



To all Councillors: You are hereby summoned to attend a meeting of Full Council at the Town Hall on Tuesday 27 June 2023 at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 26 June 2023 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all councillors present at the meeting and become part of the public record of the meeting, names will be redacted.


Mrs L Crow - Town Clerk

Date: 20/6/2023

AGENDA

1	Chairperson's opening remarks:	Chairperson
2	Apologies for absence received:	Town Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4	The minutes of the Annual Meeting of the Council meeting held on Tuesday 23 May 2023 for approval: Decision required	Attach. 2
5	Public Participation and Statements received: For councillor information: Members of the public may make representations, answer questions, and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	Town Clerk
6	Elect Deputy Chairperson/Deputy Mayor: Decision required	Attach. 3
7	Town Plan: Decision required	Attach. 4
8	Rehabilitation Services in Deal correspondence received: Decision required	Attach. 5
9	Annual Governance & Accountability Return 2022/23: Decisions required (a) Annual Governance Statement 2022/23: For approval and signing. (b) Accounting Statement 2022/23: For approval and signing	Attach. 6
10	List of payments including payments exceeding £500 for approval and signing from the 1 April to 30 April 2023: Decision required	Attach. 7
11	Risk Management Schedule: Decision required	Attach. 8
12	Paper Management Review: Decision required	Attach. 9
13	Confederation of Cinque Ports Champion: Decision required.	Attach. 10
14	Report on possible closure of Richborough Household Waste & Recycling Centre: Decision required	Attach. 11
15	Report on links with Deal's twin town of St-Omer: Decision required	Attach. 12
16	Donation of Commemorative Mirror: Decision required	Attach. 13
17	Outside Body Representative report for Deal Speaking Up Group: Information to note	Attach. 14
18	Deal Town Council Committee Minutes: Information to note a) The minutes of the Planning committee meeting held on 02.05.23 b) The minute of the Environment committee meeting held on 12.04.23	Attach. 15 Attach. 16
	Resolution to exclude the public: Public Bodies (admission to meetings) Act 1960 s1 (2) on the grounds that the information to be discussed is of a confidential nature	
19	Communications Policy: Information to note	Chairperson
	Date of next Full Council meeting: Tuesday 25 July 2023	

Declarations of InterestDisclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR,
Tel: 01304 361999, E-mail: deal.town.council@deal.gov.uk

The Minutes of the Annual Meeting of the Council held at Deal Town Hall
on Tuesday 23rd May 2023 at 7.15pm

Present: Cllr O Richardson Cllr S Beer
Cllr B Bano Cllr T Bond
Cllr D Cronk Cllr M Eddy
Cllr A Friend Cllr M Cronk
Cllr P Jull Cllr D Parks
Cllr P Findley Cllr S Cullen
Cllr M Waters Mr C Turner (For agenda items 1&2)

Officers: Mrs L Crow (Town Clerk) Others: 3 members of the public
Mr P Bone (Responsible Finance Officer)
Ms J Harper (Assistant to Town Clerk)

MINUTES

1	Chairperson's opening remarks: The Chairperson Mr C Turner welcomed everyone to the meeting, advised of the fire evacuation instructions and to switch phones off or to silent. He spoke about his Mayoral year and stated that it was his pleasure and privilege to be part of a group of 14 Cinque Port Barons invited to the coronation of King Charles III. Mr Turner thanked the Councillors for granting him this opportunity.	Chairperson
2	Call for nominations for Chairperson/Town Mayor 2023-2024: The Chairperson called for nominations for Chairperson/Town Mayor 2023-2024. 2 nominations were received Cllr S Beer (P) BB (S) DP 6 for, 6 against, 1 abstention. Cllr O Richardson (P) TB (S) ME 7 for, 6 against, 0 abstention. RESOLVED: To elect Cllr Oliver Richardson as Chairperson/Town Mayor 2023-2024 Mr Turner stepped down from Mayor's bench.	
3	Newly elected Chairperson/Town Mayor will read out the Declaration of Acceptance of Office and announce their Mayoress/Consort: Cllr Richardson signed his declaration of acceptance of office which was witnessed by the Town Clerk. Cllr Richardson advised that he would announce his Mayoress at the next Full council meeting.	Chairperson Town Clerk
4	Call for nominations for Vice-Chairperson/Deputy Mayor for 2023-2024: The Chairperson called for nominations for Vice-Chairperson/Deputy Mayor 2023-2024. 2 nominations were received. Cllr L Craggs (P) DC (S) MW 6 for, 3 against, 4 abstentions. Cllr A Friend (P) SB (S) TB 5 for. Cllr Friend failed to obtain sufficient votes. RESOLVED: To elect Cllr L Craggs as Vice-Chairperson/Deputy Mayor 2023-2024	
5	Newly elected Vice-Chairperson/Deputy Mayor will read out the Declaration of Acceptance of Office and announce their Deputy Mayoress/Consort: Cllr L Craggs was not present at the meeting.	
6	Apologies for absence: Cllr L Craggs due to a prior commitment and Cllr S Brookfield due to a work commitment	Town Clerk
7	Declarations of interest: None received.	
8	To appoint a Town Mayor's cadet: Members RESOLVED: To appoint a Mayor's Cadet for the municipal year 2023-2024 following the rota. (P) AF (S) DC. All Agreed.	Asst to Town Clerk

9	Chairperson of the Council to announce the appointment of the Honorary Chaplin if required: Cllr Richardson advised that that he would be deferring this decision to the next Full Council meeting. (P) BB (S) DC. All Agreed.		Town Clerk
10	The minutes of the previous Full Council meeting held on 18th April 2023 for approval and signing: Members RESOLVED: To accept the minutes of the Full Council meeting held on 18 th April 2023 as a true and accurate record. (P) DC (S) AF, 11 For, 1 Abstention. Agreed. The Chairperson duly signed the minutes		Chairperson
11	Public Participation and Statements received: None received.		
12	Appointment of Members to Deal Town Council Committees: The Chairperson went through the list as follows		Committee Clerk
	Environment Committee	RESOLVED Membership: Cllr B Bano Cllr S Beer Cllr S Brookfield Cllr S Cullen Cllr D Cronk Cllr M Cronk Cllr M Eddy Cllr P Findley	
		All agreed.	
		Chairperson: 2 nominations were received. Cllr S Beer (P) DC (S) MC 6 For, 3 Against, 4 Abstentions. Cllr M Eddy (P) SC (S) PF 5 For, 6 Against, 2 Abstentions. RESOLVED: Cllr S Beer is elected as Chairperson of the Environment Committee for 2023-24 Vice Chairperson: RESOLVED: Cllr M Cronk is elected as Vice Chairperson of the Environment Committee for 2023-24 (P) DC (S) SB 10 For, 1 Against, 2 Abstentions Co-opted members: RESOLVED: East Kent Climate Action and Kent Tree & Pond Partnership (P) SB (S) ME 10 For, 1 Against, 2 Abstentions. Agreed.	
	Finance & General Purposes Committee	RESOLVED Membership: Cllr B Bano Cllr T Bond Cllr D Cronk Cllr M Cronk Cllr S Cullen Cllr M Eddy Cllr P Jull Cllr D Parks Cllr S Beer	R.F.O
		All agreed.	
		Chairperson: 2 nominations were received. Cllr D Cronk (P) ME (S) SB 6 For, 4 Against, 3 Abstentions. Cllr T Bond (P) AF (S) ME 6 For, 6 Against, 1 Abstention. The Chairperson used his casting vote in favour of Cllr T Bond RESOLVED: Cllr T Bond is elected as Chairperson of the Finance & General Purposes Committee for 2023-24 Vice Chairperson: RESOLVED: Cllr D Parks is elected as Vice Chairperson of the Finance & General Purposes Committee for 2023-24 (P) SB (S) MW 10 For, 1 Against, 2 Abstentions	

Grants Sub-Committee	Membership: 6 nominations were received for 5 spaces. A vote was taken in accordance with the agreed procedure. Cllr M Cronk 10 Votes, Cllr P Findley 5 Votes, Cllr A Friend 7 Votes, Cllr D Parks 7 Votes, Cllr T Bond 8 Votes, Cllr S Beer 7 Votes. Cllr P Findley received the least votes and was removed from the list.		R.F.O
	RESOLVED Membership: Cllr M Cronk Cllr A Friend Cllr D Parks Cllr T Bond Cllr S Beer	All agreed.	
	Chairperson: RESOLVED: Cllr D Parks is elected as Chairperson of the Grants Sub-Committee for 2023-24 (P) ME (S) SB 10 For, 3 Abstentions.		
	Vice Chairperson: RESOLVED: Cllr M Cronk is elected as Vice Chairperson of the Grants Sub-Committee for 2023-24 (P) DC (S) SB 9 For, 4 Against.		
Planning Committee	RESOLVED Membership: Cllr T Bond Cllr L Craggs Cllr M Eddy Cllr P Findley Cllr M Walters	All agreed.	Committee Clerk
	Chairperson: 2 nominations were received. Cllr L Craggs (P) DC (S) DP 6 For, 5 Against, 2 Abstentions. Cllr M Eddy (P) AF (S) TB 6 For, 6 Against, 1 Abstention. The Chairperson used his casting vote in favour of Cllr M Eddy. RESOLVED: Cllr M Eddy is elected as Chairperson of the Planning Committee for 2023-24		
	Vice Chairperson: RESOLVED: Cllr P Findley is elected as Vice Chairperson of the Planning Committee for 2023-24 (P) ME (S) SC 6 For, 5 Against. 2 2 Abstentions.		
	RESOLVED Co-opted members: Deal Society FOND	All agreed.	
Transport & Infrastructure Committee	RESOLVED Membership: Cllr B Bano Cllr T Bond Cllr S Brookfield Cllr D Cronk Cllr M Eddy Cllr P Jull Cllr S Parks Cllr M Walters	All agreed.	Committee Clerk
	Chairperson: RESOLVED: Cllr B Bano is elected as Chairperson of the Transport & Infrastructure Committee for 2023-24 (P) DC (S) ME 10 For, 2 Abstentions		

		Vice Chairperson: RESOLVED: Cllr M Walters is elected as Vice Chairperson of the Transport & Infrastructure Committee for 2023-24 (P) ME (S) DP 9 For, 4 Abstentions	Town Clerk
	Staff Liaison Panel	RESOLVED Membership: Cllr L Craggs Cllr D Cronk Cllr M Eddy Cllr S Beer	
		Chairperson: RESOLVED: Cllr D Cronk is elected as Chairperson of the Staff Liaison Panel for 2023-24 (P) DC (S) MC 10 For, 3 Abstentions.	
		Vice Chairperson: RESOLVED: Cllr S Beer is elected as Vice Chairperson of the Staff Liaison Panel for 2023-24 (P) SB (S) DC 10 For, 3 Abstentions	
	Grievance and Appeal Panel	RESOLVED Membership: Cllr T Bond Cllr M Cronk Cllr S Parks Cllr M Walters Cllr A Friend Cllr P Findley	Town Clerk
13	Outside Bodies and Liaison Representation:		Asst to Town Clerk
	Organisation	Councillor Representation (May 2023-Apr 2024)	
	Deal/St Omer Twinning Association	RESOLVED: Mayor Deputy Mayor Cllr A Friend (P) SB (S) DC All Agreed.	
	Dover District Cycle Forum	RESOLVED: Cllr L Craggs (P) SB (S) AF All Agreed.	
	North Deal Community Partnership	RESOLVED: Cllr S Beer (P) AF (S) DC 11 For, 2 Abstentions. Agreed	
	Chamber of Trade liaison	RESOLVED: Cllr M Walters (P) SB (S) MC All Agreed	
	Deal Music and Arts Ltd	RESOLVED: Cllr D Cronk (P) ME (S) PJ 10 For, 3 Abstentions. Agreed.	
	White Cliffs Country Tourism Association	RESOLVED: Cllr M Eddy (P) SC (S) PF 7 For, 6 Abstentions. Agreed	

Dover Joint Transport Advisory Committee	<p>RESOLVED: The Chairperson received two nominations: Cllr M Eddy (P) AF (S) SC 7 for 6 against, and Cllr M Walters (P) DC (S) AF 7 for 5 against. 1 Abstention.</p> <p>A vote was taken to select the Primary representative: Cllr Eddy received 5 votes and Cllr Walters received 6 votes.</p> <p>RESOLVED: Primary: Cllr M Walters</p> <p>Cllr Eddy declined to be the reserve.</p> <p>RESOLVED: Reserve: Cllr B Bano</p> <p>(P) OR (S) MW 9 For, 4 Abstentions. Agreed.</p>	
Deal Memorial Bandstand Trust	RESOLVED: Mayor	
Astor Theatre liaison	<p>RESOLVED: Cllr L Craggs</p> <p>Responsible Finance Officer</p> <p>(P) AF (S) SB 10 For, 3 Abstentions. Agreed</p>	
Citizens Advice Bureau	No Representative	
Deal With It	<p>RESOLVED:</p> <p>Primary: Cllr S Beer</p> <p>Reserve: Cllr S Cullen</p> <p>(P) AF (S) TB 10 For, 3 Abstentions. Agreed.</p>	
Deal Town Fairtrade Network	<p>RESOLVED:</p> <p>Cllr M Cronk</p> <p>(P) DC (S) BB All agreed.</p> <p>Cllr P Findley</p> <p>(P) SC (S) ME 11 For, 2 Abstentions. Agreed.</p>	
KALC area committee meetings	<p>RESOLVED:</p> <p>Cllr B Bano</p> <p>(P) OR (S) TB All agreed.</p> <p>Cllr O Richardson</p> <p>(P) BB (S) TB All agreed.</p>	
White Cliffs Community Rail Partnership & Southeastern railway stakeholder meetings	<p>3 Members were proposed, Cllr M Walters (P) SB (S) MC 5 votes, Cllr B Bano (P) DC (S) DP 5 votes</p> <p>Cllr S Cullen (P) ME (S) AF 5 Votes.</p> <p>Following discussion, Cllr S Cullen withdrew his nomination.</p> <p>RESOLVED: Cllr M Walters and Cllr B Bano</p>	
Confederation of Cinque Ports Promotion Working Group	The Town Clerk advised that the Cinque Ports Confederation were making some changes and that she would submit a report on this to the Full Council meeting in June.	Town Clerk

	Deal Speaking Up Group	RESOLVED: Cllr B Bano (P) SB (S) AF 12 For, 1 Abstention. Agreed.	
	East Kent Network of Sanctuary	RESOLVED: Cllr S Brookfield (P) ME (S) SC 10 For, 1 Against, 2 Abstentions. Agreed.	
	East Kent Climate Action	RESOLVED: Cllr S Beer Cllr S Cullen (P) DC (S) MC 11 For, 1 Against, 1 Abstentions. Agreed.	
	Deal Walkers are Welcome	Cllr Bond advised that this group are no longer active.	
	Deal Area Refugee Aid (D.A.R.A.)	RESOLVED: Cllr B Bano (P) MC (S) DC 10 For, 3 Abstentions. Agreed.	
	Deal History Museum	RESOLVED: Cllr D Cronk (P) SB (S) MC 10 For, 3 Abstentions. Agreed.	
14	Councillor Internal Auditor: RESOLVED: Cllr P Jull is appointed as Councillor Internal Auditor for the year 23-24. (P) OR (S) AF. 12 For, 1 Abstention. Agreed.		
16	Committee Minutes: The minutes of the Planning committee meeting held on 3 April 2023. Members RESOLVED: To accept the minutes of the Planning committee meeting held on 3 April 2023 as a true and accurate record. (P) DC (S) AF 12 For, 1 Abstention. Agreed.		
	The Chairperson closed the meeting at 8.37 pm		

DEAL TOWN COUNCIL – MEMORANDUM

To: Cllr Oliver Richardson, Chairperson of Deal Town Council
All Council members

From: Mrs Lorna Crow, Town Clerk

Date: 5 June 2023

Subject: Nominate the Vice Chairperson/Town Mayor 2023/24

At the Annual Meeting of the Council last month council considered the nominations received for the role of Vice Chairperson/Town Mayor 2023/24 and RESOLVED: to elect Cllr L Craggs as Vice Chairperson/Town Mayor.

Although Cllr Craggs was not present at the meeting, he agreed to his nomination going forward prior to this. KALC and NALC advise that election in absentia is possible because what the legislation refers to is the return of the declaration of acceptance of office at a later date. (LGA section 83 (4) of the 1972 Act refers).

Deal Town Council also follows this practice by agreeing membership of committees when including a councillor/s who are not present at the meeting when the decision is taken if the nominations have been received and confirmed by each councillor to the Town Clerk.

However, Cllr Craggs has advised me that he has decided not to accept this position. He has explained that his candidature was based on the assumption that the member appearing on the nominations list, which came to council in advance of the meeting, was likely to be elected. Had this person been elected he would have been pleased to take up the role.

Cllr Craggs has asked to join the Environment Committee.

Decisions required:

Members to elect a Vice Chairperson/Deputy Town Mayor for 2023/24.

Members to consider Cllr Craggs request to become a member of the Environment Committee.

**Deal Town Council
MEMORANDUM**

TO: Cllr O Richardson Chairperson of the Council and all members
FROM: Mrs L Crow Town Clerk & Mr P Bone R.F.O.
DATE: 19th June 2023
SUBJECT: Town Plan

At the meeting of Full Council in July 2019 the Finance and General Purposes committee were tasked to explore and scope options for creating a Town Plan for Deal.

This plan was to represent the views of the Deal residents and their priorities for the town, taking in a wide range of issues within the community.

Members of the Town Plan Steering Group

Councillor Sue Beer
Councillor Trevor Bond
Councillor Mike Eddy
Councillor Abigail Stroud
Councillor Chris Turner
Project Officer
Responsible Finance Officer
Town Clerk

There was a public consultation meeting at the Town Hall in January 2020 to explore if there was public support for a Town Plan. The meeting was independently facilitated by an outside expert experienced in consultation.

Fifty members of the public, including representatives of thirty-one community groups and organisations, attended and took part in discussions. Councillors did not participate, so the views which came out were not influenced by elected members.

From the information received it was clear that there was support for a Town Plan.

This was presented to F&GP committee and the steering group were authorised to continue with producing a grass roots plan.

Due to the Covid pandemic in March 2020 the work for the plan was put on hold.

When the Council restarted the Town Plan process it was with the aim to produce a medium-term (3-5 year) plan. It was agreed to be a live document with actions that the council can actively pursue, whether on its own or with partners such as Dover District Council or Kent County Council. Essentially, it must be a people's plan.

In December 2021 Town Plan survey leaflets were delivered to every household in Deal asking three questions:

1. What's good about Deal?
2. What do you not like about Deal?
3. What could be done to make Deal even better?

The Steering group collated this information and categorised them into common themes or ideas.

Reports were submitted to Full Council and further public consultations and questionnaires were undertaken.

The Steering group collated all the information and spent a lot of work hours and time in producing a Draft Town Plan. This was presented to the F&GP committee in March 2023. At that meeting members agreed to strongly recommend to Full Council they endorse the draft Town Plan with the addition of the current projects that the Council has already committed to being added to the Action Plan.

At the March meeting of Full Council members considered this recommendation and **RESOLVED:** To accept the recommendation to endorse the draft Town Plan with the addition of the current projects that the Council has already committed to being added to the Action Plan and that the final decision on adopting, the plan is referred to the new Council in May.

These additions have now been made by the R.F.O and the updated draft Town Plan has been included in the agenda attachments for your consideration.

It is understood that members of the public are already referring to the Draft Town Plan as it is available to view as an attachment within the council agendas.

Recommendation:

The council adopts the Draft Town Plan

Decision required: Members to consider the recommendation.

Deal Town Council
MEMORANDUM

TO: Cllr O Richardson Chairperson of the Council and all members
FROM: Mrs L Crow Town Clerk
DATE: 5 June 2023
SUBJECT: Rehabilitation Services in Deal

At the February meeting of Full Council members considered a report from Cllr Bano in which he advised the following;

There has been a recent focus on blockages to timely discharges from our local hospitals. Stating that while the cause is often attributed to a lack of social care provision the reality is often more complex. For example stroke patients need a range of services, such as rehabilitation from a physiotherapist as well as an appropriate wheelchair.

I have been told of delays for Deal residents in the assessment and provision of wheelchairs, resulting in patients who should be mobilised having to stay in bed. At a time when provision of physiotherapy following a stroke is needed there has been a waiting list. The same issue applies for people who have had orthopaedic operations.

The responsibility for providing timely rehabilitation services lies with Primary Care, the East Kent Community Health Trust, the Hospitals Trust, Kent Social Services, agencies such as Crossroads, as well as companies such as NRS Healthcare who supply equipment and Millbrook HealthCare who are contracted to provide wheelchairs.

Members RESOLVED: The Chairman of the Council to write to the East Kent Health and Care Partnership expressing our concern at this situation and asking when the situation will improve.

Responses have now been received from East Kent Health and Care Partnership and Kent County Council – please see overleaf.

Decision required: Members to consider the responses.

Gayle Sharp, Clinical Senior Programme Manager

Sent via e

5 May 2023

Cllr Chris Turner
via email to deal.town.council@deal.gov.uk
Deal Down Council
Town Hall
High Street
Deal CT14 6TR

Dear Cllr Chris Turner

Thank you for your letter and apologies for the delay in our response, however we have needed to contact different organisations to ensure we provided a comprehensive response for you.

The response below provides a range of information in response to your concerns, which I hope is helpful but please do not hesitate to come back to me for further information.

1. "Deal residents and their delay in relation to the assessment and provision of wheelchairs and resulting in patients who should be mobilised having to stay in bed",

I have met with the Commissioning manager for Wheelchair provision who has provided the following information:

The wheelchair service is commissioned to provide buggies and wheelchairs for children, young people and adults with a long term (over six months) disability or illness to enable them to become independently mobile. It is not a rehabilitation service and therefore does not provide wheelchairs for rehabilitation and short-term loan periods and therefore should not be blocking discharges from local hospitals. I would strongly encourage anyone who is experiencing long delays in wheelchair provision to contact the wheelchair service directly who will be able to respond in much greater detail to their specific situation and provision.

I have set out below an overview of the background and situation regarding waiting times and delays currently being experienced by some users of the Kent and Medway wheelchair service and how the backlog is being managed:

Pre-pandemic there were long delays in wheelchair provision which meant that many service users had to wait longer than the 18 Referral to treatment target. In 2018 a Contract Performance Notice was issued, and an action plan was implemented together with additional funding from the Clinical Commissioning Groups and an increase in workforce at the wheelchair service. As a result, significant improvements in performance were achieved, with the backlog being reduced and waiting times considerably shortened with average time from referral to provision around 12 – 14 weeks.

However, during and post pandemic, there are increasing numbers of referrals received and this combined with the shortage of workforce and supply chain delays are impacting performance and resulting in an increasing backlog of service users waiting for assessments and equipment handovers.

There are 23,000 service users currently registered with the wheelchair service, of which there are 1,816 open episodes of care as at the end of March 2023.

Workforce is a long-term issue which is limiting activity levels and service delivery. Ross Care previously Millbrook are proactively trying to recruit but there is a national shortage of qualified OTs and Field Service Engineers. There has been some success in recruiting at the Gillingham clinic, but Ashford still has vacancies.

Although the supply chain situation has improved over recent months with more equipment coming in from suppliers and shorter waiting times, there are still a number of service users who are waiting longer than 18 weeks for equipment to be handed over. Average waiting times are 17 weeks for adults and 19 weeks for children.

Ross Care are focussing their activity on closing those episodes of care which are over 18 weeks and continue to prioritise urgent referrals.

We recognise that these long waits over 18 weeks are unacceptable, and commissioners are working closely with the wheelchair service team to implement the remedial action plan with fortnightly meetings with the local service team to monitor progress. This is in addition to monthly performance and quality meetings and quarterly contract monitoring meetings."

Please see Ross Care contact email; kentandmedwaywcs@rosscare.co.uk

2. A similar lack in suitable provision applies to physiotherapy, affecting not only stroke victims, but also people who have had orthopaedic operations." Kent Community Health Foundation Trust have provided the following response.

There is weekly discharge planning from Deal hospital which the clinical lead from the community rehab team supports, in which there have been no reported delayed discharges due to lack of community therapy provision. The key blockage is an inability to access social care in a timely manner. All referrals to the community rehab team are triaged within 48 hours of discharge and prioritised according to need. Whilst the patients are waiting, they are provided with contact details to contact the team if their situation were to deteriorate. Other health care professionals within the team may also be involved in providing an earlier intervention to ensure patient safety.

There are currently 9 patients waiting over 12 weeks within the deal team, with the majority of patients being seen within 12 weeks. The waiting list is monitored weekly and long waits are seen as soon as possible."

Stroke and orthopaedic rehabilitation are both pathways within our inpatient (pathway 2) rehabilitation services. At the moment Stroke rehabilitation for east Kent is delivered from Queen Victoria Memorial Hospital (Herne Bay). We are currently seeking additional funding and if we are able to confirm funding, we will be increasing provision and moving to Westbrook House in Margate which will reduce travel time for Deal residents. For those who have undergone orthopaedic surgery the rehabilitation is currently provided by KCHFT from Whitstable and Tankerton Hospital.

I hope that the above information is useful but please contact the Complaint Teams on kmicb.complaints@nhs.net if you have any further queries.

Yours sincerely





Cllr C Turner, Chairman
Deal Town Council
Town Hall
High Street
Deal, Kent
CT14 6TR

Via email
Deal.town.council@deal.gov.uk

Direct Dial:
Email:
Date:

Dear Cllr Turner,

RE: Rehabilitation Services in Deal

Thank you for your letter dated 3rd of April regarding the Council's concerns around delayed discharge from hospital. On the 10th of May the Health Overview and Scrutiny Committee scrutinised delayed discharges from acute hospitals.

The Committee were joined by Mr Mark Atkinson, the Director responsible for Operational Planning and Commissioning for NHS Kent & Medway, who provided the Committee with an update paper which included an assessment of the situation & actions taken by the NHS thus far. I did raise the concerns of Deal Town Council and I hope the information below is of interest to you.

Mr Atkinson confirmed that Kent and Medway's allocation of national funding to support delivery of timely discharges was £15 million, with NHS receiving 60% and the local authority 40%. The funding arrived in two waves, with the first wave allocated as follows:

- i. 25% in pathway 1 (Domicile care and homecare market),
- ii. 25% pathway 3 (care home provision),
- iii. 25% pathway 2 (intermediate community-based services),
- iv. 25% on equipment and enablers.

Funding from wave 2 was described as the "discharge fund", and NHS England was invoiced by ICBs for eligible spend. Kent and Medway invoiced for £6.3 million out of an available £7 million. NHS England monitored the impact of the spend weekly, and whether long length of stays had reduced. Funding was spent as follows:

- v. 25% on pathway 1 (Domicile care and homecare market),

- vi. 61% on pathway 3 (care home provision),
- vii. 13% on enablers.

Mr Atkinson reassured the committee that the funding had assisted in reducing acute discharge delays, had helped people stay in their own home for longer, and had provided care homes with additional support. He said Kent and Medway had performed comparatively well over the winter period, though did accept there was always room for improvement. He also acknowledged that a more sustainable model was needed in the future, as it was not practical to rely on one off funding. He spoke of projects underway, such as Frontlands, that were being undertaken to improve the discharge system.

The Committee recognised that this was a wide and complex issue that could not be solved by one organisation alone. We are exploring ways of understanding cross-partner working, perhaps by holding a joint session with Members from the Adult Social Care Cabinet Committee. We'll also ask for an update from the Integrated Care Board in due course, setting out data from Key Performance Indicators.

I hope the above information proves useful and I thank you again for contributing to the work of the Committee. It is always beneficial to hear from other elected representatives, this enhances scrutiny and ensures that residents get the best services possible.

You can find the webcast of the committee meeting, Mr Atkinson's report and other relevant information at the below link. I'd be grateful if you could share this with your colleagues.

<https://democracy.kent.gov.uk/ieListDocuments.aspx?CId=112&MId=9053&Ver=4>

Kind regards



Paul Bartlett
Chair, Health Overview and Scrutiny Committee
Kent County Council

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr O Richardson - Chairperson of Deal Town Council,
All Council Members
From: Paul Bone. Responsible Finance Officer
Date: 16th June 2023
Subject: Annual Governance & Accountability Return 2022/23

Deal Town Council's Annual Return must be approved and published by 1st July 2023. Due to the timing of meetings the approval of the Annual Governance Statement and Accounting Statements are being brought directly to Full Council by the Responsible Finance Officer.

Please see attached documents:

- i) Annual Internal Audit Report 2022/23.
- ii) Covering letter from Deal Town Council's Internal Auditor regarding the Annual Internal Audit Report 2022/23 (Members will see reference to errors in Section 2 of the draft AGAR, this was due to the method of charging monies to the agreed Earmarked Reserves that was shown to Officers during training on the new software package did not show the transactions in the correct section of the AGAR)
- iii) Copy of Deal Town Council's Internal Audit Control Checklist.
- iv) Annual Return Section 1 - Annual Governance Statement 2022/23
- v) Annual Return Section 2 - Accounting Statements 2022/23

The Annual Governance Statement below must be considered and voted on BEFORE the Accounting Statements

a) Annual Governance Statement 2022/23

Recommendation:

That assertions 1, 2, 3, 4, 5, 6, 7 & 8 are answered 'YES'

That assertion 9 is answered 'N/A'

That the Chairperson of the Council and Town Clerk are authorised to sign Section 1 - Annual Governance Statement 2022/23 for Deal Town Council

Decision Required:

Members to consider and agree the above recommendations

b) Accounting Statements 2022/23

Recommendation:

To agree the Accounting Statements 2022/23

That the Chairperson of the Council is authorised to sign Section 2 – Annual Accounting Statements 2022/23 for Deal Town Council

Decision Required:

Members to consider and agree the above recommendations.

Annual Internal Audit Report 2022/23

Deal Town Council

<https://www.deal.gov.uk>

During the financial year ended 31 March 2023, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2022/23 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2021/22, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2021/22 AGAR tick "not covered")			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.			✓
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2022-23 AGAR period, were public rights in relation to the 2021-22 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2021/22 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only)			
Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

06/06/2023

Name of person who carried out the internal audit

John Donald Sheather FCA

Signature of person who carried out the internal audit



Date

15/06/23

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).



McCabe Ford Williams

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dover@mfw.co.uk
mfw.co.uk

Town Clerk
Deal Town Council
Town Hall
High Street
DEAL
Kent
CT14 6BB

DEA2/JDS/ES

15 June 2023

Dear Madam

We have recently carried out our internal audit for the year ended 31 March 2023. During the audit, we checked the following:

1. The accounting software is kept up to date.
2. The bank reconciliation at 31 March 2023 was checked and agreed to the underlying records at that date.
3. Debtors and creditors at 31 March 2023.
4. Payroll procedures.
5. Ascertained the financial systems in place.
6. Sample checked the procedures surrounding income and bankings for the period from 1 April 2022 to 31 March 2023.
7. Sample checked the procedures surrounding purchase order requests, purchase invoices and payments for the period from 1 April 2022 to 31 March 2023.
8. Minutes from Full Town Council and Finance and General Purposes Committee meetings were reviewed to ensure that correct financial procedures appear to have been followed and that financial effects of decisions reached were accurately recorded in the Council's records.
9. That the period for the exercise of public rights and publication requirements for 2021/22 were correctly complied with.
10. The figures on the annual return were checked back to the accounting records and other supporting documentation.

The following matters are brought to your attention:

- a) Various errors were identified on section 2 of the AGAR which have all now been corrected by the RFO. The majority of the errors related to the posting of movements on the earmarked reserves and we understand from the RFO that additional training is going to be requested on the use of the new software to prevent such errors going forward. The net effect of these corrections was to reduce the reserves held at 31 March 2023 by £43,091.
- b) Two immaterial differences were found on the bank reconciliation (£40.60) and purchase ledger (£62.60). The RFO has been asked to correct these in the current year. We do not believe that these errors are significant or frequent enough to signify a failure in your systems but do highlight the need to regularly review the control account balances.

Partners: Clair Rayner FCA DQW Ian Pascall FCA John Sheather FCA David Boobbyer FCA Martin Humphreys FCA Barrie Wright FCA
Emma Andrews FCA CTA Ashley Phillips FCA Leigh Jones FCA Jonathan Fullarton FCA Mark Greenwood FCA
Associates: Lee Phillips ACCA David Horn ACA FCA

Also at: Ashford Cranbrook Heme Bay Maidstone Sittingbourne

Registered to carry on audit work in the UK, regulated for a range of investment business activities, and licensed to carry out the reserved legal activity of non-contentious probate in England and Wales by the Institute of Chartered Accountants in England and Wales.

Yours faithfully

A handwritten signature in black ink, appearing to read 'McCabe Ford Williams', with a long horizontal flourish extending to the right.

McCabe Ford Williams

**Deal Town Council 2022/23
Internal Audit Control Checklist**

Dates checked

22/05/2023

/06/23

24/06/2022

Internal Control	What is tested	RFO	McCabe Ford Williams	Cllr T Grist Auditor 1
Proper Bookkeeping	Is the cashbook maintained and up to date?	✓	✓	✓
	Is the cashbook arithmetic correct?	✓	✓	✓
	Is the cashbook regularly balanced?	✓	✓	✓
Standing Orders & payment control	Has the council formally adopted standing orders & financial regs?	✓	✓	✓
	Has an RFO been appointed with specific duties?	✓	✓	✓
	Have items or services above £500 been purchased in accordance with financial regs?	✓	✓	✓
	Are payments in the cashbook supported by invoices, authorised & minuted?	✓	✓	✓
	Has VAT on payments been identified, recorded and reclaimed?	✓	✓	✓
Risk management arrangements	Is s137 expenditure separately recorded and within statutory limits?	✓	✓	✓
	Would a review of the minutes identify any unusual financial activity?	✓	✓	✓
	Do minutes record the council carrying out an annual risk assessment	✓	✓	✓
	Is insurance cover appropriate and adequate?	✓	✓	✓
	Are internal financial controls documented and regularly reviewed?	✓	✓	✓
Budgetary Controls	Has the Council prepared an annual budget in support of its Precept	✓	✓	✓
	Is actual expenditure against the budget regularly reported to the council?	✓	✓	✓
	Are there any significant unexplained variances from budget?	No	No	No
Income Controls	Is income properly recorded and promptly banked?	✓	✓	✓
	Does the Precept recorded agree to the Council Tax authority's notification?	✓	✓	✓
	Are security controls over cash and near cash adequate and effective?	✓	✓	✓
Petty cash Control	Is all petty cash spent recorded and supported by VAT invoices/receipts?	✓	✓	✓
	Is all petty cash expenditure reported to F&GP committee?	✓	✓	✓
	Is petty cash reimbursement carried out regularly?	✓	✓	✓
Payroll Controls	Do all employees have contracts of employment with clear terms & conditions?	✓	✓	✓
	Do salaries paid agree with those approved by the council?	✓	✓	✓
	Are other payments to employees reasonable and approved by council?	✓	✓	✓
	Have PAYE/NIC been properly operated by the council as an employer?	✓ (Capital)	✓	✓ (Capital)
Assets Controls	Does the council maintain a register of all material assets owned or in its care?	✓	✓	✓
	Are the assets and investments registers up to date?	✓	✓	✓
	Do asset insurance valuations agree with those in the asset register?	✓	✓	✓

Internal Control	What is tested	RFO	McCabe Ford Williams	Cllr T Grist Auditor 1
Bank reconciliation	Is there a bank reconciliation for each account? Is a bank reconciliation carried out in a timely fashion? No unexplained balancing entries are recorded in any reconciliation Is the value of investments held summarised on the reconciliation?	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓
Year-end procedures	Are year-end accounts prepared on the correct accounting basis Are accounts Prepared on an Income and Expenditure)? Do accounts agree with the cashbook? Is there an audit trail from underlying financial records to the accounts? Where appropriate, have debtors and creditors been properly recorded?	✓ ✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓ ✓

Checked by:-

Responsible Finance Officer
Paul Bone

Signed



Outside internal Auditors

McCabe Ford Williams

Signed



Internal Auditor 1
Cllr t Grist

Signed

Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

ENTEDeal Town Council RITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>'Yes' means that this authority: prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

<https://www.deal.gov.uk> PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2022/23 for

v)

ENTE Deal Town Council RITY

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	446,475	507,905	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	402,166	475,261	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	165,884	69,090	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	292,857	315,711	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	213,763	262,689	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	507,905	473,856	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	446,798	442,085	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	570,834	570,834	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
11b. Disclosure note re Trust funds (including charitable)			✓	<i>The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Deal Town Council - Nat West Combined A/C's
List of Payments made between 01/04/2023 and 30/04/2023

Date Paid	Payee Name	Transaction Detail	Amount Paid
05/04/2023	VODAFONE BUSINESS	WORK MOBILES	£ 84.70
12/04/2023	GLOBAL4 TELECOM	LANDLINE TOWN HALL	£ 185.18
13/04/2023	CAPITA	NET PAY	£ 15,237.03
14/04/2023	ADM COMPUTER SERVICES	MICROSOFT BUSINESS	£ 2,915.71
14/04/2023	KALC	SUBSCRIPTION	£ 2,034.00
14/04/2023	WALKER HIGHWAYS	TRAFFIC MANAGEMENT SAT MKT	£ 1,320.00
14/04/2023	Deal resident	CORONATION GRANT	£ 100.00
14/04/2023	AGE UK SOUTH KENT COAST	CORONATION GRANT	£ 100.00
14/04/2023	GIVE IT A GO BINGO	CORONATION GRANT	£ 100.00
14/04/2023	Deal resident	CORONATION GRANT	£ 100.00
14/04/2023	MADDIE4MUSIC	CORONATION GRANT	£ 100.00
14/04/2023	ST ANDREWS PCC	CORONATION GRANT	£ 100.00
14/04/2023	NORTH DEAL COMMUNITY	CORONATION GRANT	£ 100.00
14/04/2023	DEAL BOWLING AND SOCIAL	CORONATION GRANT	£ 100.00
17/04/2023	NATWEST CHARGES	NATWEST CHARGES	£ 74.50
17/04/2023	BUSINESS STREAM SCOTTISH	WATER MR ALLOTMENTS	£ 40.63
17/04/2023	ADT FIRE & SECURITY	ANNUAL MAINT FEE FIRE ALARM	£ 721.86
17/04/2023	AMAZON	ADMIN ITEMS FOR TOWN HALL	£ 36.96
17/04/2023	RYAN ROGERS GARDEN	ALLOT MAINTENANCE PARK AVE	£ 150.00
17/04/2023	RYAN ROGERS GARDEN	ALLOT MAINTENANCE MILL RD	£ 150.00
17/04/2023	RYAN ROGERS GARDEN	ALLOT MAINTENANCE GOLF RD	£ 100.00
17/04/2023	MARC- ONE SECURITY	SAT MKT STEWARD	£ 159.60
17/04/2023	GUIDELINE LIFT SERVICE	MAINTENANCE CONTRACT TH	£ 156.97
17/04/2023	DEAL STATION GARDENING	GREEN GRANT APRIL	£ 500.00
17/04/2023	DEALT PAROCHIAL SCHOOL	GREEN GRANT APRIL	£ 1,000.00
17/04/2023	DEAL RADIO CIC	GREEN GRANT APRIL	£ 960.00
17/04/2023	DEAL AND WALMER	GREEN GRANT APRIL	£ 1,000.00
17/04/2023	DEALT DOWNS SCHOOL	GREEN GRANT APRIL	£ 1,000.00
17/04/2023	DEAL MARITIME & LOCAL	GREEN GRANT APRIL	£ 1,000.00
17/04/2023	KENT MUSEUM OF THE	GREEN GRANT APRIL	£ 500.00
17/04/2023	Allotment Holder	GREEN GRANT APRIL	£ 150.00
17/04/2023	Allotment Holder	GREEN GRANT APRIL	£ 150.00
17/04/2023	Allotment Holder	GREEN GRANT APRIL	£ 150.00
17/04/2023	Allotment Holder	GREEN GRANT APRIL	£ 150.00
17/04/2023	Allotment Holder	GREEN GRANT APRIL	£ 150.00
18/04/2023	CAPITA	PENSION CONTRIBUTIONS	£ 4,873.20
18/04/2023	PLUSNET	BROADBAND TOWN HALL	£ 48.07
18/04/2023	DELL CORPORATION LTD	LAPTOPS FOR CLLRS	£ 24,644.22
19/04/2023	DOVER DISTRICT COUNCIL	RATES TOWN HALL	£ 1,119.08
19/04/2023	WORLDPAY (UK)LIMITED	CARD MACHINE VIC	£ 54.06
20/04/2023	WORKNEST LTD	WORKNEST HR & H & S	£ 3,264.96
20/04/2023	CHRIS TURNER MAYOR	EXPS HOSPITALITY CIVIC	£ 442.02
20/04/2023	KENT FARMERS MARKETS	KFMA SUBSCRIPTION	£ 60.00
20/04/2023	MARC- ONE SECURITY	SAT MKT STEWARD	£ 159.60
20/04/2023	EVOLUTION MUSIC	GREEN GRANT APRIL	£ 500.00
21/04/2023	CAPITA	CAPITA PAYE	£ 6,000.48
24/04/2023	BUSINESS STREAM SCOTTISH	WATER GR ALLOTMENTS	£ 82.00
24/04/2023	ADM COMPUTER SERVICES	ADM MONTHLY CONTRACT	£ 614.70
24/04/2023	RYAN ROGERS GARDEN	TREE REMOVAL GOLF ROAD	£ 350.00

24/04/2023	SATCO GENERAL INCOME	WARM WELCOME MARCH	£	588.00
24/04/2023	NORTH DEAL COMMUNITY	WARM WELCOME MARCH	£	384.00
24/04/2023	TRINITY CHURCH DEAL	WARM WELCOME MARCH	£	144.00
24/04/2023	ST ANDREWS PCC	WARM WELCOME MARCH	£	120.00
24/04/2023	UPPER DEAL AND GT	WARM WELCOME MARCH	£	288.00
24/04/2023	ST GEORGES PAROCHIAL	WARM WELCOME MARCH	£	210.00
24/04/2023	SATCO GENERAL INCOME	WARM WELCOME APRIL	£	120.00
24/04/2023	NORTH DEAL COMMUNITY	WARM WELCOME APRIL	£	96.00
24/04/2023	ST GEORGES PAROCHIAL	WARM WELCOME APRIL	£	42.00
24/04/2023	UPPER DEAL AND GT	WARM WELCOME APRIL	£	48.00
24/04/2023	TRINITY CHURCH DEAL	WARM WELCOME APRIL	£	48.00
24/04/2023	TALK IT OUT	WARM WELCOME MARCH	£	72.00
24/04/2023	ST ANDREWS PCC	WARM WELCOME APRIL	£	24.00
24/04/2023	Allotment Holder	GREEN GRANT APRIL	£	150.00
26/04/2023	VIKING OFFICE DEPOT	STATIONERY TOWN HALL	£	358.18
28/04/2023	NATWEST CHARGES	NATWEST CHARGES	£	63.08
28/04/2023	SHOGUN VEHICLE LEASING	OFFICIAL CAR LEASE	£	355.44
28/04/2023	SUEZ RECYCLING AND	RECYCLING TOWN HALL	£	226.58
28/04/2023	AMAZON	OFFICE CHAIR	£	149.99
28/04/2023	DEAL & WALMER CHAMBER O	CORONATION GRANT FOR PRIZE	£	50.00
28/04/2023	RG WILLIAMS	FIT AND SUPPLY TAP FOR GR ALLC	£	72.20
28/04/2023	CHANNEL FM	WORK AT TOWN HALL & SAT MKT	£	801.00
28/04/2023	CHANNEL FM	TOWN HALL CLEANING	£	786.95
			£	78,286.95

Deal Town Council - Nat West Combined A/C's

List of Payments over £500 made between 01/04/2023 and 30/04/2023

Date Paid	Payee Name	Transaction Detail	Amount Paid
13/04/2023	CAPITA	NET PAY	£ 15,237.03
14/04/2023	ADM COMPUTER SERVICES	MICROSOFT BUSINESS	£ 2,915.71
14/04/2023	KALC	SUBSCRIPTION	£ 2,034.00
14/04/2023	WALKER HIGHWAYS	TRAFFIC MANAGEMENT SAT MKT	£ 1,320.00
17/04/2023	ADT FIRE & SECURITY	ANNUAL MAINT FEE FIRE ALARM	£ 721.86
17/04/2023	DEAL STATION GARDENING	GREEN GRANT APRIL	£ 500.00
17/04/2023	DEALT PAROCHIAL SCHOOL	GREEN GRANT APRIL	£ 1,000.00
17/04/2023	DEAL RADIO CIC	GREEN GRANT APRIL	£ 960.00
17/04/2023	DEAL AND WALMER	GREEN GRANT APRIL	£ 1,000.00
17/04/2023	DEALT DOWNS SCHOOL	GREEN GRANT APRIL	£ 1,000.00
17/04/2023	DEAL MARITIME & LOCAL	GREEN GRANT APRIL	£ 1,000.00
17/04/2023	KENT MUSEUM OF THE	GREEN GRANT APRIL	£ 500.00
18/04/2023	CAPITA	PENSION CONTRIBUTIONS	£ 4,873.20
18/04/2023	DELL CORPORATION LTD	LAPTOPS FOR CLLRS	£ 24,644.22
19/04/2023	DOVER DISTRICT COUNCIL	RATES TOWN HALL	£ 1,119.08
20/04/2023	WORKNEST LTD	WORKNEST HR & H & S	£ 3,264.96
20/04/2023	EVOLUTION MUSIC	GREEN GRANT APRIL	£ 500.00
21/04/2023	CAPITA	CAPITA PAYE	£ 6,000.48
24/04/2023	ADM COMPUTER SERVICES	ADM MONTHLY CONTRACT	£ 614.70
24/04/2023	SATCO GENERAL INCOME	WARM WELCOME MARCH	£ 588.00
28/04/2023	CHANNEL FM	WORK AT TOWN HALL & SAT MKT	£ 801.00
28/04/2023	CHANNEL FM	TOWN HALL CLEANING	£ 786.95
			£ 71,381.19