



To all Councillors: You are hereby summoned to attend an Extraordinary meeting of Full Council at the Town Hall on Tuesday 5 September 2023 at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 4 September 2023 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all councillors present at the meeting and become part of the public record of the meeting, names will be redacted.

Mrs. L Crow - Town Clerk

Date: 30 August 2023

AGENDA

1	Chairperson' s opening remarks:	Chairperson
2	Apologies for absence received:	Town Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4	The minutes of the Full Council meeting held on 25 July 2023 for approval: Decision required.	Attach. 2
5	Public Participation and Statements received: For councillor information: Members of the public may make representations, answer questions, and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	Town Clerk
6	Resolution to exclude the public: Public Bodies (admission to meetings) Act 1960 s1 (2) on the grounds that the information to be discussed is of a confidential nature.	
7	Staffing Update: Decision required.	To be tabled on the night
	Date of next Full Council meeting: Tuesday 26 September 2023	

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

The Minutes of the Full Council meeting held at the Town Hall on Tuesday 25 July 2023
at 7.15pm.

Present: Cllr O Richardson (Chairperson) Cllr A Friend (Vice Chairperson)
Cllr B Bano Cllr M Eddy
Cllr S Beer Cllr P Findley
Cllr T Bond Cllr P Jull
Cllr L Craggs Cllr D Parks
Cllr D Cronk Cllr M Walters
Cllr S Cullen

Officers: Mrs L Crow (Town Clerk) Other: 2 members of public
Mr P Bone (Responsible Finance Officer)

MINUTES

		ACTION
1	Chairperson's opening remarks: Cllr Richardson welcomed all to the meeting and advised of the fire safety evacuation instructions, he asked all present to turn their mobiles off or to silent. He advised that his month had been busy as Mayor and that he was enjoying meeting people and looking forward to the carnival this week.	
2	Apologies for absence received: Cllr S Brookfield delayed in traffic and Cllr M Cronk due to work commitments	
3	Declarations of interest: Cllr Walters declared a D.P.I for agenda item 12 as he is employed by the coach company that transports asylum seekers to Manston. Cllr Bano declared a VAOI for agenda item 12. Cllr Friend declared a VAOI for agenda item 14 as he is a trustee for Talk it Out.	
4	The minutes of the Full Council meeting held on 27 June 2023 for approval: Members RESOLVED: To accept the minutes as a true and accurate record. (P) Cllr D Cronk (S) Cllr M Eddy All agreed. The Chairperson duly signed the minutes.	
5	Public Participation and Statements received: The Town Clerk advised that one statement had been received and this had been emailed to all councillors.	Town Clerk
6	Report on possible closure of Richborough & Deal Household Waste & Recycling Centres: Members RESOLVED: The Chairperson of the Council writes a strong letter to KCC objecting to the proposed closure of Deal HWRC with reasons, i.e. Deal HWRC has higher usage than Richborough HWRC and is more accessible to all as people can walk and cycle to it. Also, that this is against the zero-carbon reduction policy. To ask for clarification of KCC's consultation process and what savings would be made if they were to close Deal HWRC. A copy of this letter to be sent to Deal's surrounding local councils asking for their support. (P) Cllr D Cronk (S) Cllr S Beer All agreed Members further RESOLVED: To encourage public support via the council's social media. (P) Cllr L Craggs (S) Cllr S Beer All agreed	Chairperson Comms Officer

7	<p>Recommendation from the Environment Committee:</p> <p>(a) Thermal Imaging Camera: The Chairperson received the following proposals, Cllr Jull proposed to accept 1 and 2 of the officers' recommendations in the report. Cllr Craggs proposed to accept 1, 2 and 3 of the officers' recommendations in the report, this was seconded by Cllr Beer. Cllr Cullen proposed the council purchase 2 smart phone adapters for members of the public to borrow from the council. Following discussion members RESOLVED: Deal Town Council does not purchase a thermal imaging camera. Deal Town Council continues to signpost residents to energy saving projects through the council's website and social media. Deal Town Council invites interested organisations to apply for a grant from DTC annual grants scheme to purchase a thermal imaging camera. (P) Cllr L Craggs (S) Cllr S Beer 9 for 2 against 2 abstentions. Agreed</p>	<p>Comms Officer</p> <p>Comms Officer</p>
8	<p>Recommendation from the Finance & General Purposes Committee:</p> <p>(a) New Grant Stream: Members RESOLVED: To have a separate budget of £2,000 allocated from the General Reserve for a new grant stream to promote community cohesion and support asylum seekers and refugees within the Deal Wards. The R.F.O and appropriate officers to produce draft guidelines for this new grant stream to be considered by the Finance and General Purposes Committee. (P) Cllr D Cronk (S) Cllr S Beer 11 for 1 against 1 abstention. Agreed</p>	<p>R.F.O</p> <p>R.F.O/ Officers</p>
9	<p>Recommendations from the Transport & Infrastructure Committee:</p> <p>(a) District Bus Forum: Members RESOLVED: Deal Town Council does not set up a bus forum, and Cllr Bano becomes the council's representative on DDC's District Bus Forum. (P) Cllr P Jull (S) Cllr B Bano All agreed</p> <p>(b) Co-opted Member for T&I Committee: Members RESOLVED: To invite Chrissie Dubber to be a co-opted member to the Transport and Infrastructure Committee. (P) Cllr B Bano (S) Cllr P Jull All agreed</p>	<p>Cllr Bano/ Committee Clerk</p> <p>Committee Clerk</p>
10	<p>List of payments including payments exceeding £500 for approval and signing from the 1 May to 31 May 2023: Members RESOLVED: To note the report. (P) Cllr D Cronk (S) Cllr M Eddy All agreed. The Chairperson duly signed the list.</p>	
11	<p>DDC consultation on draft Air Quality Action Plan: Members RESOLVED: That councillors complete the questionnaire individually online. The Chairperson writes to DDC to request that an air quality device is installed at the 5 ways junction (at Queen Street east and west, West Street, Blenheim Road, and access to Deal Station car park). (P) Cllr S Beer (S) Cllr T Bond 11 for 2 abstentions. Agreed</p>	Chairperson
12	<p>Recommendation from Cllr B Bano regarding Dover Intake Centre: Cllr Walters left the room. Members RESOLVED: The Chairperson of the Council writes to the local member of parliament to convey the councils concerns over the removal of cartoon murals at the Dover Intake Centre advising that the removal of these pictures do nothing to prevent refugees coming to these shores. (P) Cllr B Bano (S) Cllr D Cronk 8 for 1 against, 3 abstentions. Agreed Cllr Walters returned to the meeting.</p>	Chairperson

13	KALC Annual General Meeting November 2023: Members RESOLVED: To delegate authority to the Town Clerk to make the decision on if a motion/s is submitted to KALCs AGM from Deal Town Council and what it will be. All Councillors to submit suggestions to the Town Clerk for consideration. (P) Cllr D Cronk (S) Cllr S Beer All agreed	Town Clerk/ Councillors
14	Warm Spaces: Members RESOLVED: To note the report. (P) Cllr S Beer (S) Cllr D Cronk All agreed	
15	Confirmation of Deputy Mayoress 2023/24: Members RESOLVED: To note the report. (P) Cllr D Cronk (S) Cllr M Eddy All agreed	
16	Womens Football Tournament update: Members RESOLVED: To thank the staff involved with this event and to note the report. (P) Cllr D Cronk (S) Cllr S Beer All agreed	
17	Deal Town Council Committee Minutes: Members RESOLVED: To note the following minutes. (a) The minutes of the Planning committee meeting held on 05.06.23 (b) The minute of the Transport & Infrastructure committee meeting held on 15.03.23 (c) The minutes of the Finance & General Purposes committee meeting held on 21.03.23. (P) Cllr D Cronk (S) Cllr M Eddy All agreed The meeting closed at 8.50pm.	