



Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.
01304 361999 - deal.town.council@deal.gov.uk - www.deal.gov.uk

To all Committee Members: You are hereby summoned to attend a meeting of the Environment Committee at the Town Hall on **Wednesday 12th April 2023** at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 11th April 2023 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.

Laura Marney – Committee Clerk

Date: 4th April 2023

AGENDA

1	Chairperson's opening remarks	Chairperson
2	Apologies for absence	Committee Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	Public Participation: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	
5	The minutes of the Environment Committee meeting held on Wednesday 15th February 2023 for approval and signing: Decision required	Attach 2
6	Thermal Imaging Camera: Decision required	Attach 3
7	Climate Learning Day Update: Decision required.	Attach 4
8	Mill Hill Tree Planting: Information to note.	Attach 5
9	Water Harvesting Update: Information to note.	Attach 6
10	ITree Update: Information to note.	Attach 7
	Date of next meeting: 14th June 2023	

Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on www.deal.gov.uk or on request.

Committee members: Cllr C Turner, Cllr S Beer, Cllr C Oliver, Cllr T Thompson, Cllr B Bano, Cllr M Eddy, Cllr T Bond, Cllr A Farrington, Cllr S Carlyle, Ms S Hogben and Mr D Carey

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

The Minutes of the Environment Committee Meeting held on Wednesday 15th February 2023
at Deal Town Hall at 7.15pm.

Present: Cllr S Beer (Vice-Chairman) Cllr T Bond
Cllr B Bano Cllr M Eddy
Cllr T Thompson Mr D Carey (Co-opted Member)

Officers: Mrs L Marney (Committee Clerk) Other: None
Miss J Harper (Asst. to the Town Clerk)

MINUTES

1	Chairman's opening remarks. Cllr S Beer informed members that she would be chairing the meeting in the absence of the Chair, Cllr C Turner and then welcomed everyone to the meeting and read the fire evacuation procedures, asking that all mobile phones were put on silent.	Chairman
2	Apologies for absence: Cllr C Turner, Cllr C Oliver, Cllr S Carlyle. Cllr A Farrington was absent.	Committee Clerk
3	Declarations of interest: Cllr S Beer declared a VAOI for item 8 as she has previously responded to comments made by the resident on social media.	
4	Public Participation: None received.	
5	The minutes of the Environment Committee meeting held on Wednesday 14th December 2022 for approval and signing: The Committee Clerk advised that the votes on item 8 were incorrectly noted and should read 5 For, 1 Against, 2 Abstentions. Motion carried. Members RESOLVED: To accept the amended minutes of the Environment Committee meeting held on Wednesday 14 th December 2022 as a true and accurate record. (P)BB (S)TT. 4 For, 0 Against, 1 Abstention. The Chairman duly signed the minutes	Chairman
6	Air Quality Monitoring Update: Following discussion Member RESOLVED: To accept the following recommendations and to include a 3 rd recommendation. 1. The Council do not purchase a static air monitor to be housed at the Town Hall (an area of low traffic). (P)TB (S)BB. 3 For, 2 Against. Motion Carried. 2. The Chairman of the Committee writes to request the Kent and Medway Air Quality Monitoring Partnership and Network, with the support of DDC and Kent County Council, to grant an Air Quality Management Area order to Upper Deal. (P)TB (S)BB. All Agreed. 3. That Deal Town Council reviews the Air Quality Monitoring procedures and revisits the monitoring of Deal in a years' time. (P)TB (S)BB. All Agreed	Chairman
7	Mill Hill Planting Update: Committee members thanked Mr D Carey for his report and expertise. Following discussion Members RESOLVED: 1. That the earmarked budget of £4,000 for the Mill Hill area be redistributed to the planting of Trees instead of being used for planters. 2. The Committee delegates authority to the Committee Clerk to contact Mr Gallagher from KCC Highways Soft Landscape Team, to advise on the areas in Mill Hill that have been identified in Mr Carey's report for surveying for possible tree planting. (P)ME (S)TB. All Agreed. Members further RESOLVED: that the Committee Clerk takes forward the project in its entirety. (P)SB (S)ME. All Agreed.	Committee Clerk Committee Clerk
8	Correspondence received – Bird Nesting Boxes. Members RESOLVED: The Committee Clerk to write to the resident thanking him for his letter and advise that this project would be perfect for a local Community Group to carry out and the Council will be happy to advise if the project may be suitable for a grant. (P)SB (S)TB. All Agreed.	Committee Clerk
9	Committee Clerk Report: Members RESOLVED: To note the report. (P)TB (S)ME. All Agreed.	
	The Chairman closed the meeting at 7.52pm	

DEAL TOWN COUNCIL
MEMORANDUM

To: Cllr C Turner, Chairman of the Environment Committee; Committee Members

From: Nadine Miller, Climate Change & Communications Officer

Date: 14th March 2023

Subject: **Thermal Imaging Camera Update**

In February 2022 the Town Clerk prepared a report at the request of the Chairman to start exploring options for Deal Town Council to purchase a thermal imaging camera for residents to use so that they can survey their homes and identify hotspots of heat loss.

The committee resolved to defer this agenda item until feedback was received from Walmer Town Council. Our Climate Officer met with representatives from WTC in November 2022 to learn more about the project.

The initial report from the Town Clerk has now been updated to include these findings, kindly shared by Walmer Town Council.

In Walmer, the Town Council leafleted all residents to promote the thermal imaging camera project. Those wishing to take part booked an appointment with the team who then visited their homes and carried out the survey. **(See attached January update from Walmer Town Council)**

Cost: The cost of a suitable thermal imaging camera starts at around £1,000.

Maintenance: The camera must be calibrated and serviced annually, costing £100.

Training: It is recommended that the operators of the camera are given formal training, especially if residents are to receive a written report of the survey. The cost of training is £1,695 for Category 1, which covers the basics of infrared, how to operate the camera under different conditions, how to do an appropriate judgement of the measurement situation in the field and identify potential error sources. For safety, two people would need to carry out the work.

Staffing: Take up in Walmer is just over 2% of the population, if this was replicated in Deal it would mean approximately 416 home visits. With five visits an evening, it would take at least 80 sessions, requiring two members of staff which would cost 500 staff hours. This does not include time that would need to be allocated to compile reports after each visit, promoting the scheme or managing and arranging the visits.

Conditions: This type of survey should be conducted when it is cold outside and when the building is warm inside. It should not be too windy, and the building should be dry. Heat loss surveys should generally be conducted in the early hours of a cold morning, before the sun can fall on the building. If used at other times it is highly likely to give false or inaccurate readings. The team in Walmer are working in the evenings and have found December, January, February and March are the optimal months but work can begin as early as November.

Hire: Free hire for residents to use the camera (without a trained member of staff) would require a user guide, hire agreement and insurance cover to be in place. Walmer Town Council is looking in to hiring options from them direct.

Carbon Strategy: This initiative would be Scope 3 external of the council's carbon strategy as it does not relate directly to the Town Council and its estate. A thermal camera imaging project has not been identified in the Climate Action timetable 2023-2024 as agreed by Full Council in January 2023.

Follow up: When a survey of a property has been completed there needs to be guidance available for the resident on what they can do next. The council does not currently have any funding allocated to assist with insulation of homes.

Helping people better insulate their homes, identify heat loss and steps to make homes more energy efficient have been comprehensively covered in a national campaign during this cost of living crisis (www.helpforhouseholds.campaign.gov.uk). Signposting and support has been shared at each tier of government (including Deal Town Council) and charities and other organisations have also been assisting and advising people on how to save on heating and reduce energy bills.

Recommendation:

Given the relatively low take up of Walmer residents (2.1%), the anticipated cost in staff hours, work undertaken locally and nationally to encourage better energy efficiency and no funding available to residents to make any changes a thermal camera survey would identify, it is recommended that Deal Town Council does not invest in a thermal camera.

Decision required:

Members to accept the above recommendation.



Item: *Update for Thermal Camera Scheme*
Date: *13 December 2022*
Meeting: *Walmer Town Council*
From: *Administration Officer*

Thermal Camera Update Report

The Thermal Camera was sent off for a recalibration by RS Components, the original company the camera was bought from, this was at a cost of £100 pounds which will be a recurring cost for each year that we continue the scheme.

With the distribution of the Thermal Camera leaflets in November we have had a steady number of requests come through via Email, Telephone Message and the Application for on the Council Website. Currently we have one hundred and fifty nine requests from Walmer residents and thirteen from non-Walmer residents.

Breakdown of requests per area

Location	No of requests
Lower Walmer	49
Middle Walmer	60
Upper Walmer	50
Non-Walmer	13
Total	172

Twenty-Eight Appointments for Lower Walmer have now been booked for the weeks 5/12/22 to 16/12/22. As of 23/12/22- All bookings to the end of December were completed.

This will be in groups of 6-7 visits per day

Fifty-Five Appointments for Middle Walmer have been booked through to the end of January This will be in groups of 5-9 due to some locations requesting more than others

Forty-Nine Appointments for Upper Walmer will be booked during January and February 23 for February.23

This will be in groups of 5-9 due to some locations requesting more than others

It is hoped that all appointments will be completed by the end of February with any extras coming during the beginning of March with depending on the numbers of requests we have over the rest of the season.

More appointments will be required after the February list due to more for Lower Walmer since the first sets of appointments were made, there also a possibility that we will be asked

to complete the non-Walmer requests we have had, most of which are within Middle Deal and the seafront area with a few further up towards Upper Walmer.

Coverage

Media coverage has been high with the delivery of 5500 leaflets in November, the addition of a post on the website and on Facebook and finally contact with BBC Radio Kent, Cllr Lonsdale and the Deputy Clerk too that on board and conducted an interview with Jo Burn of Radio Kent along with a demonstration of the camera and what we do.

The Clerk and Admin Officer were contacted by several councils including Deal, Faversham and Vigo Parish Council nr Gravesend asking about the Camera and the scheme itself, information has been shared and Deal Town Council have been visited along with the camera in order to inform them of what it was that we do.

The radio article was aired on 1st December 2022 on the morning program, one at 07:20 and the other at 09:20, we have received a copy and it has been published on the website, Facebook and Youtube accounts.

In addition a television report by Meridian news was filmed before Christmas and aired in early January 2023 which can be found here:

https://youtu.be/C5rrA_NoAiU?t=857

Contact with other Councils

Over the last year we have been in contact with a few Kent town and parish councils, Vigo Parish contacted us asking questions about how we went about getting the camera, how did we train for it, what kind of take up did we have from the community and other advice that we could give them.

During November myself and the Town Clerk visited Deal Town Council's offices to give them much of the same information plus demonstrate the camera itself, in addition I took a full set of thermal images of their building to show where the heat loss was worst and how it could be improved. They were also given the chance to use it and to find out if it was worth getting their own or possibly hiring ours.

An email from Faversham Council was also received in November, much like Vigo it was simply for information, several emails and a telephone call gave them everything they needed to know. There are not many thermal camera schemes in Kent with a cursory search only bringing up one or two confirmed in the county, we may have more requests for information over the next year as more councils take up the scheme.

DEAL TOWN COUNCIL

MEMORANDUM

TO: Councillor C Turner, Chairperson of Deal Town Council and All Members

FROM: Nadine Miller, Climate Change & Communications Officer

DATE: 3rd April 2023

SUBJECT: Climate Change Learning Day

In November 2022 Full Council considered a proposal to invite local councils to the Town Hall as an opportunity for all to share what they have been doing or have planned to do to become carbon neutral.

Members supported this proposal and agreed that this would be called 'Climate Change Learning Day' delegating authority to the RFO and Climate Change Officer, in liaison with the Chairperson and Vice-Chairperson of the Environment Committee to make the necessary arrangements.

The day has been arranged for Friday 21st April from 10am to 2pm and invitations have been sent to our eight neighbouring councils inviting them to send two delegates – Dover, Sandwich, Walmer, Kingsdown with Ringwould, Ripple, Sholden, Northbourne and Great Mongeham.

It is hoped that this Climate Change Learning Day will be the first step in sharing and learning. It has been created to allow local town and parish councils to learn from each other, promote joint working and consider a joint ambition statement on further climate action.

The event is not open to the public.

The Chairperson and Vice Chairperson of the Environment Committee will be facilitating the day; however, it is also hoped that the committee will agree on two further members to attend and participate.

Recommendation

Members agree which two delegates from the Environment Committee should attend the Climate Learning Day to represent Deal Town Council.

Decision required

Members to consider the above recommendation.

DEAL TOWN COUNCIL

MEMORANDUM

To: Councillor C Turner– Chairman of the Environment Committee, Committee members
From: Laura Marney – Committee Clerk
Date: 3rd April 2023
Subject: Mill Hill Planting Update

At the Environment Committee meeting held on 15th February 2023. Members RESOLVED:

1. *That the earmarked budget of £4,000 for the Mill Hill area be redistributed to the planting of Trees instead of being used for planters.*
2. *The Committee delegates authority to the Committee Clerk to contact Mr Gallagher from KCC Highways Soft Landscape Team, to advise on the areas in Mill Hill that have been identified in Mr Carey's report for surveying for possible tree planting.*

Members further RESOLVED: *that the Committee Clerk takes forward the project in its entirety.*

Mr Carey (co-opted member) forwarded the Committee Clerk information he had received after the February Environment Committee meeting from Mr Gallagher at the KCC Soft Landscape Team. The Committee Clerk had discussions with Mr Gallagher and can now advise the Committee that KCC have agreed that 6 trees can be planted at the following locations:

- 1 x 38/40 Forelands Square
- 1 x 22/24 Forelands Square
- 1 x 3/5 Marlborough Road
- 1 x 9 Marlborough Road
- 2 x 123 St Richards Road (grass verge side)

The trees supplied would be between 10-14cm girth at 1.5m from ground level and would be approximately 9-13ft tall. The tree would be compliant strict bio-security protocols and covered by 12 month guarantee from the KCC supplier.

The cost of 6 trees will be £1928.70 and this includes,

- Supply and delivery of the tree
- Labour for planting
- Supply of stakes, ties and spaces
- Supply and installation of a root barrier
- Supplying stakes and a weld mesh tree cage
- Supplying and applying water on 15 occasions.

The Committee Clerk confirmed the purchase of the 6 trees with Mr Gallagher and the R.F.O. has sent a purchase order to KCC to secure the trees from their supplier, as these need to be purchased by June 2023 to ensure the best quality trees. The 6 trees will then be planted in autumn/winter of this year.

This leaves £2,071.30 from the initial £4,000 Mill Hill planting budget.

The Clerk with the guidance from Mr Carey our co-opted committee member is currently liaising with the relevant officers at Dover District Council to see about the possibility of planting on land owned by them in the Mill Hill area.

The Committee Clerk aims to bring a further update to the next Environment Committee meeting.

Decision required:

Committee members to note the above information.

DEAL TOWN COUNCIL
MEMORANDUM

To: Councillor C Turner– Chairman of the Environment Committee, Committee members
From: Laura Marney – Committee Clerk
Date: 31st March 2023
Subject: Allotment Water Harvesting Update

At the Environment Committee meeting held on 14th December 2022. Members RESOLVED: *To delegate authority to the Climate Change Officer in liaison with the Committee Clerk, Allotment Officer and R.F.O to spend up to £3,175 from the 2022-23 Environment Budget to supply water butts, guttering and storage containers to the councils three allotment sites.*

The Allotment Officer, Climate Change Officer and Committee Clerk have been and inspected all the Allotment sites at Mill Road, Park Avenue and Golf Road to find suitable locations for the Council Water Storage units.

The Environmental green grants were passed at the Full Council meeting on 28th March 2023. All remaining Allotment holders that did not apply through the green grant process will now be contacted by the Allotment Officer, to ask if they would like an individual water butt and guttering on their plot.

The Climate Change Officer is currently in discussions with various suppliers to obtain three quotations for the large Council Water Storage Units to go on the allotment sites at Park Avenue, Mill Road and Golf Road.

A further update on the status of this project will be brought back to the next Environment Committee meeting on 14th June 2023.

Decision required:

Committee members to note the above information.

DEAL TOWN COUNCIL

MEMORANDUM

To: Councillor C Turner– Chairman of the Environment Committee, Committee members
From: Laura Marney – Committee Clerk
Date: 20th March 2023
Subject: iTree Survey Update

At the Environment Committee meeting held on Wednesday 15th June 2022 a motion was carried: *that the remaining plots outside of the Deal wards remain on the list and that The Committee Members and other volunteers are contacted to commit to completing the remaining 54 plots or they are dropped from the list.*

The Committee Clerk contacted all 24 previous survey volunteers to complete the remaining 54 plots, only 6 volunteers responded. Each of the 6 volunteers were issued with 9 plots and all the relevant information needed to complete the survey. Cllr Christine Oliver also gave up her time to provide iTree Refresher Training to any of the volunteers that required it.

At the December 2022 Environment meeting, the Clerk updated the Committee that all 54 plots had now been surveyed by the 6 volunteers and the information gathered was in the process of being loaded by her onto the iTree-eco system.

The Committee Clerk advised the February 2023 Environment Committee meeting that all the plot survey information had now been loaded for Treeconomics to collate the information.

The Clerk had a meeting with Treeconomics on the 12th March 2023, and can now advise the Environment Committee that they are analysing all the data collected, from all the plots surveyed, and Treeconomics are currently in the process of compiling the information to produce a detailed report.

Treeconomics advised the Committee Clerk that they aim to provide the final analysis report by the mid/end of May 2023, this should enable the Clerk to bring this information to the June Environment Committee meeting.

Decision required:

Committee members to note the above information.