



Deal Town Council, Town Hall, High Street, Deal, CT14 6TR.

To all Councillors: You are hereby summoned to attend a meeting of Full Council at the Town Hall on Tuesday 30 July 2024 at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 29 July 2024 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all councillors present at the meeting and become part of the public record of the meeting, names will be redacted.

Mrs. L Crow - Town Clerk

Date: 22 July 2024

AGENDA

1	Chairperson's opening remarks:	Chairperson
2	Apologies for absence received:	Town Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4	The minutes of the Full Council meeting held on Tuesday 25 June 2024 for approval and signing: Decision required.	Attach. 2
5	Public participation and statements received: For councillor information, members of the public may make representations, answer questions, and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	Town Clerk
6	Presentation from PC Lauren Eyre-Jackson on "Your Community Voice" and the rebranding of the Neighbourhood Watch scheme: For Information	
7	List of payments including payments exceeding £500 for approval and signing from the 1 June to 30 June 2024: Decision required.	Attach. 3
8	Recommendation from the Transport & Infrastructure committee for a co-opted member: Decision required	Attach. 4
9	DDC Climate and Nature forum: Decision required	Attach. 5
10	Report on NALC Star Council Awards 2024: Decision required	Attach. 6
11	Councillor Outside Body quarterly report on EKCA: For information	Attach. 7
12	Deal Town Council Committee Minutes: Information to note. (a) The minutes of the Environment Committee meeting held on 17.4.2024 (b) The minutes of the Transport & Infrastructure meeting held on 15.5.2024 (c) The minutes of the Planning Committee meeting held on 3.6.2024.	Attach. 8
	Resolution to exclude the public: Public Bodies (admission to meetings) Act 1960 s1 (2) – on the grounds that the information to be discussed is of a confidential nature.	
13	Deal Warm Welcome Project Plan: Decisions required	Attach. 9
	Date of next meeting: Tuesday 24 September 2024	

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensation, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc. OR an application made by a Member, relative, close associate, employer, etc. would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

The Minutes of the Full Council meeting held at the Town Hall on Tuesday 25 June 2024 at 7.15pm.

Present: Cllr O Richardson (Chairperson) Cllr M Eddy (Vice Chairperson)
 Cllr S Beer Cllr B Bano
 Cllr S Brookfield Cllr M Cronk
 Cllr P Findley Cllr M Walters

Cllr T Bond Cllr D Parks
 Cllr L Craggs Cllr A Friend
 Cllr D Cronk

Officers: Mrs L Crow (Town Clerk) Others: 2 members of the public
 Mr P Bone (Responsible Finance Officer)
 Miss J Harper (Asst. to the Town Clerk)
 Ms N Miller (Climate Change and Communications Officer)

1	Chairperson's opening remarks: The Chairperson welcomed everyone to the meeting, and reminded Councillors that they are in Purdah. Cllr Ben Bano spoke about the success of Refugee Week and thanked the officers and everyone that had been involved.	Chairperson
2	Apologies for absence received: Cllr S Cullen due to work commitments. Absent: Cllr P Jull	Town Clerk
3	Declarations of interest: None received.	
4	The minutes of the Annual Meeting of the Council held on Tuesday 28 May 2024 for approval: Members RESOLVED: To accept the minutes of the Annual Meeting of the Council held on Tuesday 28 May 2024 as a true and accurate record. (P) Cllr A Friend (S) Cllr D Cronk All agreed. The Chairperson duly signed the minutes.	Chairperson
5	Public participation and Statements received: None received.	
6	Town Clerk's Report: The Town Clerk summarised her report and advised the family contact for Bill Elliott and the executor of his Will had agreed with the following wording to inscribed on the Sound Mirror, "Kindly donated by, and in memory of, Bill Elliott who loved this town – A friend. A philanthropist. A gentleman" She also advised that the loaned equipment to Jenkinson's had been returned in good order. Cllr O Richardson advised that he is waiting for the Diocese of Canterbury to approve the Mayoral Chaplain. Cllr D Cronk advised that he would like to continue as a member of the Transport and Infrastructure Committee. Members RESOLVED: To note the Town Clerk's Report. (P) Cllr A Friend (S) Cllr D Cronk. All agreed. Cllr O Richardson read out the fire evacuation procedures and apologised for not doing this at the start of the meeting.	

7	<p>Annual Governance and Accountability Return 2023/24: The Responsible Finance Officer summarised his report.</p> <p>a) Members RESOLVED: To note the Annual Internal Audit Report 2023/24. (P) Cllr S Beer (S) Cllr M Eddy. All agreed.</p> <p>b) Members RESOLVED: To accept the recommendations that assertions 1,2,3,4,5,6,7,& 8 are answered “Yes”. That assertion 9 is answered “N/A” and that the Chairperson of the Council and Town Clerk are authorised to sign Section 1 – Annual Governance Statement for 2023/24 for Deal Town Council. (P) Cllr S Beer (S) Cllr D Cronk. All agreed.</p> <p>c) Members RESOLVED: To agree the Accounting Statements for 2023/24 and that the Chairperson of the Council is authorised to sign Section 2 – Annual Accounting Statements 2023/24 for Deal Town Council. (P) Cllr S Beer (S) Cllr D Cronk. All agreed.</p>	<p>Chairperson Town Clerk R.F.O</p> <p>R.F.O</p>
8	<p>List of payments including payments exceeding £500 for approval and signing from 1 April to 31 May 2024: The Responsible Finance Officer answered queries from Councillors. Members RESOLVED: To accept the list of payments made between 1 April to 31 May 2024 including payments exceeding £500 for approval and signing. (P) Cllr D Cronk (S) Cllr M Eddy. All agreed.</p>	<p>Chairperson</p>
9	<p>Deal Warm Welcome 2023/24 – Final Report: Following discussion Members RESOLVED: To note the Deal Warm Welcome 2023/24 Final Report. (P) Cllr M Eddy (S) Cllr L Craggs. All agreed.</p>	
10	<p>Deal Town Council Project Plans:</p> <p>A) Recommended from the Environment Committee: Members RESOLVED: To approve the Deal Tree Guardian project on the condition that a suitable number of volunteers can be recruited, to approve the Hedgehog Friendly Deal project and the Hedge Pledge 2 and Tree Jamboree project. To delegate authority to the lead person named in section two of the project templates in liaison with the Town Clerk to action and make decisions on the approved projects. The funding for these projects to come from the Project Fund. (P) Cllr A Friend (S) Cllr M Eddy. All agreed.</p> <p>B) Youth Engagement Plan: Members thanked the Town Clerk and any others that had worked on this project plan and asked that this was recorded in the minutes. Members RESOLVED: To approve the Youth Engagement Plan. To delegate authority to the Town Clerk to action and make decisions on the approved project. The funding for this project to come from the Project Fund. (P) Cllr L Craggs (S) Cllr S Beer. All Agreed</p>	<p>Climate Change Officer/ Town Clerk</p> <p>Town Clerk</p>

	<p>C) Deal Warm Welcome Project. Members RESOLVED: To defer the decision on the project until information is supplied regarding the following;</p> <p>Other organisations such as the CAB that would benefit from direct funding.</p> <p>Feedback that has been received from Warm Welcome 2023/24.</p> <p>A breakdown of figures showing pattern of use and pattern of need. To be discussed in private session.</p> <p>(P) Cllr L Craggs (S) Cllr B Bano. 11 For, 0 Against, 2 Abstentions.</p>	<p>Climate Change Officer</p> <p>Climate Change Officer</p> <p>Climate Change Officer/ R.F.O</p>
11	<p>Recommendation from the Environment Committee for alternative Council search engine: Following discussion Members RESOLVED: That all DTC computer devices including laptops issued to Cllrs are set to the default search engine "Ecosia".</p> <p>(P) Cllr S Brookfield (S) Cllr L Craggs. All agreed.</p>	R.F.O
12	<p>KALC Dover Area draft Parish Charter: Cllr Richardson and Cllr Bano spoke to this report. Members RESOLVED: To provide feedback to KALC that Deal Town Council would like to see Climate Change and Biodiversity, the use of pesticides and Equality and Diversity included in the Charter.</p> <p>(P) Cllr O Richardson (S) Cllr M Eddy. All agreed.</p>	Town Clerk
13	<p>Deal Town Council Committee Minutes: Members RESOLVED: to note:</p> <p>(a)The minutes of the Finance & General Purposes committee meeting held on 19.3.24.</p> <p>(b)The minutes of the Planning Committee meeting held on 7.5.2024.</p> <p>(P) Cllr M Eddy (S) Cllr A Friend. All agreed.</p>	
	The Chairperson closed the meeting at 20.09pm	Chairperson

Deal Town Council
Nat West Combined A/C's

List of Payments made between 01/06/2024 and 30/06/2024

Date Paid	Payee Name	Transaction Detail	Amount Paid
03/06/2024	VIC YOUNG S S LTD	OFFICIAL CAR LEASE	£ 390.89
03/06/2024	SCREWFIX DIRECT	MAINTENANCE TH	£ 325.51
03/06/2024	SSE SWALEC GAS	GAS TOWN HALL	£ 1,093.30
04/06/2024	BRITISH TELECOM	INTERNET TOWN HALL	£ 58.68
05/06/2024	ATMAN UK	PAT TESTING TOWN HALL	£ 167.88
05/06/2024	MI HUB ALEXANDRA	STAFF UNIFORM	£ 205.30
05/06/2024	VODAFONE BUSINESS	WORK MOBILES	£ 140.11
10/06/2024	WALKER HIGHWAYS	ROAD CLOSURES MARKET	£ 1,320.00
10/06/2024	GUIDELINE LIFT SERVICE	LIFT REPAIR TOWN HALL	£ 504.24
10/06/2024	GUIDELINE LIFT SERVICE	LIFT MAINTENANCE	£ 164.82
10/06/2024	NEATHOUSE PARTNERS	H&S and HR SUPPORT	£ 366.00
11/06/2024	GLOBAL4 TELECOM	LANDLINE TOWN HALL	£ 199.73
12/06/2024	GUIDELINE LIFT SERVICE	SAFETY REPAIR TO LIFT TH	£ 830.40
12/06/2024	HAWKINGE TOWN COUNCIL	MAYOR VISIT	£ 110.00
14/06/2024	HOPKINS AED	DEFIB CONSUMABLES	£ 227.99
14/06/2024	RG WILLIAMS	BOILER MAINT & REPAIR	£ 2,091.13
14/06/2024	K & N GARDENING	MAINTENANCE ALLOTS	£ 600.00
14/06/2024	WORLDPAY (UK)LIMITED	CARD MACHINE VIC	£ 42.61
17/06/2024	NEATHOUSE PARTNERS	H&S and HR SUPPORT	£ 366.00
17/06/2024	NATWEST CHARGES	BANK CHARGES	£ 27.65
18/06/2024	TRAINING EVENT SAFETY	STAFF TRAINING	£ 219.95
18/06/2024	CONF. CINQUE PORTS	ANNUAL SUBS	£ 382.20
18/06/2024	PENSION BACS	EE's PENSION	£ 1,319.39
18/06/2024	PENSION BACS	ER's PENSION	£ 5,188.76
19/06/2024	TOTAL SUPPLIES	BLUE ROLL TH	£ 45.60
19/06/2024	JEFFREY NORTON	E BIKES MAINTENANCE	£ 148.00
19/06/2024	DOVER DISTRICT COUNCIL	BUSINESS RATES TH	£ 1,272.00
19/06/2024	DEAL TC BACS SALARIES	DEAL TC BACS SALARIES	£ 19,324.50
20/06/2024	BRIGHTSIDE PUBLISHING	ADVERT IN DEAL DISPATCH	£ 180.00
20/06/2024	ADM COMPUTER SERVICES	LICENCE FEES	£ 398.66
20/06/2024	CLD SERVICES LTD	HYGIENE BINS CONTRACT	£ 594.00
20/06/2024	ADM COMPUTER SERVICES	COMPUTER SUPPORT TH	£ 824.94
21/06/2024	MAYOR OF NEW ROMNEY	MAYOR INVITATION	£ 20.00
21/06/2024	HMRC	EE's PAYE	£ 3,802.14
21/06/2024	HMRC	EE's NI	£ 855.87
21/06/2024	HMRC	ER's NI	£ 2,392.70
25/06/2024	STALLHOLDER	REF OF BRADERIE PYMT	£ 20.00
25/06/2024	HOPKINS AED	DEFIB AFTERCARE TH	£ 249.48
25/06/2024	K & N GARDENING	INSTALL COMPOST WCs	£ 405.00
28/06/2024	FCS EXTERIOR CLEANING	U'CROFT CLEANING TH	£ 220.00
28/06/2024	FCS EXTERIOR CLEANING	CLEANING WINDOWS TH	£ 230.00
28/06/2024	SUEZ RECYCLING AND	WASTE & RECYCLING TH	£ 226.37
28/06/2024	NAT WEST	BANK CHARGES	£ 68.15
			£ 47,619.95

Deal Town Council
Nat West Combined A/C's

List of Payments over £500 made between 01/06/2024 and 30/06/2024

Date Paid	Payee Name	Transaction Detail	Amount Paid
03/06/2024	SSE SWALEC GAS	GAS TOWN HALL	£ 1,093.30
10/06/2024	WALKER HIGHWAYS	ROAD CLOSURES MARKET	£ 1,320.00
10/06/2024	GUIDELINE LIFT SERVICE	LIFT REPAIR TOWN HALL	£ 504.24
12/06/2024	GUIDELINE LIFT SERVICE	SAFETY REPAIR TO LIFT TH	£ 830.40
14/06/2024	RG WILLIAMS	BOILER MAINT & REPAIR	£ 2,091.13
18/06/2024	PENSION BACS	EE's PENSION	£ 1,319.39
18/06/2024	PENSION BACS	ER's PENSION	£ 5,188.76
19/06/2024	DOVER DISTRICT COUNCIL	BUSINESS RATES TH	£ 1,272.00
19/06/2024	DEAL TC BACS SALARIES	DEAL TC BACS SALARIES	£ 19,324.50
20/06/2024	CLD SERVICES LTD	HYGIENE BINS CONTRACT	£ 594.00
20/06/2024	ADM COMPUTER SERVICES	COMPUTER SUPPORT TH	£ 824.94
21/06/2024	HMRC	EE's PAYE	£ 3,802.14
21/06/2024	HMRC	EE's NI	£ 855.87
21/06/2024	HMRC	ER's NI	£ 2,392.70
			£ 41,413.37

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr Oliver Richardson, Chairperson of Deal Town Council; All Council members
From: Mrs L Marney – Committee Clerk
Date: 18th July 2024
Subject: **Recommendation from the Transport & Infrastructure committee for a co-opted member**

At the Transport & Infrastructure Committee meeting held on the 17th July 2024, the Chairperson Councillor Mike Walters put forward for Louise Sills, Operations Manager for Stagecoach South East Dover Depot to become a co-opted member on the Committee.

The Chairperson of the T&I Committee believes that having her as a co-opted member; especially with her specialist transport knowledge of the Dover/Deal area, will be beneficial for future committee decision making items.

Following a discussion, Members RESOLVED: *To accept the recommendation to have Louise Sills from Stagecoach as a co-opted member on the T&I Committee and to pass to July's Full Council meeting for agreement.*

Recommendation:

The Transport & Infrastructure Committee recommend that Full Council accept Louise Sills from Stagecoach as co-opted member on their Committee.

Decision required:

Members to agree to the recommendation from the Transport & Infrastructure Committee.

MEMORANDUM

TO: Councillor O Richardson, Chairperson of Deal Town Council
Deal Town Councillors
FROM: Mrs L Crow, Town Clerk
DATE: 10 July 2024
SUBJECT: Dover District Council Climate and Nature Forum

As members may be aware Dover District Council has set up a Climate and Nature Forum with the aim to bring together officers, elected members and local sustainability groups with common interests and ambitions.

They held a scoping meeting at the end of 2023. The Responsible Finance Officer, Climate Change and Communications Officer and I attended to represent Deal Town Council. Unfortunately, the Mayor was unable to attend due to a prior commitment.

Dover District Council organise the forum meetings and it is expected that there will be the option of attending in person or via teams. The meeting times are likely to alternate between daytime and evenings.

We have now received the finalised Terms of Reference for this forum. It states that they will hold quarterly meetings and we have been advised that Councils can send two representatives to them.

Please see attached the Dover District Climate and Nature Forum Terms of Reference.

Recommendation:

That the Chairperson of the Environment Committee and the Climate Change Officer attend the forum meetings and keep the council updated.

Decision required:

Members to consider the above and agree two Deal Town Council representatives to attend the forum meetings.

Climate and Nature: Terms of reference

Dover District Council (DDC) has acknowledged the serious impact of climate change globally and declared a [Climate Change Emergency](#), having already confirmed support for the Kent and Medway Energy and Low Emissions Strategy, Kent Environment Strategy and [Kent Fuel Poverty Strategy](#), and signed the [Emissions Reduction Pledge 2020](#).

Name of group: Dover District Climate and Nature Forum

Title: Terms of reference 11/07/2024

Purpose / role of the group:

- To bring together officers, elected members and local sustainability groups with common interests and ambitions.
- To share information on best practice, initiatives across the county or district, funding available etc
- To identify opportunities to work collaboratively on Climate Change and Nature
- To support the climate strategy for the district

Membership:

- District Council will lead and host
- Members are invited from local councils or groups by DDC
- Members of the public will be involved via the members

Accountability:

- Individual group members are responsible for actioning and reporting back on activities of the group to their organisations. Dover District Council will prepare agendas and minutes.

Review:

- The group will review the relevance and value of its work and the terms of reference once a year.

Working methods / ways of working:

- Collaboration and shared learning.
- No subgroups be convened.
- Project development.

Meetings

- Quarterly meetings.
- Dover District Council will organise meetings, and it is proposed the Climate and Environment portfolio holder or a nominated DDC Councillor will chair the meetings.
- Topics for the agenda can be proposed to Dover District Council via email.
- Meeting papers be circulated the week before meetings on a quarterly basis.
- Format of meetings be, for example could include a guest speaker, forum updates and group discussions.
- Non-members be invited to group meetings for presentations of relevant topics of Climate and Nature.
- Dover District Council will provide secretariat for the group.

Sharing of information and resources (including confidential materials)

- Group members share information and resources via a Microsoft Teams page hosted by Dover District Council.

MEMORANDUM

TO: Councillor O Richardson, Chairperson of Deal Town Council
Deal Town Councillors
FROM: Nadine Miller, Climate Change, Project & Communications Officer
DATE: 15 July 2023
SUBJECT: Report on NALC Star Council Awards 2024

The National Association of Local Councils (NALC) has announced the categories for this year's Star Council Awards 2024.

These awards are only for parish and town councils, councillors, clerk and county associations and the winners will be announced at a parliamentary reception in the House of Lords.

We have been contacted to consider submitting an entry for the Climate Response of the Year section.

"In particular we would like you to consider nominating your local council for the Climate Response of the Year category sponsored this year by Facilitating the Future".

"This award will go to the local council, which shows it understands what climate change might mean for its community and place. It has acted to mitigate those impacts, adapt to them, and/or build local resilience for people and nature.

"This local council will demonstrate long-term thinking, good community engagement, and partnership work in its climate response activities, highlighting what local councils can do to help their communities be prepared."

Following the independent audit from STEM in April, citing Deal Town Council's Net Zero target has effectively been reached 6-months early, an application for this award would reflect the success of the council's journey since declaring a climate emergency in 2019.

Recommendation

Delegate authority to the Climate Change Officer in liaison with the Town Clerk to complete and submit Deal Town Council's nomination form to be considered for NALC's Climate Response of the Year award.

Decision required

Members to consider the above recommendation.

MEMORANDUM

TO: Councillor O Richardson, Chairperson of Deal Town Council
Deal Town Councillors

FROM: Cllr S Beer

DATE: 10 July 2024

SUBJECT: Councillor Outside Body Quarterly Report on East Kent Climate Action

Information to note:

Introduction

What are the aims of EKCA? Action and awareness raising, lobbying at local and national levels.

Meeting report

Meeting attended 2nd July 2024, These issues were discussed;

- Restore and protect nature - support increase in biodiversity. Planting and looking after trees, flowers in our communities, identifying community spaces for planting by volunteers - procedures for access.

Discussion on what residents should do if they want to look after an unloved green space.

- Plastics - information and action

ACTION - EKCA will take part in Carnival parade again this year to inform and influence onlookers about plastics.

- Fresh water availability in town centre.

SB – explained how Deal TC had investigated the option of a tap or water fountain in Undercroft but this proved very difficult in a historic building, would need a lot of upkeep (for safety) and probably is not cost effective.

Note that cafes in town do offer free water refills (at least 2 already do this).

Question - what can we do to reduce waste from takeaway drinks?

SB explained the DTC working group on litter has discussed possible actions and may be discussing further.

ACTION agreed - Members will visit and ask if cafes offer free refills for water or offer a discount on drinks if people bring their own cups. EKCA could create and promote a list of participating cafes. Give them a sticker or poster for the window?

- Air pollution - awareness - information - action points

Comments on Deal TC project on air pollution by rail crossing. Posters went up but they were ineffective. Would need much bigger, in-your-face posters. Could Deal TC do this?

SB led discussion on most important areas to focus on. Should pollution around schools at going home time be observed? Do volunteers need to stand at potential worst spots with the device and measure over a period (about 10 days) to inform the actions which follow?

The scheme to permit borrowing of pollution measuring equipment is in place – has not been taken up.

- Energy

ACTION agreed - EKCA will provide a display on energy advice again this winter

EKCA meet formally on the first Tuesday of the month and have a social meeting monthly at the Berry in Walmer. See FB for details,

Minutes - approved by Committee and signed by Chairperson 19/06/2024
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Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

The Minutes of the Environment Committee meeting held at the Town Hall on Wednesday
17th April 2024 at 7.15pm.

Present: Cllr S Beer (Chairperson) Cllr B Bano
Cllr M Cronk (Vice Chairperson) Cllr S Brookfield

Cllr S Cullen Cllr L Craggs

Officers: Mrs L Marney (Committee Clerk) **Others:** 1 Member of the

Public

Miss J Harper (Asst. to the Town Clerk)

1	Chairperson's opening remarks: The Chairperson welcomed everyone to the meeting and read the fire evacuation procedures. She thanked members for their participation in the Environment Committee over the past year.	Chairperson
2	Apologies for absence received: Apologies were received from Cllr D Cronk due to illness. Cllr P Findley, Cllr M Eddy and Co-opted member Mr D Carey due to prior commitments.	Committee Clerk
3	Declarations of interest: None received.	
4	Public participation and Statements received: None received.	
5	The minutes of the Environment Committee meeting held on Wednesday 21st February 2024 for approval and signing: Members RESOLVED: To accept the minutes of the Environment Committee Meeting held on Wednesday 21 st February 2024 as a true and accurate record. The Chairperson then duly signed the minutes. (P) Cllr B Bano (S) Cllr S Brookfield. All Agreed.	Chairperson
6	Recommendation for Alternative Council Search Engine: Members RESOLVED: To recommend to Full Council that the default search engine is set as "Ecosia" on all DTC computer devices including the laptops issued to Cllrs. (P) Cllr S Brookfield (S) Cllr S Cullen. All Agreed.	Committee Clerk
7	Hedge Pledge Update: Members RESOLVED: To note the report. (P) Cllr L Craggs (S) Cllr S Cullen. All Agreed.	
8	Action on Litter Project Update: The Committee Clerk stated that KCC has now given permission for the Decals to be put down. Cllr Beer advised that although the Decals are in effect single use plastic, they have been looked in to carefully to make sure that they will be recyclable. Members RESOLVED: To note the report. (P) Cllr S Brookfield (S) Cllr L Craggs. All Agreed.	
9	Committee Clerk Report: Members RESOLVED: To note the report. (P) Cllr S Brookfield (S) Cllr S Cullen. All Agreed.	Committee Clerk
	The Chairperson closed the meeting at 7.27pm.	

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

Tel: 01304 361999. Email: deal.town.council@deal.gov.uk

The Minutes of the Transport & Infrastructure Committee meeting held on Wednesday 15th May 2024 at Deal Town Hall.

Present: Cllr M Walters (Chairperson) Cllr M Eddy
 Cllr P Jull Cllr S Brookfield
 Cllr T Bond Ms C Dubber (Co-opted Member)

Officers: Mrs L Marney (Committee Clerk) Other: 3 Members of Public
 Ms J Harper (Asst to the Town Clerk)

MINUTES

1	Chairman's opening remarks: The Chairperson welcomed everyone to the meeting and advised that he would be chairing the meeting in the absence of Cllr B Bano who was unwell. He read the fire evacuation procedures.	Chairperson
2	Apologies for absence: Cllr B Bano due to illness, Cllr D Cronk due to illness and Cllr D Parks to do prior commitments.	Committee Clerk
3	Declarations of interest: None received	
4	Public Participation and Statements received: None received.	Committee Clerk
5	The minutes of the Transport & Infrastructure Committee meeting held on Wednesday 13th March 2024 for approval and signing: Members RESOLVED: To accept the minutes of the Transport & Infrastructure Committee meeting held on Wednesday 13 th March 2024. (P) Cllr T Bond (S) Cllr M Eddy. All Agreed. The Chairperson duly signed the minutes.	Chairperson
6	HIP 2nd Application: Following a lengthy discussion. Members RESOLVED: <ol style="list-style-type: none"> 1. Not to add any further suggestions to the 2nd Highways Improvement Plan application. 2. To amend the priority order of the 2nd Highways Improvement Plan by moving number 6. Duke Street/High Street and 7. Milldale Close (off Mill Road) to the top of the HIP report. 3. Committee Clerk to bring back DTC's 3rd HIP application for Committee suggestions to the November Meeting. (P) Cllr M Eddy (S) Cllr T Bond. All Agreed.	Committee Clerk
7	Transport for the South East Survey: Following discussion Members RESOLVED: Members to complete the Transport for the South East Survey questionnaire online individually. (P) Cllr P Jull (S) Cllr M Eddy. All Agreed.	Committee Clerk

8	<p>Southeastern Asset Management Questionnaire: Following discussion Members agreed and RESOLVED: To submit the following answers to the questionnaire and delegate to the Committee Clerk to forward to Southeastern.</p> <p>1.Please outline any improvements you would like to see at your local stations (Southeastern rail network) See fewer rail replacement buses. Direct footpath access at Deal station to the down platform at Albert Road. Improve the shelter at Walmer Station. Refurbish the underpass that link platforms at Walmer Station.</p> <p>2.How would you like us to engage with you on matters concerning station improvements or additional enhancements in your area? An approachable Area Manager. Better communication to Town and Parish Councils when works are being actioned. More consideration for passengers with mobility issues. Provide better information for passenger assistance.</p> <p>3. Are you aware of any projects or developments that may impact our 40 year asset management plan? Southeastern to look at the Dover District Council Emerging Local Plan for potentially more passengers, due to up and coming housing developments.</p> <p>4.Have you ever identified and reported issues or faults to our station staff? Yes. Lack of communication when works were being actioned at Deal Station for residents with mobility issues.</p> <p>5.If you did report an issue or fault, would you like to be informed when the issue or fault has been resolved? Yes.</p> <p>(P) Cllr T Bond (S) Cllr M Eddy. All Agreed.</p>	Committee Clerk
9	<p>Correspondence rec'd – Beauchamp Avenue: Cllr Jeff Loffman from DDC addressed members regarding parking issues at Beauchamp Avenue and the surrounding area and advised that he supports the council's recommendation.</p> <p>Members RESOLVED: The Chairperson in liaison with the Committee Clerk writes to Dover District Council requesting that Parking Enforcement Officers patrol this part of Mill Hill to enforce parking regulations and to send a copy to Cllr Jeff Loffman.</p> <p>(P) Cllr M Eddy (S) Cllr T Bond. All Agreed.</p>	Chairperson/ Committee Clerk
10	<p>Best Foot Forward Project Update: Members RESOLVED: To note the report. (P) Cllr T Bond (S) Cllr M Eddy. All Agreed.</p>	
11	<p>Deal Station Accessibility Project Update: Members RESOLVED: To note the report. (P) Cllr P Jull (S) Cllr M Eddy. All Agreed.</p>	
12	<p>Committee Clerk Report: Members RESOLVED: To note the report. (P)Cllr M Eddy (S) Cllr T Bond. All Agreed.</p>	
	<p>The Chairperson closed the meeting at 20.11pm.</p>	

Deal Town Council Town Hall, High Street, Deal, Kent, CT14 6TR.

Tel: 01304 361999. Email: deal.town.council@deal.gov.uk

The Minutes of the Planning Committee held on Monday 3rd June 2024 at the Town Hall at 7.15pm

Present: Cllr M Eddy (Chairperson)
Cllr P Findley (Vice Chairperson)
Cllr L Craggs

Cllr M Walters
Mr Robin Green (Deal Society)
Ms E Fogarty (FOND)

Officers: Mrs L Marney – Committee Clerk

Others: 5 Members of the public.

MINUTES

1	Chairpersons’s opening remarks: The Chairperson welcomed everyone to the meeting and read out the fire evacuation procedures and advised Councillors to put their mobile phones on silent.				Chairperson
2	Apologies for absence: Cllr T Bond absent.				Committee Clerk
3	Declarations of interest: None received.				
4	Public Participation and Statements received: A member of the public spoke on planning application 24/00498 – 69B High Street, Deal and also on the premises licence application for Jenkins & Sons 77-81 High Street, Deal.				Committee Clerk
5	The minutes of the planning committee meeting held on 7th May 2024 for approval and signing: Members RESOLVED: To accept the minutes of the Planning Committee meeting held on 7 th May 2024 as a true and accurate record. The Chairperson duly signed the minutes. (P) Cllr P Findley (S) Cllr M Walters. All Agreed.				Chairperson
6	Planning applications received:				Committee Clerk
	DDC Ref	Ward	Address	Proposal	
	24/00498	ND	69B High Street, Deal Kent CT14 6EH	<u>Reinstatement of west elevation first floor window and creation of south elevation first floor window.</u>	Members RESOLVED: Objection. DTC object to this proposal unless the west facing window is removed from the application due to overlooking neighbouring properties, and an old site location map was submitted with this application and does not provide a true depiction of site layout on

				neighbouring properties. (P) Cllr L Craggs (S) Cllr M Walters. All Agreed.
24/00485	MD	15 Homefield Avenue Deal CT14 9XQ	<u>Erection of a single storey side/rear extension (conservatory demolished).</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.
24/00484	ND	2 Alfred Square Deal CT14 6LS	<u>Erection of a single storey side/rear extension, replacement of windows and removal of chimney.</u>	Members RESOLVED: No Objection. (P) Cllr M Eddy (S) Cllr L Craggs. All Agreed.
24/00423	ND	The Old Vicarage 5 Stanley Road Deal CT14 7BT	<u>Replacement timber framed double glazed sash windows/door to front facade.</u>	Members RESOLVED: No Objection. (P) Cllr M Walters (S) Cllr M Eddy. All Agreed.
24/00486	MH	44 Fairview Gardens Deal Kent CT14 9QX	<u>Erection of a single storey side extension, replacement front porch and fire flue for log burner.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Walters. All Agreed.
24/00497	ND	10 Dolphin Street Deal CT14 6LX	<u>Remove cement render from front and rear elevation and replace with lime render.</u>	Members RESOLVED: No Objection. (P) Cllr M Eddy (S) Cllr P Findley. All Agreed.
24/00444	MD	42 Matthews Close Deal CT14 9SR	<u>Garage conversion to office including replacement roof and single storey rear extension (existing shed to be demolished).</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.
24/00528	MH	102 St Richards Road Deal CT14 9LD	<u>Erection of a conservatory extension</u>	Members RESOLVED: No Objection.

			<u>(existing to be demolished).</u>	(P) Cllr L Craggs (S) Cllr P Findley. All Agreed.	
24/00529	ND	10 Albert Road Deal CT14 9RE	<u>Erection of a two storey side extension and front porch (existing garage and porch to be demolished).</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed.	
24/00452	ND	134 High Street Deal CT14 6BE	<u>Installation of weather boarding and windows.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed.	
24/00477	MH	144 St Richards Road Deal Kent CT14 9LF	<u>Erection of two storey side extension (existing garage to be demolished)</u> <u>Removal of prefabricated garage. Garage to be built full length of house with a bedroom above.</u>	Members RESOLVED: Objection, unless DTC can be assured that the neighbours interest in the garage can be protected. (P) Cllr M Eddy (S) Cllr L Craggs. All Agreed.	
24/00523	Eastry Rural	Land South West Of Sholden Drive Sandwich Road Sholden Kent	<u>Display of 2 non-illuminated advertisement boards, 2 flag signs, 6 advertisement hoardings.</u>	Members RESOLVED: Objection. DTC object on the grounds that the advertising hoardings are too excessive in scale and distractive to motorists. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.	
24/00536	MD	17 Beechwood Avenue Deal CT14 9TD	<u>Erection of a single storey rear extension and addition of 2 windows to side elevation.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.	
7	Premises Licence application received:				Committee Clerk

	REF	ADDRESS	PROPOSAL	DECISION	
	Premises Licence	Jenkins & Sons Fishmongers 77-81 High Street, Deal CT14 6EH	Grant of Premises Licence 1.Sale of Alcohol Tuesday to Saturday 12.00 – 00.00 Sunday 10.00 – 16.00 2.To enable the sale of alcohol and regulated entertainment for extended hours on New Years Eve as specified in the application.	Members RESOLVED: Objection. DTC have been informed that the description is inaccurate, applicant advised DTC that they only want licence until 23.00. There is also a lack of detail on regulated entertainment and other activities. DDC need to ensure that extractor fans are sufficient as cooking smells could affect neighbouring properties. (P) Cllr P Findley (S) Cllr M Walters. All Agreed.	
8	DDC decisions: Members RESOLVED: To note the information. (P) Cllr P Findley (S) Cllr M Walters. All Agreed.				
The Chairperson closed the meeting at 8.26pm.					