



Deal Town Council, Town Hall, High Street, Deal, CT14 6TR.

To all Councillors: You are hereby summoned to attend a meeting of Full Council at the Town Hall on Tuesday 24 September 2024 at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 23 September 2024 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all councillors present at the meeting and become part of the public record of the meeting, names will be redacted.

Mrs. L Crow - Town Clerk

Date: 17 September 2024

AGENDA

1	Chairperson's opening remarks:	Chairperson
2	Apologies for absence received:	Town Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4	The minutes of the Full Council meeting held on Tuesday 30 July 2024 for approval and signing: Decision required.	Attach. 2
5	The minutes of the Extraordinary Full Council meeting held on Tuesday 3 September 2024 for approval and signing: Decision required	Attach. 3
6	Public participation and statements received: For councillor information, members of the public may make representations, answer questions, and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	Town Clerk
7	List of payments including payments exceeding £500 for approval and signing from the 1 July to 31 August 2024: Decision required.	Attach. 4
8	Committee Carbon Emission check list – review: Decisions required	Attach. 5
9	Holocaust Memorial Day 2025: Decisions required	Attach. 6
10	Civility and Respect Pledge: Decisions required	Attach. 7
11	Councillor Outside Body quarterly reports: For information (a) Deal Music and Arts Ltd (b) Cliffs of Sanctuary	Attach. 8
12	Deal Town Council Committee Minutes: Information to note. (a) The minutes of the Environment Committee meeting held on 19.06.24 (b) The minutes of the Finance & General Purposes Committee meeting held on 23.07.2024 (c) The minutes of the Planning Committee meeting held on 08.07.24 (d) The minutes of the Planning Committee meeting held on 05.08.24.	Attach. 9
	Resolution to exclude the public: Public Bodies (admission to meetings) Act 1960 s1 (2) on the grounds that the information to be discussed is of a confidential nature.	
13	Sound Mirror Update: Decision required	Attach.10
	Date of next meeting: 29 October 2024	

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensation, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc. OR an application made by a Member, relative, close associate, employer, etc. would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

The Minutes of the Full Council meeting held at the Town Hall on Tuesday 30 July 2024 at 7.15pm.

Present: Cllr O Richardson (Chairperson) Cllr M Eddy (Vice Chairperson)
 Cllr S Beer Cllr B Bano
 Cllr S Brookfield Cllr P Jull
 Cllr P Findley Cllr M Walters
 Cllr T Bond Cllr L Craggs

Officers: Mrs L Crow (Town Clerk) Others: PC L Eyre-Jackson
 Mr P Bone (Responsible Finance Officer)
 Miss J Harper (Asst. to the Town Clerk)
 Ms N Miller (Climate Change, Project and Communications Officer)

1	Chairperson's opening remarks: The Chairperson welcomed everyone to the meeting and read the fire evacuation procedures. He informed members that he had been privileged to attend four of the recent Carnival events and congratulated everyone involved.	Chairperson
2	Apologies for absence received: Cllr D Cronk due to work commitments, Cllr A Friend due to work commitments, Cllr D Parks due to family commitments, Cllr S Cullen due to family commitments and Cllr M Cronk due to a prior commitment.	
3	Declarations of interest: Cllr S Beer declared a VAOI for Item 9, as she is the Chairperson of the DDC Climate and Nature Forum. She advised that she would like to speak on the item and would then leave the room.	
4	The minutes of the Full Council meeting held on Tuesday 25 June 2024 for approval: Members RESOLVED: To accept the minutes of the Full Council meeting held on Tuesday 25 June 2024 as a true and accurate record. (P) Cllr M Walters (S) Cllr M Eddy. All agreed. The Chairperson duly signed the minutes.	Chairperson
5	Public participation and Statements received: None received.	
6	Presentation from PC Lauren Eyre-Jackson on "Your Community Voice" and the rebranding of the Neighbourhood Watch Scheme: PC Eyre-Jackson introduced herself and spoke about her role in the new neighbourhood policing scheme "My Community Voice" which is a two-way engagement tool for members of the public and stakeholders.	
7	List of payments including payments exceeding £500 for approval and signing from the 1 June to 30 June 2024: Members RESOLVED: To accept the list of payments made between 1 June and 30 June 2024 including payments exceeding £500 for approval and signing. (P) Cllr M Eddy (S) Cllr S Brookfield. All Agreed.	Chairperson
8	Recommendation from the Transport & Infrastructure Committee for a Co-opted member: Following discussion Members RESOLVED: To accept the recommendation from the Transport & Infrastructure Committee to accept Louise Sills, Operations Manager for Stagecoach as a co-opted member on their committee. (P) Cllr M Walters (S) Cllr B Bano. 9 For, 1 Abstention. Motion carried.	Committee Clerk

9	<p>DDC Climate and Nature Forum: Cllr S Beer stated that although only two representatives were able to attend the Forum for each organisation/council she would recommend that members consider having three named representatives in case one of them was unable to attend. Cllr S Beer left the room at 7.41pm.</p> <p>Following discussion Members RESOLVED: That the primary attendees to attend the DDC Climate and Nature Forum will be the Chairperson of the Environment Committee and the Climate Change Officer, and the reserve attendees will be the Vice-Chairperson of the Environment Committee and a DTC Officer. (P) Cllr P Findley (S) Cllr M Eddy. 8 For, 1 Against. Cllr S Beer returned to the meeting at 7.45pm.</p>	
10	<p>Report on NALC Star Council Awards 2024: Members RESOLVED: To delegate authority to the Climate Change Officer in liaison with the Town Clerk to complete and submit Deal Town Council's nomination form to be considered for NALC's Climate Response of the year award. (P) Cllr B Bano (S) Cllr M Eddy. 9 For, 1 Against.</p>	Climate Change Officer/ Town Clerk
11	<p>Councillor Outside Body Quarterly Report on EKCA: Members RESOLVED: To note the quarterly report from Cllr S Beer on East Kent Climate Action. (P) Cllr S Beer (S) Cllr L Craggs. All agreed.</p>	
12	<p>Deal Town Council Committee Minutes: Members RESOLVED: to note: a) The minutes of the Environment Committee meeting held on 17.4.2024. b) The minutes of the Transport & Infrastructure meeting held on 15.5.2024. c) The minutes of the Planning Committee meeting held on 3.6.2024. (P) Cllr M Eddy (S) Cllr T Bond. All agreed.</p>	
	<p>Resolution to exclude the public: Public Bodies (admission to meetings) Act 1960 s1 (2) – on the grounds that the information to be discussed is on a confidential nature. Following discussion Members RESOLVED: To not exercise the resolution to exclude the public and to hold the discussion in public session. (P) Cllr P Jull (S) Cllr M Eddy. 8 For, 1 Against, 1 Abstention.</p>	
13	<p>Deal Warm Welcome Project Plan: Following a lengthy debate Members RESOLVED: To approve the Deal Warm Welcome project plan subject to including the changes below and to delegate authority to the R.F.O and Climate Change, Project and Communications Officer to:</p> <ul style="list-style-type: none"> • Issue direct funding for United Families, Home-Start and Deal Foodbank to residents in urgent need. • Invite four existing venues to take part (payments upfront instead of monthly and in two instalments – subject to satisfactory monitoring reports. • To invite the Pantry and host organisation Deal Welfare Club to host two new weekly Deal Warm Welcomes at the same rate as the other venues and adjust the budget accordingly. <p>(P) Cllr S Beer (S) Cllr T Bond. 9 For, 1 Abstention. Motion Carried.</p>	
	The Chairperson closed the meeting at 8.20pm.	Chairperson

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

The Minutes of the Extraordinary Full Council meeting held at the Town Hall on 3 September 2024 at 7.15pm.

Present: Cllr M Eddy (Chairperson) Cllr S Brookfield
Cllr M Walters Cllr S Cullen
Cllr T Bond Cllr A Friend

Officers: Mrs L Crow (Town Clerk) Others: None
Mr P Bone (Responsible Finance Officer)
Miss J Harper (Asst. to the Town Clerk)

1	Chairperson's opening remarks: The Chairperson welcomed everyone to the meeting and read the fire evacuation procedures.	Chairperson
2	Apologies for absence received: Cllr O Richardson, Cllr S Beer and Cllr L Craggs due to prior commitments. Absent: Cllrs M Cronk, D Cronk, P Findley, P Jull, B Bano and D Parks.	
3	Declarations of interest: Cllr T Bond declared a VAOI for item 7, as he is the Chair of Walmer Town council.	
4	The minutes of the Full Council meeting held on 30 July 2024 for approval: Members RESOLVED: To accept the minutes of the Full Council meeting held on 30 July 2024 as a true and accurate record. (P) Cllr A Friend (S) Cllr M Walters. All agreed. The Chairperson duly signed the minutes.	Chairperson
5	Public participation and Statements received: None received.	
6	Resolution to exclude the public: Public Bodies (admission to meetings) Act 1960 s1 (2) on the grounds that the information to be discussed is of a confidential nature. Members RESOLVED: To accept the resolution to exclude the public. (P) Cllr A Friend (S) Cllr M Walters. All agreed.	
7	Installation of the Lord Warden: Following discussion Members RESOLVED: <ul style="list-style-type: none"> Group A: The council's representatives will be the Mayor, the Town Clerk, Cllr D Cronk (DTC Cinque Ports Champion), Macebearer and Cllr M Walters. (P) Cllr A Friend (S) Cllr S Cullen. All agreed. Group B: The council's representatives will be accompanied by the Mayoress, the Coronation Baron, the Mayor's Cadet and Chaperone, the Chair of Walmer Town Council and Town Clerk of Walmer Town Council. (P) Cllr A Friend (S) Cllr M Walters. All agreed. Group C: To keep clear at this time. (P) Cllr A Friend (S) Cllr M Eddy. All agreed. 	

	<p>Members further RESOLVED:</p> <ul style="list-style-type: none"> • The customised proforma document is produced in house and to delegate authority to the Town Clerk to make the decision on the details. (P) Cllr T Bond (S) Cllr Cullen. All agreed. • A budget of £1000 from the contingency budget to cover any further costs to participate in this event. (P) Cllr A Friend (S) Cllr S Brookfield. All agreed. • The cost of the Mayor, Town Clerk, Mayoress, Macebearer, the Mayor's Cadet and Chaperone to attend the event to come from the Mayors Hospitality Budget. (P) Cllr A Friend (S) Cllr M Eddy. All agreed. • The cost of the Coronation Baron, the DTC Cinque Port Champion and Cllr M Walters to attend the event to come from the contingency budget. (P) Cllr A Friend (S) Cllr M Walters. All agreed. • The Chair and Town Clerk of Walmer Town Council to pay for their own tickets. (P) Cllr A Friend (S) Cllr M Eddy. All agreed. • To delegate authority to the Town Clerk in liaison with the Mayor to make any further decisions. (P) Cllr S Brookfield (S) Cllr A Friend. All agreed. 	
	The Chairperson closed the meeting at 19.38pm	Chairperson

Deal Town Council
Nat West Combined A/C's

List of Payments made between 01/07/2024 and 31/08/2024

Date Paid	Payee Name	Transaction Detail	Amount Paid
01/07/2024	SCREWFIX	TH MAINTENANCE	£ 132.01
01/07/2024	VIC YOUNG S S LTD	OFFICIAL CAR LEASE	£ 390.89
02/07/2024	ARTWORK COMMISSION	SIGNS FOR TOWN HALL	£ 450.00
02/07/2024	SSE SWALEC GAS	GAS TOWN HALL	£ 86.32
04/07/2024	STALLHOLDER	BRADERIE REFUND	£ 70.00
05/07/2024	BRITISH TELECOM	BT INTERNET TOWN HALL	£ 58.68
08/07/2024	VODAFONE BUSINESS	WORK MOBILES	£ 135.05
09/07/2024	NEATHOUSE PARTNERS	H & S AND HR SUPPORT	£ 366.00
09/07/2024	MARC- ONE SECURITY	SAT MKT STEWARD	£ 158.40
09/07/2024	K & N GARDENING	MAINTENANCE GR ALLOT	£ 140.00
09/07/2024	K & N GARDENING	MAINTENANCE ALLOTS PA	£ 280.00
09/07/2024	GLOBAL4 TELECOM	LANDLINE TOWN HALL	£ 196.69
10/07/2024	P THOMAS LOCK SMITH	LOCKS AT TOWN HALL	£ 200.00
12/07/2024	WALKER HIGHWAYS	ROAD CLOSURES SAT MKT	£ 1,650.00
12/07/2024	MCCABE F WILLIAMS	ANNUAL AUDIT DTC	£ 1,248.00
12/07/2024	HYTHE VENETIAN FETE	MAYOR VISIT	£ 50.00
15/07/2024	MI HUB ALEXANDRA	STAFF UNIFORM	£ 72.71
15/07/2024	CONEXIA LTD	PAYROLL SERVICES	£ 959.22
15/07/2024	NAT WEST	BANK CHARGES	£ 40.10
16/07/2024	ADAMS PRINTERS	NOTICE BOARD POSTERS	£ 126.00
16/07/2024	MARC- ONE SECURITY	SAT MKT STEWARD	£ 139.20
18/07/2024	BACS PENSION	EE's PENSION	£ 1,328.96
18/07/2024	BACS PENSION	ER's PENSION	£ 5,234.67
19/07/2024	DDC	BUSINESS RATES TH	£ 1,272.00
19/07/2024	AMAZON	WINDOW FILM FOR TH	£ 91.97
19/07/2024	DEAL TC SALARIES	DEAL TC SALARIES	£ 20,425.61
22/07/2024	HMRC	EE'S PAYE	£ 2,878.94
22/07/2024	HMRC	EE'S NI	£ 869.78
22/07/2024	HMRC	ER'S NI	£ 2,387.16
23/07/2024	ADM COMPUTER SERV	IT SUPPORT	£ 821.34
29/07/2024	FCS EXTERIOR CLEANING	WINDOW CLEANING TH	£ 40.00
29/07/2024	SANDOWN SCHOOL PTA	GRANT JULY 24	£ 696.32
29/07/2024	DISABLED FRIENDS & F	GRANT JULY 2024	£ 900.00
29/07/2024	DEAL COMM'Y CARNIVAL	GRANT JULY 2024	£ 1,000.00
29/07/2024	CINQUE PORTS FC	GRANT JULY 2024	£ 1,000.00
30/07/2024	HOWELL & HICKS	UNDERCROFT POSTERS	£ 540.00
31/07/2024	NAT WEST	BANK CHARGES	£ 67.17
31/07/2024	SUEZ RECYCLING AND	WASTE & RECYCLING TH	£ 225.72
01/08/2024	SCREWFIX DIRECT	PAINT	£ 48.00
01/08/2024	SSE SWALEC GAS	GAS TOWN HALL	£ 415.45
01/08/2024	VIC YOUNG S S LTD	OFFICIAL CAR LEASE	£ 390.89
05/08/2024	ABSOLUTE GRAPHIX	FLOOR GRAPHICS	£ 448.80
05/08/2024	STALLHOLDER	BRADERIE REFUND	£ 10.00
05/08/2024	BRITISH TELECOMM	INTERNET TOWN HALL	£ 58.68
07/08/2024	STALLHOLDER	BRADERIE REFUND	£ 10.00
07/08/2024	VODAFONE BUSINESS	WORK MOBILES	£ 135.05
09/08/2024	KALC	TRAINING	£ 48.00

09/08/2024	GLOBAL4 TELECOM	LANDLINE TOWN HALL	£	197.33
12/08/2024	SIDEWAYS MEDIA	QUARTERLY WEDDING AD	£	108.00
12/08/2024	K & N GARDENING	MAINTENANCE MR ALLOT	£	210.00
12/08/2024	DOVER DISTRICT COUNCIL	LICENCE BRADERIE	£	670.00
12/08/2024	WALKER HIGHWAYS	ROAD CLOSURES SAT MKT	£	1,320.00
12/08/2024	MICHAEL BENNETT	SOUND MIRROR	£	5,400.00
13/08/2024	P C THOMAS LOCK SMITH	REPAIR LOCK TOWN HALL	£	75.00
13/08/2024	MAYOR OF FAVERSHAM	HOP FESTIVAL CIVIC	£	75.00
13/08/2024	ADAMS PRINTERS	NOTICE BOARD POSTERS	£	90.00
15/08/2024	THE WILLOW BANK	PLANTING FOR PA ALLOT	£	752.45
15/08/2024	NAT WEST	BANK CHARGES	£	38.10
16/08/2024	ADAMS PRINTERS	BRADERIE BANNER	£	135.60
16/08/2024	BUSINESS STREAM	WATER TOWN HALL	£	144.95
16/08/2024	AMAZON	SEATBELT EXTENDERS	£	34.00
16/08/2024	EE PENSION	EE PENSION	£	1,319.39
16/08/2024	ER PENSION	ER PENSION	£	5,188.76
19/08/2024	DOVER DISTRICT COUNCIL	BUSINESS RATES TH	£	1,272.00
19/08/2024	DEAL TC SALARIES	DEAL TC SALARIES	£	19,955.59
20/08/2024	ADM COMPUTER SERV'S	IT SUPPORT	£	809.34
21/08/2024	SSE SOUTHERN ELECTRIC	ELECTRIC TOWN HALL	£	848.00
22/08/2024	HMRC	EE's PAYE	£	3,310.52
22/08/2024	HMRC	EE's NI	£	855.87
22/08/2024	HMRC	ER's NI	£	2,368.26
22/08/2024	NAT WEST	BANK CHARGES	£	81.98
30/08/2024	FCS EXTERIOR CLEANING	UC CLEANING TH	£	220.00
30/08/2024	FCS EXTERIOR CLEANING	WINDOW CLEANING TH	£	190.00
30/08/2024	STALLHOLDER	REF OF MKT PYMT	£	25.00
30/08/2024	SUEZ RECYCLING AND	WASTE & RECYCLING TH	£	238.44
			£	94,227.36

Deal Town Council
Nat West Combined A/C's

List of Payments over £500 made between 01/07/2024 and 31/08/2024

Date Paid	Payee Name	Transaction Detail	Amount Paid
12/07/2024	WALKER HIGHWAYS	ROAD CLOSURES SAT MKT	£ 1,650.00
12/07/2024	MCCABE F WILLIAMS	ANNUAL AUDIT DTC	£ 1,248.00
15/07/2024	CONEXIA LTD	PAYROLL SERVICES	£ 959.22
18/07/2024	BACS PENSION	EE's PENSION	£ 1,328.96
18/07/2024	BACS PENSION	ER's PENSION	£ 5,234.67
19/07/2024	DDC	BUSINESS RATES TH	£ 1,272.00
19/07/2024	DEAL TC SALARIES	DEAL TC SALARIES	£ 20,425.61
22/07/2024	HMRC	EE'S PAYE	£ 2,878.94
22/07/2024	HMRC	EE'S NI	£ 869.78
22/07/2024	HMRC	ER'S NI	£ 2,387.16
23/07/2024	ADM COMPUTER SERV	IT SUPPORT	£ 821.34
29/07/2024	SANDOWN SCHOOL PTA	GRANT JULY 24	£ 696.32
29/07/2024	DISABLED FRIENDS & F	GRANT JULY 2024	£ 900.00
29/07/2024	DEAL COMM'Y CARNIVAL	GRANT JULY 2024	£ 1,000.00
29/07/2024	CINQUE PORTS FC	GRANT JULY 2024	£ 1,000.00
30/07/2024	HOWELL & HICKS	UNDERCROFT POSTERS	£ 540.00
12/08/2024	DOVER DISTRICT COUNCIL	LICENCE BRADERIE	£ 670.00
12/08/2024	WALKER HIGHWAYS	ROAD CLOSURES SAT MKT	£ 1,320.00
12/08/2024	MICHAEL BENNETT	SOUND MIRROR	£ 5,400.00
15/08/2024	THE WILLOW BANK	PLANTING FOR PA ALLOT	£ 752.45
16/08/2024	EE PENSION	EE PENSION	£ 1,319.39
16/08/2024	ER PENSION	ER PENSION	£ 5,188.76
19/08/2024	DOVER DISTRICT COUNCIL	BUSINESS RATES TH	£ 1,272.00
19/08/2024	DEAL TC SALARIES	DEAL TC SALARIES	£ 19,955.59
20/08/2024	ADM COMPUTER SERV'S	IT SUPPORT	£ 809.34
21/08/2024	SSE SOUTHERN ELECTRIC	ELECTRIC TOWN HALL	£ 848.00
22/08/2024	HMRC	EE's PAYE	£ 3,310.52
22/08/2024	HMRC	EE's NI	£ 855.87
22/08/2024	HMRC	ER's NI	£ 2,368.26
			£ 87,282.18

DEAL TOWN COUNCIL

MEMORANDUM

TO: Cllr Oliver Richardson, Chairperson of Deal Town Council; All Council members

FROM: Nadine Miller, Climate Change, Project & Communications Officer

SUBJECT: Committee Carbon Emission check list – review

DATE: 10 September 2024

In March 2023, Full Council agreed to adopt the Committee Carbon Emission check list (wheel). Following the election all Councillors were invited to contact the Climate Change Officer for training regarding the checklist if they required it.

The Committee Carbon Emission check list was prepared in consultation with all councillors, Committee Clerk, R.F.O and Town Clerk, and is used in all committees, excluding planning which follows separate guidelines.

It shows the environmental impact of our decisions and has been a clear and effective representation of our climate action ambitions.

This check list assisted in highlighting the environmental impact before Council made their decisions, illustrating climate change has been taken into consideration every step of the way - building best practice to ensure everything is viewed through the prism of climate action.

A review of the Carbon Emission Check List was reported to the Environment Committee meeting in August, where Members RESOLVED: To propose to Full Council that we continue with the Carbon Emission Check List on the same basis, and to review this again in Autumn 2025.

This report is available on the Council's website at https://www.deal.gov.uk/UserFiles/Files/Agendas/184198-Final_Env_Agenda_28.08.24.pdf . It shows the first 15 decisions taken by the Council since using the new guide.

A visual representation of those 15 decisions is also available on the Council's website at www.deal.gov.uk/climate, providing a clear summary of the council's environmental impact, in line with our climate action ambitions.

Recommendations:

- To continue with the Committee Carbon Emission Check List on the same basis, and to review again in autumn 2025.
- To include if the recommendation is in line with the Deal Town Council Carbon Reduction Strategy from the Climate Change Officer (example overleaf at the bottom of the wheel)

Decision required: Members to consider the above recommendations.

Committee Carbon Emission check list – review



15/08/24

Is this recommendation in line with the Deal Town Council Carbon Reduction Strategy?
Yes/No
(details if required)

DEAL TOWN COUNCIL – MEMORANDUM

To: Cllr O Richardson, Chairperson of Deal Town Council & All council members
From: J Harper, Events Manager
Date: 16 September 2024
Re: Holocaust Memorial Day 2025 – For a Better Future

Holocaust Memorial Day will be held on Monday 27 January 2025 and marks the 80th anniversary of the liberation of Auschwitz-Birkenau, the largest Nazi concentration camp complex, and the 30th anniversary of the genocide in Bosnia.

The Holocaust Memorial Day Trust advise that today, in light of events around the world, many communities here in the UK are feeling vulnerable, with hostility and suspicion of others rising.

The theme for Holocaust Memorial Day 2025 is “For a Better Future” and it would be fitting to host a larger event, to mark this special 80th anniversary to give our local community the opportunity to come together to learn both from and about the past.

As previously agreed by council the annual Deal Town Council’s Holocaust Memorial Day commemoration will be held as usual at the Memorial Stone at St George’s church on Monday 27 January 2025. It was also agreed to put on larger events on significant anniversaries, such as this one.

The three noticeboards in the Undercroft will host an exhibition based on resources supplied by the Holocaust Memorial Day trust to show why the date is marked and what it represents.

In the evening, we will host a candlelight reception and invite a guest speaker from our Town of Sanctuary partner, the Kent Refugee Action Network. The CEO Dr Razia Shariff, will join us to speak on “Things need to be different now” to inspire and explain how we can change the conversation and create a better future with our words and actions today.

Holding the evening by candlelight gives an intentional and symbolic message that we are shining light in the dark "Darkness cannot drive out darkness; only light can do that. Hate cannot drive out hate; only love can do that." *The Rev. Martin Luther King Jr.*

It will also complement the Holocaust Memorial Day community action, 80 Candles for 80 Years #80 Candles. Those attending the event will be gifted with a candle to take home so they too can shine light in the darkness.

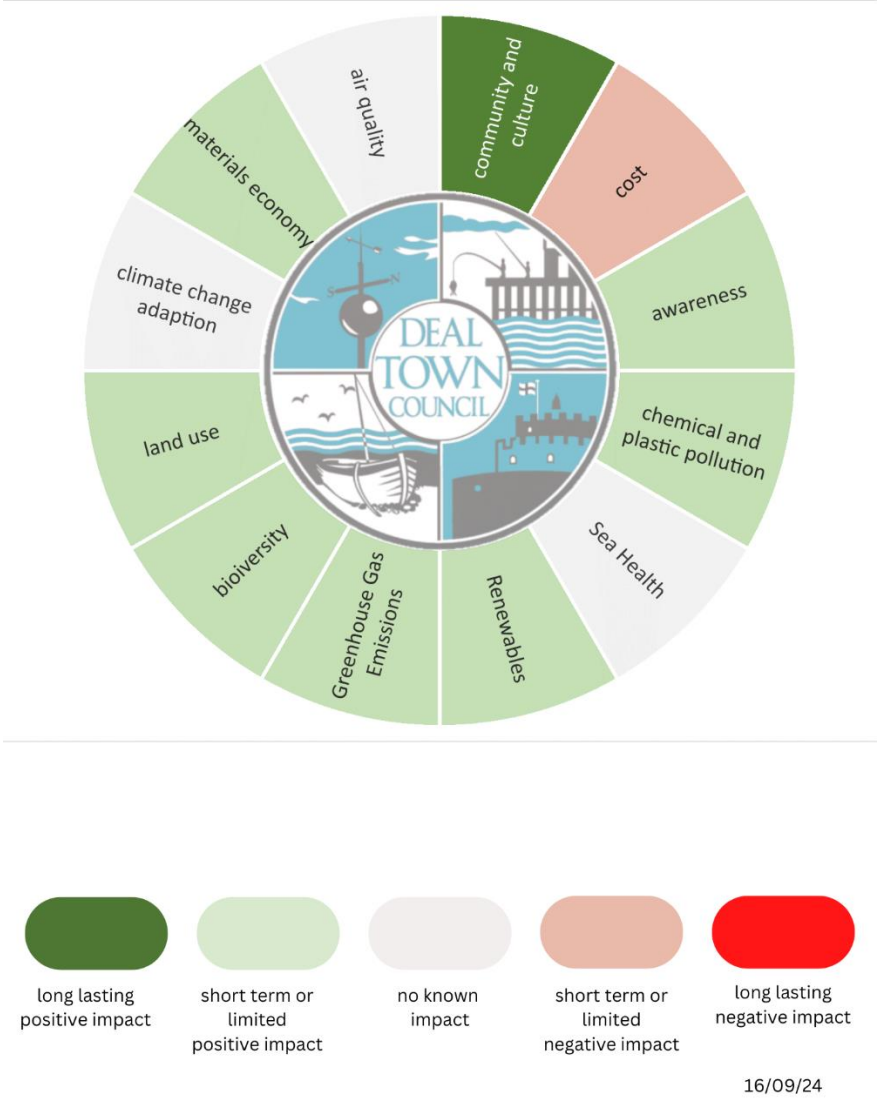
Council has allocated £200 for the Holocaust Memorial Day 2025 and the events outlined above sit within that budget. The day of activities strengthens our Town of Sanctuary ambitions.

Recommendations

To host a candlelight reception at the Town Hall with guests to talk on this year’s Holocaust Memorial Day theme “For a Better Future”

Decision required: To accept the above recommendation

Holocaust Memorial Day 2025 – For a Better Future



DEAL TOWN COUNCIL MEMORANDUM

TO: Councillor O Richardson, Chairperson of Deal Town Council
Deal Town Councillors
FROM: Mrs L Crow, Town Clerk
DATE: 10 September 2024
SUBJECT: Civility and Respect Pledge

The Civility and Respect Pledge has been introduced by the National Association of Local Councils (NALC), Society of Local Council Clerks (SLCC) and One Voice Wales (OVW).

They advise that throughout this sector, there are growing concerns about the impact bullying, harassment, and intimidation are having on local (parish and town) councils, councillors, clerks and council staff and the resulting effectiveness of local councils.

NALC, SLCC, and OVW believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

Their Mission Statement

Civility and respect should be at the heart of public life, and good governance is fundamental to ensuring an effective and well-functioning democracy at all levels.

The intimidation, abuse, bullying and harassment of councillors, clerks and council staff, in person or online, is unacceptable, whether by councillors, clerks, council staff, or public members.

This can prevent councils from functioning effectively, councillors from representing local people, discourage people from getting involved, including standing for election, and undermine public confidence and trust in local democracy.

NALC, county associations and OVW, as the membership organisations representing the first tier of local government in England and Wales, and the SLCC, as the professional body for clerks, are committed to working together to promote civility and respect in public life, good governance, positive debate and supporting the well-being of councillors, professional officers and staff.

To that end, the Civility and Respect Working Group will be working to deliver tangible resources, actions and interventions in four main areas: providing councils with the tools to support good governance; lobbying to strengthen the standards regime and encouraging more people to get involved; training; and processes to intervene to provide support to struggling councils.

Definition of Civility and Respect

Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

By the council signing up to the Civility and Respect pledge it will demonstrate that the council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up should be a simple process, it requires councils to register online and agree to the following statements (I have added a supporting evidence box to assist councillors with the information). Once we complete the online process the council will receive a certificate by email and we will be listed alongside others on a national map, showing the councils that have signed up.

Statement	Supporting Evidence	Tick to agree
Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	The council adheres to the Kent Code of Conduct. There is also whistleblowing policy in place and the Employee Handbook has policies and guidance for all staff.	
Our council has put in place a training programme for councillors and staff	The council has a councillor and staff training policy in place that is followed.	
Our council has signed up to Code of Conduct for councillors	The council adheres to the Kent Code of Conduct.	
Our council has good governance arrangements in place including staff contracts, and a dignity at work policy.	All staff have an Employee Handbook which has been created by the council's HR external lawyers. This includes a dignity at work policy. All staff have contracts in place. There are also numerous policies in place that demonstrate the council has good governance.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	The council has support in place from Officers, a Staff Liaison Panel and an HR external resource. The council also has membership with KALC who will provide guidance if required.	
Our council will commit to calling out bullying and harassment if and when it happens.	The council has staff policies in place for this and councillors follow the Kent Code of Conduct	
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme	The council is an active member of KALC and SLCC	
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	The council has two Councillor representatives on the KALC area committee meetings. The Town Clerk and Communications Officer share relevant information received by email. Consultations are brought to council for decision.	

Recommendation: Deal Town Council signs the Civility and Respect Pledge.

Decision required: Members to consider the above information and recommendation

Civility and Respect Pledge



long lasting
positive impact



short term or
limited
positive impact



no known
impact



short term or
limited
negative impact



long lasting
negative impact

DEAL TOWN COUNCIL MEMORANDUM

TO: Deal Town Councillors

FROM: Cllr O Richardson

DATE: 11 September 2024

SUBJECT: Outside body report on Deal Music and Arts Limited

As the councils outside body representative for Deal Music and Arts Limited, I have the following information. There is also a Learning and Participation Report that can be found on this link [A24-0744-DMA-LP-Report-2024.pdf \(dealmusicandarts.com\)](https://dealmusicandarts.com/A24-0744-DMA-LP-Report-2024.pdf)



The 2024 Deal Festival was the biggest Deal Festival that has ever been mounted, with over 65 events spanning all art forms, encompassing new commissions, artists of the highest calibre and a central focus on the community that makes Deal such a fantastic place to live and visit. This created a wonderful buzz and hive of activity in the town and created a range of choice in the festival which has opened the organisation to all audiences and communities in our local area and further afield.

The 2024 festival theme was French Connections, and this was explored through a host of French music from the Renaissance to today. We welcomed four French artists from Paris who delivered a series of four concerts that covered a huge diversity of repertoire from church music to cabaret and allowed our audience to get to know these four artists in performance and in conversations after concerts. This initiative was part of the 120 Entente Cordiale celebrations and promoted in collaboration with the Institut Français.

The festival featured a 3-part film series exploring classic new wave French cinema and Jessica Walker performed a unique deep dive into the extraordinary life and works of Barbara, one of the greatest French singer-songwriters of the twentieth century.



2024 was a year of big “firsts” with our inaugural Composer in Residence (Florence Anna Maunders) and Young Artist in Association in collaboration with the Royal Academy of Music (Lizzie Knatt). These two artists were involved across the whole festival in multiple events (as well as before and after the festival in our Spring Concert series and our Summer School), which gave our audience a chance to get to know them and their music. It also gave the two artists a chance to try out different creative ideas of their own, to gain curatorial experience and to write new works specifically for the festival. This involved two new commissions from Florence, one for our Community Band, giving Florence valuable experience in writing for amateur musicians, and one for professional chamber orchestra, Chamber Domaine, which will be repeated at the Wigmore Hall in 2025, building a legacy for DMA and Florence.



continues »

Our second Poetry Day was a huge success. We built on 2023 by offering a series of development sessions for young poets and musicians (mentored by Jacob Sam-La Rose and Luke Styles) to create bespoke events of music and poetry for our audience. This gave valuable cross arts collaborative experiences to these artists and created original poetry/music events for our audience. These were accompanied by poetry readings and an open mic night which brought together the flourishing local poetry scene in Deal. Our literature strand was in full swing again this year with the likes of Tom Service, Gavin Esler and Alison Weir captivating the audience with personal insights into their work, politics in Britain and the musical culture of France. Local writers Deborah Moggach and Lord Gawain Douglas displayed the wealth of literary talent that exists in Deal.



For the second year in a row local musicians filled the streets of Deal with our Town Takeover letting everyone know that there was a festival happening and kicking off the festival buzz on the festival's opening weekend. This was continued into our Afterwork Tunes events where community bands had a chance to entertain audiences with a drink at local music pub the Walmer Castle. In total this gave a chance for 100 local musicians to take part in the festival.

Festival 2024 brought together for the first time two of the town's most prestigious local music making bodies, the Betteshanger Colliery Welfare Band and The Deal and Walmer Handelian Choral Society. These two groups collaborated on a joint programme performed at the Betteshanger Sports and Social Club, an important local establishment that the festival worked with for the first time in 2024. This event was packed, it was a real celebration of all of Deal's communities, at a local social venue, playing joyous music at a high level.

Young People were at the centre of the 2024 festival with a bespoke programme of events for young people and families of all ages. The centrepiece of this programme was Circo Rum Ba Ba's The Whale, a giant inflatable whale with a theatre show inside. This made a striking impression in the town, drawing attention to the festival and exciting the young people who were entertained and it also exposed them to important environmental issues facing our coastal community. We hosted a dance workshop and performance based on the children's book The Koala Who Could, family friendly concerts of classical music and events by local early years practitioner



Sarah Hubbard with her Moo Music interactive sessions. We also worked with the Chineke! Orchestra and Dover secondary school students on new compositions that were showcased in a lunchtime concert with Chineke! playing alongside the Dover students.

In addition to our Young Artist in Association we continued to promote the early careers of young professionals. From the Keyboard Trust we were treated to a virtuosic recital from Gabrielė Sutkutė,

and sold-out lunchtime concerts from the likes of RPS Awards-nominated and Countess of Munster Musical Trust accordionist Ryan Corbett and award-winning guitarist Jack Hancher. There were workshops for all ages from kora player Kadiale Kouyate and tabla player Kuljit Bhamra.

The festival featured the results of an amazing collaboration between the Irene Taylor Trust (ITT) and our own Community Band. This involved ITT workshop leaders spending many weeks working with local young people in Kent at risk of offending writing their own songs, as well as with former prisoners from Kent. These two groups then came together to perform their new music with our Community Band including a new piece from our Composer in Residence. The multiple strands to this project were incredibly moving and uplifting for audiences and participants alike.

Jazz, popular music and global music were more on offer in 2024 than ever before with a new collaboration with the Smugglers Festival which brought together audiences young and old dancing in the aisles of St George's Church. There they enjoyed Gamelan Lila Cita and Baque Luar an all-female Brazilian vocal and drumming group. One of the UK's most exciting young jazz musicians Sultan Stevenson played a sold-out gig at local venue The Lighthouse. The National Youth Jazz Orchestra combined with our own DMA Jazz Academy to perform a concert of Latin music. We featured two Kent-based experiential rock and ambient bands in late-night gigs, as well as the hugely popular Jeremy Sassoon singing jazz, blues, groove and soul classics from the 20th and 21st centuries.



It was a breakthrough year for opera at the Deal Festival with the critically acclaimed Wild Arts opera company performing a stunning fully staged production of the Magic Flute at St. Mary's Arts Centre in Sandwich. This was an important chance for local audiences to hear high quality opera without having to travel to London or Glyndebourne, and at a fraction of the price. Theatre was also able to be enjoyed once again from Kent company the Changeling Theatre, whose Henry V was a festival highlight. More experimental theatre was on offer in the form of Dracula Bite Size featuring narrator Jon Iles (from ITV's The Bill) and clarinettist and composer of the show's music Sarah Watts.

The festival continued to champion living composers and to celebrate diversity across all our events, whether this was in the form of performers or composers from diverse backgrounds or artists who are underrepresented because of their gender or sexual orientation.

The Deal Festival is proving to be a welcoming place to celebrate every facet of our society through the arts. Our commitment to new music was particularly in evidence with music by living composers in every single concert. We were exceptionally proud of our inaugural Composer in Residence Florence Anna Maunders and our two festival commissions, from Florence and from Aaron Holloway-Nahum. Both pieces were part of our biggest concert(s), a two-part journey through all of Bach's Brandenburg Concertos alongside nine new commissions (3 of which were world premieres). These two concerts were introduced by writer, critic and journalist Sir Nicholas Kenyon and hosted by BBC Radio 3 journalist Tom Service. These two concerts typified the world class calibre of Deal Festival events and our position at the forefront of new music and in the celebration of music of the past.



Deal Music and Arts would like to thank all those who make it possible for us to do this

Arts Council England . The Bernard Sunley Charitable Trust . The Cavatina Music Trust . Children, Young People and Families Fund (Kent Community Foundation) . The Countess of Munster Trust . Deal Rotary Icebreakers Deal Royal Marines Sergeant's Mess Pantomime Productions . Deal Town Council . Dover Town Council. Dover Harbour Board . The Arts Society of Dover, Deal and Sandwich . Esperanza Syndicate . The Foyle Foundation Garfield Weston Foundation . Sir Graeme Odgers . Guy and Elinor Meynell Trust Bursary Fund . John Swire 1989 Charitable Trust . The John Hobson Fund . Julie Nandi . KCC Members Grant . Kent Community Foundation The Keyboard Trust . Loveday Family Fund . The Mary Farrell Trust . The Oak Foundation Port of Dover Charitable Fund . The Raddon Trust . Rolande Anderson . Throgmorton Private Capital Ltd The Sandwich Toll Bridge Fund . Southeastern Railway . The Vaughan Williams Foundation

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DEAL TOWN COUNCIL MEMORANDUM

TO: Councillor O Richardson, Chairperson of Deal Town Council
Deal Town Councillors

FROM: Cllr L Craggs

DATE: 10 September 2024

SUBJECT: Outside body report on Cliffs of Sanctuary (CoS)

As a Linked Councillor, I attended the CoS Planning Meeting held on 9th September.

- I remain slightly unclear about how the three organisations operating in this area interlink/overlap etc – vis DARA, Samphire and CoS. Certainly the role being taken by Sanctuary in working with schools precludes CoS forging links with children and young people up to a point.
- Our council's pledge to become a *Town of Sanctuary* is being considered imminently. Walmer and Dover are on a similar trajectory and the Trustees (see below) hope to engage DDC also. Over 150 councils around the country have already pledged their support.
- Our local "branch" is doing well with 6 trustees, 28 individuals having pledged and a range of other volunteers offering active support. If the owner of the Walmer Sea Cafe is actively engaged, the trustees hope that this venue can be used as a place to meet.
- The complexity of the target group was evident, with most of those willing and able to offer help and support living in Deal and those with most need residing in Dover plus the different legal status of certain ethnic groups (Afghans, Syrians and Ukrainians and their differing needs as well as those who come to the UK as refugees on boats etc).
- My sense was of our Council's support being much appreciated but the greatest anxiety being the mismatch between what could be offered by way of support and the capacity of those actively engaged; the emphasis throughout the discussion was on what was a realistic aspiration in their planning.

The organiser has already drafted her own notes of the meeting for CoS members as follows and is content for it to be shared:

Notes from Cliffs of Sanctuary Activity Review and Planning Meeting
9 Sep 24

Present: Tricia Grist, Khalid Waziri, Les Craggs, Christine Oliver, Stuart Ponder, Jan Ponder, Duane Poppe, Joy Stephens, Alex Ntung

Apologies : Ritika Gurung, Paul Claydon, Floortje Hoette, Angie Buser, Peter St Ange, Maya Ramsay, Shorsh Saleh

The meeting was structured around the 4 components in which Cliffs have engaged in its first 8 months:

1. ***LGAs:*** Getting local councils on board as towns of sanctuary. Dover, Walmer and Deal are all on the path. This is a critical stream because of the resources that local councils can provide for other streams. We agreed that encouragement of this process needs to continue as a priority give the councils critical future role in supporting other streams.
2. ***Movement building:*** Our initial Information Evening in February was well appreciated and did encourage the LGAs and other organisations and individuals attending to consider joining. No real concrete progress other than the LGAs, mainly because of lack of capacity to follow up opportunities with other participants.
3. ***Friendship and support:*** those members of Cliffs engaged in individual friendship and support activities testified to the positive impact and cultural learning for themselves, as well as for recent migrants with whom they engaged. We agreed that pushing forward on this is the best way to build up individual volunteer commitment and capacity for the movement. We felt that organizing small scale get togethers around fun activities – maybe in our homes – is the best way forward to develop friendships and encourage volunteers into independent friendship relations.
4. ***Awareness/Lobbying events:*** Womens' Day and Refugee Week were successful in brings new migrants together with the host community, but required a lot of energy and resources for organizing. We noted that the "conversations with refugees" event during Refugee Week was the reason why some people have engaged as volunteers in the movement.

Special Note: During discussion we learned about an initiative originating with the Afghan community in Dover, namely an event to express their gratitude to the DART (council) team of support workers – will include a powerpoint presentation on Afghan culture/history. We wholeheartedly endorse this initiative, and offer our support if needed, but wish the lead in organising to stay with them.

Priorities and Action Plan for the 6-12 months

Given our limited volunteer base and organizational capacity, we need to concentrate on activities that will bring more volunteers into the movement. We also agreed that the critical engagement with the councils must continue.

- ***Small scale get-togethers (top priority):*** *Christine volunteered to organize a get-together sometime in December, and Joy and Duane are willing to host one (time TBA). Khalid volunteered to identify participants from the Afghan migrant community, and Stuart the same among his friends in the Deal host community.*
- ***Encouraging LGAs:*** *Joy will take lead on liaison and support to the three current towns of sanctuary candidates. She will also initiate contacts with Dover District Council councillors who can get a supporting motion through the DDC.*
- ***Conversations with Refugees:*** *We want to host another 'Refugee Conversation' – not necessarily restricted to Refugee Week. Mention was made of organising in partnership with an existing community or faith group who might be interested to host such an event. We are seeking a volunteer to take the lead in pursuing this.*

To facilitate future cooperation, Christine will set up a Whatsapp group. Those willing to sign up should notify Joy their numbers.

Minutes - approved by Committee and signed by Chairperson 28/08/2024

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

The Minutes of the Environment Committee meeting held at the Town Hall on
Wednesday 19 June 2024 at 7.15pm.

Present: Cllr S Brookfield (Chairperson) Cllr M Eddy (Vice Chairperson)
Cllr D Cronk Cllr M Cronk
Cllr L Craggs Cllr P Findley
Cllr S Cullen Cllr S Beer
Mr D Carey (Co-opted Member) Ms H Charlton (Co-opted Member)

Officers: Mrs L Marney (Committee Clerk) Others: None
Miss J Harper (Asst to the Town Clerk)

1	Chairperson's opening remarks: The Chairperson welcomed everyone to the meeting and read the fire evacuation procedures.	Chairperson
2	Apologies for absence received: Cllr S Cullen due to work commitments and Cllr B Bano due to a prior commitment.	Committee Clerk
3	Declarations of interest: None received.	
4	Public participation and Statements received: None received.	
5	The minutes of the Environment Committee meeting held on Wednesday 17th April 2024 for approval and signing: Members RESOLVED: To accept the minutes of the Environment Committee Meeting held on Wednesday 17 th April 2024 as a true and accurate record. The Chairperson duly signed the minutes. (P) Cllr M Eddy (S) Cllr P Findley. 6 For, 0 Against, 1 Abstention. Motion carried.	Chairperson
6	Safety of Lithium-ion batteries on e-bikes and e-scooters Bill: Following discussion Members RESOLVED: To support the Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill and for the Chairperson in liaison with the Committee Clerk to write to Lord Foster of Bath confirming this and requesting feedback. (P) Cllr D Cronk (S) Cllr M Eddy. All Agreed.	Committee Clerk
7	Proposed & Future Project Plans: Following a discussion Members RESOLVED: To note the information. (P) Cllr D Cronk (S) Cllr P Findley. All Agreed.	
8	Great Big Green Week: Following a discussion Members RESOLVED: To note the report and receive feedback from the Climate Change Officer on the outcomes. (P) Cllr D Cronk (S) Cllr M Eddy. All Agreed	Climate Change Officer
9	Committee Clerk Report: Members RESOLVED: To note the report. (P) Cllr D Cronk (S) Cllr M Eddy. All Agreed.	Committee Clerk
	The Chairperson closed the meeting at 19.40pm.	

Minutes - approved by Committee and signed by Chairperson 23/07/2024

Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR

The Minutes of the Finance and General Purposes Committee meeting held at the Town Hall on Tuesday 23 July 2024 at 7.15pm.

Present: Cllr D Parks (Vice-Chairperson)
Cllr S Beer,
Cllr M Eddy,

Cllr B Bano,
Cllr D Cronk,
Cllr L Craggs

Others: None present

Officers:

Paul Bone (Responsible Finance Officer)

Heather McAdam (Assistant Finance Officer)

Polly Read (Clerical Officer)

1.	Chairperson's opening remarks: Cllr D Parks advised that he would be chairing the meeting in the absence Cllr T Bond. He welcomed everyone to the meeting and advised of the fire evacuation procedures. He also reminded attendees to turn their phones onto silent for the duration of the meeting.	Vice Chairperson
2.	Apologies of absence: Apologies were received from Cllr T Bond and Cllr M Cronk due to prior commitments.	R.F.O.
3.	Declarations of interest: Cllr L Craggs declared an OSI in relation to item 8 on the agenda due to a potential booking and advised that he will withdraw from the meeting for that agenda item. Cllr B Bano declared a VAOI in relation to item 8 on the agenda as he had benefited from room hire discounts in the past.	
4.	Public participation and statements received: None Received.	
5.	Minutes of the previous Finance & General Purposes Committee meeting held on 21st May 2024 for approval and signing: Members RESOLVED: To accept the minutes of the Finance and General Purposes Committee meeting held on 21 st May 2024 as a true and accurate record. (P) Cllr D Cronk (S) Cllr M Eddy. 5 For, 0 Against, 1 Abstention. Agreed. The Vice Chairperson duly signed the minutes.	Vice Chairperson
6.	Finance: income & Expenditure figures and Full Bank reconciliation to 30th June 2024: Members RESOLVED: To note the income and expenditure figures and full bank reconciliation to 30 th June 2024. (P) Cllr D Cronk (S) Cllr M Eddy. All agreed.	
7.	Grants 2024/25: 1. Annual Grants 2024/25 Round1: Members considered the recommendation from the R.F.O. that were based upon the scores and comments of the Grants subcommittee members. Members RESOLVED: <ul style="list-style-type: none">• Disabled Friends & Family: - To award a full grant of £900 for the purchase of bikes/trikes and safety equipment such as helmets and knee pads to be used in a cycling scheme run on Deal seafront between Deal Castle and Sandown Castle.• Sandown School: - To award a full grant of £696.32 to purchase a shed and the materials to create a solid base to house a compostable toilet.• Cinque Ports football club: - To award a full grant of £1,000 towards the cost of purchasing a second-hand minibus. (P) Cllr M Eddy (S) Cllr L Craggs All agreed.	R.F.O.

	<p>2. Request from Deal Community Carnival Association: Members considered Deal Community Carnival Association's request that four separate events, controlled by separate subcommittees, are treated as separate 'organisations' for the purpose of their applications. Members RESOLVED:</p> <ul style="list-style-type: none"> To consider only one of the applications as the Grant Conditions state: <i>ix. Deal Town Council will only consider one application per organisation in any one financial year. The application may cover more than one event as long as it is within the overall financial limit for that Grant stream and: x. Grants will not be awarded retrospectively.</i> To pay a Grant of £1,000 as a contribution towards road closures and insurance costs as detailed with the Carnival Processions & Public Events application. To request that the R.F.O. brings a paper to the next meeting of this committee that considers the possibility of providing regular funding outside of the Annual Grants scheme to organisations such as: Deal Community Carnival Association, Deal and Walmer Chamber of Trade and the Astor Theatre. <p>(P) Cllr S Beer (S) Cllr D Cronk 5 for, 0 against, 1 abstention. Agreed. Cllr L Craggs withdrew from the meeting at 7.29pm</p>	R.F.O.
8.	<p>Review of Town Hall Hire Discount for Councillors and Staff: Following discussion Members RESOLVED:</p> <ol style="list-style-type: none"> 1) To continue to provide a 25% discount for Councillors and DTC Staff to hire the Town Hall. 2) The discount to include hire of the Chamber, Committee Room, Kitchen, and Undercroft. 3) The discount to also apply to Wedding bookings. 4) The discount to extend to immediate family of the Councillor or DTC staff member subject to the booking being paid for by an elected Councillor or DTC staff member and that the Councillor or DTC staff member attends the event. 5) To delegate authority to the R.F.O. in liaison with the Facilities Manager to decide if a discount will apply to Councillors or DTC staff members for any other case that doesn't obviously fall within the above recommendation. <p>(P) Cllr D Cronk (S) Cllr B Bano. All agreed. Cllr L. Craggs rejoined the meeting at 7.36pm</p>	R.F.O.
9.	<p>Town Hall energy contracts: Following debate Members RESOLVED: to accept the 24month renewal of contract with SSE Direct Sales for both Gas and Electricity supply. (P) Cllr D Cronk (S) Cllr S Beer. All agreed.</p>	R.F.O.
10.	<p>Town Hall Maintenance: Members: RESOLVED:</p> <ol style="list-style-type: none"> 1) To agree a budget of £23,000 for the external maintenance works to the Town Hall with funds coming from the Town Hall Refurbishment 'earmarked reserve account'. 2) To delegate authority to the R.F.O. in liaison with the Town Clerk and the Chairperson of F&GP to select the most appropriate contractors for each element of works subject to meeting the normal requirements of obtaining 3 quotations for each element and working within the agreed budget. <p>(P) Cllr S Beer (S) Cllr M Eddy. All agreed.</p>	R.F.O.
	The Vice Chairperson closed the meeting at 7:53pm	

Deal Town Council Town Hall, High Street, Deal, Kent, CT14 6TR.

Tel: 01304 361999. Email: deal.town.council@deal.gov.uk

The Minutes of the Planning Committee held on Monday 8th July 2024 at the Town Hall at 7.15pm

Present: Cllr M Eddy (Chairperson)
Cllr P Findley (Vice Chairperson)
Cllr L Craggs

Cllr T Bond
Mr Robin Green (Deal Society)
Ms E Fogarty (FOND)

Officers: Mrs L Marney – Committee Clerk

Others: 5 Members of the public.

MINUTES

1	Chairpersons opening remarks: The Chairperson welcomed everyone to the meeting and read out the fire evacuation procedures and advised Councillors to put their mobile phones on silent.				Chairperson
2	Apologies for absence: Cllr M Walters due to prior commitments.				Committee Clerk
3	Declarations of interest: Cllr T Bond declared a VAOI on planning application 24/00670 due to a family relationship.				
4	Public Participation and Statements received: A member of the public spoke on planning application 24/00623 - St Albans, The Grove CT14 9TL and a member of the public spoke on planning application 24/00660 – 5 Griffin Street CT14 6LH.				Committee Clerk
5	The minutes of the planning committee meeting held on 3rd June 2024 for approval and signing: Members RESOLVED: To accept the minutes of the Planning Committee meeting held on 3 rd June 2024 as a true and accurate record. The Chairperson duly signed the minutes. (P) Cllr P Findley (S) Cllr L Craggs. 3 For, 1 Abstention. Motion carried.				Chairperson
6	Planning applications received:				Committee Clerk
	DDC Ref	Ward	Address	Proposal	
	24/00623	MD	St Albans House 12 The Grove Deal CT14 9TL	<u>Change of use to 9 self-contained flats, erection of first floor side, single storey rear and two storey/single storey side extensions, insertions of rooflights, landscaping and parking (existing side</u>	
				Members RESOLVED: 1) Objection due to road infrastructure which includes parking and road accessibility. The Flat roof is out of character. (P) Cllr T Bond (S) Cllr L Craggs. All Agreed. 2) Chairperson writes to DDC Planning regarding the design	

			<u>extension to be demolished).</u>	layout of this application. (P) Cllr T Bond (S) Cllr M Eddy. All Agreed
24/00545	Eastry Rural	Land South West Of Sholden Drive Sandwich Road Sholden Kent	<u>Variation of condition 1 (approved plans) of planning permission 23/01078 for "Reserved matters application for the approval of appearance, landscaping, layout and scale pursuant to outline planning permission DOV/21/00402 for 46 dwellings with associated parking and infrastructure" to allow for the addition of a substation.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. 2 For, 2 Abstentions. Motion carried
22/01409	Eastry Rural	Land South West Of Sholden Drive Sandwich Road Sholden CT14 0AD	<u>Reserved Matters application for the details landscaping, layout, scale, and appearance pursuant to outline permission DOV/21/00402 for the erection of 64 dwellings and associated car parking and infrastructure.</u>	Members RESOLVED: Objection due to insufficient affordable housing on this development. The whole application should be treated as a single entity of 110 dwellings. Lack of adequate parking for houses on the site and not enough provision for non-car transport. A programme of planting and maintenance is needed for this site and maintenance of the drainage systems (suds). (P) Cllr M Eddy (S) Cllr P Findley. 2 For, 2 Against, Chairperson exercised his casting vote for the motion. Motion carried.

23/01444	ND	1 Broad Street Deal CT14 6ER	<u>Display of 1 externally illuminated sign (retrospective).</u>	Members RESOLVED: Objection. Illuminated sign proportion not in keeping with the conservation area and contrary to the Local Plan. (P) Cllr T Bond (S) Cllr P Findley. 3 For, 1 Against. Motion carried.
24/00571	ND	36 Blenheim Road Deal CT14 7DB	<u>Erection of a boundary wall to front, railings/gate, and new front door.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr T Bond. All Agreed.
24/00585	ND	1 St Georges Passage Deal CT14 6TA	<u>Replacement roof tiles and battens.</u>	Members RESOLVED: No Objection. (P) Cllr M Eddy (S) Cllr L Craggs. All Agreed.
24/00587	MH	58 Celtic Road Deal CT14 9EG	<u>Erection of a two storey front extension.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr T Bond. All Agreed.
24/00586	ND	142A High Street Deal CT14 6BE	<u>Change of use of first floor to residential accommodation</u> .	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.
24/00613	MD	Spar 47 - 51 London Road Deal CT14 9TF	<u>Display of 1 internally illuminated freestanding D6 digital advertisement screen.</u>	Members RESOLVED: Objection, unless they follow the guidance of KCC Highways. (P) Cllr M Eddy. (S) Cllr L Craggs. All Agreed.
24/00601	ND	1A Brewer Street Deal CT14 6JH	<u>Change of use of garage to residential accommodation, insertion of windows/door to front elevations and 2 roof lights to rear roofslope.</u>	Members RESOLVED: Objection, unless the house is painted white or cream as per 1979 Architectural Appraisal of the Middle Street Conservation area by KCC, the dark colour would be out of character for this street. (P) Cllr P Findley (S) Cllr L Craggs.

				All Agreed.
24/00602	ND	1A Brewer Street Deal CT14 6JH	<u>Conversion of garage to residential accommodation</u> <u>Remove and insert new partitions.</u> <u>Replace staircase in new location.</u> <u>External alterations include: Front elevation, insert 1no ground floor window.</u> <u>replace garage door with door and window.</u> <u>Repaint external render and window joinery.</u> <u>Rear elevation, insert 2no rooflights.</u> <u>Infill 1no door opening.</u>	Members RESOLVED: Objection, unless the house is painted white or cream as per 1979 Architectural Appraisal of the Middle Street Conservation area by KCC, the dark colour would be out of character for this street. (P) Cllr P Findley (S) Cllr L Craggs. All Agreed.
24/00618	MD	25 Southwall Road Deal CT14 9QA	<u>Erection of single storey rear and side extensions (existing conservatory to be demolished).</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.
24/00651	MH	315 St Richards Road Deal CT14 9LG	Change of use from residential dwelling (Class C3) to children's home (Class C2).	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. 3 For, 1 Abstention. Motion carried.
24/00670	MD	71 London Road Deal CT14 9TG	<u>Erection of 3 detached dwellings with parking (existing garage to be demolished) (self build).</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. 3 For, 1 Abstention. Motion carried.
24/00660	ND	5 Griffin Street Deal CT14 6LH	<u>Replacement of existing window with glazed door.</u> <u>installation of new window to</u>	Members RESOLVED: Objection, due to over-looking and invasion of privacy for resident of No. 4 Griffin Street and over development of

				<u>2nd floor and erection of balcony and balustrade to rear and privacy screen.</u>	this Grade II listed property. (P) Cllr P Findley (S) Cllr L Craggs. All Agreed.	
	24/00153	MD	8 The Drove Deal Kent CT14 9ZJ	<u>Erection of a rear conservatory.</u>	Members RESOLVED: No Objection. (P) Cllr M Eddy (S) Cllr L Craggs. All Agreed.	
	24/00150	MH	1 Addelam Close Deal CT14 9LT	<u>Overall crown reduction by up to 3 metres of one Sycamore the subject of Tree Preservation Order No 2 of 1965.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.	
7	DDC Decisions vs DTC Decisions: Following a discussion, Members RESOLVED: Chairperson in liaison with the Committee Clerk to arrange a meeting with the DDC Head of Planning Department regarding recent decisions and applications still waiting approval. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.					Chairperson /Committee Clerk
8	DDC decisions: Members RESOLVED: To note the information. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.					
	The Chairperson closed the meeting at 9.22 pm.					

Deal Town Council Town Hall, High Street, Deal, Kent, CT14 6TR.

Tel: 01304 361999. Email: deal.town.council@deal.gov.uk

The Minutes of the Planning Committee held on Monday 5th August 2024 at the Town Hall at 7.15pm

Present: Cllr M Eddy (Chairperson)
Cllr P Findley (Vice Chairperson)
Cllr T Bond
Cllr L Craggs

Cllr M Walters
Mr Robin Green (Deal Society)
Ms E Fogarty (FOND)

Officers: Mrs L Marney – Committee Clerk

Others: 1 Member of the public.

MINUTES

1	Chairpersons opening remarks: The Chairperson welcomed everyone to the meeting and read out the fire evacuation procedures and advised Councillors to put their mobile phones on silent.				Chairperson
2	Apologies for absence: None received.				Committee Clerk
3	Declarations of interest: Cllr T Bond declared a VAOI as he has an interest in a Care Home in Folkestone. Cllr P Findley declared a VAOI as he lives near this development.				
4	Public Participation and Statements received: The Developer spoke on planning application 24/00615 Beech Court, 80 Rectory Road CT14 9NB.				Committee Clerk
5	The minutes of the planning committee meeting held on 8th July 2024 for approval and signing: Members RESOLVED: To accept the minutes of the Planning Committee meeting held on 3 rd June 2024 as a true and accurate record. The Chairperson duly signed the minutes. (P) Cllr P Findley (S) Cllr L Craggs. All Agreed.				Chairperson
6	Planning applications received:				Committee Clerk
	DDC Ref	Ward	Address	Proposal	
	24/00615	MH	Beech Court 86 Rectory Road Deal CT14 9NB	The erection of three <u>storey care home (use class C2) and 8 single storey age restricted retirement bungalows (use class C3) with landscaping, parking, access, and other associated works (existing site to be redeveloped).</u>	
	24/00684	ND	111 College Road Deal CT14 6BU	<u>Erection of a single storey rear extension (existing conservatory to be demolished).</u>	
	24/00675	ND	5 New Street Deal CT14 6JY	<u>Repainting of front facade.</u>	Members RESOLVED: No Objection.

				(P) Cllr P Findley (S) Cllr L Craggs. All Agreed.
24/00689	MD	161 London Road Deal CT14 9PL	<u>Erection of a two-storey side extension, front porch and extension to side dormer window.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed.
24/00695	MD	1 Orchard Avenue Deal CT14 9RN	<u>Erection of a single storey side extension.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.
24/00709	MD	46 Park Avenue Deal CT14 9AW	<u>Erection of two storey and single storey rear extension (conservatory to be demolished).</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed.
23/01405	ND	87 Middle Street Deal CT14 6JN	<u>Replacement timber framed, single glazed windows front and rear, rear door, and ventilation grille.</u>	Members RESOLVED: No Objection. (P) Cllr M Eddy (S) Cllr M Walters. All Agreed.
23/01406	ND	87 Middle Street Deal CT14 6JN	<u>Replacement of windows to the front and rear elevations, replacement of door and ventilation grille to the rear elevation and addition of en-suite bathroom to 1st floor rear bedroom (part retrospective).</u>	Members RESOLVED: No Objection. (P) Cllr M Eddy (S) Cllr M Walters. All Agreed.
24/00741	ND	69B High Street Deal CT14 6EH	<u>Insertion of first floor window to the south elevation.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Walters. All Agreed.
24/00738	ND	Flat 2 Albany House Chambers 14 Prince Of Wales Terrace	<u>Replacement balconies and balustrades.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr P Findley. All Agreed.

			Deal CT14 7BE		
24/00764	MD	51 Church Path Deal CT14 9TH	<u>Variation of condition 2 (approved plans) of planning permission 23/01234 for "the erection of a detached dwelling" to allow a reduction in the size of the dwelling.</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed.	
24/00711	MD	143 Middle Deal Road Deal CT14 9RJ	<u>Erection of a two-storey front extension, front balcony with glazed balustrade over existing ground floor, roof extension over garage to create habitable accommodation, alterations to windows/doors and cladding (existing single storey front extension to be demolished).</u>	Members RESOLVED: No Objection. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed.	
24/00753	ND	1C & 1B North Street Deal CT14 6NA	<u>Replacement rear pantiles to slate to 1C and rear chimney to be removed from 1B & 1C.</u>	Members RESOLVED: No Objection. (P) Cllr P Findley (S) Cllr L Craggs. All Agreed.	
24/00775	ND	6 Duke Street Deal Kent CT14 6DU	<u>Replacement windows to front elevation.</u>	Members RESOLVED: No Objection. (P) Cllr M Eddy (S) Cllr M Walters. All Agreed.	
24/00712	MH	35 Tormore Park Deal CT14 9UR	<u>Re-pollard one horse chestnut the subject of Tree Preservation Order No 2 of 1965.</u>	Members RESOLVED: No Objection. (P) Cllr P Findley (S) Cllr L Craggs. 3 For, 2 Against. Motion carried.	
7	DDC Decisions: Members RESOLVED: To note the information. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed.				
	The Chairperson closed the meeting at 8.17pm				