

Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Committee Members

From:

Laura Marney - Committee Clerk

Date:

23rd June 2023

Subject: Deal Station Accessibility Update

At the December 2022 Transport & Infrastructure Committee meeting, following discussion Members RESOLVED: The Chairman to write to Southeastern to express concern for the length of the time scale of the project. Committee Clerk to request an update every 6 months from southeastern to make sure the scheme is on track and update the committee at the relevant meeting.

The Committee Clerk had a Teams meeting at the end of May with Mr Martin the Southeastern Project Manager in charge of the Accessibility project at Deal Station. He advised that the Accessibility project had been delayed due to poor ground conditions and funding. The Project Manager has now assured the Committee Clerk that all the relevant funding is now in place and the work is due to be completed by late autumn 2023.

The meeting was extremely productive, and the Southeastern Project Manager advised the Committee Clerk that he would provide her with regular updates regarding the status of this project.

The Project Manager forwarded the Committee Clerk plans of the project, which include boundary details, lighting, design and layout. (Please see overleaf).

Recommendation:

The Committee delegates authority to the Committee Clerk to see through the remainder of this project with Southeastern and provide relevant status updates to the Transport & Infrastructure Committee.

Decision required:

Committee members to accept the above recommendation.

PLATFORM 2

PLATFORM 2

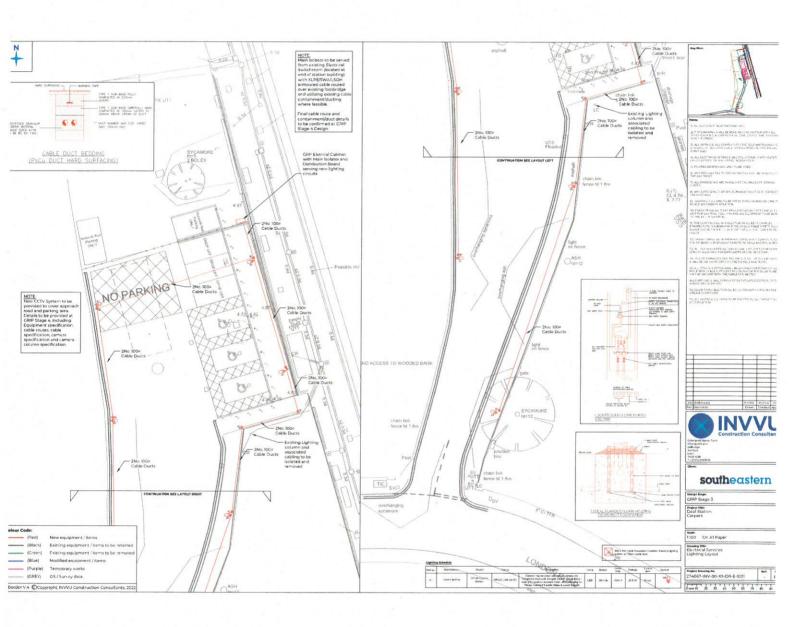
PLATFORM 2

PROVED TO SERVICE T CC 44.8 CC 46.8 CC 46.4 CC 46. 25.0 25.0 HOLE STN 1 STN 2 extents of asphall fence not accessible access gate to yard chain link fence ht 1.8m chain link fence ht 1.8m NO ACCESS TO WOODED BANK NO ACCESS TO WOODED BANK South Eastern Boundary

southeastern



Lighting Layout



To:

Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Committee Members

From:

Laura Marney - Committee Clerk

Date:

3rd July 2023

Subject: Local Bus Forum

At the March Transport & Infrastructure Committee. *Members RESOLVED: To accept the Terms of Reference for a Local Deal Area Bus Forum to be submitted for Full Council approval.*

At April's Full Council meeting. Members RESOLVED: To consult with the key stakeholders listed in the draft terms of reference including the Dover District Council to seek their views if they want to participate in this proposed forum.

The Committee Clerk has contacted all the relevant stakeholders. Responses have been received from Sholden and Kingsdown & Ringwould stating their interest, no response has been received from KCC or Stagecoach. However, the Transport and Parking Services Manager at Dover District Council has responded with the following:

We will shortly be starting to arrange District Local Bus Forums via Teams which will include Officers from KCC and from Stagecoach - would it be easier for the Town Council representative to attend these meetings?

Clare Connellan Transport and Parking Services Manager Dover District Council

The above suggestion from DDC, that a Deal Town Council representative attend their District Bus Forum meetings, is a more viable option, as primary Stakeholders such as Stagecoach and KCC have already agreed to attend. It is expected that neighbouring Parish and Town Councils will also be invited to participate.

Recommendations:

- Deal Town Council attends DDC's District Local Bus Forum and does not set up an additional forum.
- Committee members agree to a councillor from this committee to be recommended to Full Council as the Council representative at the District Local Bus Forum. This councillor will attend the meetings and submit regular reports to the T&I committee.

Decision required: Committee members to consider the above recommendations.

To:

All Committee Members

From:

Cllr B Bano, Chairperson of the Transport & Infrastructure Committee

Date:

27th June 2023

Subject: Co-opted Member – Deal Speaking Up Group

The Deal Speaking Up Group is a small non-profit community group working in the Deal area. Their aim is to help disabled and non-disabled people who find it difficult to speak up for themselves. They try to identify the barriers which prevent people from taking a full and active part in the community.

The Chairperson recommends that Chrissie Dubber of the Deal Speaking Up Group becomes a coopted member on the Transport and Infrastructure Committee, she will be able to bring specialist input when needed on certain agenda items which will be beneficial for committee decision making.

Recommendation:

T&I Committee to accept the Chairperson's recommendation for Chrissie Dubber of the Deal Speaking Up Group to become a co-opted member on the Transport & Infrastructure Committee and to submit this to July's Full Council for final approval.

Decision required:

Committee to accept the Chairperson's recommendation.

To:

Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Members of

the Transport & Infrastructure Committee

From:

Paul Bone – Responsible Finance Officer

Date:

6th July 2023

Subject: Cycle Friendly Deal 2 Update

Information to note

As members may be aware Deal Town Council were successful with their Coastal Community grant bid in 2018 this enabled the purchase of 7 electric bikes for hire in 2020. This was increased to 8 in 2021.

At that time, plans were in place for the bikes to be available for hire on the seafront, unfortunately this was not possible and instead Your Leisure (Tides) became the site for them. They conducted a good advertising campaign; however, hiring the bikes was stalled due to the Covid lockdown.

When the contract with Your Leisure came to an end, the R.F.O restarted looking for suitable sites and found that the original site identified for the bikes on the seafront was under new management and they were open to having the council's bikes there.

This committee agreed in March to delegate authority to the R.F.O working in liaison with the Cycle Friendly Deal Phase 2 steering group to continue negotiations to finalise the agreement with the proposed partner (Hutt55) for the E-Bikes.

I am pleased to confirm that Hutt55, and Deal Town Council have come to an agreement and a 2-year contract has been signed and put in place.

The contract starts from 11th July and the hire scheme will start shortly after that date (start date to be confirmed).

Deal Town Council's Communications Officer will be working with Hutt55 in liaison with myself and the Town Clerk on a formal launch and press release to maximise public awareness.

It is anticipated with the location on the Seafront that uptake on hiring the bikes will be strong.

To:

Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Committee Members

From:

Laura Marney - Committee Clerk

Date:

30th June 2023

Subject: Town Plan Update

Following on from the Full Council meeting on the 27th June 2023, the Town Plan was passed.

Officers are currently collating the items from the Town Plan that are relevant to the Transport and Infrastructure Committee, and these actions will be brought back to the next T&I committee meeting.

Decision required:

Committee members are to note this information.

To:

Councillor B Bano – Chairperson of the Environment Committee, Committee members

From:

Laura Marney - Committee Clerk

Date:

5th July 2023

Subject: Committee Clerk Report

Please see below updates for information only.

Fairtrade Signage

At the March 2023 Transport & Infrastructure Committee meeting, following a discussion Members RESOLVED: To accept the following recommendations.

- 1) To delegate authority to the R.F.O and Committee Clerk to liaise with KCC to see if additional 'A Fairtrade Town' signs can be added to the existing 'Welcome to Deal' notice poles below the signs.
- 2) Subject to KCC approval of the signage, the R.F.O. and Committee Clerk to arrange the purchase and installation of the signs with a budget of up to £300 from the T&I budget.

The Committee Clerk received confirmation back from KCC that we would be able to proceed with work on the two existing "Welcome to Deal" signs however a small inspection charge may be required.

The R.F.O is currently investigating getting the whole signage replaced as this is in bad need of refurbishment, the new signage will include "A Fairtrade town". Moving the project in this direction would provide a neater solution and not incur inspection charges from KCC as the size will be a like-for-like replacement.

A further update on this project will be brought to the next Transport & Infrastructure Committee meeting.

Town Signage Refurbishment Update

At the May 2022 T&I Committee meeting. Members RESOLVED:

- 1) Sandown Castle Community Garden be abbreviated to Sandown Castle Garden.
- 2) To purchase from Broxap 5 new fingerposts: 4x Town Hall & Tourist Info symbol and 1 x Sandown Castle Gardens at a cost of £1,001 plus VAT
- 3) To select Contractor C, Cinque ports construction Ltd to carry out the refurbishment of the Fingerposts, and to recommend to Full Council that the project proceed and the cost of the refurbishment is charged to the T&I budget.

The 5 replacement fingerarms for the Town Signage have now been received at the Town Hall from Broxap the original manufacturer.

The Committee Clerk met with Cinqueports Construction on Friday 16th June and took them around town to survey the signage. The relevant refurbishment for each column/post and the adding of the replacement fingerarms was discussed.

Cinqueports Construction have confirmed that due to previous work commitments the refurbishment of the Town signage will start at the end of August/beginning of September 2023.

The Committee Clerk aims to bring an update to the next Transport & Infrastructure Committee meeting.

Bus Fare Cap

Deal Town Council have received the following information:

The £2 cap on bus fares in England has been extended again until the end of October, the government has announced.

The cap, which applies to more than 130 bus operators outside of London, will then rise in November to £2.50 for 12 months, before prices are reviewed.

The current limit on fares has now been extended twice after warnings hundreds of services could be cut without it.

Its aim is to ease the cost of living pressures on passengers, but also to encourage people to use buses.

As well as releasing cash to keep the cap in place, the Department for Transport said it would provide £300m to councils and operators until 2025 to protect routes that passengers rely on for work, education and medical appointments, and to improve infrastructure.

The full press release regarding this can be found using the following link https://www.bbc.co.uk/news/business-65616182