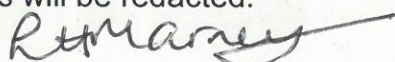


Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.
Tel: 01304361999 - Email: deal.town.council@deal.gov.uk - www.deal.gov.uk

To all Committee Members: You are hereby summoned to attend a meeting of the Transport & Infrastructure Committee at the Town Hall on **Wednesday 15th March 2023** at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 14th March 2023 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.



Laura Marney – Committee Clerk

Date: 8th March 2023

AGENDA

1	Chairman's opening remarks	Chairman
2	Apologies for absence	Committee Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	Public Participation and Statements received: For councillor information: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	
5	The minutes of the Transport & Infrastructure Committee meeting held on 6th December 2022 for approval and signing: Decision required	Attach 2
6	Local Deal Area Bus Forum Update: Decision required.	Attach 3
7	KCC Active Travel Grant: Decision required.	Attach 4
8	Deal Speaking Up Group: Decision required.	Attach 5
9	Fairtrade Signage: Decision required.	Attach 6
10	Cancellation of May Committee meeting: Decision required.	Attach 7
11	Correspondence received – Southern Water: Decision required.	Attach 8
12	Committee Clerk Report: Information to note.	Attach 9
	Resolution to exclude the public: Public Bodies (admission to meetings) Act 1960 s1 (2) on the grounds that the information to be discussed is of a confidential nature.	
13	Cycle Friendly Deal 2 Update: Decision required	Attach 10
	Date of next meeting: 12th July 2023.	

Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on www.deal.gov.uk or on request.

Committee members: Cllr B Bano, Cllr David Cronk, Cllr T Bond, Cllr Mike Eddy, Cllr Oliver Richardson, Cllr E Rowbotham and Mr P Inch

Declarations of InterestDisclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

The Minutes of the Transport & Infrastructure Meeting held on Tuesday 6th December 2022 at Deal
Town Hall at 7.15pm

Present: Cllr B Bano (Chairman)
Cllr Mike Eddy

Cllr T Bond

Officers: Mrs L Marney (Committee Clerk)
Miss J Harper (Assistant to the Town Clerk)

Other: 1 Member of the Public

MINUTES

1	Chairman's opening remarks: The Chairman welcomed everyone to the meeting and read out the fire evacuation procedures.	Chairman
2	Apologies for absence: Cllr O Richardson. Absent: Cllr D Cronk & Cllr E Rowbotham	Committee Clerk
3	Declarations of interest: None received.	
4	Public participation: One member of public attended to speak about an issue that was not on the agenda. The Chairman advised that only matters on the agenda could be discussed.	
5	The minutes of the Transport & Infrastructure Committee meeting held on 11th May 2022 for approval and signing: Members RESOLVED: To accept the minutes of the Transport & Infrastructure committee meeting held on 11 th May 2022 as a true and accurate record. The Chairman duly signed the minutes. (P) ME (S) TB. All Agreed.	Chairman
6	Deal & Walmer Bus Forum: Following discussion Members RESOLVED: The Chairman in consultation with the Committee Clerk drafts a membership and Terms of Reference document to be sent to members for their comments and to be brought back to a future meeting for recommendation to Full Council. (P) BB (S) TB. All Agreed.	Chairman/ Committee Clerk
7	Correspondence Received: <ol style="list-style-type: none"> Public Benches: Cllr T Bond advised that Southern Water are currently finishing the first stage of a 3-year plan in the Telegraph Road Area. Following discussion Members RESOLVED: The Chairman to write to Southern Water to find out about their plans and to ask if they can incorporate a couple of benches in Telegraph Road. Committee Clerk to respond to residents' correspondence to advise of the situation. (P) ME (S) TB. All Agreed. Cyclists in Deal: Following discussion Members RESOLVED: To add the request for signage in front of the Royal Hotel and along Seafront to the Highways Improvement Plan and the Committee Clerk to reply to the resident's correspondence to advise. (P) ME (S) TB. All Agreed. Kerbs & Zebra Crossings: Following discussion Members RESOLVED: The Chairman to write to KCC Highways expressing concern about pedestrians crossing to access the hospital. To add the request to the Highways Improvement Plan and the Committee Clerk to reply to the resident's correspondence to advise. (P) BB (S) ME. All Agreed. Correspondence received from a Deal Resident: Following discussion Members RESOLVED: Committee Clerk to respond to the resident advising that KCC is responsible for the several items she submitted. (P)BB (S)ME. All Agreed. 	Chairman/ Committee Clerk Chairman/ Committee Clerk Chairman/ Committee Clerk Chairman/ Committee Clerk

	5. Court Marsh Road – Traffic Calming: Following discussion Members RESOLVED: Committee Clerk to forward correspondence to Steph Wadhams at KCC and ask if the road has been adopted and ask for their views. (P) BB (S) ME. All Agreed.	Committee Clerk
8	Highways Improvement Plan – Traffic Calming: Following discussion Members RESOLVED; <ol style="list-style-type: none"> 1. To add the following to the Highways Improvement Plan; Dropped Kerbs and Zebra Crossings in London Road, Signage for cycling on the promenade in front of the Royal Hotel. 2. To include the existing top 10 areas on the first HIP application. 3. To delegate authority to the Deputy Town Clerk and Committee Clerk to liaise with the EHI team to ensure the HIP application is viable. 4. Deputy town Clerk and Committee Clerk to report back to the next Transport & infrastructure meeting with the finalised HIP to be submitted. (P) TB (S) ME. All Agreed.	Deputy Town Clerk/ Committee Clerk
9	High Street TRO Update: Members RESOLVED: To accept the recommendation that the temporary signage is placed for the Saturday Closures by DTC's approved contractor until the permanent signage is in place from KCC and the cost is charged to the T & I earmarked reserve budget. (P) ME (S) TB. All Agreed.	
10	Deal Station Accessibility Update: Following discussion Members RESOLVED: The Chairman to write to Southeastern to express concern for the length of the time scale of the project. Committee Clerk to request an update every 6 months from southeastern to make sure the scheme is on track and update the committee at the relevant meeting. (P) BB (S) ME. All Agreed.	Chairman Committee Clerk
	The Chairman closed the meeting at 20.18	

DEAL TOWN COUNCIL
MEMORANDUM

To: Members of the Transport & Infrastructure Committee
From: Cllr B Bano, Chairman of the Transport & Infrastructure Committee
Date: 6th March 2023
Subject: Local Deal Area Bus Forum Update

At the Full Council meeting held on 29 November 2022 members considered a report from Cllr Bano to consider setting up a bus forum for this area. Members RESOLVED: *To Task the T & I Committee with drawing up proposals, including terms of reference for a local Deal Area Bus Forum, to include bus users and stakeholders and report back to Full Council.*

This was then considered at the Transport & Infrastructure committee meeting held on 6th December 2022. Members RESOLVED: *The Chairman in consultation with the Committee Clerk drafts a membership and Terms of Reference document to be sent to members for their comments and to be brought back to a future meeting for recommendation to Full Council.*

Recommendation: To consider the following for recommendation to Full Council

Local Deal Area Bus Forum Terms of Reference

Aim: To provide a local area bus forum

Status: The forum will be to share information and report back to the Transport and Infrastructure committee with recommendations.

Membership:

Kent County Council Public Transport Officer
Stagecoach representative(s)
Town Clerks or their nominated representative
Lead members for transport from Deal and Walmer Councils
KCC member(s)
KALC representative

Meetings: Meetings to be held every three months - in person or via teams or zoom - according to preferences administrative arrangements to be provided through Deal Town Council.

Objectives: In the light of recent changes to bus services locally it is important for all relevant stakeholders to meet to review the current provision of bus services as well as making improvements to make the service as efficient as possible.

Both Deal Town Council and Walmer Town Council have a key role to play in reviewing services, through seeking the views of local residents and more importantly in publicising services through their websites and social media.

To review current services and make suggestions for changes or improvements.

To explore ways in which current services can be promoted.

To enable a dialogue between service providers and other stakeholders to ensure that current issues are understood and discussed.

Decision required:

Members to consider the above Terms of Reference to be submitted for Full Council approval.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Members of the Transport & Infrastructure Committee
From: Laura Marney - Committee Clerk
Date: 1st March 2023
Subject: **KCC Active Travel Grant Scheme**

The following information has been received at Deal Town Council regarding the Active Travel Grant Scheme.

Active Travel England is the government's executive agency responsible for making active travel the preferred choice for everyone to get around in England. Its objective is for 50% of trips in England's towns and cities to be walked, wheeled or cycled by 2030. By working with local authorities to improve standards of active travel infrastructure and make travelling actively easy, safe and fun, it is enabling people to choose a healthier, greener and cheaper form of transport for everyday journeys. Active Travel England is an executive agency sponsored by the Department for Transport.

**New Active Travel schemes will provide more
walking, cycling and wheeling opportunities**

Kent County Council (KCC) has been successful in securing £565,439 from Active Travel England to support the better design, planning and development of walking, cycling and wheeling schemes in Kent.

The grant received from the Active Travel England's [Capability Fund](#) will be used by KCC and council partners across the county to increase the resource and expertise required to deliver Kent's active travel plans.

The national investment amounts to £32.9million to create a national network of experts to work with communities, enhance high streets and produce routes which are walkable and cyclable.

KCC is engaging with the 12 districts and boroughs to help support their active travel ambitions via a number of different interventions including the development of Local Cycling and Walking Infrastructure Plans (LCWIPS), Network Mapping and Scheme Planning and Design.

Additional resource from the Capability Fund will also fund active travel public engagement, Member and officer training and data collection.

KCC's Cabinet Member for Highways and Transport, David Brazier, said: "I am really pleased that KCC has been successful in bidding for this Active Travel Capability Fund.

"The funding opportunity will enable us to work alongside the districts and boroughs with their active travel ambitions and closely with Active Travel England to meet the latest Government design standards.

"Walking and cycling is a great way to get fit, save money on car-usage and reduce your carbon footprint.

"Properly designed schemes, taking into account the views of residents, will help produce improvements with public support."

For more information contact Murray Evans at the KCC Press Office on 03000 416071 or email murray.evans@kent.gov.uk

Deal Town Council has made improvements to Cycling in the Deal area with the Cycle Friendly Deal Project and Ebike scheme and has committed to continue this work with the CFD2 steering group.

Deal still has a lot of foot paths many of which have no dropped kerbs, so obtaining some funds from this Kent County Council scheme would be beneficial to pedestrians.

The recent housing estates that have been built in the area in the last 10 years have only added to these problems and cycle paths are badly needed in some areas leading into Deal.

Recommendation:

The Chairman contacts Dover District Council to work together with District to bid for funds from KCC for walking and cycling improvements in the Deal area.

Decision required:

Committee to accept the above recommendation.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Members of the Transport & Infrastructure Committee
From: Cllr B Bano, Chairman of the Transport & Infrastructure Committee
Date: 7th March 2023
Subject: Deal Speaking Up Group – correspondence received.

The Chairman of the Transport & Infrastructure Committee has received the following two pieces of correspondence from the Deal Speaking Up Group:

Pedestrian Crossings in Deal

The Deal Speaking Up Group feel there is a need for more pedestrian crossings in Deal and have identified the following priority sites:

- St Richards Road
- Deal Castle
- Sondes Road to the seafront.

In a supposedly pedestrian friendly environment, each of the sites do not meet pedestrian needs in key parts of the town. In particular, the crossing near Deal Castle which has been discussed for some years, would enable access to the Captains Garden from the English Heritage car park, at present given the amount of traffic it is difficult to cross the road.

The crossing at Sondes Road has been under discussion for a number of years, but in the meantime traffic flows have increased considerably, as is the case in St Richards Road.

Access on Mill Hill and Mill Road

The Deal Speaking Up Group feel there is poor wheelchair access from the top of Mill Hill into Deal town as there is a lack of drop kerbs or inadequate drop kerbs.

They are concerned with cars parking over drop kerbs by the Brunch Box, Co-op in Beauchamp Avenue, Arthur Road and Cowdray Square and the dangerous camber of the path by the Mill Inn and how it forces wheelchair users out into the road in this area of Mill Hill.

They also have issues with the amount of cars parking and blocking pathways on Mill Road and are concerned that wheelchair/scooter users and people with pushchairs are forced to go out onto the road to get past.

Recommendations:

- 1) The Deputy Town Clerk and Committee Clerk recommend that the pedestrian crossing areas identified are included on the next draft of the Highways Improvement Plan as the first draft has already been sent to the KCC East Highways Team for viability.
- 2) The Chairman of the Committee liaises with the Deal Speaking Up Group and asks them to provide the specific roads on the route from Mill Hill into Deal where drop kerbs are required so that these can be added to a future Highways Improvement Plan.
- 3) The Chairman with liaison from the Committee Clerk writes to Head of Parking at DDC to advise of the constant obstruction by vehicles parking over drop kerbs and pathways in the Mill Hill and Mill Road area.

Decision Required:

Members to accept the above recommendations.

DEAL TOWN COUNCIL
MEMORANDUM

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Committee Members
From: Laura Marney - Committee Clerk
Date: 3rd March 2023
Subject: Deal Fairtrade Network - Signs in Deal

Deal Town Council have received the following request from Deal Town Fairtrade Network for Fairtrade signage in Deal and the have asked for the following to be considered by the Committee:

To ask the Town Council to request the DDC Joint Transportation Committee supply Fair Trade signage at the various entrances to Deal. Many other Fairtrade towns have this signage in place. The Council's website states that Deal is a thriving town in which to live, work and visit and the addition of Fairtrade signage at strategic points in Deal would benefit the Town.

An example of the signage requested by the Deal Fairtrade Society can be found using the following link: <https://images.app.goo.gl/R7FrUmzY8ZziVTaE9> or **see attached**.

There are currently two "Welcome to Deal" signs already in place, **see attached**, one sign on the approach to Deal from Sandwich and one sign coming from Dover into Deal.

Having investigated the ownership of these signs it appears that Deal Town Council sponsored the original two signs that were put in by KCC.

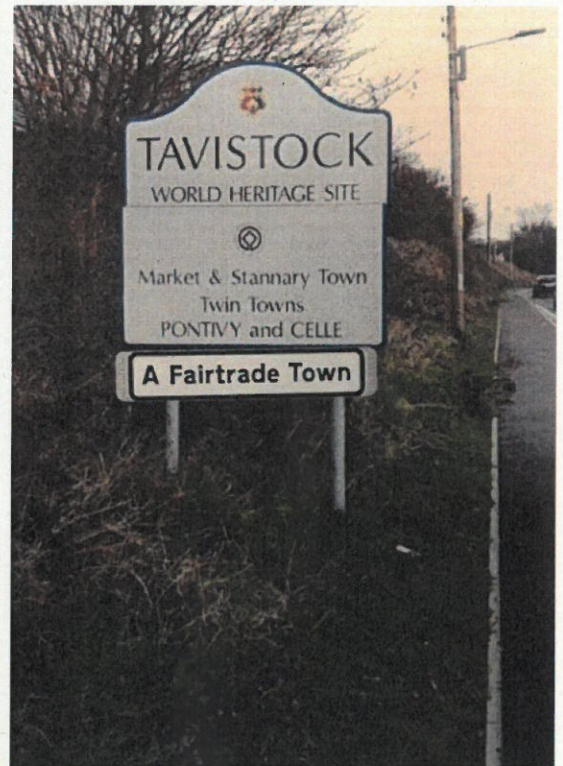
As the responsibility for these signs would appear to be with Deal Town Council, a more viable option would be for DTC to fund the additional signage from the T&I budget.

Recommendation:

- 1) To delegate authority to the R.F.O and Committee Clerk to liaise with KCC to see if additional 'A Fairtrade Town' signs can be added to the existing 'Welcome to Deal' notice poles below the signs.
- 2) Subject to KCC approval of the signage, the R.F.O. and Committee Clerk to arrange the purchase and installation of the signs with a budget of up to £300 from the T&I budget.

Decision Required:

Members to consider the above recommendations.



**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Members of the Transport & Infrastructure Committee
From: Laura Marney - Committee Clerk
Date: 15th February 2023
Subject: Cancellation of 10th May 2023 T&I Committee meeting

Following a meeting between the Town Clerk and Committee Clerk it is recommended that due to the forthcoming Local Elections on Thursday 4th May 2023, that the Transport and Infrastructure Committee meeting scheduled for the Wednesday 10th May 2023 will need to be cancelled as there will be no Committee members agreed until the end of May 2023.

If the Transport & Infrastructure Committee have any urgent business that needs to be transacted, this can be placed onto the Full Council agenda for the meeting scheduled on Tuesday 18th April 2023.

Recommendation:

1. The Town Clerk and Committee Clerk recommend that the Transport & Infrastructure Committee meeting on the 10th May 2023 be cancelled due to the local elections as no Committee members will have been agreed.
2. Any urgent business that needs to be transacted for the Transport & Infrastructure Committee can be placed on the Agenda for the Full Council meeting on 18th April 2023.

Decision required:

Committee members to accept the above recommendations.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Members of the Transport & Infrastructure Committee
From: Laura Marney - Committee Clerk
Date: 6th March 2023
Subject: Correspondence received: Southern Water – Public benches

At the Transport & Infrastructure Committee meeting held on 6th December 2022, correspondence was received from a resident enquiring about placing a couple of benches along the cycle path on Telegraph Road, one between Hamilton Road and Somerset Railway bridge, the other between Somerset Railway Bridge and St. Richards Road. This was requested to help the elderly and disabled people who use this route for exercise and wellbeing and it would greatly benefit the general community.

Members RESOLVED: The Chairman to write to Southern Water to find out about their plans and to ask if they can incorporate a couple of benches in Telegraph Road.

The following correspondence has been received back from Southern Water:

Dear Councillor Bano

Thank you for the letter you sent to our Chief Executive's office.

I have looked into your enquiry and our pathfinder project was originally going to work on Telegraph Road in Deal. However, as the road runoff isn't connected to the foul system, there are no immediate plans to proceed with these works.

There are opportunities nearby and while we don't envisage any impact to the installation of the benches, we'll ensure a customer impact assessment is carried out if any works take place in and around Telegraph Road in the future.

Kind regards.

John Mealey - Stakeholder Engagement Manager

Recommendation:

- 1) To Delegate authority to the R.F.O and The Committee Clerk to investigate and spend up to £1000 per bench for getting two benches installed on Telegraph Road adjacent to the existing footpath at suitable locations.
- 2) If the bench prices are in excess of £1000 each, the Committee Clerk brings this project back to next Transport & Infrastructure Committee for further decision.

Decision required:

Committee to consider the above recommendations

DEAL TOWN COUNCIL
MEMORANDUM

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Members of the Transport & Infrastructure Committee
From: Laura Marney - Committee Clerk
Date: 8th March 2023
Subject: Committee Clerks Report

Please see below updates for information only

Highways Improvement Plan

At the last Transport & Infrastructure Committee meeting held on 6th December 2022. *Following discussion Members RESOLVED;*

- 1) To add the following to the Highways Improvement Plan; Dropped Kerbs and Zebra Crossings in London Road, Signage for cycling on the promenade in front of the Royal Hotel.*
- 2) To include the existing top 10 areas on the first HIP application.*
- 3) To delegate authority to the Deputy Town Clerk and Committee Clerk to liaise with the EHI team to ensure the HIP application is viable.*
- 4) Deputy town Clerk and Committee Clerk to report back to the next Transport & infrastructure meeting with the finalised HIP to be submitted.*

Following on from the above resolution, the Committee Clerk in liaison with the Deputy Town Clerk drafted the first application of the Deal Town Council Highways Improvement Plan. This was then forwarded to the East Highways Improvement Team at KCC for their comments.

Deal Town Council are still awaiting a response from the EHI Team on the HIP's viability. The Committee Clerk has chased the EHI team for their comments regarding the Council's first draft and will bring an update to the next Transport & Infrastructure Committee.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee;
Committee Members
From: Paul Bone, Responsible Finance Officer
Date: 8th March 2023
Subject: **Cycle Friendly Deal 2 Update**

The Cycle Friendly Deal Steering Group met on 27th February to discuss the future use of DTC Ebikes.

At that meeting a proposal for a 'Loan Agreement' covering the use of the Ebikes was unanimously agreed by the Steering Group members to be recommended to the Transport & Infrastructure Committee for approval.

Recommendation

Please see the recommendation from the CFD2 Steering Group in the 'Pink Paper' Attachment.

Decision Required

Members to consider the recommendation from the CFD2 Steering Group.