



Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.
01304 361999 - deal.town.council@deal.gov.uk - www.deal.gov.uk

To all Committee Members: You are hereby summoned to attend a meeting of the Transport & Infrastructure Committee at the Town Hall on **Wednesday 17th July 2024** at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 16th July 2024 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.

Laura Marney – Committee Clerk

Date: 10th July 2024

AGENDA

1	Chairperson's opening remarks	Chairperson
2	Apologies for absence	Committee Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	Public Participation and Statements received: For councillor information: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	
5	The minutes of the Transport & Infrastructure Committee meeting held on Wednesday 15th May 2024 for approval and signing: Decision required.	Attach 2
6	Co-opted Member – Stagecoach: Decision required.	Attach 3
7	Correspondence received: i) Traffic concerns London Rd & Claremont Rd: Decision required. ii) Parking on double yellow lines - Broad Street: Decision required.	Attach 4 Attach 5
8	HIP 2nd Application Update: Information to note.	Attach 6
9	Future Project Plans Update: Information to note.	Attach 7
10	Committee Clerk Report: Information to note.	Attach 8
	Date of next meeting: 18th September 2024.	
Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on www.deal.gov.uk or on request.		
Committee members: Cllr M Walters, Cllr B Bano, Cllr M Eddy, Cllr D Parks. Cllr D Cronk, Cllr T Bond, Cllr S Brookfield and Mrs C Dubber.		

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

Tel: 01304 361999. Email: deal.town.council@deal.gov.uk

The Minutes of the Transport & Infrastructure Committee meeting held on Wednesday 15th May 2024 at Deal Town Hall.

Present: Cllr M Walters (Chairperson) Cllr M Eddy
Cllr P Jull Cllr S Brookfield
Cllr T Bond Ms C Dubber (Co-opted Member)

Officers: Mrs L Marney (Committee Clerk) Other: 3 Members of Public
Ms J Harper (Asst to the Town Clerk)

MINUTES

1	Chairman's opening remarks: The Chairperson welcomed everyone to the meeting and advised that he would be chairing the meeting in the absence of Cllr B Bano who was unwell. He read the fire evacuation procedures.	Chairperson
2	Apologies for absence: Cllr B Bano due to illness, Cllr D Cronk due to illness and Cllr D Parks to do prior commitments.	Committee Clerk
3	Declarations of interest: None received	
4	Public Participation and Statements received: None received.	Committee Clerk
5	The minutes of the Transport & Infrastructure Committee meeting held on Wednesday 13th March 2024 for approval and signing: Members RESOLVED: To accept the minutes of the Transport & Infrastructure Committee meeting held on Wednesday 13 th March 2024. (P) Cllr T Bond (S) Cllr M Eddy. All Agreed. The Chairperson duly signed the minutes.	Chairperson
6	HIP 2nd Application: Following a lengthy discussion. Members RESOLVED: 1. Not to add any further suggestions to the 2 nd Highways Improvement Plan application. 2. To amend the priority order of the 2 nd Highways Improvement Plan by moving number 6. Duke Street/High Street and 7. Milldale Close (off Mill Road) to the top of the HIP report. 3. Committee Clerk to bring back DTC's 3 rd HIP application for Committee suggestions to the November Meeting. (P) Cllr M Eddy (S) Cllr T Bond. All Agreed.	Committee Clerk
7	Transport for the South East Survey: Following discussion Members RESOLVED: Members to complete the Transport for the South East Survey questionnaire online individually. (P) Cllr P Jull (S) Cllr M Eddy. All Agreed.	Committee Clerk

8	<p>Southeastern Asset Management Questionnaire: Following discussion Members agreed and RESOLVED: To submit the following answers to the questionnaire and delegate to the Committee Clerk to forward to Southeastern.</p> <p>1.Please outline any improvements you would like to see at your local stations (Southeastern rail network) See fewer rail replacement buses. Direct footpath access at Deal station to the down platform at Albert Road. Improve the shelter at Walmer Station. Refurbish the underpass that link platforms at Walmer Station.</p> <p>2.How would you like us to engage with you on matters concerning station improvements or additional enhancements in your area? An approachable Area Manager. Better communication to Town and Parish Councils when works are being actioned. More consideration for passengers with mobility issues. Provide better information for passenger assistance.</p> <p>3. Are you aware of any projects or developments that may impact our 40 year asset management plan? Southeastern to look at the Dover District Council Emerging Local Plan for potentially more passengers, due to up and coming housing developments.</p> <p>4.Have you ever identified and reported issues or faults to our station staff? Yes. Lack of communication when works were being actioned at Deal Station for residents with mobility issues.</p> <p>5.If you did report an issue or fault, would you like to be informed when the issue or fault has been resolved? Yes.</p> <p>(P) Cllr T Bond (S) Cllr M Eddy. All Agreed.</p>	Committee Clerk
9	<p>Correspondence rec'd – Beauchamp Avenue: Cllr Jeff Loffman from DDC addressed members regarding parking issues at Beauchamp Avenue and the surrounding area and advised that he supports the council's recommendation. Members RESOLVED: The Chairperson in liaison with the Committee Clerk writes to Dover District Council requesting that Parking Enforcement Officers patrol this part of Mill Hill to enforce parking regulations and to send a copy to Cllr Jeff Loffman.</p> <p>(P) Cllr M Eddy (S) Cllr T Bond. All Agreed.</p>	Chairperson/ Committee Clerk
10	<p>Best Foot Forward Project Update: Members RESOLVED: To note the report. (P) Cllr T Bond (S) Cllr M Eddy. All Agreed.</p>	
11	<p>Deal Station Accessibility Project Update: Members RESOLVED: To note the report. (P) Cllr P Jull (S) Cllr M Eddy. All Agreed.</p>	
12	<p>Committee Clerk Report: Members RESOLVED: To note the report. (P)Cllr M Eddy (S) Cllr T Bond. All Agreed.</p>	
	The Chairperson closed the meeting at 20.11pm.	

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Walters, Chairperson of the Transport & Infrastructure Committee, Committee members
From: Mrs L Marney – Committee Clerk
Date: 3rd July 2024
Subject: **Co-opted Member – Stagecoach**

The Committee Clerk has received a request from the Chairperson of the Transport & Infrastructure Committee to have Louise Sills from Stagecoach as a co-opted member on this Committee.

Louise Sills is Operations Manager for the South East, Dover Depot. The Chairperson of this Committee takes the view that having her specialist transport knowledge on the Dover/Deal area will be beneficial for future committee decision making items.

Recommendation:

Members to consider this recommendation that Louise Sills from Stagecoach becomes a co-opted member on the Transport & Infrastructure Committee, and to submit this request to July's Full Council for agreement.

Decision required:

Members to consider this recommendation.

DEAL TOWN COUNCIL

MEMORANDUM

To: Cllr M Walters – Chairperson of the Transport & Infrastructure Committee;
Committee members

From: Mrs L Marney – Committee Clerk

Date: 4th July 2024

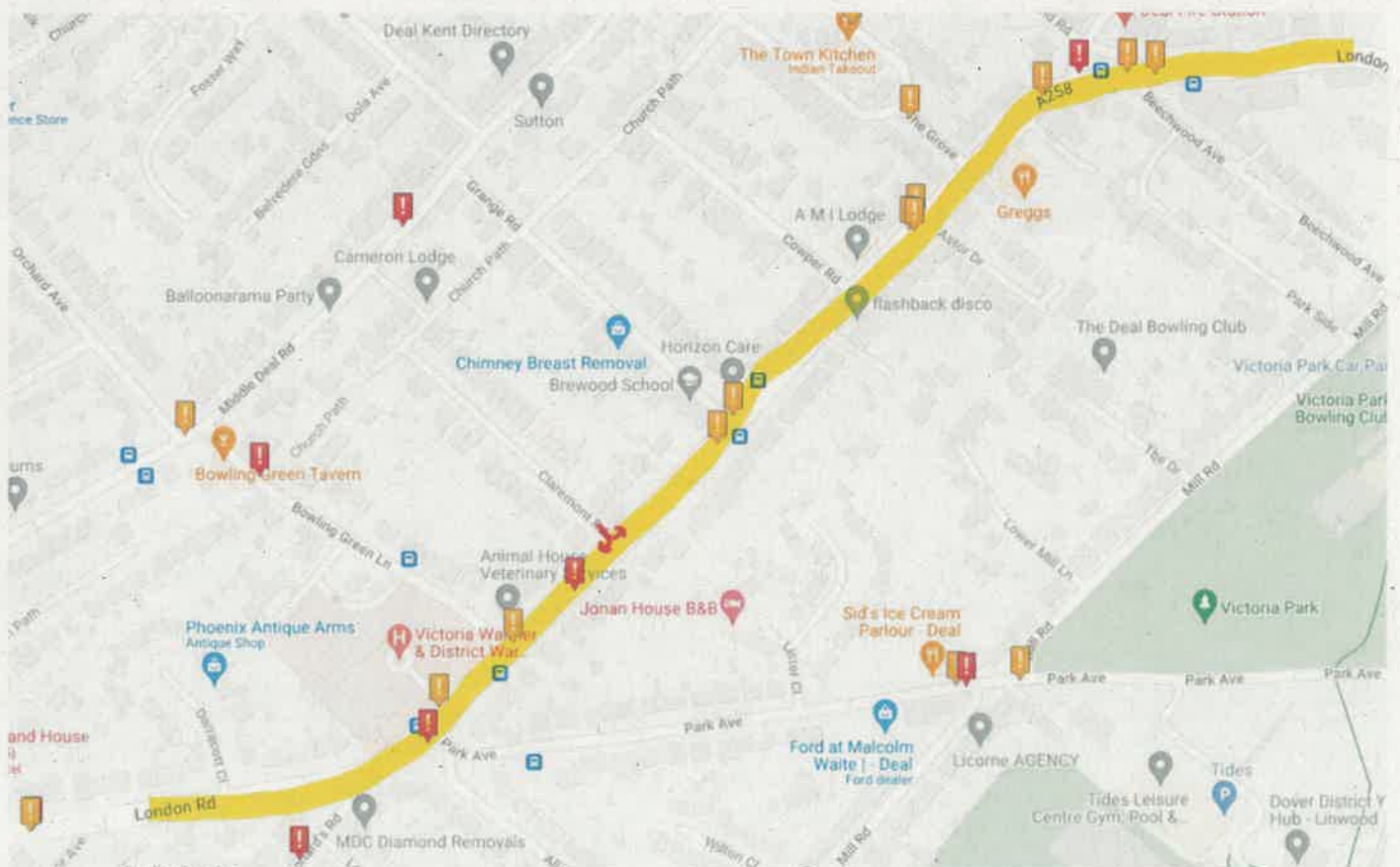
Subject: Correspondence received: Traffic Concerns - London Rd & Claremont Rd, Deal

The Committee Clerk has received the following correspondence from a resident.

I am writing to raise two important issues affecting our community in Deal.

Firstly, I am concerned about the traffic conditions along London Road. There have been several accidents along this stretch of road, including fatalities, which do not appear to be adequately recorded. Residents share my apprehension when walking along London Road due to the excessive speed's vehicles can reach on this straight road, exacerbated by the narrow footpaths. My review of the Crash Map website suggests that the data may not be current or comprehensive enough to capture these incidents effectively (<http://www.crashmap.co.uk/>).

Additionally, I have learned of incidents where residents on Claremont Road have had accidents while attempting to turn onto London Road, owing to restricted visibility caused by high hedges and parked cars on the corner, compounded by speeding traffic. I urge the local council to assess this road and develop a plan to mitigate risks and reduce traffic speed. Attached is a screenshot highlighting the section of concern.



Recommendation:

1. Chairperson in liaison with the Committee Clerk writes to KCC Highways regarding the number of incidents on London Road caused by speeding and ask for confirmation that these are being captured effectively.
2. Delegate authority to the Committee Clerk to report the restricted visibility issue caused by high hedges on the corner of Claremont Road with KCC.
3. Committee consider adding London Road to our 3rd HIP application for traffic calming measures.

Decision required: Members to consider the above recommendations.

DEAL TOWN COUNCIL

MEMORANDUM

To: Cllr M Walters – Chairperson of the Transport & Infrastructure Committee;
Committee members

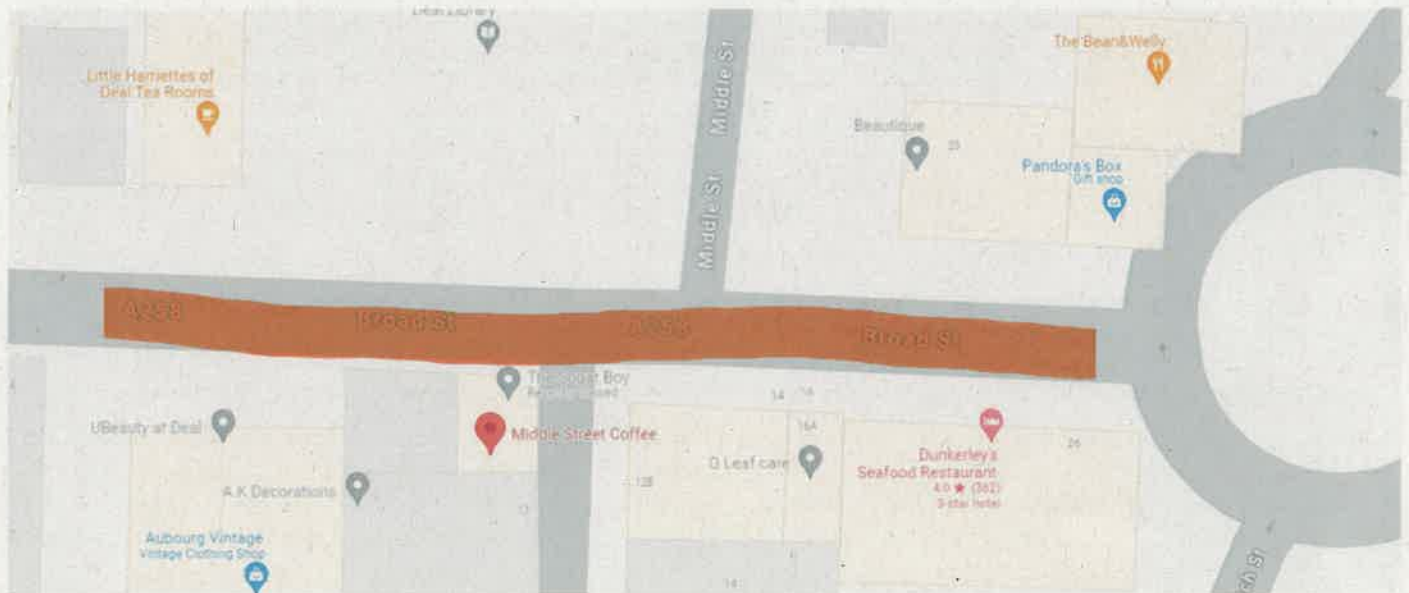
From: Mrs L Marney – Committee Clerk

Date: 4th July 2024

Subject: Correspondence received: Parking on double yellow lines - Broad Street, Deal

The Committee Clerk has received correspondence from a resident

I wish to address the issue of parking by customers of the Middle Street Coffee shop. There appears to be a growing trend where patrons, particularly during busy morning hours, park illegally on the main street over double yellow lines to visit the coffee shop. This not only obstructs traffic flow in both directions but also complicates merging off the roundabout. Furthermore, I have observed these customers congregating outside their vehicles, further obstructing the road, and compromising their safety. This normally is at its worst from 8:30 to 9:30 in the morning.



I raise these concerns not to complain but out of genuine concern for our community's safety and well-being. Having lived in Deal for over a decade, I base my observations on a thorough understanding of our local area.

I have copied Mike Tapp, presuming he secures the next seat in Deal, Dover.

Recommendation: Chairperson in liaison with the Committee Clerk writes to DDC Parking Services regarding vehicles parking on the double yellow lines along Broad Street.

Decision required: Members to consider the above recommendation.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Walters, Chairman of the Transport & Infrastructure Committee; All Committee Members
From: Mrs L Marney - Committee Clerk & Mr P Bone - Deputy Town Clerk
Date: 2nd July 2024
Subject: **Highways Improvement Plan 2nd Application Update**

The Highways Improvement Plan (HIP) is the agreed method to advise Kent County Council of any highways related projects that Deal Town Council would like the KCC East Highways Improvement Team to consider.

At the May T&I Committee this was discussed, and members RESOLVED:

1. *Not to add any further suggestions to the 2nd Highways Improvement Plan application.*
2. *To amend the priority order of the 2nd Highways Improvement Plan by moving number 6. Duke Street/High Street and 7. Milldale Close (off Mill Road) to the top of the HIP report.*
3. *Committee Clerk to bring back DTC's 3rd HIP application for Committee suggestions to the November Meeting.*

The Deputy Town Clerk and Committee Clerk had a meeting with the KCC EHI Team regarding our 2nd HIP application on the 30th May on Teams. The 7 items on our application were discussed in detail for viability and feasibility.

KCC recommended a change to the priority order of our HIP by moving **Duke Street and Milldale Close** damaged dropped kerbs to numbers 6 and 7 respectively. The EHI Officer advised the Committee Clerk to report these on the KCC website, this has been actioned by the Committee Clerk and reference numbers 815001 and 815039 have been received from KCC. The KCC EHI Officer will support this enquiry if they are not progressed.

KCC advised that on the HIP items for **Hamilton Rd/Junction by Co-op, St Richards Rd & Mill Hill/Manor Rd Junction** they will liaise with their Planning and Advice Team to establish the best/safest position for a dropped kerb crossing point.

In relation to **Sondes Rd/Seafront crossing**, the EHI Officer stated that there were two possible options that they will put to the Planning and Advice Team:

- 1) The already installed dropped kerb on seafront opposite The Regent be lowered (tactile cannot be installed here).
Or
- 2) Liaise with Planning & Advice Team that a dropped kerb with tactile paving be installed in the safest vicinity.

With regards to **Rectory Road/Upper Deal Roundabout**, KCC advised that due to the solid structures obscuring the junctions, it would not be possible to make further improvements here. A STOP Sign rather than Give Way has been implemented along with a roundabout. LC to provide HADMS data to show low speeds of each approaching arm.

Following this discussion DTC's 2nd HIP application was submitted to KCC and the EHI Officer advised that our application has been accepted. **(see HIP attached)**.

This HIP is fixed until next year when the 3rd iteration will be considered.

The Committee Clerk will bring DTC's 3rd HIP application back to the November T&I Committee for suggestions from committee members.

Decision required: Members to note this information, the Committee Clerk will bring back further updates from KCC regarding our HIP application to a future meeting.

Highway Improvements Team working in Partnership with Deal Town Council Highway Improvement Plan

Submission Date: February 2023

(Please remember that the HIP is for new initiatives/measures/schemes in your community – it is NOT to be used as a maintenance log, as these MUST be logged using the online reporting tool via this link <https://www.kent.gov.uk/roads-and-travel/report-a-problem>)

HIP Front Cover

HIP Version	Submitted by (Name)	HIP Date	Record Of Meeting Dates with KCC Virtual or Face to Face	County Member
1	Deal Town Council	February 2023	Virtual – 4th May 2023	
Please list below the funding opportunities/Sources for HIP initiatives/Measures				
Are you an active member of the Speed Watch Scheme?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Are you an active member of the Lorry Watch Scheme?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Name of HIP Representative	Paul Bone	Contact Telephone Number	01304 361999	Email Address Paul.Bone@deal.gov.uk
Name of Clerk	Laura Marney	Contact Telephone Number	07717 207520	Email Address Laura.Marney@deal.gov.uk
Name of Chair	Councillor Ben Bano	Contact Telephone Number	01304 361999	Email Address cllrbenbano@deal.gov.uk
KCC Project Manager Team	Community & Engagement Team (EAST)	Contact Telephone Number	03000 418181	Email Address east.highwayimprovements@kent.gov.uk

- Please note the Priority column MUST be those issues which are regarded as the most important (No 1 being your highest priority, then filtering down) KCC is unable to guarantee that all your requests will be deliverable, but Project Managers can investigate your top 1 or 2 priorities per year.

Please Note: Highway Improvement Plans will only be accepted if they are in this prescribed template format. **PLEASE DO NOT ALTER IN ANY WAY.** Whilst this is intended to be a living document for your Parish Council, KCC can only make resources available to review your HIP annually – **Deal Town Council's review is on or after May each year.**

Highway Improvements Team working in Partnership with Deal Town Council Highway Improvement Plan

Live Priorities Record

Priority	Location	Problem/Concern	What do you feel are the potential solutions?	KCC Comments (This column is to be completed by Project Manager ONLY)
1.	Hamilton Road/Mill Road Junction by Co-op Supermarket	No Crossing point on any part of this busy junction. Install a crossing at safest location for school children and people with mobility issues.	Install Crossing point as busy junction used by many residents as shop and school nearby.	31/05/24 LC – LC to liaise with P&A to establish best/safest position for a dropped kerb pedestrian crossing point.
2.	Bottom of Rectory Road/Upper Deal roundabout	Request a survey at this busy location to see if traffic flow and sightlines could be improved.	Request a traffic survey at this location.	31/05/24 LC – Due to the solid structures obscuring the junctions, it would not be possible to make further improvements here. A STOP sign rather than Give Way has been implemented along with a roundabout. LC to provide HADMS data to show low speeds of each approaching arm.
3.	Sondes Road (Nr Seafront)	No crossing point for pedestrians. Install a pedestrian crossing – located by Time Ball Tower as near to Sondes Rd as possible	Install Crossing point as this busy junction used by many residents as shop and school nearby.	31/05/24 LC – LC to provide two options, 1. Can the already installed dropped kerb be lowered further (tactile cannot be installed) and/or 2. Can a dropped kerb with tactile paving be installed in this vicinity.
4.	St Richard's Road	No crossing point for pedestrians. Install a pedestrian crossing – located between 227 St Richards Rd by Doctors Surgery & St Marys RC Primary School on St Richards Rd.	Install Crossing point on this busy road which is used by many residents as doctors surgery and school nearby.	31/05/24 LC – LC to liaise with P&A to establish best/safest position for a dropped kerb crossing point.
5.	Mill Hill/Manor Road Junction	No Crossing point on any part of this busy junction. Install a crossing at safest location for people with mobility issues.	Install Crossing point on this busy road which is used by many residents.	31/05/24 LC – LC to liaise with P&A to establish best/safest position for a dropped kerb crossing point.
6.	Duke Street/High Street (near Union Road car park)	This drop kerb is in bad need of repair and dangerous for pedestrians and could damage wheelchairs for people with mobility issues.	Repair existing drop kerb.	31/05/24 LC – Advised to report this via the online reporting portal. LC to support DTC should enquiry not be progressed.

Highway Improvements Team working in Partnership with Deal Town Council Highway Improvement Plan

7.	Milldale Close (off Mill Road)	This drop kerb is in bad need of repair and dangerous for pedestrians and could damage wheelchairs for people with mobility issues.	Repair existing drop kerb.	31/05/24 LC – Advised to report this via the online reporting portal. LC to support DTC should enquiry not be progressed.
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DEAL TOWN COUNCIL

MEMORANDUM

To: Cllr M Walters – Chairperson of the Transport & Infrastructure Committee;
Committee members

From: Mrs L Marney – Committee Clerk

Date: 3rd July 2024

Subject: **Future Project Plans**

As Committee members will be aware, following a Full Council decision at the 27th February meeting, all proposed project plans are now considered twice a year at June and October's Full Council meetings. It will be at the Town Clerk's discretion if a project proposal is brought forward outside of these two months in liaison with the Chairperson of the relevant committee or Chairperson of the Council.

If Committee members have any future project plans that they wish to be considered for Full Council, these should be submitted to the Deputy Town Clerk and Committee Clerk by mid-August, so that the feasibility and viability of these proposed projects can be determined and brought to the September T&I Committee before going to October's Full Council meeting.

Decision required: Members to note the above information.

DEAL TOWN COUNCIL

MEMORANDUM

To: Cllr M Walters – Chairperson of the Transport & Infrastructure Committee, All Committee members

From: Mrs L Marney – Committee Clerk

Date: 9th July 2024

Subject: Committee Clerk Report

Please see below update for information only.

Best Foot Forward Project Update

The Best Foot Forward project runs from Earth Day in March until Cycle September – as it stands today, we will have pledged to remove more than 120 kilos of CO2e emissions or 483 miles.

On social media, Best Foot Forward has so far reached 2,184 people and received 2,501 impressions and residents have signed up to pledge and swap at least one mile car journey once a week and walking or cycling instead.

It has featured in the Community Ad magazine that goes to every home in Deal BFF page 24 and has been issued as news release and on our website (and received more than 250 page visits.)

We're halfway through Best Foot Forward and collectively we have pledged more than 480 miles – that's the equivalent of a journey to Paris...and back!

A draw has taken place every month since April, and residents who have pledged have had the chance to win free e-bike hire and will continue until September.

Kent County Council – Pothole Blitz

From Sevenoaks to Margate, Sheerness to Dymchurch, Kent County Council (KCC) highways crews are on it - come rain or shine - fixing potholes for the Pothole Blitz programme.

Following the announcement in March 2024 that KCC received additional funding of £8.6 million from the Department for Transport (DfT), crews have been out repairing medium to large-scale defects on the county's roads, helping to keep Kent moving.

With over 18,000 reported potholes across the county last year, this is a significant task to tackle. Highways teams have been identifying and planning the works, ensuring they are fully co-ordinated across the county and spread equally over several months to minimise disruption and impact to road users.

Since March, nearly 3000 potholes have been repaired through the Pothole Blitz programme, with an additional 2000 repaired through other KCC's own road and footway planned maintenance budget.

Residents will expect to see more crews out on the road for the programme, please treat them with respect as they make improvements to the highway.

There are currently repairs ongoing in Deal at Cowdray Square, Church Path and Pilots Avenue. The resurfacing work scheduled for July in Northwall Road being moved until the end of August. This will be in three phases of closure, over three weekends from 9am to 4pm, beginning on Saturday 31 August.