



Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.  
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**To all Committee Members:** You are hereby summoned to attend a meeting of the Transport & Infrastructure Committee at the Town Hall on **Wednesday 14<sup>th</sup> May 2025** at 7.15pm to transact the business shown on the agenda below.

**Members of the public and press are welcome to attend.**

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 13<sup>th</sup> May 2025 by email to [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk) or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.

**Laura Marney – Committee Clerk**

Date: 8<sup>th</sup> May 2025

## AGENDA

1	<b>Chairperson's opening remarks:</b>	Chairperson
2	<b>Apologies for absence:</b>	Committee Clerk
3	<b>Declarations of interest:</b> To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	<b>Public Participation and Statements received:</b> For councillor information: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	
5	<b>The minutes of the Transport &amp; Infrastructure Committee meeting held on Wednesday 12<sup>th</sup> March 2025 for approval and signing:</b> Decision required.	Attach 2
6	<b>DTC 3<sup>rd</sup> HIP Application:</b> Decision required.	Attach 3
7	<b>KCC Results – West Street Speed/Traffic Survey:</b> Decision required.	Attach 4
8	<b>DDC – Local Cycling &amp; Walking Plan Consultation:</b> Decision required.	Attach 5
9	<b>DDC Parking Strategy Update:</b> Decision required.	Attach 6
10	<b>Committee Clerk Report:</b> Information to note.	Attach 7
	<b>Date of next meeting: 15<sup>th</sup> July 2025.</b>	

Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on [www.deal.gov.uk](http://www.deal.gov.uk) or on request.

**Committee members:** Cllr M Walters, Cllr B Bano, Cllr M Eddy, Cllr D Parks. Cllr D Cronk, , Cllr T Bond, Cllr S Brookfield, Ms C Dubber and Ms L Sills.

## Declaration of Interest

ATTACHMENT 1

### Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

### Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

### Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

#### **Note to the Code:**

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

## Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR

The Minutes of the Transport and Infrastructure meeting held at the Town Hall  
on Wednesday 12th March 2025 at 7:15pm.

Present: Cllr M Walters (Chairperson)  
Cllr B Bano (Vice Chairperson)  
Cllr M Eddy

Cllr S Brookfield  
Ms C Dubber (Co-opted member)  
Ms L Sills (Co-opted member)

Officers: Mrs L Marney - Committee Clerk  
Miss P Read - Clerical Officer

Others: 1 member of the public

1	<p><b>Chairperson's opening remarks:</b></p> <p>The Chairperson welcomed everyone to the meeting and read out the fire evacuation procedures and advised Councillors to put their mobile phones on silent. The Chairperson welcomed all members including new co-opted member, Ms L Sills. The Chairperson went over some of the recent activity that the Committee Clerk and RFO had made with him regarding the possibility of 20mph zones in Deal. The Chairperson advised that agenda item 9 would be addressed in agenda item 4 in its entirety to allow for public participation from Cllr Loffman from DDC. The Chairperson advised that Cllr S Brookfield would be attending the meeting approximately 10 minutes late due to a delayed train.</p>	Chairperson
2	<p><b>Apologies for absence:</b> Cllr T Bond due to prior commitments. Cllr D Cronk due to prior work commitments. Cllr D Parks was absent.</p>	Committee Clerk
3	<p><b>Declarations of interest:</b> None received</p>	
4&9	<p><b>Public Participation and Statement Received:</b> Cllr Loffman from DDC spoke for 15 minutes on Agenda item 9 i).</p> <p><b>Correspondence received:</b></p> <p><b>9. i) Bollards outside 84 St Richards Road:</b></p> <p>Cllr Loffman outlined the complaint he had received from a local resident about illegal parking regularly occurring at 84 St Richard's Road to which he had received photographic evidence. Cllr Loffman put forward a proposal to mitigate this issue requesting 50% support from DTC.</p> <p>Following discussion, members RESOLVED: For the Chairperson in liaison with the Committee Clerk to contact KCC to advise on the issue that has been raised. To ask KCC that as soon as is practicably possible KCC replace the double yellow lines and to look into bollards on this part of the road.</p> <p>(P) Cllr M Eddy (S) Cllr M Walters. All agreed.</p> <p>Cllr S Brookfield joined the meeting at 19:31.</p>	Chairperson/ Committee Clerk

	<p><b>9. ii) Wheelchair accessible Taxis in Deal.</b> Co-opted member Ms C Dubber put forward this agenda item as a representative of the disability community of Deal.</p> <p>Following discussion, members RESOLVED. For the Chairperson to write to Dover District Council on the issue of licenses for future taxi companies and drivers and request they increase the provision for wheelchair access and weekend availability in Deal.</p> <p>(P) Cllr M Walters (S) Cllr M Eddy. All agreed.</p> <p><b>9. iii) Walmer Train Station Facilities:</b> Following debate, Members RESOLVED:</p> <ol style="list-style-type: none"> <li>1. For the Chairperson to write to Southeastern Trains and the Community Rail Partnership regarding the toilet facilities at Walmer Station.</li> <li>2. For Chairperson, Cllr M Eddy and Cllr S Brookfield, to meet at Walmer Station to look at the Deal side of the Station and put forward a list of proposals to discuss with DDC officers and then other Stakeholders with a view to putting together a project plan for Full Council.</li> </ol> <p>(P) Cllr M Eddy (S) Cllr M Walters. All agreed.</p>	<p>Chairperson</p> <p>Chairperson</p> <p>Chairperson/ Cllr Brookfield/ Cllr Eddy</p>
5	<p><b>The minutes of the Transport &amp; Infrastructure Committee meeting held on Thursday 16<sup>th</sup> January 2025 for approval and signing:</b> Members RESOLVED to accept the minutes of the Transport &amp; Infrastructure Committee meeting held on Thursday 16<sup>th</sup> January 2025 as a true and accurate record. The Chairperson duly signed the minutes.</p> <p>(P) Cllr M Eddy (S) Cllr M Walters. All agreed.</p>	<p>Chairperson</p>
6	<p><b>DTC 3<sup>rd</sup> HIP Application:</b> Following discussion, Members RESOLVED to note the report.</p> <p>(P) Cllr M Eddy (S) Cllr S Brookfield. All agreed.</p>	
7	<p><b>Government Consultation – A Railway fit for Britain's Future:</b> Following a short discussion, Members RESOLVED to adopt the 2 recommendations.</p> <ol style="list-style-type: none"> <li>1. Due to the vast number of questions included in this consultation, members to complete this consultation individually online using the link provided above.</li> <li>2. Due to the important nature of this consultation, send to all Deal Town Councillors to complete. Decision required: Members to consider the above recommendations.</li> </ol> <p>(P) Cllr M Eddy (S) Cllr S Brookfield. All agreed.</p>	<p>Committee Members</p> <p>Committee Clerk</p>
8	<p><b>Land Train – Verbal report by the Chairperson of the Transport &amp; Infrastructure Committee:</b> The Committee Clerk read out a written statement on the procedure for verbal reports. Following debate and information provided by Ms L Sills (co-opted member) who had previous experience of running the Eastbourne Land Train and the costs incurred, Members RESOLVED: That this project was a good idea but not financially viable and the committee would not be taking this proposal any further.</p> <p>(P) Cllr M Walters (S) Cllr M Eddy. All agreed.</p>	

9	<b>Please see agenda item 4.</b>	
10	<b>DDC- New Parking Charges:</b> Following discussion. Members RESOLVED: To note the report. (P) Cllr M Walters. (S) Cllr S Brookfield. All agreed.	
	<b>The Chairperson closed the meeting at 20.31</b>	

**DEAL TOWN COUNCIL  
MEMORANDUM**

**To:** Cllr M Walters, Chairman of the Transport & Infrastructure Committee; Members of the Transport & Infrastructure Committee

**From:** Mrs L Marney - Committee Clerk & Mr P Bone - Deputy Town Clerk

**Date:** 1<sup>st</sup> May 2025

**Subject:** **Highways Improvement Plan – 3rd Draft Application**

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As Transport & Infrastructure Committee members are aware, we are currently preparing our 3<sup>rd</sup> HIP application, at the March T&I Committee meeting, this item was discussed, and no further suggestions were included and Members RESOLVED: *To note the details included in the DTC 3<sup>rd</sup> HIP application.*

The DTC 3<sup>rd</sup> HIP application needs to be submitted to the KCC East Highways Improvement Team by the end of May 2025.

The Committee Clerk and Deputy Town Clerk have previously been advised by the KCC EHI Team that a HIP application should not include too many items for it to be justifiably considered, and that all items requested in the application should be placed in priority order with exact location points for the specific works.

Please see attached the current draft of the DTC 3<sup>rd</sup> HIP application.

**Recommendations:**

- 1) Committee to finalise the priority order of the items on the 3<sup>rd</sup> HIP application and agree the final draft to be submitted.
- 2) Committee to delegate authority to the Deputy Town Clerk and Committee Clerk to submit the 3<sup>rd</sup> HIP application to the KCC EHI Team by end of May 2025.
- 3) Committee Clerk to bring back DTC's 4th HIP application for Committee suggestions to the November 2025 T&I Committee meeting.

**Decision required:**

Members to consider the above recommendations.

# Highways Improvement Plan 3<sup>rd</sup> Application (Draft)

May 2025

HIGHWAY IMPROVEMENT PLAN – Stage 1			ACTION PLAN – Stage 2		
Priority	Location	Problem/suggested remedy	Cost Estimate	Funding Source	Action/Programme (Who/When)
1.	Cowper Rd off London Rd	No safe crossing at this intersection for wheelchair and buggy users which is hindering access to this area – drop kerb needed.		KCC	
2.	Grange Rd off London Rd	No safe crossing for wheelchair and buggy users which is hindering access to this area – drop kerb needed.		KCC	
3.	Ark Lane (North Deal)	No safe crossing for pedestrians and wheelchairs users to cross the road – drop kerb needed.		KCC	
4.	Prince of Wales Terrace/Sondes Road – South Street	No safe crossing for pedestrians to access beach, vast number of people just cross anywhere – drop kerbs needed.		KCC	
5.	Western Road by Train crossing	No safe crossing for wheelchair and buggy users which is hindering access to this area – drop kerb needed.		KCC	
6.	Golf Road (No.71-81)	No safe crossing for pedestrians and wheelchairs users to cross the road – drop kerb needed.		KCC	
7.	Darracott Close	No safe crossing for pedestrians and wheelchairs users to cross the road – drop kerb needed.		KCC	

8.	Milestone Road	No safe crossing for pedestrians and wheelchairs users to cross the road – drop kerb needed.		KCC	
9.	Deal Castle, Victoria Rd (A258)	No safe crossing for pedestrians on this major road – a pedestrian crossing needed.		KCC	



DEAL TOWN COUNCIL  
MEMORANDUM

**To:** Cllr M Walters, Chairperson of the Transport & Infrastructure Committee; All Committee Members  
**From:** Mrs L Marney – Committee Clerk  
**Date:** 1<sup>st</sup> May 2025  
**Subject:** **KCC Traffic Analysis Survey Results – West Street, Deal**

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At the November 2024 T&I Committee meeting, Members RESOLVED: *that the Committee Clerk write to KCC to ask them to do a traffic volume survey in West Street to measure the volume of traffic.*

At the Transport & Infrastructure Committee meeting held in January 2025 the Committee Clerk advised members that the East Highways Improvement Team at Kent County Council had arranged for a Speed Traffic Survey to be installed in West Street.

KCC carried out a 7-day Traffic Analysis Survey from Monday 20th January 2025 until Sunday 26<sup>th</sup> January 2025.

A summary of the Traffic Analysis Survey is as follows:

- Total number of vehicles recorded during this timescale was 23,217.
- 1027 vehicles exceeded the speed limit of 30mph.
- Average speed recorded over the 7 days was 22.74mph.
- Percentage of vehicles complying with the 30 mph was 94.7% in a northerly direction and 96.3% in a southerly direction.
- 23,086 of vehicles were under the enforcement threshold of 35mph.

The KCC Community Engagement Officer for Dover & Thanet Highways sent the following response relating to this survey.

*“The average speeds show a really good compliance with the existing 30mph speed limit and following on from our 20mph speed limit conversation, it would be subject to further investigations, but initially, these results show support for a 20mph speed limit as they are below 24mph.”*

**Full Traffic Survey Details were sent as a separate attachment with the agenda due to the amount of detail in the report.**

**Recommendations:**

1. Members to note this information and decide how they wish to proceed with this survey information.
2. Committee Clerk writes back to the resident advising them of the survey results.

**Decision required:** Committee members to consider the above recommendations.

**DEAL TOWN COUNCIL  
MEMORANDUM**

**To:** Cllr M Walters, Chairman of the Transport & Infrastructure Committee; Members of the Transport & Infrastructure Committee

**From:** Mrs L Marney - Committee Clerk

**Date:** 24<sup>th</sup> April 2025

**Subject:** **DDC - Local Cycling & Walking Plan Consultation**

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The Committee Clerk has received the following Local Cycling and Walking Plan Consultation from Dover District Council.

DDC are asking residents, businesses and other stakeholders for their views on audited routes and other comments on cycling and walking in the Dover District.

The Local Cycling and Walking Infrastructure plan (LCWIP) process helps maximise the impact of projects, by identifying local cycle and walking improvements that may benefit other modes of active travel.

The key outputs of LCWIPs are:

- (a) A network plan for walking and cycling which identifies preferred routes and core zones for further development.
- (b) A prioritised programme of infrastructure improvements for future investment.

LCWIPs are normally a 10-year strategic approach to cycling and walking improvements. They form part of the Government strategy to increase the number of trips made on foot or by cycle

This consultation is open from **Tuesday, 15th April 2025** to **Tuesday, 27th May 2025**, comments to be received no later than 5pm.

Please read the supporting documents before completing this survey:

- Aylesham Town Audit
- Deal and Walmer Town Audit
- Dover Town Audit
- Sandwich Town Audit
- LCWIP Master Report

The consultation and supporting documents can be found using the following link: <https://dover-consult.objective.co.uk/kpse/event/785AA33D-6C51-4B67-B63B-AD9D8B6CC3E9>

**Recommendations:**

- 1) Due to the large number of questions and content requested on this consultation, members to complete the questionnaire individually online using the link provided.
- 2) Committee Clerk to send consultation to all DTC Councillors to complete.
- 3) Communications Officer to place this consultation on the DTC website.

**Decision required:** Members to consider the above recommendations.

DEAL TOWN COUNCIL  
MEMORANDUM

**To:** Cllr M Walters, Chairman of the Transport & Infrastructure Committee; Members of the Transport & Infrastructure Committee

**From:** Mrs L Marney - Committee Clerk

**Date:** 25<sup>th</sup> April 2025

**Subject:** DDC Parking Strategy Update

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All Deal Town Councillors were emailed the Dover District Council Parking Strategy Survey consultation on the 3<sup>rd</sup> January 2025 to complete, as this item could not make the January T&I agenda due to the consultation deadline.

Following on from the DDC Parking Strategy Consultation, a survey of all DDC car parks was produced by the Steer Group, which is a consultancy that specializes in infrastructure analysis.

The Committee Clerk attended a hybrid DDC engagement meeting on 26<sup>th</sup> March 2025 to discuss DDC parking strategy, along with other Parish and Town Council Officers and Councillors in the Dover District.

A car parking analysis survey was undertaken by the Steer Group in October 2024, and the data produced from this survey was provided to all attendees regarding car parking occupancy in all the car parks in the district.

The Steer Consultants provided an overview and scope of work and included the analysis behind the strategy future supply, demand scenarios, bench marking and the DDC parking consultation results.

At the meeting, DDC asked for feedback and comments, and it was raised by many attendees that this survey had been taken in October 2024, and was not a true reflection on the strains of the district's car parks i.e. Dover, Deal and Sandwich in the summer months.

At the meeting the Committee Clerk raised concerns regarding the numerous upcoming developments within the town that had no parking facilities within their plans, and the detrimental effect these would have on Deal's already crowded car parks.

The next steps for Dover District Council are to summarise the comments received from participants at the engagement meeting held on 26<sup>th</sup> March 2025, and to incorporate this information into the development of their Parking Strategy by the end of April 2025, with a final Parking Strategy draft for DDC review by May 2025.

**Due to the volume of data included in the survey analysis, this was sent as a separate attachment with the agenda.**

**Decision required:** Members to note this information and consider if they wish to respond to DDC Parking Services.

DEAL TOWN COUNCIL  
MEMORANDUM

**To:** Cllr M Walters – Chairperson of the Transport & Infrastructure Committee, All Committee members  
**From:** Mrs L Marney – Committee Clerk  
**Date:** 6<sup>th</sup> May 2025  
**Subject:** Committee Clerk Report

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**Please see below updates for information only.**

**KCC Update – Kerbs repairs**

At the January T&I Committee meeting the DTC 3<sup>rd</sup> HIP application was discussed and various areas were identified that needed drop kerb and pavement repairs.

Members RESOLVED: *To accept all the following recommendations:*

- 1) All above pavement repairs be reported on to the KCC Website by the Committee Clerk.*
- 2) All above drop kerbs repairs be reported onto the KCC Website by the Committee Clerk.*
- 3) Uneven drainage channels on the pavement on the right side of Western Road down to Ark Lane be reported on to the KCC Website by the Committee Clerk*

The Committee Clerk loaded the various locations that needed repairs onto the KCC website and following this the KCC Road Safety and Transport Manager reported back with the following update:

*“I have sent a request to our Design & Delivery Team to ask that they improve the drop kerbs already installed at the two locations below as per our recent discussion.*

- Grange Road, Deal (enquiry reference 859311)*
- Lion Court, Deal (enquiry reference 859307).”*

The Committee Clerk will provide further updates to future T&I Committee meeting.

**Update on lack of 84 Bus Service - Golf Road**

At the November 2024 T&I Committee meeting, Members RESOLVED *For the Chairperson to write a formal letter to the East Kent Stagecoach Director and Louise Sills, Operations Manager for Stagecoach Dover Depot to urge them to provide additional runs on the 84-bus service that extend to 6:30pm and emphasise Deal residents’ Health and Safety concerns regarding access to medical treatment at the Golf Road GP surgery.*

Louise Sills from Stagecoach, co-opted member on our T&I Committee has provided the following response:

*“I have asked the questions re longer/late operating hours on the 84 service; as it currently utilises an off-peak bus, for it to run later would require an additional vehicle which would have a considerable financial impact.*

*I would suggest that passenger numbers would not support the uplift in cost and ultimately it is not sustainable.”*

### **Future Project Plans**

As Committee members will be aware, following a Full Council decision at the February 2024 meeting, all proposed project plans are now considered twice a year at the June and October's Full Council meetings.

It will be at the Town Clerk's discretion if a project proposal is brought forward outside of these two months in liaison with the Chairperson of the relevant committee or Chairperson of the Council.

If Committee members have any future project plans that meet with the criteria of the Deal Town Plan that they wish to be considered at Full Council, these should be submitted to the Deputy Town Clerk and Committee Clerk so that the feasibility and viability of these proposed projects can be determined.

