



**Deal Town Council, Town Hall, High Street, Deal, CT14 6TR**

**To all Councillors:** You are hereby summoned to attend a meeting of Full Council at the Town Hall on Tuesday 27 February 2024 at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 26 February 2024 by email to [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk) or post to the above address. These statements will be circulated to all councillors present at the meeting and become part of the public record of the meeting, names will be redacted.

**Mrs. L Crow - Town Clerk**

**Date:** 20 February 2024

**AGENDA**

1	<b>Chairperson's opening remarks:</b>	Chairperson
2	<b>Apologies for absence received:</b>	Town Clerk
3	<b>Declarations of interest:</b> To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4	<b>The minutes of the Full Council meeting held on Tuesday 30 January 2024 for approval and signing:</b> Decision required.	Attach. 2
5	<b>Public Participation and Statements received:</b> For councillor information: Members of the public may make representations, answer questions, and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	Town Clerk
6	<b>List of payments including payments exceeding £500 for approval and signing from the 1 January to 31 January 2024:</b> Decision required.	Attach. 3
7	<b>Project Fund Update:</b> Decisions required	Attach. 4
8	<b>Meeting Schedule 2024-25:</b> Decision required	Attach. 5
9	<b>City Of Sanctuary Grant Application:</b> Decision required	Attach. 6
10	<b>Deal Town Council Annual Events Update:</b> For information	Attach. 7
11	<b>Warm Welcome Update:</b> For information	Attach. 8
12	<b>Deal Town Council Committee Minutes:</b> Information to note. (a) The minutes of the Planning committee meeting held on 10.01.24. (b) The minutes of the Transport & Infrastructure committee meeting held on 15.11.23.	Attach. 9
	<b>Date of next Full Council meeting:</b> 26 March 2024	

**Disclosable Pecuniary Interest (DPI)**

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

**Other Significant Interest (OSI)**

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

**Voluntary Announcement of Other Interests (VAOI)**

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

**Note to the Code:**

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc. OR an application made by a Member, relative, close associate, employer, etc. would both probably constitute either an OSI or in some cases a DPI.

**Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR**

The Minutes of the Full Council meeting held at the Town Hall on Tuesday 30 January 2024  
at 7.15pm.

Present: Cllr O Richardson (Chairperson) Cllr A Friend (Vice Chairperson)  
Cllr S Beer Cllr B Bano  
Cllr S Brookfield Cllr M Eddy  
Cllr P Jull Cllr P Findley  
Cllr M Walters Cllr S Cullen  
Cllr T Bond Cllr D Parks  
Cllr L Craggs

Officers: Mrs L Crow (Town Clerk)  
Mr P Bone (Responsible Finance Officer) Others: 1 member of public  
Miss J Harper (Asst. to the Town Clerk)  
Ms N Miller (Climate Change and Communications Officer)

1	<p><b>Chairperson's opening remarks:</b> The Chairperson welcomed everyone to the meeting, read the fire evacuation procedures, and reminded members that the GDPR training session for Councillors is booked for 7 February.</p> <p>Cllr Richardson advised members that Mrs. Sue Delling, a former Town Councillor and Mayor of Deal had recently passed away, and invited anyone that knew her to say a few words. Cllr S Beer, Cllr A Friend, and Cllr B Bano spoke about her time with the council and her work with the Golf Road Centre and the Deal Fairtrade Network. Members then stood for a minute's silence to pay their respects to her.</p>	Chairperson
2	<p><b>Apologies for absence received:</b> Apologies were received from Cllr M Cronk due to work commitments and Cllr D Cronk due to a DDC meeting.</p>	
3	<p><b>Declarations of interest:</b> Cllr P Jull declared an OSI for agenda item 8 as a family member is a farmer.</p>	
4	<p><b>The minutes of the Full Council meeting held on Tuesday 28 November 2023 for approval:</b> Members RESOLVED: To accept the minutes of the Full Council meeting held on Tuesday 28 November 2023 as a true and accurate record. (P) Cllr A Friend (S) Cllr M Eddy. All agreed. The Chairperson duly signed the minutes.</p>	Chairperson
5	<p><b>Public participation and Statements received:</b> None received</p>	
6	<p><b>Recommendations from the Finance &amp; General Purposes Committee:</b></p> <p><b>a) Recommended Budget for 2024/25:</b> The R.F.O answered queries from members and following discussion members RESOLVED: To approve and adopt the annual budget for 2024/25. (P) Cllr S Beer (S) Cllr B Bano. 9 For, 1 Against, 3 Abstentions, Motion carried.</p>	R.F.O

	<p>Cllr P Jull requested his name as voting against to be recorded in the minutes, Cllr M Eddy and Cllr A Friend requested their names as voting to abstain be recorded in the minutes.</p> <p><b>b) Recommended Precept for 2024/25:</b> Following discussion Cllr M Eddy proposed, seconded by Cllr P Findley to vote separately on each recommendation. 5 For, 7 Against, Motion failed.</p> <p>Members RESOLVED: To accept the following recommendations.</p> <p>1. That the Environment Fund, Transport &amp; Infrastructure Fund and Carbon Roadmap Fund Earmarked reserves are returned to the General Revenue Reserve as the funds are no longer needed for the purpose that the Earmarked reserves were created.</p> <p>2. To allocate £35,000 from the General Revenue Reserve to the Project Fund Earmarked reserve to allow Full Council to fund approved projects.</p> <p>3. To increase the Precept by 2.5%.</p> <p>4. To authorise the Chairperson of the Council and the Town Clerk to sign the Precept Demand 2024/25 on behalf of the Council.</p> <p>(P) Cllr B Bano (S) Cllr S Beer. 9 For, 3 Against, 1 Abstention Motion carried.</p> <p>Cllr P Jull and Cllr A Friend requested their names as voting against to be recorded in the minutes, Cllr M Eddy requested his name as voting to abstain be recorded in the minutes.</p>	R.F.O/ Chairperson /Town Clerk
7	<p><b>List of payments including payments exceeding £500 for approval and signing from 1<sup>st</sup> November to 31<sup>st</sup> December 2023:</b> Members RESOLVED: To accept the list of payments made between 1<sup>st</sup> November to 31<sup>st</sup> December 2023 including payments exceeding £500 for approval and signing.</p> <p>(P) Cllr A Friend (S) Cllr P Jull. All Agreed.</p>	Chairperson
8	<p><b>Recommendation from the Environment Committee to approve the Climate Action Plan 2024 onwards:</b> Members RESOLVED: To agree and accept the Climate Action Plan for 2024 onwards.</p> <p>(P) Cllr S Cullen (S) Cllr L Craggs. All Agreed.</p>	
9	<p><b>Recommendation from Cllr Bano as outside body representative to Deal Speaking Up Group:</b> Following discussion Members RESOLVED: The Chairperson of the council to write to the Integrated Care Board, KCC Portfolio Holder Paul Bartlett, and Social Services to request an updated performance report on the provision of wheelchair services. Letters to be copied to QEQM, Kent &amp; Canterbury, William Harvey and Buckland hospitals.</p> <p>(P) Cllr B Bano (S) Cllr L Craggs. All Agreed.</p>	Chairperson
10	<p><b>Promotional Material for the Town Hall:</b> Members RESOLVED: To agree the sum of £450 to commission two new pieces of artwork as recommended in addition to using the existing Town Hall image for the three posters being produced for Undercroft noticeboards promoting the Town Hall.</p> <p>(P) Cllr S Beer (S) Cllr M Walters. All Agreed.</p>	Town Clerk

11	<p><b>Correspondence Update:</b> Cllr A Friend declared a VAOI as he is a member of the Friends of Deal Hospital.</p> <p><b>Phlebotomy Service at Deal Victoria Hospital:</b> Following discussion Members RESOLVED: To agree to note. (P) Cllr T Bond (S) Cllr L Craggs. 12 For, 1 Abstention. Agreed. Motion Carried.</p> <p><b>Declaration of Ecological Emergency:</b> Members RESOLVED: to agree to note. (P) Cllr L Craggs (S) Cllr A Friend. 12 For, 1 Abstention. Agreed Motion carried.</p>	
12	<p><b>Mayoral Engagements June 2023-December 2023:</b> Members RESOLVED: To note the report. (P) Cllr A Friend (S) Cllr M Eddy. All Agreed.</p>	
13	<p>Deal Town Council Committee Minutes: Members RESOLVED: to note:</p> <p>a) The minutes of the Planning committee meeting held on 06.11.23. b) The minutes of the Planning committee meeting held on 04.12.23 c) The minutes of the Environment committee meeting held on 11.10.23 d) The minutes of the Finance &amp; General Purposes meeting on 21.11.23. (P) Cllr M Eddy (S) Cllr A Friend. All Agreed.</p>	
	<p><b>The Chairperson closed the meeting at 8.35pm</b></p>	Chairperson

**Deal Town Council**  
**Nat West Combined A/C's**

**List of Payments made between 01/01/2024 and 31/01/2024**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Transaction Detail</b>	<b>Amount Paid</b>
02/01/2024	VIC YOUNG S.S. LTD	OFFICIAL CAR LEASE PYMT JAN 24	£ 390.89
02/01/2024	SCREWFIX	MAINTENANCE TOWN HALL	£ 576.41
02/01/2024	DEAL CHAMBER OF TRADE	MEMBERSHIP FEE	£ 50.00
03/01/2024	BT	BROADBAND TOWN HALL	£ 53.94
05/01/2024	RYAN ROGERS GARDEN	ALLOT MAINT MR	£ 176.00
05/01/2024	RYAN ROGERS GARDEN	MAINT ALLOT PA	£ 176.00
05/01/2024	RYAN ROGERS GARDEN	MAINT ALLOT GR	£ 176.00
05/01/2024	VISION ICT LTD	WEBSITE HOSTING & SUPPORT TH	£ 324.00
05/01/2024	FCS EXTERIOR CLEANING	PRESSURE WASHING PAVEMENTS TH	£ 220.00
05/01/2024	FCS EXTERIOR CLEANING	CLEANING TOWN HALL WINDOWS	£ 190.00
05/01/2024	GUILD OF MACE BEARERS	GUILD OF MACE-BEARERS SUBS	£ 10.00
05/01/2024	VODAFONE BUSINESS	WORK MOBILES	£ 102.61
08/01/2024	DOVER DISTRICT COUNCIL	PUBLIC TOILET CONTRIBUTION 23-24	£ 35,000.00
09/01/2024	STALLHOLDER	REF OF SAT MKT PYMT	£ 20.00
09/01/2024	ICO	SUBSRIPTION	£ 35.00
10/01/2024	GLOBAL4 TELECOM	LANDLINE TOWN HALL	£ 182.86
11/01/2024	TOTAL SUPPLIES	BLUE ROLL AND DUSTBIN BAGS TH	£ 65.35
11/01/2024	TOWER DESIGN & PRINT	MAGNETIC SAT MKT SIGNS	£ 93.60
11/01/2024	WALKER HIGHWAYS	ROAD CLOSURES SAT MKT	£ 1,320.00
11/01/2024	SLCC	MEMBERSHIP	£ 418.00
15/01/2024	ZURICH MUNICIPAL	TOWN HALL INSURANCE	£ 6,946.93
15/01/2024	CHUBB	ANNUAL CONTRACT ALARMS TH	£ 1,549.01
15/01/2024	RYAN ROGERS GARDEN	TREE SURGERY GR ALLOT	£ 780.00
15/01/2024	BANKLINE	BANK CHARGES	£ 40.70
16/01/2024	BUSINESS STREAM	WATER MILL ROAD ALLOTS	£ 68.29
17/01/2024	CONEXIA LTD	PAYROLL SERVICES TO 31.12.23	£ 642.64
18/01/2024	PENSION BACS	PENSION BACS	£ 7,139.31
19/01/2024	CAPITA	STAFF WAGES	£ 20,268.52
19/01/2024	WORLDPAY (UK)LIMITED	CARD MACHINE VIC	£ 53.94
19/01/2024	DOVER DISTRICT COUNCIL	BUSINESS RATES TOWN HALL	£ 1,119.00
22/01/2024	ALLOTMENT HOLDER	REF OF ALLOT PYMT GR	£ 23.23
22/01/2024	ADM COMPUTER SERVICES	IT SUPPORT ETC TOWN HALL	£ 819.30
22/01/2024	PAYE DEAL TC BACS	PAYE DEAL TC BACS	£ 6,813.02
26/01/2024	KENT COUNTY SURFACING	CHANGE DEAL SIGNS	£ 120.00
26/01/2024	STALLHOLDER	REF OF SAT MKT PYMTS	£ 40.00
26/01/2024	GARY WELLS	SIGNWRITE MAYORS NAMES	£ 368.25
31/01/2024	SUEZ RECYCLING AND	WASTE & RECYCLING TOWN HALL`	£ 212.76
31/01/2024	NATWEST CHARGES	NATWEST CHARGES	£ 57.54
			<b>£ 86,643.10</b>

**Deal Town Council**  
**Nat West Combined A/C's**

**List of Payments over £500 made between 01/01/2024 and 31/01/2024**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Transaction Detail</b>	<b>Amount Paid</b>
02/01/2024	SCREWFIX	MAINTENANCE TOWN HALL	£ 576.41
08/01/2024	DOVER DISTRICT COUNCIL	PUBLIC TOILET CONTRIBUTION 23-24	£ 35,000.00
11/01/2024	WALKER HIGHWAYS	ROAD CLOSURES SAT MKT	£ 1,320.00
15/01/2024	ZURICH MUNICIPAL	TOWN HALL INSURANCE	£ 6,946.93
15/01/2024	CHUBB	ANNUAL CONTRACT ALARMS TH	£ 1,549.01
15/01/2024	RYAN ROGERS GARDEN	TREE SURGERY GR ALLOT	£ 780.00
17/01/2024	CONEXIA LTD	PAYROLL SERVICES TO 31.12.23	£ 642.64
18/01/2024	PENSION BACS	PENSION BACS	£ 7,139.31
19/01/2024	CAPITA	STAFF WAGES	£ 20,268.52
19/01/2024	DOVER DISTRICT COUNCIL	BUSINESS RATES TOWN HALL	£ 1,119.00
22/01/2024	ADM COMPUTER SERVICES	IT SUPPORT ETC TOWN HALL	£ 819.30
22/01/2024	PAYE DEAL TC BACS	PAYE DEAL TC BACS	£ 6,813.02
			<b>£ 82,974.14</b>

**DEAL TOWN COUNCIL  
MEMORANDUM**

**To:** Cllr Oliver Richardson Chairperson of Deal Town Council and all Members

**From:** Mrs L Crow, Town Clerk

**Date:** 15 February 2024

**Subject:** Project Fund Update

At last month's meeting of Full Council members agreed the budget for 2024/25. This included removing the committee budgets and confirming a single Project budget. In 2024/25 £35,000 will be available for approved projects.

As directed by council new projects should support one or more of the council's current commitments, there are:

- The Town Action Plan
- The Climate Change Declaration
- The Declaration of Ecological Emergency
- The City of Sanctuary Strategy

For members' information here are the current projects that the council has committed to, and staff are working on.

Project	Committee	Budget
Pedestrianisation of the High Street consultation	T&I	£5,000 Earmarked reserve & Officer time
Highways Improvement Plan	T&I	£10,000 Earmarked reserve & Officer time
Planting in Mill Hill area	Environment	£2,071.30 Earmarked reserve & Officer time
Air Quality Monitor - Community Use	Environment	Officer time
Declaration of Ecological Emergency	Environment	Officer time
Action on Litter Project	Environment	£3,000 Earmarked reserve & Officer time
Hedge Pledge	Environment	£858 Earmarked reserve & Officer time
Compostable toilets at our Allotment Sites	Environment	£6,000 Earmarked reserve & Officer time
Best Foot Forward	Environment	Officer time
Secondary glazing Town Hall Office & Committee room	Full Council	£3,500 Earmarked reserve & Officer time
STEM report at Annual Town meeting – Apr 24 and Apr 25	Full Council	£2,000 Earmarked reserve & Officer time
Community Garden	Environment	£ 1,500 Earmarked reserve & Officer time



The committees will need to submit their recommendations for all new projects to Full Council for decision.

Projects require financial resources and staff hours. Not all proposed projects can necessarily be taken forward at once as these resources are limited. It is the Town Clerk's decision how staff resources are used to carry out the wishes of the council.

### **New Projects Procedure 2024-25**

Committees will consider new project action plans and submit recommendations for new projects to Full Council for approval.

The Council will consider new project proposals twice a year, in June and October. Committees making recommendations to Full Council must demonstrate how the project meets the following criteria.

#### **CRITERIA**

1. Clear fit with one or more of the commitments of the council.
2. That the project will meet the needs of the residents of Deal.
3. That the project will make a significant difference to the community
4. That the project plan offers value for money.

#### **Decisions required.**

1. That Council notes information on current projects.
2. That Council approves the New Projects Procedure.

**DEAL TOWN COUNCIL  
MEMORANDUM**

**To:** Cllr Oliver Richardson Chairperson of Deal Town Council and all Members  
**From:** Paul Bone – Responsible Finance Officer  
**Date:** 19 February 2024  
**Subject:** Draft Schedule of Meetings 2024/25

---

Please see attached the draft meetings schedule for 2024/25

Care has been taken so that dates do not clash with Dover District Council meetings and bank holidays.

**Decisions required:**

1. Members to consider and agree the Deal Town Council draft meeting schedule for 2024/25
2. Members to consider delegating authority to the Town Clerk in liaison with the Chairperson of the Council to amend a meeting date on the schedule if absolutely necessary.

# DEAL TOWN COUNCIL MEETINGS SCHEDULE 2024 - 2025

All meetings are held at Deal Town Hall  
High Street, Deal. CT14 6TR

Council Meeting	2024												2025				
	June	July	August	September	October	November	December	January	February	March	April	May					
Planning	Mon 3rd 7:15pm	Mon 8th 7:15pm	Mon 5th 7:15pm	Mon 2nd 7:15pm	Tue 8th 7:15pm	Mon 4th 7:15pm	Mon 2nd 7:15pm	Mon 13th 7:15pm	Mon 3rd 7:15pm	Mon 3rd 7:15pm	Mon 7th 7:15pm	Tue 6th 7:15pm					
Transport & Infrastructure		Wed 17th 7:15pm		Wed 18th 7:15pm		Wed 20th 7:15pm		Wed 15th 7:15pm		Wed 12th 7:15pm		Wed 14th 7:15pm					
Environment	Wed 19th 7:15pm		Wed 28th 7:15pm		Wed 16th 7:15pm		Wed 18th 7:15pm		Wed 12th 7:15pm		Wed 16th 7:15pm						
Finance & General Purposes		Tue 23rd 7:15pm		Tue 17th 7:15pm		Tue 19th 7:15pm		Tue 21st 7:15pm		Tue 18th 7:15pm		Wed 21st 7:15pm					
Full Council	Tue 25th 7:15pm	Tue 30th 7:15pm		Tue 24th 7:15pm	Tue 29th 7:15pm	Tue 26th 7:15pm		Tue 28th 7:15pm	Tue 25th 7:15pm	Tue 25th 7:15pm	Tue 22nd 7:15pm						
Other											*ATM Tue 29th 7:15pm	**AMC Tue 27th 7:15pm					

NO MEETINGS

\*ATM = Annual Town Meeting - 29th April @7:15pm

\*\*AMC = Annual meeting of the council including Chairman election - 27th May @ 7:15pm

Agendas are available from: Town Hall, High Street, Deal, Kent CT14 6TR  
or you can download from the council website

Email: [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk)

Tel: 01304 361999

Website: [www.deal.gov.uk](http://www.deal.gov.uk)

**DEAL TOWN COUNCIL  
MEMORANDUM**

**To:** Cllr Oliver Richardson Chairperson of Deal Town Council and all Members  
**From:** Mr P Bone – Responsible Finance Officer  
**Date:** 19 February 2024  
**Subject:** City of Sanctuary Grant application

---

A Grant application for the 'A City of Sanctuary Grant fund' has been received.

Under the agreed procedure for this grant stream, applications are usually considered by the Town Clerk and Responsible Finance Officer. The funding level is then agreed by the Town Clerk in liaison with the R.F.O. and the Chairperson of Deal Town Council.

The attached application has been received and meets the requirements for validation. However, the application is on behalf of the same individual who has recently been awarded a commission from Deal Town Council to provide two artworks at a cost of £450.

With the above in mind, and for full transparency, Officers have decided to refer the decision for this application to Full Council.

The applicant and the applicant's sponsor were asked to confirm if the success of this grant application would impact on the ability of the individual to fulfil the commission.

Please see the response in your Pink Papers from the applicant's sponsor.

**Recommendation:**

Members to consider the grant application as attached in pink papers.

**Decision required:**

Members to consider the above recommendation.

**DEAL TOWN COUNCIL  
MEMORANDUM**

To: Cllr O Richardson, Chairperson of Deal Town Council  
All council members

From: Joanne Harper, Assistant to the Town Clerk

Date: 19<sup>th</sup> February 2024

Re: Deal Town Council Annual Events Update

---

**For information:**

Please see timetable below of the current annual council events from April 2024 to March 2025 as agreed by council and included in the budget.

I am pleased to advise that our next event is a Sparkling Reception to celebrate International Women's Day on Friday 8<sup>th</sup> March. This will be a networking evening for women. The event is free, but guests will be encouraged to donate gifts of either period products or hygiene products to help local people struggling with period poverty. Booking for this evening has proved very popular.

<b>Event</b>	<b>Date</b>	<b>Outline</b>	<b>Delegated to</b>	<b>Budget</b>
Annual Town Meeting	30 <sup>th</sup> April 2024	An opportunity for Deal residents to express their views and ask questions about issues relating to their town/ community and includes the opportunity to meet with other residents and representatives from the voluntary and community sector.	Town Clerk's Assistant in liaison with the Town Clerk	Officer time
Mayors Ceremonial Evening	May 2024	Mayoral event to take place shortly after the Annual Meeting of the Council.	Mayor's secretary in liaison with the Town Clerk and Mayor	£200
Heritage Open Day	September 2024	The Town Hall opens for the National event inviting the public to view the history, and artefacts of the town hall.	Town Clerk's Assistant in liaison with the Town Clerk	£200
Braderie	15 September 2024	Specialised street market in Deal High Street.	Braderie Officer in liaison with the R.F.O.	£2,700
Charter Day	October 2024	Mayor's celebration to commemorate the date that Deal received its official Charter on 13 October 1699.	Mayor's secretary in liaison with the Mayor and Town Clerk	£500
Holocaust Memorial Day	January 27 <sup>th</sup> 2025	The international day to remember the six million Jews murdered during the Holocaust and subsequent genocides. This commemoration takes place at the HMD Memorial Stone in St George's Church Gardens	Town Clerk's Assistant in liaison with the Town Clerk	£200
International Women's Day	8th March 2025	A global day celebrating the social, economic, cultural, and political achievements of women. The day also marks a call to action for accelerating gender parity.	Town Clerk's Assistant in liaison with the Town Clerk	£200

**DEAL TOWN COUNCIL  
MEMORANDUM**

**TO:** Councillor O Richardson, Chairperson of Deal Town Council  
Deal Town Councillors  
**FROM:** Nadine Miller, Climate Change & Communications Officer  
**SUBJECT:** Deal Warm Welcome 2023/24 – Update  
**DATE:** 19 February 2024

---

**Information to note**

February marks the halfway point of Deal Warm Welcome 23/24 which continues to provide support warmth, friendship and shelter this winter.

Seven venues provide welcome across six days a week in locations across the town. Member resolved to issue the venue payments in two halves, half up front and the second payment when the monitoring reports have been received. Here are the attendance figures for the first two months of the Deal Warm Welcome with last year's figures for comparison.

	2022/2023	2023/2024
December	379	377
January	455	460

This winter the council also included direct funding within Deal Warm Welcome, giving money to United Families and Deal Foodbank to help residents in urgent need. Both have the expertise and infrastructure to be able to directly support people and families in Deal who are unable to afford food and energy bills.

Deal Foodbank has praised the scheme as a 'brilliant success' as they have been able to bulk buy products at more competitive prices, helping more people. Slow-cookers and airfryers have been brought and distributed to local residents identified as being in need and to reduce energy costs. Other products, such as portable fan heaters and heated throws have been purchased and shared with elderly members of the community to keep them warm.

Deal Foodbank Co-ordinator Shelia Ward said: "It's been a fabulous way for us to support people and has given us the chance to make the most of the funding though bulk buying. We are able to really target our support, be it to keep people warm, keep people fed and to help them cut down cooking costs with slow-cookers and airfryers. The heated throws mean people are heating themselves and keeping themselves warm, rather than heating a room or entire house."

United Families used part of the direct funding to supply airfryers. Here is an update from Chairman Luke Shaw:

"We provided airfryers for different sections of our community including four to maturer people. Although they were sceptical at first, as always used the oven, they have reported back saying, I've changed their lives! That does sound a bit dramatic, but one lady said she has not switched her cooker on since and has seen a drop in cost on her gas bills.

"The families who received them have given good feedback and although not huge changes to life, it has changed who does the cooking and how it is done.

"One family told us they had got in to the rut of microwave meals, due to the sheer cost of putting the oven on, the time taken to prepare and cook meals etc, but after receiving the airfryer, they really were shocked, at how easy it was to cook for them all, how good the food tasted, and that it needed no monitoring, meaning the mum could get all jobs done, serve dinner and not have the hassle.

“If the council are considering this again in the future, we would fully recommend and support the project. We are looking at alternative grants currently, to enable funds to build on this, as so many would benefit from it, especially the maturer generation of our lovely town.”

Deal Warm Welcome 23/24 will use approximately £7,784 of the £10,000 allocated from the Warm Spaces budget. A full report will be presented to the council once the scheme concludes in April.

### **Information to note**

Minutes - approved by Committee and signed by Chairperson 05/02/2024

**Deal Town Council Town Hall, High Street, Deal, Kent, CT14 6TR.**  
**Tel: 01304 361999. Email: [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk)**

The minutes of the Planning Committee held on Tuesday 9<sup>th</sup> January 2024 at the  
Town Hall at 7.15pm

Present: Cllr M Eddy (Chairperson) Cllr L Craggs  
Cllr P Findley (Vice Chairperson) Mr R Green (The Deal Society)  
Cllr M Walters Mrs E Fogarty (FOND)

Officers: Mrs L Marney – Committee Clerk Other: 1 member of the public

1	<b>Chairpersons's opening remarks:</b> The Chairperson welcomed everyone to the meeting and read out the fire evacuation procedures and advised Councillors to put their mobile phones on silent.				Chairperson
2	<b>Apologies for absence:</b> Cllr T Bond was absent.				Committee Clerk
3	<b>Declarations of interest:</b> None received.				
4	<b>Public Participation and Statements received:</b> None received.				Committee Clerk
5	<b>The minutes of the planning committee meeting held on 4<sup>th</sup> December 2023 for approval and signing:</b> Members RESOLVED: To accept the minutes of the Planning Committee meeting held on 4 <sup>th</sup> December 2023 as a true and accurate record. The Chairperson duly signed the minutes. (P) Cllr M Walters (S) Cllr P Findley. All Agreed.				Chairperson
6	<b>Planning applications received:</b> Decisions required.				Committee Clerk
	<b>DDC Ref</b>	<b>Ward</b>	<b>Address</b>	<b>Proposal</b>	<b>Decision</b>
	23/01318	MD	301 London Road Deal Kent CT14 9PP	<u>Part change of use from residential to community education facility (Use class F1).</u>	Members RESOLVED: No Objection. (P) Cllr M Walters (S) Cllr P Findley. All Agreed.
	23/01334	ND	40 High Street Deal CT14 6HE	<u>Display of 1 internally illuminated projecting sign, 1 internally illuminated fascia sign, non-illuminated ATM signage and non-illuminated signage.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed
	23/01339	MD	12 Gilford Road Deal CT14 7DJ	<u>Erection of a single storey side extension.</u>	Members RESOLVED: No Objection. (P) Cllr M Eddy (S) Cllr P Findley.



				All Agreed.
23/01347	ND	68 Southwall Road Deal Kent CT14 9LX	<u>Erection of detached dwelling. Erection of new single storey rear extension to existing dwelling (existing rear extension to be demolished).</u>	Members RESOLVED: No Objection. DTC requests that bee bricks and swift boxes are incorporated into the new building. (P) Cllr M Eddy (S) Cllr P Findley. All Agreed.
23/01348	ND	4 Southwall Road Deal Kent CT14 9QA	<u>Crown lift by approximately 3 metres and crown clean on Sycamore (T1) the subject of Tree Preservation order No 1 of 1989.</u>	Members RESOLVED: No Objection. (P) Cllr P Findley (S) Cllr M Eddy. All Agreed.
23/01368	ND	31 College Road Deal CT14 6DD	<u>Replacement doors/windows, replace window with French doors to rear, repair/repaint render and panelling.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley All Agreed.
23/01382	MH	14 Lydia Road Deal CT14 9JX	<u>Erection of three storey side extension and rear dormer window to facilitate conversion to 2 self-contained apartments.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley All Agreed.
23/01384	ND	115 Middle Street Deal CT14 6JW	<u>Change of external paint colour.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed
23/00279	ND	115 Middle Street Deal CT14 6JW	<u>Change of external paint colour.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed
23/01401	MH	12A Mill Hill Deal Kent CT14 9EN	<u>Change of use from dwelling (Use class C3) to education use (Use class F1).</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley

				All Agreed.
23/01415	MD	77 London Road Deal CT14 9TP	<u>Erection of a front porch extension.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley All Agreed.
23/01406	ND	87 Middle Street Deal CT14 6JN	<u>Replacement of windows to the front and rear elevations, replacement of door and ventilation grille to the rear elevation and addition of en-suite bathroom to 1st floor rear bedroom.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed
23/01405	ND	87 Middle Street Deal CT14 6JN	<u>Replacement windows, doors, and ventilation grill (retrospective).</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed
23/01422	ND	100 Sandown Road Deal CT14 6NY	<u>Conversion of garage to habitable accommodation and insertion of window.</u>	Members RESOLVED: No Objection. (P) Cllr M Eddy (S) Cllr M Walters. All Agreed.
23/01411	MH	6 Tormore Mews Deal CT14 9SX	<u>Reduce a group of 4 No. Yews (G1) to create pollards of up to 3 metres in height and spread, all the subject of Tree Preservation Order No 2 of 1965 To maintain trees in small garden setting.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley All Agreed.
23/01409	MH	201 Mill Road Deal CT14 9BG	<u>Fell one Ash the subject of Tree Preservation Order No 7 of 2012.</u>	Members RESOLVED: No Objection, however, DTC are concerned that photographs bear no relationship to application. (P) Cllr M Eddy (S) Cllr L Craggs. All Agreed.
23/00283	MD	346 Middle Deal Road Deal CT14 9SN.	<u>Erection of single storey extension to outbuilding for</u>	Members RESOLVED: No Objection.

			<u>ancillary accommodation.</u>	(P) Cllr P Findley (S) Cllr M Walters. All Agreed.	
23/01407	MD	Tennis Court Tides Leisure Centre Park Avenue Deal CT14 9UU.	<u>Restoration of tennis courts with associated works to reopen as Padel Tennis courts with associated works.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley All Agreed.	
23/01429	ND	37 College Road Deal Kent CT14 6DD	<u>Erection of roof extension with solar panels and detached garden studio.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Walters. All Agreed.	
23/01402	MH	12 Mill Hill Deal CT14 9EN	<u>External alterations to existing building, construction of a Multi-Use Games Area (MUGA), canopy structure and alterations to walls.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley All Agreed.	
<b>7</b>	<b>Correspondence received – DDC Betteshanger Country Park:</b> Members RESOLVED: To note the correspondence. (P) Cllr P Findley (S) Cllr L Craggs. All Agreed. Members further RESOLVED: Not to make a formal response to DDC. (P) Cllr P Findley (S) Cllr L Craggs. All Agreed				
<b>8</b>	<b>DDC decisions:</b> Members RESOLVED: To note the information. Cllr P Findley asked the Committee Clerk to check with DDC for details on refused planning application 22/01428. (P) Cllr P Findley (S) Cllr M Eddy. All Agreed.				Committee Clerk
	<b>Date of next meeting: 5<sup>th</sup> February 2024.</b>				
	<b>The Chairperson closed the meeting at 8.20pm.</b>				

**Minutes - approved by Committee and signed by Chairperson 17/01/2024**

**Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR**

**Tel: 01304 361999. Email: [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk)**

The Minutes of the Transport & Infrastructure Committee meeting held on Wednesday 15th November 2023 at Deal Town Hall.

Present: Cllr B Bano (Chairperson) Cllr T Bond  
 Cllr M Walters (Vice Chairperson) Cllr S Brookfield  
 Cllr D Cronk Ms C Dubber (Co-opted member)  
 Cllr M Eddy

Officers: Mrs L Marney - Committee Clerk Other: 1 member of the public  
 Mrs C McKay - Clerical Officer

### MINUTES

1	<b>Chairman's opening remarks:</b> The Chairperson welcomed everyone to the meeting and read out the fire evacuation procedures and advised Councillors to put their mobile phones on silent.	Chairperson
2	<b>Apologies for absence:</b> Apologies received from Cllr Parks. Cllr Jull Absent.	Committee Clerk
3	<b>Declarations of interest:</b> None received.	
4	<b>Public Participation and Statements received:</b> None received.	Committee Clerk
5	<b>The minutes of the Transport &amp; Infrastructure Committee meeting held on 13<sup>th</sup> September 2023 for approval and signing:</b> Members RESOLVED: To accept the minutes of the Transport & Infrastructure Committee meeting held on 13 <sup>th</sup> September 2023 as a true and accurate record. (P) Cllr D Cronk (S) Cllr M Eddy. All Agreed. The Chairperson duly signed the minutes.	Chairperson
6	<b>HIP Application - 2<sup>nd</sup> Draft:</b> Following a lengthy discussion. Members RESOLVED: To accept two of the recommendations: 1. Members to bring back further suggestions for the second HIP application to the January 2024 Committee meeting. 2. That the Deal Speaking up Group be asked if they would consider exploring exact location points for the crossings already on the 2nd HIP application and providing feedback to the Committee Clerk prior to the March 2024 Committee meeting.  Members further RESOLVED: That the Committee Clerk contacts KCC Highways and Cllr D Cronk speaks to DDC Planning for further information regarding Deal Castle Crossing.  (P) Cllr B Bano (S) Cllr D Cronk. All Agreed.	Cllrs/ Deal Speaking Up Group  Committee Clerk/Cllr D Cronk
7	<b>Southeastern Annual Stakeholder Survey:</b> Following a discussion. Members RESOLVED: It would not be practical to get all committee members to collectively answer the survey at the meeting and accepted the Chairperson recommendation to individually submit answers to the	Committee Clerk

	Committee Clerk by 5pm on 16 <sup>th</sup> November 2023 and for the Committee Clerk to forward the survey comments to Southeastern. (P) Cllr B Bano. (S) Cllr M Eddy. 5 For, 1 Against. Motion Carried.	
8	<b>Correspondence received: Mill Hill Accessibility Report:</b> Following a discussion. Members RESOLVED: That the Committee Clerk, Speaking Up Group and Mill Hill Ward Councillors undertake a more detailed survey of the Mill Hill/Mill Road area to highlight exact areas where improvement is needed and bring the report to the January meeting. (P) Cllr M Eddy. (S) Cllr D Cronk. All Agreed.	Committee Clerk
9	<b>Correspondence received – Ranelagh Road:</b> Following an update from the Committee Clerk, advising that KCC are putting in a traffic survey in the next couple of months on Ranelagh Road. Members RESOLVED: to note the correspondence received and <ol style="list-style-type: none"> <li>1) Committee Clerk responds to residents to advise them that a traffic survey is being installed by KCC in the next couple of months.</li> <li>2) When the survey results are received, write back to KCC and highlight the issue of the eroded road surface on this road.</li> </ol> (P) Cllr B Bano. (S) Cllr M Walters. All Agreed.	Committee Clerk
10	<b>Report from Deal Speaking Up Group:</b> Member RESOLVED: To note the information on the report. (P) Cllr M Eddy. (S) Cllr T Bond. All Agreed.	
11	<b>Committee Clerk Report:</b> Members RESOLVED: To note the information and the Chairperson recommended that the Mayor take part in a photo call during the inauguration of the new Signage. (P) Cllr M Eddy (S) Cllr D Cronk. All Agreed.	Committee Clerk
	<b>Date of next meeting: 17<sup>th</sup> January 2024.</b>	
	<b>Chairperson closed the meeting at 8.30pm.</b>	