



Deal Town Council, Town Hall, High Street, Deal, CT14 6TR.

To all Councillors: You are hereby summoned to attend a meeting of Full Council at the Town Hall on Tuesday 30 September 2025 at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 29 September 2025 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all councillors present at the meeting and become part of the public record of the meeting; names will be redacted.

Mrs. L Crow - Town Clerk

Date: 23 September 2025

AGENDA

1	Chairperson's opening remarks:	Chairperson
2	Apologies for absence received:	Town Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4	The minutes of the Full Council Meeting held on Tuesday 29 July 2025 for approval and signing: Decision required.	Attach. 2
5	Public participation and statements received: For councillor information, members of the public may make representations, answer questions, and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	Town Clerk
6	List of payments including payments exceeding £500 for approval and signing from the 1 July to 31 August 2025: Decision required	Attach. 3
7	September bathing water quality correspondence update: Decision required	Attach. 4
8	Draft Deal Town Council Ocean and Coastal Recovery strategy: Decision required	Attach. 5
9	Review of Deal Town Council's E-Bikes: Decisions required	Attach. 6
10	Recommendations from the Transport & Infrastructure Committee: (a) To replace damaged sign on finger post: Decision required (b) Co-Opted member request: Decision required	Attach. 7 Attach. 8
11	Sound Mirror Update: Decisions required	Attach. 9
12	Annual Lantern Parade – Officer recommendation: Decision required	Attach. 10
13	Council representation for Kent Sustainable Communities Network: Decision required	Attach. 11
14	Review of the Committee Terms of Reference: Decisions required (a) Environment Committee (b) Planning Committee (c) Transport and Infrastructure Committee (d) Finance and General Purposes Committee and Grant Sub Committee (e) Staff Liaison Panel	Attach. 12 Attach. 13 Attach. 14 Attach. 15 Attach. 16

15	Deal Town Council Climate Action Day 2025: Information to note	Attach. 17
16	Councillor Outside Body report for the Astor Theatre: Information to note	Attach. 18
17	Deal Town Council Committee Minutes: Information to note (a) The minutes of the Finance & General Purposes Committee meeting held on 21.05.25. (b) The minutes of the Planning Committee meeting held on 01.07.25 and 04.08.25. (c) The minutes of the Transport & Infrastructure Committee meeting held on 15.07.25	Attach.19 Attach.20 Attach.21
	Date of next meeting: 28 October 2025	

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensation, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of or vote taken on the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc. OR an application made by a Member, relative, close associate, employer, etc. would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

The Minutes of the Full Council meeting held at the Town Hall on Tuesday 29 July 2025
at 7.15pm.

Present: Cllr M Eddy (Chairperson) Cllr P Findley (Vice Chairperson)
Cllr B Bano Cllr S Beer
Cllr L Craggs Cllr A Friend
Cllr P Jull Cllr O Richardson
Cllr M Walters

Officers: Mr P Bone (Deputy Town Clerk) Others: 4 members of the public
Ms J Harper (Asst. to the Town Clerk)
N Miller (Climate Change, Projects & Communications Officer)

1	Chairperson's opening remarks: The Chairperson read the fire evacuation procedures and welcomed everyone to the meeting including PC Kyle Waymark and Chief Inspector Paul Barrell of the Kent Police Community Safety unit. He then advised that he had appointed Sue Baumbach, who is a Humanist Celebrant to be the mayoral chaplain for the coming year	Chairperson
2	Apologies for Absence received: Cllr S Cullen due to a prior commitment and Cllr D Parks due to a family commitment. Absent: Cllr S Brookfield, Cllr T Bond, Cllr D Cronk and Cllr M Cronk.	Deputy Town Clerk
3	Declarations of interest: Cllr A Friend declared a VAOI for item 10 as he is a member of St Georges Church. Cllr B Bano declared a VAOI for items 6 and 12 as he owns an E-bike.	
4	The minutes of the Full Council Meeting of the Council held on Tuesday 24 June 2025 for approval and signing: Members RESOLVED: To accept the minutes of the Full Council meeting held on Tuesday 24 June 2025 as a true and accurate record. (P) Cllr A Friend (S) Cllr O Richardson. All agreed. The Chairperson duly signed the minutes.	Chairperson
5	Public participation and statements received: None received.	
6	Update from PC Kyle Waymark, Deal Town Beat Officer: PC Waymark gave an update on reported crimes in Deal for the last month which included driving offences, vehicle and bike theft and domestic abuse. Chief Inspector Paul Barrell explained the ratio of reported crimes as 75% general crime and 25% Domestic Abuse. The Chairperson thanked the officers for the update and advised that he looks forward to receiving written reports.	
7	Deal Bathing Water Quality Update: Members RESOLVED: To accept the following recommendations: For the Mayor of Deal in conjunction with the Town Clerk to write to: <ul style="list-style-type: none"> Dover District Council to urge the idea of flags or other forms of communication. The Environment Agency to ask how a spike of this magnitude could occur and how the information will be shared with residents and local stakeholders. Southern Water to ask why releases stopped after 2nd October 2021 but resumed again in Deal on Saturday 22 February 2025. 	Chairperson Town Clerk

	<p>To agree a budget of £100 for Deal Town Council to create four signs, two to be placed on each of the finger posts on the seafront and by Deal Library, with a QR code, signposting people to the latest sampling information.</p> <p>(P) Cllr L Craggs (S) Cllr P Findley. 8 For, 1 Against. Agreed.</p>	R.F.O
8	<p>List of payments including payments exceeding £500 for approval and signing from the 1 June to 30 June 2025: Members RESOLVED: To accept the list of payments including payments exceeding £500 for approval and signing from the 1 June to 30 June 2025.</p> <p>(P) Cllr B Bano (S) Cllr A Friend. All agreed.</p>	Chairperson
9	<p>The Kings Visit to Deal: Members RESOLVED: To note the report and thank the officers who were involved in the preparations.</p> <p>(P) Cllr A Friend (S) Cllr L Craggs. All agreed.</p>	
10	<p>Project Plan – Deal Together: Members RESOLVED: To approve and adopt the following recommendations:</p> <ol style="list-style-type: none"> 1) Members agreed to the updated project plan. 2) Members agreed the name of the project is Deal Warm Welcome. 3) To delegate authority to the Town Clerk in liaison with the R.F.O and Project & Communications Officer to make any further decisions regarding this year's project 4) Members agreed to add Health & Wellbeing to the criteria on the Project Plan Template. <p>(P) Cllr B Bano (S) Cllr P Findley. 8 For, 1 Against.</p> <p>Members further RESOLVED: That the grants programme within the this project is considered by the grants sub-committee who recommend to the Finance and General Purposes committee.</p> <p>(P) Cllr S Beer (S) Cllr L Craggs. 6 For, 1 Against, 2 Abstention.</p>	<p>Town Clerk R.F.O Project & Comms Officer</p> <p>R.F.O</p>
11	<p>General Power of Competence: Members RESOLVED: Deal Town Council declares that it meets the criteria for eligibility to have the General Power of Competence and will review this decision at the Annual Meeting of the Council in May 2026.</p> <p>(P) Cllr B Bano (S) Cllr M Walters. All agreed.</p>	Town Clerk
12	<p>Recommendation from the Transport & Infrastructure Committee regarding E-Bikes: Members RESOLVED: To accept the recommendation from the Transport and Infrastructure committee that based upon the age of these E-bikes and the fact that other outlets in the town are now hiring out much newer E-bikes that the E-bikes are sold. And, to delegate authority to the R.F.O. and Town Clerk to explore possible options regarding the disposal of the E-bikes and bring back an options paper to the next meeting of Full Council for members to consider.</p> <p>(P) Cllr B Bano (S) Cllr L Craggs. 8 for, 1 Against.</p>	<p>R.F.O Town Clerk</p>
13	<p>Correspondence received:</p> <p>(a) Response received from Minister of Border Security regarding UK Citizenship Policy: Members RESOLVED: To note the report.</p> <p>(P) Cllr B Bano (S) Cllr M Walters. All agreed.</p> <p>(b) Response received from Confederation of the Cinque Ports regarding the Installation of the Lord Warden Booklet: Members RESOLVED: To take no further action.</p> <p>(P) Cllr P Jull (S) Cllr L Craggs 8 For, 1 Against.</p>	

14	<p>Deal Town Council Committee Minutes:</p> <p>(a) The minutes of the Planning Committee meeting held on 09.06.25</p> <p>(b) The minutes of the Environment Committee meeting held on 16.04.25</p> <p>(c) The minutes of the Transport & Infrastructure Committee meeting held on 14.05.25</p> <p>Members RESOLVED: To note the minutes.</p> <p>(P) Cllr A Friend (S) Cllr O Richardson. All agreed.</p>	
	<p>The Chairperson closed the meeting at 8.45pm.</p>	

Deal Town Council Nat West Combined A/C's

List of Payments made between 01/07/2025 and 31/07/2025

Date Paid	Payee Name	Transaction Detail	Amount Paid
01/07/2025	DOVER DISTRICT COUNCIL	PUBLIC TOILETS	£ 10,000.00
01/07/2025	VIC YOUNG S S	DTC CAR LEASE	£ 390.89
03/07/2025	FCS EXTERIOR CLEANING	WINDOW CLEANING TH	£ 40.00
03/07/2025	MCCABE F WILLIAMS	INTERNAL AUDIT	£ 1,224.00
04/07/2025	BRITISH TELECOM	INTERNET TH	£ 64.18
07/07/2025	WALKER HIGHWAYS	ROAD CLOSURES S M	£ 1,320.00
08/07/2025	VODAFONE BUSINESS	WORK MOBILES	£ 143.67
08/07/2025	VIKING OFFICE DEPOT	STATIONERY TH	£ 64.00
09/07/2025	STARK BUILDING M	MAINTENANCE TH	£ 261.81
09/07/2025	NEATHOUSE PARTNERS	HR & HS SERVICES	£ 366.00
09/07/2025	GLOBAL4 TELECOM	LANDLINE TH	£ 213.29
14/07/2025	SSE SWALEC GAS	GAS TH	£ 456.61
15/07/2025	CAFFYNS PLC	DTC CAR SERVICE	£ 255.37
15/07/2025	SSE SWALEC GAS	GAS TOWN HALL	£ 86.58
15/07/2025	BUSINESS STREAM	WATER MR ALLOTS	£ 316.69
15/07/2025	DNA PAYMENTS	TERMINAL CHARGES	£ 31.68
15/07/2025	BANK CHARGES	BANK CHARGES	£ 40.15
16/07/2025	KENT CATERING SERVICE	COOKER REPAIR TH	£ 216.00
16/07/2025	SSE SWALEC GAS	GAS TOWN HALL	£ 539.62
17/07/2025	GROVES SOLUTIONS LTD	ALUMINIUM STENCIL	£ 114.00
17/07/2025	MAYOR OF NEW ROMNEY	HOSPITALITY	£ 20.00
18/07/2025	STAFF NET PAY	NET PAY	£ 20,214.86
18/07/2025	KENT PENSION FUND	EE's PENSION	£ 1,417.00
18/07/2025	KENT PENSION FUND	ER's PENSION	£ 5,618.96
21/07/2025	ADM COMPUTER SERVICES	IT SUPPORT TOWN HALL	£ 935.26
21/07/2025	CONEXIA LTD	PAYROLL SERVICES	£ 1,009.87
21/07/2025	DOVER DISTRICT COUNCIL	BUSINESS RATES	£ 1,272.00
22/07/2025	PRINTFAST	DISPLAY ITEMS TH	£ 83.13
22/07/2025	HMRC	EE PAYE	£ 3,728.14
22/07/2025	HMRC	EE NI	£ 924.52
22/07/2025	HMRC	ER NI	£ 3,254.61
28/07/2025	FCS EXTERIOR CLEANING	WINDOW CLEANING TH	£ 190.00
28/07/2025	FCS EXTERIOR CLEANING	WASHING PAVEMENT TH	£ 220.00
28/07/2025	GUILD OF MACEBEARERS	MACE PINS	£ 88.39
30/07/2025	SIDEWAYS MEDIA	SUBSCRIPTION	£ 108.00
30/07/2025	REBECCA VINCER	GRANT 25	£ 405.00
30/07/2025	D & W CHAMBER OF T	GRANT 25	£ 500.00
30/07/2025	ST ANDREWS PCC	GRANT 25	£ 1,000.00
30/07/2025	CINQUE PORTS SPORT LTD	GRANT 25	£ 1,000.00
30/07/2025	DEAL COM CARNIVAL	GRANT 25	£ 1,000.00
30/07/2025	DEAL ARTS MANAGEMENT	GRANT 25	£ 1,000.00
30/07/2025	D & W ALLOT ASS	GRANT 25	£ 500.00
30/07/2025	NORTH DEAL COMMUNITY	COMMUNITY GRANT 25	£ 1,940.00
30/07/2025	DEAL ARTS MANAGEMENT	COMMUNITY GRANT 25	£ 2,000.00
31/07/2025	BANK CHARGES	BANK CHARGES	£ 86.78
31/07/2025	SUEZ RECYCLING	WASTE & RECYCLING TH	£ 126.19
			£ 64,794.85

Deal Town Council
Nat West Combined A/C's

List of Payments over £500 made between 01/07/2025 and 31/07/2025

Date Paid	Payee Name	Transaction Detail	Amount Paid
01/07/2025	DOVER DISTRICT COUNCIL	PUBLIC TOILETS	£ 10,000.00
03/07/2025	MCCABE F WILLIAMS	INTERNAL AUDIT	£ 1,224.00
07/07/2025	WALKER HIGHWAYS	ROAD CLOSURES SM	£ 1,320.00
16/07/2025	SSE SWALEC GAS	GAS TOWN HALL	£ 539.62
18/07/2025	STAFF NET PAY	NET PAY	£ 20,214.86
18/07/2025	KENT PENSION FUND	EE's PENSION	£ 1,417.00
18/07/2025	KENT PENSION FUND	ER's PENSION	£ 5,618.96
21/07/2025	ADM COMPUTER SERVICES	IT SUPPORT TOWN HALL	£ 935.26
21/07/2025	CONEXIA LTD	PAYROLL SERVICES	£ 1,009.87
21/07/2025	DOVER DISTRICT COUNCIL	BUSINESS RATES	£ 1,272.00
22/07/2025	HMRC	EE PAYE	£ 3,728.14
22/07/2025	HMRC	EE NI	£ 924.52
22/07/2025	HMRC	ER NI	£ 3,254.61
30/07/2025	D & W CHAMBER OF TRADE	GRANT 25	£ 500.00
30/07/2025	ST ANDREWS PCC	GRANT 25	£ 1,000.00
30/07/2025	CINQUE PORTS SPORT LTD	GRANT 25	£ 1,000.00
30/07/2025	DEAL COM CARNIVAL	GRANT 25	£ 1,000.00
30/07/2025	DEAL ARTS MANAGEMENT	GRANT 25	£ 1,000.00
30/07/2025	D & W ALLOT ASS	GRANT 25	£ 500.00
30/07/2025	NORTH DEAL COMMUNITY	COMMUNITY GRANT 25	£ 1,940.00
30/07/2025	DEAL ARTS MANAGEMENT	COMMUNITY GRANT 25	£ 2,000.00
			£ 60,398.84

Deal Town Council
Nat West Combined A/C's

List of Payments made between 01/08/2025 and 31/08/2025

Date Paid	Payee Name	Transaction Detail	Amount Paid
01/08/2025	VIC YOUNG S S	DTC CAR LEASE	£ 390.89
01/08/2025	SCREWFIX ACCOUNT	CLEANING PRODUCTS TH	£ 14.48
01/08/2025	SCREWFIX ACCOUNT	PPE EQUIPMENT TH	£ 89.22
04/08/2025	BRITISH TELECOM	INTERNET TOWN HALL	£ 61.14
05/08/2025	TRADER	REF OF MKT PYMT	£ 25.00
06/08/2025	VODAFONE BUSINESS	WORK MOBILES	£ 143.67
07/08/2025	TOTAL SUPPLIES	BLUE ROLL FOR TH	£ 45.60
07/08/2025	NEATHOUSE PARTNERS	HR & HS TH	£ 366.00
08/08/2025	WALKER HIGHWAYS	ROAD CLOSURES SM	£ 1,320.00
11/08/2025	GLOBAL4 TELECOM	LANDLINE TH	£ 218.84
13/08/2025	LG ELECTRONICS	MONITOR	£ 89.00
13/08/2025	REOLINK	CCTV NVR	£ 318.73
13/08/2025	REOLINK	SEC CAMERAS TH	£ 255.96
15/08/2025	BUSINESS STREAM	WATER TOWN HALL	£ 371.44
15/08/2025	DNA PAYMENTS	CARD MACHINE TH	£ 31.74
15/08/2025	BANK CHARGES	BANK CHARGES	£ 40.35
18/08/2025	SSE SWALEC GAS	GAS TOWN HALL	£ 66.96
18/08/2025	KENT PENSION FUND	EE's PENSION	£ 1,417.00
18/08/2025	KENT PENSION FUND	ER's PENSION	£ 5,618.96
19/08/2025	DDC	BUSINESS RATES	£ 1,272.00
19/08/2025	VIKING OFFICE DEPOT	STATIONERY TOWN HALL	£ 55.02
19/08/2025	STAFF NET PAY	NET PAY	£ 20,215.06
21/08/2025	PHILLIP VALLANCE	ALLOT MAINT MR	£ 146.00
21/08/2025	PHILLIP VALLANCE	ALLOT MAINT PA	£ 147.00
21/08/2025	PHILLIP VALLANCE	ALLOT MAINT GR	£ 147.00
21/08/2025	BUSINESS STREAM	WATER PA ALLOTMENTS	£ 208.92
21/08/2025	SSE	ELECTRIC TH	£ 665.97
22/08/2025	BUSINESS STREAM	WATER GR ALLOTS	£ 7.60
22/08/2025	HMRC	EE PAYE	£ 3,728.32
22/08/2025	HMRC	EE NI	£ 924.52
22/08/2025	HMRC	ER NI	£ 3,254.61
27/08/2025	DDC	BRADERIE PARKING SUS	£ 295.00
27/08/2025	KENT COUNTY COUNCIL	PREMISES LICENCE	£ 2,310.00
29/08/2025	ADM COMPUTER SERV	IT SUPPORT	£ 983.65
29/08/2025	SUEZ RECYCLING AND	WASTE AND RECYCLTH	£ 159.06
29/08/2025	BANK CHARGES	BANK CHARGES	£ 77.09
			£ 45,481.80

Deal Town Council
Nat West Combined A/C's

List of Payments over £500 made between 01/08/2025 and 31/08/2025

Date Paid	Payee Name	Transaction Detail	Amount Paid
08/08/2025	WALKER HIGHWAYS	ROAD CLOSURES SM	£ 1,320.00
18/08/2025	KENT PENSION FUND	EE's PENSION	£ 1,417.00
18/08/2025	KENT PENSION FUND	ER's PENSION	£ 5,618.96
19/08/2025	DOVER DISTRICT COUNCIL	BUSINESS RATES	£ 1,272.00
19/08/2025	STAFF NET PAY	NET PAY	£ 20,215.06
21/08/2025	SSE	ELECTRIC TH	£ 665.97
22/08/2025	HMRC	EE PAYE	£ 3,728.32
22/08/2025	HMRC	EE NI	£ 924.52
22/08/2025	HMRC	ER NI	£ 3,254.61
27/08/2025	KENT COUNTY COUNCIL	PREMISES LICENCE	£ 2,310.00
29/08/2025	ADM COMPUTER SERV	IT SUPPORT	£ 983.65
			£ 41,710.09

DEAL TOWN COUNCIL MEMORANDUM

To: Cllr M Eddy, Chairperson of Deal Town Council & All council members
From: Nadine Miller, Climate Change, Projects and Communications Officer
Date: 16 September 2025
Re: **September bathing water quality correspondence update**

Southern Water and Environment Agency were contacted in July to ask how bathing water quality information is being shared with residents and visitors and to ask what is being done about a spike in readings taken on Monday 7 July.

Please see below the correspondence received.

From the Environment Agency Thursday 21 August 2025

Re: Bathing Water Quality – Deal Castle 2025

We are very aware of the impact that the 'Poor' classification of Deal Castle Bathing Water is having on local people and the economy. As you know we have been working hard with our partners and stakeholders to find and eliminate sources of contamination in the catchment. When we receive the results from our laboratory, which have far higher levels of bacteria than we would expect, like those taken in July, we ask them to carry out additional analysis that will help us understand the origin of the bacteria. Knowing whether it is humans or other animals helps us focus our investigations into the likely source of the high result. The results haven't come back from the laboratory yet, we are expecting them soon.

Alongside partners we are continuing to monitor outfalls, carry out inspections and detect, and fix issues discovered in the sewerage network. All our monitoring data is available to view on our Swimfo website Bathing water quality. When a Pollution Risk Forecast (PRF) is issued we display the notification on Swimfo, Dover District Council is then required to display signs on the affected beaches to make sure the public are informed of the risk. The PRF system is based on a comparison of historic bathing water quality data with weather and tidal conditions at the time of sampling.

This helps us to predict when bathing water quality may be reduced and allows bathing water users to make informed decisions about where and when they bathe. The system does not currently directly take account of information from storm overflows operated by water companies. However, since these operate during heavy rainfall, warnings often coincide with discharges.

We welcome the heightened public interest in water company discharges and the impact they have on the environment. All water companies are required to operate within their discharge permit conditions and it is our role to ensure they do this. We monitor their operations through regulatory inspections and through our response to incidents. We are currently reviewing discharges made around the time of the sample and will take the appropriate regulatory actions where necessary, including appropriate enforcement if we find permit breaches or unpermitted discharges. We meet regularly with the water company to drive significant infrastructure improvements that will lead to a reduction in spills to the environment.

Partnership working is essential to improving water quality and community intelligence is a critical part of that, I want to thank you for your willingness to engage with us about the situation at Deal Castle, we would be keen to hear about any specific concerns or ideas you may have to help speed up water quality improvements Please share our emergency 24/7 hotline 0800 807060 with the community and encourage reporting of potential or actual pollution incidents to us, as this will help significantly with identifying and resolving polluting sources.

Area Director (Kent South London and East Sussex), Environment Agency

From Southern Water Wednesday, July 23, 2025

Thanks for your questions about the ongoing “Advice against bathing: pollution risk warning” on the Environment Agency (EA) website and the recent high bathing water result at Deal. The EA usually issues these warnings after heavy rainfall, sharing them through their website, signs at affected beaches, local councils, community groups, and the media. This helps make sure residents know about any pollution risks and get advice on safe bathing.

Regarding the recent high result at Deal:

After hearing from the EA, our spills team investigated two storm spills on 6 July 2025 at Elizabeth Street Dover and Golf Road Deal pumping stations. Both were caused by rainfall and didn’t fully meet permit requirements because the flow rates were too low.

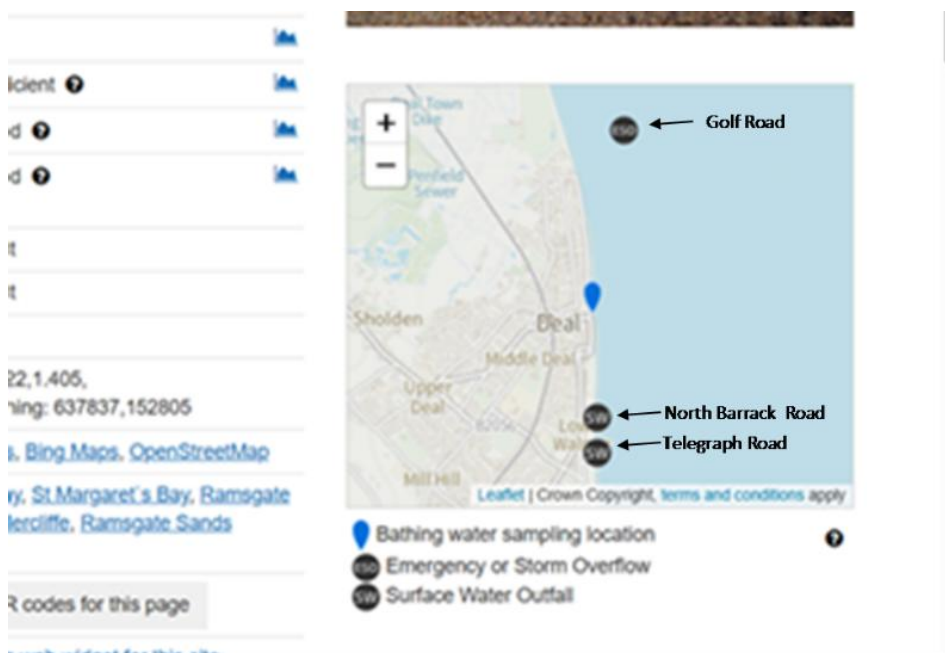
Bathing water modelling showed only the Golf Road Deal spill might have affected the sampling site at Deal. So, we arranged extra sampling by environmental risk reduction specialists Adler and Allan on 9, 10, and 11 July. I’ve attached these results.

The modelling also showed the spill impacts faded about 10 hours before the EA sample was taken, so it’s unlikely these spills caused the high reading.

We’ve shared this information with the EA and will keep monitoring the water quality at Deal closely. We’re committed to keeping residents and partners informed and improving the pumping stations to reduce spills in the future.

Supplementary questions from Deal Town Council (Thursday 24 July) and responses from Southern Water (31/7/25)

Are the North Barrack Road and Telegraph Road storm overflow sites referred to in the EA/DDC guidance the same sites shown on the map?



- *How does the location of Telegraph Road, which is some distance from the shore but parallel to it, relate to these overflow sites in terms of impact on bathing water quality?*

The site some distance from the shore is Golf Road. It appears on Rivers and Seas Watch

- *Do you have the Surface Water Outfall information if the Golf Road and Elizabeth Street releases weren't the source of the spike? (If they are the sites on the map - are readings taken from them if they feed into our waters – the site at the bottom of Telegraph Road often smells heavily of sewage)*

Thanks for the information about Telegraph Road smelling of sewage. The results of the sampling carried out 9th to 11th July in and around Deal are:

Monitoring point	Date	Time	NGR	Sample number	E.coli	IE
EA Monitoring Point	09/07/2025	20:38	TR 37849 52803	9030421	7	18
Monitoring Point 1 (100m south of EA point)	09/07/2025	20:25	TR 37878 52610	9030420	10	7
Monitoring Point 2 (500m south of EA point)	09/07/2025	20:19	TR 37912 52267	9030419	7	3
Monitoring Point 3 (1000m south of EA point)	09/07/2025	19:56	TR 37903 51702	9030418	23	8
Monitoring Point 4 (100m north of EA point	09/07/2025	20:55	TR 37880 52971	9030422	10	48
Monitoring Point 5 (500m north of EA point)	09/07/2025	21:02	TR 37819 53418	9030423	100	5
Monitoring Point 6 (1000m north of EA point	09/07/2025	21:13	TR 37731 53892	9030424	10	3
Monitoring Point 7 (100m north of outfall 1)	09/07/2025	21:32	TR 37569 54499	9030427	5	6
Monitoring Point 8 (outfall 1	09/07/2025	21:27	TR 37582 54408	9030426	3	5
Monitoring Point 9 (100m south of outfall 1)	09/07/2025	21:36	TR 37655 54287	9030425	5	110
Monitoring point	Date	Time	NGR	Sample number	E.coli	IE
EA Monitoring Point	10/07/2025	13:10	TR 37849 52803	9106074	50	6
Monitoring Point 1 (100m south of EA point)	10/07/2025	14:23	TR 37878 52610	9106075	5	8
Monitoring Point 2 (500m south of EA point)	10/07/2025	14:35	TR 37912 52267	9106076	1	30
Monitoring Point 3 (1000m south of EA point)	10/07/2025	15:37	TR 37903 51702	9106077	7	5
Monitoring Point 4 (100m north of EA point	10/07/2025	13:01	TR 37880 52971	9106073	100	240
Monitoring Point 5 (500m north of EA point)	10/07/2025	12:46	TR 37819 53418	9106072	10	6
Monitoring Point 6 (1000m north of EA point	10/07/2025	12:25	TR 37731 53892	9106071	10	4
Monitoring Point 7 (100m north of outfall 1)	10/07/2025	18:58	TR 37569 54499	9106078	1	3
Monitoring Point 8 (outfall 1	10/07/2025	18:22	TR 37582 54408	9106050	n/a	n/a
Monitoring Point 9 (100m south of outfall 1)	10/07/2025	18:16	TR 37655 54287	9106079	3	1
Monitoring Point 10 (100m north of outfall 2	10/07/2025	16:01	TR 37877 51835	9106080	2	10
Monitoring Point 11 (outfall 2)	10/07/2025	16:01	TR 37877 51751	9106081	2	1
Monitoring Point 12 (outfall 3)	10/07/2025	16:13	TR 37881 51400	9106082	2	5
Monitoring Point 13 (100m south of outfall 3)	10/07/2025	16:20	TR 37887 51267	9106083	6	2
Monitoring Point 14 (100m north of outfall 4)	10/07/2025	17:26	TR 37943 50499	9106084	2	0
Monitoring Point 15 (Outfall 4)	10/07/2025	17:20	TR 38202 50391	9106085	10	0
Monitoring Point 16 (100m south of outfall 4)	10/07/2025	17:35	TR 37960 50268	9106086	1	1
Monitoring point	Date	Time	NGR	Sample number	E.coli	IE
EA Monitoring Point	11/07/2025	14:02	TR 37849 52803	9109094	200	20
Monitoring Point 1 (100m south of EA point)	11/07/2025	13:56	TR 37878 52610	9109093	100	12
Monitoring Point 2 (500m south of EA point)	11/07/2025	13:45	TR 37912 52267	9109092	7	6
Monitoring Point 3 (1000m south of EA point)	11/07/2025	12:54	TR 37903 51702	9109089	10	9
Monitoring Point 4 (100m north of EA point	11/07/2025	14:08	TR 37880 52971	9109095	90	32
Monitoring Point 5 (500m north of EA point)	11/07/2025	14:34	TR 37819 53418	9106087	20	8
Monitoring Point 6 (1000m north of EA point	11/07/2025	15:44	TR 37731 53892	9106091	4	3
Monitoring Point 7 (100m north of outfall 1)	11/07/2025	15:25	TR 37569 54499	9106090	1	5
Monitoring Point 8 (outfall 1)	11/07/2025	15:18	TR 37582 54408	9106089	2	24
Monitoring Point 9 (100m south of outfall 1)	11/07/2025	15:09	TR 37655 54287	9106088	4	10
Monitoring Point 10 (100m north of outfall 2	11/07/2025	12:58	TR 37877 51835	9109091	10	7
Monitoring Point 11 (outfall 2)	11/07/2025	13:02	TR 37877 51751	9109090	10	5
Monitoring Point 12 (outfall 3)	11/07/2025	12:39	TR 37881 51400	9109088	3	1
Monitoring Point 13 (100m south of outfall 3)	11/07/2025	12:32	TR 37887 51267	9109087	100	7
Monitoring Point 14 (100m north of outfall 4)	11/07/2025	11:41	TR 37943 50499	9109084	9	1
Monitoring Point 15 (Outfall 4)	11/07/2025	11:50	TR 38202 50391	9109085	10	6
Monitoring Point 16 (100m south of outfall 4)	11/07/2025	11:55	TR 37960 50268	9109086	10	10

Sampling is carried either as part of the 'shadow sampling' programme or in response to an incident or at the request of the regulator.

'Shadow sampling' was not programmed to take place at Deal or around Elizabeth Street Dover on the date of the overflow operations. Samples were taken at Deal below.

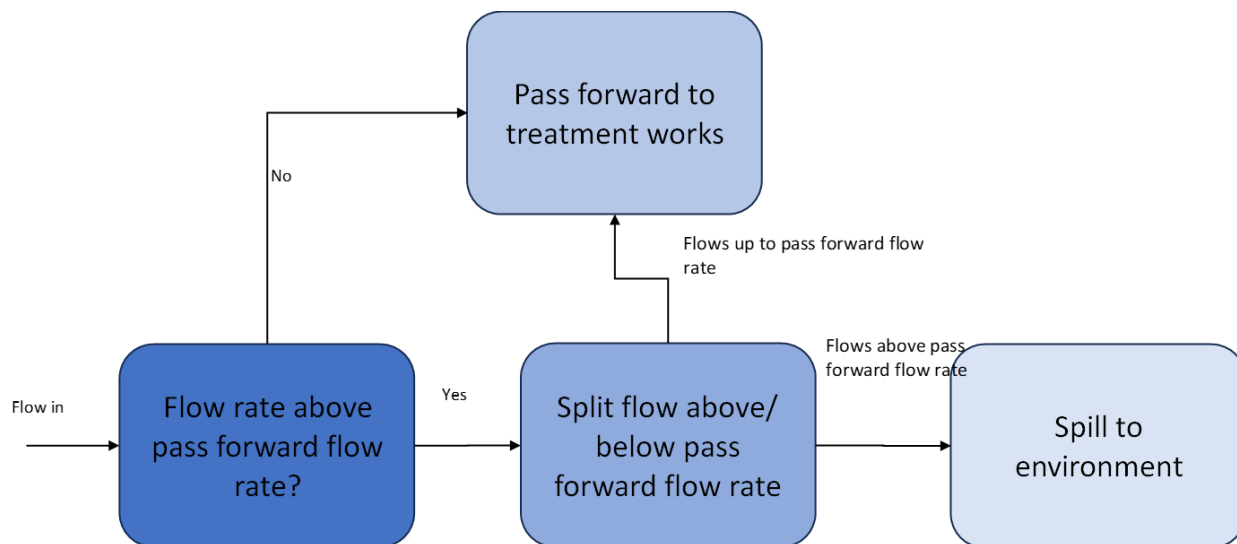


- *Why is this reported as 'impacted', identifying Deal, but no shadow sampling deployed there? So why shadow sampling wasn't deployed at Elizabeth Street after the 5 1/2 hour release that was sited as impacting Deal*

Please see the response above.

- *A simpler explanation of "didn't fully meet permit requirements because the flow rates were too low"*

As part of the permitting process pass forward flow rates are set by the regulator. Pass forward flow rates are set to ensure that spills are minimised while protecting customers premises from flooding.



In this case at the 'split flow above/below pass forward flow rate' stage, flows were sent to spill to the environment before the pass forward flow rate was reached. This meant that more flow spilled to the environment than was permitted by the regulator.

Supplementary questions from Deal Town Council (19/8/25) and responses from Southern Water (29/8/25)

- *Does this mean they were illegal spills?*

No, they were classed as a permitted spill

- *Is 'illegal spills' the correct term when sewage is released into the sea/river against the permission of the regulator?*

No, the correct terms are permitted and non-permitted spill.

- *Can you explain how that happens if the criteria for release isn't met, but spills occur anyway?*

Spills can still happen even if the criteria for release aren't met. This can be due to things like groundwater entering the system, misconnections, or equipment faults all of which can overload the network unexpectedly. These kinds of incidents are monitored and investigated to help prevent future occurrences.

- *What action will the regulator now take?*

The Environment Agency is best placed to comment on any regulatory action, as they lead investigations and enforcement around these types of incidents. If you'd like to follow up directly, you can reach them at enquiries@environment-agency.gov.uk.

- *How often do these 'illegal' spills occur and how are they monitored/recorded?*

Non-permitted spills those that occur outside of allowed conditions do happen, though the exact number varies by year and location. In 2024, over 450,000 spill events were recorded across England, including both permitted and non-permitted. These are monitored using Event Duration Monitors (EDMs), which track when and how long each overflow operates. The data is reported to the Environment Agency, who investigate any non-permitted spills and act where needed. You can find the full 2024 data on their website - [Environment Agency storm overflow spill data for 2024 - GOV.UK](#)

Recommendation: For the Mayor of Deal, in conjunction with the Town Clerk, to write to Southern Water to seek further information about spills into the sea

Decision required: To accept the above recommendation

DEAL TOWN COUNCIL – MEMORANDUM

To: Cllr M Eddy, Chairperson of Deal Town Council & All council members
From: Nadine Miller, Climate Change, Projects and Communications Officer
& Cllr Peter Findley
Date: 8 September 2025
Re: **Ocean and Coastal Recovery Declaration & Strategy**

A month before Deal bathing water was classified as 'poor' in October 2024, Full Council resolved: To agree and accept the new version of the Environment Committee decision to approve the project plan for an Ocean and Coastal Recovery Declaration & Strategy.

The project aim was for Deal Town Council to –

1. make a declaration supporting the recovery of the Deal coastline and sea off Deal
2. develop strategies to achieve this for the Town Council itself
3. develop cooperative strategies with neighbours and interested parties

The objectives and targets were to ensure Deal Town Council will have -

- an Ocean and Coastal Recovery Declaration and Strategy for Full Council to consider
- will have liaised with neighbouring and the district councils
- will have liaised with local stakeholders and held meetings to facilitate this
- a list of actions and a plan for the future for Full Council to consider

Three meetings were held during the consultation. Invitations were extended to neighbouring coastal town and parish councils, local stakeholders and environment action groups.

We would like to extend our thanks to Deal with it, Pick Deal Clean, East Kent Climate Action, Sandown Community Garden, SOSDAW - Save Our Seas Deal and Walmer, Deal Angling Club - 1919, Deal & Walmer Angling Association, The Mermaids, Deal and Walmer Chamber of Trade, Deal, Walmer & Kingsdown Carnival & Regatta Association, Dover District Council's Environment and Crime team, Southern Water, Environment Agency, White Cliffs Countryside Project, Walmer Town Council, Sandwich Town Council, Ringwould with Kingsdown Parish Council and St Margaret's Parish Council whose attendance and support has helped shape Deal Town Council's Ocean and Coastal Recovery Strategy.

Local stakeholders and environment action groups were asked:

1. Please outline your connection to the sea and how you/your organization interact with it
2. What information do you have about the changes to our coastal environment? (anecdotal or scientific)
3. How do you challenge the status quo?
4. What actions would you like to see taken to protect/better our coastline?
5. What does a group effort to champion the cause for cleaner coastal and maritime waters look like to you?

Neighbouring coastal town and parish councils were asked:

1. What proportion of your council's energies do you estimate go towards coastal protection/improvement?
2. What are the issues that are raised about the condition of the coast and sea water?
3. Has Deal's 'poor' water quality rating had an impact?
4. Is collaborative working, among our five councils something that could be explored?

5. What are the issues you would like to see resolved?

All those involved in the consultation expressed concern about bathing water quality along our shared coastline and agreed urgent action was needed. Reports were given by Southern Water about ongoing improvement works and DDC shared how they work to protect the coastline.

The majority of the feedback fell into 15 categories and these are ranked below in order of consensus:

1	People want get involved and help do more
2	Public health & bathing water quality Increased accountability Better reporting of water quality Better communication Regular stakeholder meetings
3	Sea health / marine environment Educational campaigns
4	More transparency/information More co-ordinated response Plastic pollution Climate change More sampling required
5	Impact on tourism/business
6	More business support

The Ocean and Coastal Recovery Strategy has been produced based on the findings of the consultation, the remit within which Deal Town Council operates and in line with the Climate Action Strategy, Environmental Policy and Declaration of Ecological Emergency.

Recommendations

- That the council approves the draft Ocean and Coastal Recovery Strategy
- That the council include the Ocean and Coastal recovery strategy to the project plan criteria if approved by Council
- On Charter Day, join almost 40 councils across the country and sign an 'Ocean & Coastal Recovery Declaration' (or Motion for the Ocean)
- Revisit the Ocean and Coastal Recovery Strategy in 2028

Decision required: To accept the above recommendations

Ocean and Coastal Recovery Strategy



September 2025

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Page 5 - Climate Action consultation

Page 5 - A community response to climate action

Background

On Friday 23 August 2024, water quality sample results taken from the Deal Castle sampling point and showed Intestinal Enterococci (IE) 1,700 colonies per 100ml and Escherichia coli (EC) 3,900 colonies per 100ml.

The average reading for May to September 2024 season was Intestinal Enterococci (IE) 58 colonies per 100ml Escherichia coli (EC) 37 colonies per 100ml.

In November 2024, Deal bathing water quality was classified as 'poor' by the Environment Agency based on samples taken from 2021 through to 2024.

In 2019 Deal's bathing water quality classification was 'excellent' but began to decline when in 2021 it was rated 'good', then 'sufficient' in 2023 before the most recent change which has led Dover District Council advising people not to swim in our shores.

The steady decline has caused local concern and the 'spike' in August 2024 galvanised the town.

In October 2024, Full Council resolved to explore an Ocean and Coastal Recovery Declaration & Strategy to:

1. make a declaration supporting the recovery of the Deal coastline and sea off Deal
2. develop strategies to achieve this for the Town Council itself
3. develop cooperative strategies with neighbours and interested parties

A reading of Intestinal Enterococci (IE) 540 colonies per 100ml and Escherichia coli (EC) 9,900 colonies per 100ml was recorded on Monday 7 July 2025.

Ocean Recovery Declaration

The Ocean Conservation Trust has created the model for a 'Ocean Recovery Declaration' or Motion for the Ocean (#Motion4TheOcean).

Almost 40 local councils, including Walmer Town Council, have signed up to the scheme which supports local authorities to embed a declaration and policies within its work.

In signing up to the Ocean and Coastal Recovery Declaration, Deal Town Council recognises that our ocean and climate are in a state of emergency and that the communities we serve are on the frontline. An ocean in crisis is not only bad for our climate, but also for our fishing, tourism, marine industries, and for the health, wellbeing, and stable prosperity of our coastal and maritime communities.

Key stages, priorities and aims

Key stages:

1	Ascertaining the concerns of local people and community groups
2	Considering how efforts already being made can be supported
3	Consider how our local coastal and maritime wildlife might be enhanced
4	Producing a set of realistic actions that can be promoted by the Council

Priorities & Aims:

	Priority Area	Aim	Who
1	A community response: Our shores are woven into the fabric of the town. From fishing, swimming, walking, business, exploring nature, art, mental health - we are all linked with the sea and it forms part of who we are as a town. Deal Town Council understands an holistic approach is required for us to protect our coastline.	<p>Support local groups who use and/or protect the sea through grant funding</p> <p>Climate Action Day – the annual event that brings local knowledge and experience together at the Town Hall</p> <p>Litter-picking equipment available to hire free of charge at the Town Hall</p> <p>Promote local groups on the Deal Town Council website, social media and notice boards</p>	<p>Finance & General Purposes Committee, R.F.O</p> <p>Climate Change, Projects and Communications Officer</p> <p>Facilities Team</p> <p>Communications Officer</p>
2	<p>Bathing Water Quality</p> <p>Lobby for improved bathing water quality on behalf of the people of Deal</p> <p>Better reporting of results</p>	<p>Deal Town Council will continue to engage with all relevant authorities to seek answers, press for positive change and better communications</p> <p>Additional signage to be installed on Deal Town Council assets where suitable</p> <p>Deal Town Council website homepage link to Dover District Council advice and Environment Agency website for latest results</p>	<p>Full Council & Committees, Councillors and Officers</p> <p>Full Council, R.F.O, Climate Change, Projects and Communications Officer and Facilities Team</p> <p>Communications Officer</p>

[illegible]

	Confederation of Cinque Ports	<p>Deal Town Council's climate work</p> <p>The 12th Century title of the Lord Warden was "Keeper of the Coast". As Cinque Ports we are uniquely placed to take a lead on protecting our seas and we will seek a commitment from the confederation to work together to raise the profile of this issue and its effects</p>	<p>Town Clerk and Climate Change, Projects and Communications Officer</p> <p>The Mayor of Deal, Deputy Mayor, Town Clerk & Climate Change, Projects and Communications Officer</p>
5	<p>Deal Town Council Climate Action Strategy</p> <p>Environmental Policy</p> <p>Plastic Free Deal</p> <p>Working alongside neighbouring coastal town and parish councils</p> <p>Water samples are taken by the Environment Agency during the bathing season between May and September</p>	<p>The decarbonization commitment and environment adaptation & improvement plan will build on work already done and continue to seek new and innovative ways to reduce the carbon footprint of the council, residents, businesses, organisations and neighbouring authorities.</p> <p>We will use our power and influence to protect and improve the environment and encourage and support others to do the same</p> <p>All single use plastics have now been eliminated from council operations. Improvements have also been made in waste management to maximise reuse and recycling.</p> <p>Explore externally funded projects that benefit our combined coastline</p> <p>Southern Water take water samples along coastline all year round and have assured Deal Town Council this information will be frequently shared with the town & parish councils and local stakeholders</p>	<p>Full Council</p> <p>Full Council</p> <p>Councillors and Staff</p> <p>Sandwich, Deal, Walmer, Ringwould with Kingsdown and St Margaret's town & parish councils</p> <p>Southern Water</p>

6	Business and tourism		
	Provide the latest information about Deal	To continue to share the latest information about the town and what it has to offer	DTC Visitor Information Team, Councillors and Staff
		Share DTC events with the White Cliffs Countryside online team	Clerical Officer, Communications Officer
	Keep up-to-date with the impact on local business	Continue to support and build good relationship with the Deal & Walmer Chamber of Trade	Councillors and Staff
	Monitor footfall and visitors to the town	Working with DDC to monitor reaction to the 'poor' bathing water quality classification	DDC Town Centre, Business Support and tourism teams



DEAL TOWN COUNCIL OCEAN AND COASTAL RECOVERY DECLARATION

This Council declares an urgent need for Ocean Recovery

Deal Town Council recognises that we have an essential role to play in recovering the health of our oceans through increasing awareness of how local actions can affect the sea.

In adopting the Ocean and Coastal Recovery, Deal Town Council pledges to:

- ♦ Support an holistic, community response
- ♦ Lobby for improved bathing water quality on behalf of the people of Deal
- ♦ Support the work of local groups and work together for a better marine environment
- ♦ Work alongside neighbouring coastal town and parish councils
- ♦ Continue our decarbonization commitment and environment adaptation & improvement plan and build on work already done
- ♦ Use our power and influence to protect and improve the environment and encourage and support others to do the same
- ♦ Continue to share the latest information about the town and what it has to offer

Cllr Mike Eddy
The Worshipful Town Mayor of Deal

12 October 2025



**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Eddy - Chairperson of Deal Town Council,
All Council Members
From: Mr P Bone. Responsible Finance Officer
Date: 22 September 2025
Subject: **Review of Deal Town Councils E-Bikes.**

At the last meeting of Full Council members considered a recommendation from the Transport and Infrastructure Committee regarding the future of the council's E-bikes and RESOLVED: To accept the recommendation from the Transport and Infrastructure Committee that based upon the age of these E-bikes and the fact that other outlets in the town are now hiring out much newer E-bikes that the E-bikes are sold. And, to delegate authority to the R.F.O. and Town Clerk to explore possible options regarding the disposal of the E-bikes and bring back an options paper to the next meeting of Full Council for members to consider.

8 E-bikes owned by Deal Town Council:

Make: Ezee bikes
Models:-

1 x Expedir Cargo bike
3x Sprint (Step-Through model)
1x Forza (Step-Through model)
2x Forza (Cross bar model)
1x Expedir (Step-Through model)

Recommendation:

Deal Town Council to keep the Expedir Cargo bike and one of the Sprint (Step-Through model) for use by staff and Councilors for Deal Town Council related activities.

Options for the remaining 6 bikes:

- a) To offer the transfer of the ownership of individual E-bikes to local charitable organisations for their own use at no further cost or liability to the Council. This could be achieved by a 'Grants application' type form that has to be completed outlining what the bike/bikes would be used for. Applications could then be considered by the F&GP committee.
- b) To offer transfer of the ownership of 6 E-bikes to the existing hire partner at no charge subject to agreement that they will remain available for hire in Deal for a minimum of the 2026 summer hire period (providing they remain serviceable) and at no further cost or liability to the Council.
- c) To sell the E-bikes through a trade re-seller with the sale funds being added to the project fund

Note:

Options a) & c) would require the E-bikes to be serviced before passing ownership. To date all the E-bikes have been serviced annually by the main distributor/supplier who has quoted £50 service per bike (plus any repairs required).

Decisions Required:

Members to consider the above options and decide on the disposal of the E- Bikes.

Members to consider delegating authority to the R.F.O. in liaison with the Town Clerk and the Chairperson of the Council any further decisions required for the disposal.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Eddy, Chairperson of Deal Town Council; All Committee Members
From: Mrs L Marney – Committee Clerk
Date: 18th September 2025
Subject: **Recommendation from T&I Committee: To replace damaged sign on Finger post**

At the last T&I Committee meeting members were advised about the damaged Sandown Castle Garden fingerarm on the town signage located at the Middle Street Car Park (see below), and the cost of is £447.60 including VAT for producing the replacement fingerarm from the original manufacturer.

Members **RESOLVED:** *To accept the cost to replace the damaged fingerarm and for this to be produced by the original supplier, and this item be referred to Full Council for the budget to be agreed.*



Recommendation from the T&I Committee: Full Council agree to the cost for the damaged fingerarm to be replaced and produced by the original supplier.

Decision required: Members to consider the above recommendation.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Eddy - Chairperson of Deal Town Council; All Council members
From: Mrs L Marney – Committee Clerk
Date: 18th September 2025
Subject: **Recommendation from T&I Committee: Co-opted member request**

At the last Transport & Infrastructure Committee meeting, the Chairperson made a request for Mr Toby Taylor to become a co-opted member on this Committee.

Mr Toby Taylor is an owner of Bike shops in Deal and the surrounding areas, and he is an advocate of cycling in the district. The T&I Committee take the view that having his specialist knowledge regarding bikes & cycling will be beneficial for future committee decision making items.

Following a discussion, Members RESOLVED: *To accept that Toby Taylor becomes a co-opted member on the Transport & Infrastructure Committee, and to submit this request to the next available Full Council meeting for approval.*

Recommendation: The T&I Committee recommend that Full Council accept Mr Toby Taylor as a co-opted member on their Committee.

Decision required: Members to consider the above recommendation.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Eddy - Chairperson of Deal Town Council,
All Council Members
From: Mr P Bone - Responsible Finance Officer.
Date: 18th September 2025
Subject: **Sound Mirror update**

The Sound Mirror sculpture that was commissioned by Deal Town Council, in line with the bequeathment from the late William H Elliott towards the purchase of a piece of sculpture to be erected in the town of Deal for the beautification of the town and/or for the general benefit of its inhabitants, is due to be completed in early October and should be ready for installation mid to late October.

The final installation date will need to be agreed with KCC as soon as the fabrication company who are carrying out the final stages of the sculpture confirm the completion Date.

The Artist (Michael Bennett) is due to meet with the fabrication company on 23rd September to witness the final sculpture progress and will get a confirmed date for completion at that meeting.

The Artist has confirmed that the project is due to be completed within the budget allowed and that there will be no residual.

In agreement with KCC, a security fence will be erected around the sculpture placement area to allow the concrete sub-based to be installed safely and an enclosed gazebo will be placed over the sculpture once installed until the proposed unveiling.

Recommendations:

1. To delegate authority to the Town Clerk in liaison with the Chairperson of the Council to make the decision on the date for the installation and any future amendments that may be required.
2. The unveiling event is advertised to the public to attend.
3. The Mayor unveils the sculpture on behalf of Deal Town Council.
4. The event is advertised for the public to attend, with special invitations sent to the Lord Warden, family members and friends of the late William H Elliott that officers have contact details for.
5. Light refreshments (tea, coffee and biscuits) to be available at the Town Hall after the unveiling with a photographic display detailing the various stages of the fabrication and installation of the sculpture in the Chamber.
6. To allocate a budget of up to £250 to come from the project fund for the event.

Decisions Required:

Members to consider the above recommendations.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Eddy - Chairperson of Deal Town Council & All council members
From: Mrs L Crow - Town Clerk
Date: 22 September 2025
Re: **Annual Lantern Parade – Officer recommendation**

We have received the following information from Charlie Zosseder, Director of the Samphire organisation.

Samphire's mission is to change attitudes towards migration. Our annual Winter Around the World project celebrates cultural diversity during the winter season, teaching young people about a variety of winter festivals from around the globe and highlighting their similarities to our own traditions. By emphasising how we are more alike than different, the project fosters understanding and connection across cultures.

This year marks the fourth Winter Around the World lantern parade and the third to be held on Deal Pier.

Building on past experience, this year we would like to introduce community lantern-making workshops at the Deal Town Hall. These workshops will be led by local artist and Ukrainian refugee Olha Smolyk, in collaboration with Samphire staff. Community members of all ages will have the opportunity to create their own lanterns, learn about migration, and explore the significance of light during winter celebrations worldwide.

We will also continue to offer winter-themed workshops for schools, though these will not be the central focus of the lantern parade this year.

The Lantern Parade itself is a celebration that brings families together. Speakers, including the Mayor of Deal, share positive messages of welcome, reflecting Deal's motto: "Deal Welcomes the Stranger." As in previous years, the Landmark Choir will provide entertainment, and the Deal Pier Kitchen will be invited to open their kiosk for the sale of hot drinks.

This event has become an annual tradition, complementing our summer Multicultural Festival in Dover. We are excited to involve local community organisations such as Deal Repair Café and DARA to join in the festivities.

Recommendation: In support of the Council's commitment as a Council of Sanctuary to grant free use of the Town Hall for two community lantern-making workshops.

Decision required: Members to consider the above.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Eddy, Chairperson of Deal Town Council & All council members
From: Nadine Miller, Climate Change, Projects and Communications Officer
Date: 19 September 2025
Re: **Kent Sustainable Communities Network**

The Kent Sustainable Communities Network (SCN) was created to enable more coordinated and impactful climate action through a hub of grassroots groups, communities, parish and town councils across Kent.

In July, Deal Town Council was approached, via KALC, to present to the group and share our journey to net zero.

Following the presentation, Deal Town Council has been invited to become member of the network and attend the monthly online meetings.

“Considering the fantastic achievements by Deal Town Council in the sustainability and environmental areas to date, we believe that Deal Town Council are a great asset to the Network. As we learnt through the presentation in July, DTC have reached their Net Zero goals before their target date, and this is a huge piece of inspiration for other town councils and community groups across Kent. We value the knowledge and experience that Deal Town Council brings to the group, and we hope to support ongoing and future initiatives that Deal embark on.” (SCN)

The SCN seeks to bring individuals together to share knowledge, experiences, and ideas in this area, to avoid duplication of efforts across Kent and to enhance and amplify ongoing community-led and localised projects.

Each meeting is an hour long and is hosted online.

Recommendation: That the Chairperson of the Environment Committee and the Climate Change Officer attend the monthly meetings and keep the council updated.

Decision required: Members to consider the above and agree two Deal Town Council representatives to attend the network meetings

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr Mike Eddy Chairperson of Deal Town Council & All council members
From: Mrs L Marney, Committee Clerk
Date: 17th September 2025
Re: **Environment Committee Terms of Reference**

The Environment Committee reviewed the committee terms of reference at their meeting on 19th June 2025 and Members RESOLVED: *To accept the amended Environment Committee Terms of Reference and refer to Full Council for approval.*

Please see attached the updated terms of reference for consideration.

Decision required: Members to consider and approve the updated terms of reference

Terms of Reference: Environment Committee

Aim: Deal Town Council recognises that we face an unprecedented climate and environmental emergency and have committed to becoming a net zero carbon emitter in our own operations by 2025. We will use our power and influence to protect and improve the environment and encourage and support others to do the same, in addition to fulfilling our statutory environmental responsibilities and complying with all legal and other requirements. We are committed to transforming Deal into a cleaner, greener and a healthier and more active town.

Status: The Environment Committee shall be a Standing Committee of Deal Town Council appointed at the Annual Meeting of the Council. It has the power to make decisions which support aims of the committee without the need to refer to Full Council unless a matter is specifically referred up. It is subject to the same general rules of conduct in relation to meetings as set out in the Council's Standing Orders.

Membership: The Committee shall consist of elected Members of Deal Town Council. Its quorum shall be 3.

Co-options: Co-opted members shall be representatives of organisations and individuals who in the opinion of the Committee shall enhance the effectiveness and representation of the Committee. The Committee will submit co-option recommendations to Full Council for decision. Co-opted members shall not have voting rights.

Meetings: Meetings of the Committee shall normally take place at least six times a year. The time, date and place of meetings shall be determined by the Council at the Annual Council Meeting, or otherwise by the Council.

Objectives:

- Promote environmental awareness within the community and work with the local community in partnerships to achieve environmental change.
- Reduce the consumption of energy and water across all of our activities.
- Minimise the impact of our travel by developing sustainable travel solutions both in our own operations and for the benefit of the people of Deal, in collaboration with other stakeholders.
- Continue to improve our performance to prevent all types of pollution and reduce CO2 and other harmful emissions from our activities.
- Work to improve the health and wellbeing of the people of Deal through the provision of information and the promotion of home energy efficiency measures, to keep people warm and well, in addition to reducing carbon emissions.
- Work closely with our suppliers and contractors to reduce the social and environmental impact of goods and services by considering such issues as carbon footprint, single use plastics, and fair trade goods.
- Use products and materials such as paper efficiently and specify goods that, wherever possible, have a minimal environmental impact in the extraction or sourcing of materials, manufacture, use and disposal.
- Minimise the production of waste from our own activities and adhere to the principles of the waste hierarchy - reducing, reusing, recycling, or composting wherever possible.

- Encourage and support installation and use of renewable energy, battery storage and low carbon technologies in the town.
- Protect, conserve and enhance Deal's natural environment and its biodiversity whilst improving our open spaces, public rights of ways and green corridors.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr Mike Eddy Chairperson of Deal Town Council & All council members
From: Mrs L Marney, Committee Clerk
Date: 17th September 2025
Re: **Planning Committee Terms of Reference**

The Planning Committee reviewed the committee terms of reference at their meeting on 9th June 2025 and Members RESOLVED: *To agree the recommended updates, and the new format of the Planning Committee terms of reference to be in line with the layout of other DTC Committees and to refer to Full Council for approval.*

Please see attached the updated terms of reference for consideration.

Decision required: Members to consider and approve the updated terms of reference

Terms of Reference: Planning Committee

Aim: The Deal Town Council Planning Committee will make representation to the Local Planning Authority on applications for planning permission i.e. to recommend support, no objection or refusal of an application – if refused reasons will be given that are in line with the NPPF (National Policy Planning Framework) and other relevant policies.

Status: The Planning Committee shall be a Standing Committee of Deal Town Council appointed at the Annual Meeting of the Council. It has the power to make decisions which support aims of the committee without the need to refer to Full Council unless a matter is specifically referred up. It is subject to the same general rules of conduct in relation to meetings as set out in the Council's Standing Orders.

Membership: The Committee shall consist of elected Members of Deal Town Council. Its quorum shall be 3.

Co-options: Co-opted members shall be representatives of organisations and individuals who in the opinion of the Committee shall enhance the effectiveness and representation of the Committee. The Committee will submit co-option recommendations to Full Council for decision. Co-opted members shall not have voting rights.

Meetings: Meetings of the Committee shall normally take place monthly. The time, date and place of meetings shall be determined by the Council at the Annual Council Meeting, or otherwise by the Council.

Budget: If appropriate, recommend to the Finance & General Purposes Committee revenue or capital expenditure.

Objectives:

- Making representations in respect of appeals against the refusal of planning permission.
- Making representations in respect of enforcement action or breaches of planning regulations.
- Making representations regarding street naming.
- Considering and monitoring any development plans relating to the town and making appropriate representations.
- Making representations to the appropriate Planning Authority in respect of all other planning matters not referred to above.
- Making representations on all Licensing applications to Dover District Council, as notified by it.
- Making representations and attending at the Court proceedings (where necessary) on all applications for Justices/Transfer of Justices Licences to the Magistrates when notified of such applications.
- Making representations to the appropriate authority in respect of highway issues related to planning applications and road traffic orders.

- Making representations to the appropriate authority in relation to the provision and maintenance of all street furniture within the town.
- All other matters which are the responsibility of third-party agencies and affect directly the Town's responsibilities under the town and country planning legislation.
- Should a meeting of the planning committee be inquorate, or an extension for a response cannot be secured, the Planning Clerk and the Town Clerk are both authorised to respond to planning applications on the council's behalf after consultation with the Chairperson and Vice Chairperson of the Planning committee when possible
- Protect, conserve, and enhance Deal's built environment and distinctive heritage by ensuring that any development is sustainable, with sufficient infrastructure to support it and that all development meets the highest environmental standards.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr Mike Eddy Chairperson of Deal Town Council & All council members
From: Mrs L Marney, Committee Clerk
Date: 17th September 2025
Re: **Transport & Infrastructure Committee Terms of Reference**

The T&I Committee reviewed the committee terms of reference at their meeting on 15th July 2025 and Members RESOLVED: *To agree the recommended updates and replace the current format of the Transport and Infrastructure terms of reference to be in line with the other Deal Town Council committees and refer to Full Council for approval.*

Please see attached the updated terms of reference for consideration.

Decision required: Members to consider and approve the updated terms of reference

Terms of Reference: Transport and Infrastructure Committee

Aim: To enable wherever practicable the environment and transport infrastructure and services of the town meet the needs of the citizens.

Status: The Transport & Infrastructure Committee shall be a Standing Committee of Deal Town Council appointed at the Annual Meeting of the Council. It has the power to make decisions which support aims of the committee without the need to refer to Full Council unless a matter is specifically referred up. It is subject to the same general rules of conduct in relation to meetings as set out in the Council's Standing Orders.

Membership: The Committee shall consist of elected Members of Deal Town Council. Its quorum shall be 3.

Co-options: Co-opted members shall be representatives of organisations and individuals who in the opinion of the Committee shall enhance the effectiveness and representation of the Committee. The Committee will submit co-option recommendations to Full Council for decision. Co-opted members shall not have voting rights.

Meetings: Meetings of the Committee shall normally take place at least six times a year. The time, date and place of meetings shall be determined by the Council at the Annual Council Meeting, or otherwise by the Council.

Objectives:

- To consider evidence and representations on highways and transport issues relating to the Deal Town Council area.
- To make representations to the District and County Councils on Highways and Transportation related consultations and to encourage public participation in this process.
- Facilitate to ensure that the relevant delivery bodies provide a good quality, affordable public transport service which takes into account the needs and expectations of its residents and the town's employees and businesses.
- To promote any public consultation and exhibitions relating to major schemes across the Deal area.
- To encourage public transport representatives to make regular representations to the Committee to update on the local position and proposed changes to service provision.
- Be active in the preparation of transport plans by other authorities.
- To make recommendations to the Highways and other Transport Agencies regarding the improvement and co-ordination of all forms of Transport systems serving the Town.
- Regularly monitor the Transport infrastructure and services through public consultation and member observation. Pursue problems and suggestions with the District and County Councils, and any other authorities, until they are resolved.
- Regularly monitor the environment issues through public consultation and member observation.

- Pursue problems and suggestions with the District County Councils, any other authorities, until they are resolved.
- Continue to develop safe walking and cycle and mobility scooter routes and to promote cycling, scooting and walking around the town, for health as well as the positive environmental benefits.
- Promoting use of public transport in line with green transport initiatives.
- Making representations to the appropriate authority in relation to the provision and maintenance of all street furniture within the town.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr Mike Eddy Chairperson of Deal Town Council & All council members
From: Mr P Bone – Responsible Finance Officer
Date: 15 September 2025
Re: **Finance & General Purposes Committee and Grants Subcommittee Terms of Reference**

Finance & General Purposes Committee Terms of Reference:

The Finance & General Purposes Committee reviewed the committee terms of reference at their meeting on 22nd July and RESOLVED:

To recommend the updated Finance & General Purposes Committee terms of reference to Full Council for approval.

Grants Subcommittee Terms of Reference

The Finance & General Purposes Committee reviewed the Grants Subcommittee terms of reference at their meeting on 22nd July and RESOLVED

To recommend the updated Grants Subcommittee terms of reference to Full Council for approval with the following amendments to the meetings section:

- The Sub-committee will meet as and when required and dates and times of meetings will be sent out to all councillors and attendees of the meetings will be recorded.
- The Sub-committee meetings shall not normally be open to the public but are open to all councillors.

Please see attached both of the updated terms of reference for consideration.

Decision required: Members to consider and approve the updated terms of reference

Terms of Reference: Finance & General Purposes Committee

Aim: To manage and monitor all aspects of the Council's Finances and assets.

Status: The Finance & General Purposes Committee is a Standing Committee of Deal Town Council appointed at the Annual Meeting of the Council. It has the power to make decisions which support aims of the committee without the need to refer to Full Council unless a matter is specifically referred up. It is subject to the same general rules of conduct in relation to meetings as set out in the Council's Standing Orders.

Membership: The Committee shall consist of elected Members of Deal Town Council. Its quorum shall be 3.

Co-options: The Finance & General Purposes Committee will not have co-opted members

Meetings: Meetings of the Committee shall normally take place at least six times a year. The time, date and place of meetings shall be determined by the Council at the Annual Council Meeting, or otherwise by the Council.

Objectives:

- To receive statements of income and expenditure; monitoring revenue and capital budgets; receiving details of urgent expenditure incurred by the Clerk under Financial Regulation 4.1; incurring revenue expenditure over and above Council's approved budget up to £500 per item; recommending capital expenditure over the Council's approved budget; recommending revenue expenditure in excess of £500 over the Council's approved budget.
- To considering and approve items of expenditure between £500 and £25,000 that are within the Council's approved budget.
- To consider and recommend for approval the Councils' annual revenue and capital budgets and precept.
- To report the need for and, if necessary, recommend the taking out of loans.
- To consider and recommend for approval the end of year Accounts and Annual Return.
- To consider the recommendations for the payment of Grants from the Grants Sub Committee in accordance with the Grants Policy.
- To review the Financial Risk Assessment
- To review the Internal Audit Control procedures
- To deal with matters specifically referred by Council or any other Standing Committee, and with all matters not specifically delegated to any other Standing Committee
- To review the maintenance and security of artefacts held at the Town Hall
- To manage any lease agreements taken out by or made with Deal Town Council
- To manage the Council's allotment sites.
- To manage the Council's Saturday market.
- To manage the Council's Hire charges

Terms of Reference: Grants Sub-Committee

Aim: To review all applications received for Deal Town Council grants and make recommendation to the Finance & General Purposes Committee.

Status: The status of this committee is a Sub-committee – Local Government Act 1972 s 101 (1) (a)(b) refers.

Membership: Membership shall be made up of a maximum of 5 Councillors with a quorum of 3.

Co-options: The Sub-committee will not have co-opted members.

Meetings: The Sub-committee will meet as and when required and dates and times of meetings will be sent out to all Deal Town Council Councillors. Attendees of the meetings will be recorded

The Town Clerk and Responsible Finance Officer will be invited to all meetings in an advisory capacity with no voting rights.

The Sub-committee meetings shall not normally be open to the public but are open to all Deal Town Council Councillors. Only Grants Sub-committee members present at the meeting have voting rights.

Accountability: All recommendations must be referred to the Finance and General Purposes committee for decision

The Sub-committee recommendations to the Finance and General Purposes committee will be made by the majority vote of the attendees.

The Sub-committee has the delegated authority to consider all applications and select via a scoring process (following the criteria agreed by council) those to be submitted to council for consideration.

Objectives:

- To review all applications received for Deal Town Council grants
- To follow all guidelines agreed by council for Deal Town Council grants.
- The Responsible Finance Officer will ensure that all information required from the applicant is supplied and that the application form is completed correctly.
- Sub-committee members who require further information on an application must request this via the Responsible Finance Officer.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Eddy - Chairperson of Deal Town Council & All council members
From: Mrs L Crow - Town Clerk
Date: 22 September 2025
Re: **Staff Liaison Panel – Terms of Reference**

The Staff Liaison Panel has reviewed the current terms of reference and are recommending one addition, please see overleaf.

Recommendation: To add point 1 to the terms of reference.

Decision required: Members to consider and approve the updated terms of reference

Terms of Reference: Staff Liaison Panel

Aim

The Staff Liaison Panel

1 supports and acts as a sounding board for the Town Clerk in her leadership role.

2 acts as a link between the council and the staff team through the Town Clerk.

The Panel discusses issues of interest or concern and makes recommendations. It has no decision-making powers.

Membership

Membership of the Panel is four members of the council and the Town Clerk. One member of the council will be elected Chairperson, and a second will be elected Deputy Chairperson.

Meetings

The quorum will be three council members plus the Town Clerk.

The Staff Liaison Panel meeting is not open to the public. All matters discussed at the meeting will remain confidential.

The Panel has no decision-making powers. Recommendations made by the Panel will be referred to Full Council for decision.

The Staff Liaison Panel will meet every 3 months or when called by the Chairperson or Town Clerk.

Role of the Chairperson

The Town Clerk will consult with the Chairperson of the Panel when exercising her delegated power for the appointment and dismissal of staff.

The Chairperson of the Staff Liaison Panel will carry out the annual appraisal of the Town Clerk and will provide any follow up support needed. Appraisal training will be provided.

Referring to Deal Town Council's complaint procedure should there be a complaint by a member of the public against the Town Clerk then the Chairperson of the Staff Liaison Panel will decide how the complaint should be investigated.

Should the Town Clerk have a grievance or complaint to do with their work or the people they work with (including Councillors) they will, wherever possible, start by talking it over with the Chairperson of the Liaison Panel. If the grievance is against the Chairperson of the Staff Liaison Panel then the Town Clerk should speak to the Chairperson of the Council or the appointed Chairperson of the Grievance Panel.

Reviewed and agreed:

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Eddy, Chairperson of Deal Town Council & All council members
From: Nadine Miller, Climate Change, Projects and Communications Officer
Date: 16 September 2025
Re: **Climate Action Day 2025**

This year's Climate Action Day will be held on Saturday 15 November at Deal Town Hall from 10am to 2pm to coincide with COP 30 (Conference of the Parties - UN Climate Change Conference).

It will be the second such event hosted in line with priority area six in Deal Town Council's Climate Strategy: "A community response to climate action - helping our residents and businesses. Deal is a hub for climate activism, we will continue to support the work of local groups and work together for a better environment for all and establish an annual Climate Action Day to bring local knowledge and experience together."

In light of the poor bathing water classification received in November 2024, the theme of the day will be the town's proximity and relationship with the sea.

The event will continue to raise awareness of our local environment and groups and organisations who have worked with and supported the town council in the last 12 months will be invited to exhibit.

Decision required: Information to note

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Eddy - Chairperson of Deal Town Council,
All Council Members
From: Paul Bone. Responsible Finance Officer & Cllr L Craggs.
Date: 17th September 2025
Subject: **Outside body representatives report for the Astor Theatre**

As the outside body representatives for the Astor Theatre, the RFO and Cllr L Craggs met with Duncan Campbell from the theatre for the regular six monthly monitoring/update meeting on 5th September.

The meeting took place a week after a significant event at the Theatre at which the CEO, Duncan Campbell, had given a presentation about the trajectory of The Astor, both commercially and as a community asset. Cllr Craggs had been invited to that event and found it both informative and helpful in charting how the Board and staff have navigated through some difficult years and, whilst not without challenges, were now enjoying a more stable and promising period with many ideas about how to build further on this success, going forward. Cllr Craggs offered thanks and praise to the CEO and asked that a copy of his slideshow be passed to the RFO.

A question was asked about the receipt of annual grant. The procedure is for this to be passed to the theatre via DTC from DDC but as yet the Council has no record of this being paid. The matter is being looked into.

Discussion also touched on issues of insurance and confirmation of works done., in line with grant requirements.

We enquired about how the new grant funds, applied for and made by DTC, were being used. The upgrading of the theatre's sound system is seen by the CEO as a priority. The required funds have not yet been fully assembled but work continues to effect this improvement whilst the grant funds remain ringfenced until sufficient funds are in place.

Further details of developments were touched upon: the advent of the History Club as a regular user, ongoing works with regard to the balcony.

Mention was made of DTC's Youth Strategy which runs parallel to The Astor's desire to work more closely with Deal's young people. It was agreed that synergies should be looked for and exploited for mutual benefit.

The next meeting will be in six month's time at a date to be confirmed.

Minutes – approved by Committee and signed by the Chairperson 22/07/2025

Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TRThe Finance and General Purposes meeting held at the Town Hall
on Wednesday 21 May 2025 at 7:15pm.

Present: Cllr T Bond (Chairperson) Cllr L Craggs
Cllr B Bano Cllr M Eddy

Officers: Mr P Bone – Responsible Finance Officer
Ms H McAdam – Finance Assistant Others: 0
Miss P Read – Clerical Officer

1	Chairperson's opening remarks: The Chairperson welcomed everyone to the meeting, read out the fire evacuation procedures and advised all to put their mobile phones on silent.	Chairperson
2	Apologies for absence received: Cllr S Beer due to prior commitments, Cllr D Cronk due to prior commitments. Cllr D Parks and Cllr M Cronk were absent.	
3	Declarations of interest: None	
4	Public participation and statements received: None received	
5	The minutes of the previous Finance & General Purposes Committee meeting held on 18th March 2025 for approval and signing: Members RESOLVED: to approve and adopt the minutes from the F&GP meeting held on 18 March as a true and accurate record. (P) Cllr L Craggs (S) Cllr M Eddy. All agreed. The Chairperson duly signed the minutes.	Chairperson
6	Year-End Financial Reports to 31st March 2025: Members RESOLVED: To note the report. (P) Cllr B Bano (S) Cllr M Eddy. All agreed.	
7	Finance Income & Expenditure figures and Full Bank reconciliation to 30th April 2025: Members RESOLVED: To note the information. (P) Cllr M Eddy (P) Cllr B Bano. All agreed.	
8	Community Contribution Grant application from Deal Community Carnival Association: Members RESOLVED: To accept the Community Contribution Grant application from Deal Community Carnival Association and pay a grant of £2,000 to the Association this year and that the payments of £2,000 for the two subsequent years are to be made subject to the annual grant monitoring form being received from the association in respect of this grant and being audited by the R.F.O. and the Chairperson of the Finance & General Purposes Committee who will make a recommendation to the Finance & General Purposes Committee regarding payment of the next annual payment. (P) Cllr B Bano (S) Cllr L Craggs. All agreed.	R.F.O. & Chairperson
9	Saturday Market update: Members RESOLVED: To amend the Saturday Market rules to include a section for Key traders . Key traders are traders who are identified by the R.F.O. and Market Officer as key to the viability of a thriving market. A maximum of 4 Key traders to be allowed at any one time. Key traders will be allowed a maximum of 5 bays charged at the same rate per bay as all other traders.	R.F.O. & Market Officer

	To delegate authority to the R.F.O. to make the final decision on whether a trader meets the criteria to be a Key Trader. (P) Cllr M Eddy (S) Cllr L Craggs. All agreed.	
10	Town Hall free use request from the NHS Emotional Wellbeing Team Kent: Members RESOLVED: To grant free use of the chamber between 1pm and 5pm on 17/06, 1/07 and 22/07 to allow the NHS Emotional Wellbeing Team Kent to hold meetings of their team. (P) Cllr L Craggs (S) Cllr M Eddy. All agreed.	Facilities Manager
11	Braderie 2025 update: Members RESOLVED: To note the information. (P) Cllr M Eddy (S) Cllr L Craggs. All agreed.	
	Resolution to exclude the public: Public Bodies (Admission to Meetings) Act 1960 s1 (2) – on the grounds that the information to be discussed is of a confidential nature. (P) Cllr M Eddy (S) Cllr L Craggs. All agreed. Clerical Officer P Read left the meeting at 7:30pm.	
12	Lease renewal of the space in the Town Hall occupied by Kent Police: Following debate Members RESOLVED: To offer Kent Police Asset Management a three year extension to the existing lease at the same level of rent. (P) Cllr M Eddy (S) Cllr L Craggs. All agreed.	
	The Chairperson closed the meeting at 19:45	

Minutes - approved by Committee and signed by Chairperson 04/08/2025

Deal Town Council Town Hall, High Street, Deal, Kent, CT14 6TR.**Tel: 01304 361999. Email: deal.town.council@deal.gov.uk**The Minutes of the Planning Committee held on Tuesday 1st July 2025 at the
Town Hall at 7.15pm

Present: Cllr M Eddy (Chairperson) Cllr A Friend
 Cllr T Bond (Vice Chairperson) Cllr M Walters
 Cllr P Findley Mr R Green (The Deal Society)

Officers: Mrs L Marney – Committee Clerk Others: 0

MINUTES

1	Chairpersons opening remarks: The Chairperson welcomed everyone to the meeting and read out the fire evacuation procedures and advised Councillors to put their mobile phones on silent.				Chairperson
2	Apologies for absence: Ms E Fogarty (co-opted member) was absent.				Committee Clerk
3	Declarations of interest: Cllr T Bond declared a VAOI on planning application 25/00666 – Tides Leisure Centre, CT14 9UU due to his wife's connection with the enterprise. Mr R Green (co-opted member) declared a VAOI on planning application 25/00484 - 44 Godwyn Road, CT14 6QW as the owner of the property is a personal friend.				
4	Public Participation and Statements received: None received.				Committee Clerk
5	The minutes of the planning committee meeting held on 9th June 2025 for approval and signing: Members RESOLVED: To accept the minutes of the Planning Committee meeting held on 9 th June 2025 as a true and accurate record. The Chairperson duly signed the minutes (P) Cllr A Friend (S) Cllr P Findley. All Agreed.				Chairperson
6	Planning applications received:				Committee Clerk
	DDC Ref	Ward	Address	Proposal	
	25/00638	MD	66 St Leonards Road Deal CT14 9AY	Erection of rear gable roof extension to facilitate a loft conversion, insertion of rooflight to side elevation, replacement windows, doors with new openings, render to all	Members RESOLVED: No Objection. (P) Cllr A Friend (S) Cllr P Findley. All Agreed.

			elevations, and new outbuilding (existing garage to be demolished).		
25/00576	ND	135 Middle Street Deal CT14 6JZ	Removal of pebbledash to ground floor front elevation and replace with smooth render, re-paint all front elevation, windows and doors.	Members RESOLVED: No Objection. (P) Cllr A Friend (S) Cllr M Walters. All Agreed.	
25/00635	MD	120 Church Path Deal CT14 9TN	Erection of a single storey rear extension and extension to front dormer window.	Members RESOLVED: No Objection. (P) Cllr A Friend (S) Cllr P Findley. All Agreed	
25/00637	ND	The Old Exchange 25 Stanhope Road Deal Kent CT14 6AD	Variation of condition 2 (approved drawings) of planning permission 24/00138 (Erection of rear roof extension to form third storey, side extension and external alterations. Installation of glass screen to the front first floor flat roof to facilitate an external amenity space) to change of roof from a pitched roof to a flat roof.	Members RESOLVED: No Objection. (P) Cllr A Friend (S) Cllr T Bond. All Agreed	
25/00630	ND	100 High Street Deal CT14 6EE	Demolition and reconstruction of single storey rear extension and new fenestration.	Members RESOLVED: No Objection. (P) Cllr A Friend (S) Cllr M Walters. All Agreed	
25/00666	MD	Tides Leisure	Erection of replacement	Members RESOLVED: No Objection.	

		Centre Park Avenue Deal CT14 9UU	two-storey leisure building (including indoor swimming pool, fitness suite, studios, changing facilities and cafe) with link to existing sports hall and tennis centre complex, with associated landscaping works, following demolition of the existing pool building.	(P) Cllr P Findley (S) Cllr M Walters. 4 For, 1 Abstention. Motion Carried.	
25/00652	MD	23 Grange Road Deal Kent CT14 9TS	Erection of single storey rear extension (existing rear extension to be demolished).	Members RESOLVED: No Objection. (P) Cllr T Bond (S) Cllr A Friend. All Agreed	
25/00475	ND	80 Middle Street Deal CT14 6HL	Removal of exterior paint to all elevations/chimney including repointing, repainting of lower black rendered base, replacement side gates/bollards, and tarmacking of existing parking area.	Members RESOLVED: Objection. DTC object, unless it is clear that York Stone finish is used on the driveway. (P) Cllr A Friend (S) Cllr M Walters. All Agreed	
25/00641	ND	National Westminster Bank Plc 31 High Street Deal CT14 6EW	Replacement of 2 A/C condenser units and 3 extract grilles to rear elevation.	Members RESOLVED: No Objection. (P) Cllr A Friend (S) Cllr T Bond. All Agreed.	
25/00527	MD	273 London Road Deal CT14 9PW	Erection of a detached garage (existing garage to be demolished).	Members RESOLVED: No Objection. (P) Cllr P Findley (S) Cllr A Friend. All Agreed	
25/00676	ND	7 Gilford Road Deal CT14 7DJ	Erection of two storey side/rear and single storey rear	Members RESOLVED: Objection. DTC object due to potential overlooking on	

			extensions, rear roof terrace.	neighbouring properties. (P) Cllr A Friend (S) Cllr M Walters. All Agreed
25/00484	ND	44 Godwyn Road Deal CT14 6QW	Erection of a dwelling (self-build).	Members Resolved: Objection. DTC object on the grounds of the Environment Agency recommendation. (P) Cllr A Friend (S) Cllr M Walters. 4 For, 1 Abstention. Motion Carried.
25/00699	ND	5 North Street Deal CT14 6NA	Erection of a single storey side/rear infill extension.	Members RESOLVED: No Objection. (P) Cllr A Friend (S) Cllr P Findley. All Agreed.
25/00530	ND	8 Chapel Street Deal CT14 6HW	Installation of first floor boiler flue to front east elevation.	Members RESOLVED: No Objection. (P) Cllr A Friend (S) Cllr M Eddy. All Agreed.
25/00670	MD	2 Warden House Mews London Road Deal CT14 9WD	Lateral branch reduction by 1-1.5 metres of one Yew the subject of Tree Preservation Order No 6 of 1988.	Members RESOLVED: Objection. DTC object to the drastic reduction on the mature Yew Tree and suggest rejuvenation pruning over a 3 year period. (P) Cllr P Findley (S) Cllr A Friend. All Agreed.

7 Premises Licence application:

DDC Ref	Address	Proposal	DTC Decision
Premises Licence	The Bar, 152 High Street, Deal CT14 6BG	<p><u>Variation of Premises Licence</u></p> <p>1. Include the sale of alcohol for consumption off the premises Sunday to Thursday 10:00 to 22:00 Friday and Saturday 10:00 to 23:00.</p> <p>2. The removal of the following conditions:</p> <p>No drinks are to be removed from the premises while customers are using the smoking</p>	Members RESOLVED: Objection. DTC feel that the removal of conditions (no.2) will have a detrimental effect on neighbouring properties and will impact on the public highway and general amenity of the area. (P) Cllr A Friend (S) Cllr P Findley All Agreed.

Committee Clerk

			<p>area.</p> <p>There shall be no access to the garden area for customers of the premises, and the garden area shall remain as a private garden for the benefit of the owners, tenants and the occupiers of the flat on the first floor of the building.</p>		
8	Committee Clerk Report: Members RESOLVED: To note the information. (P) Cllr A Friend (S) Cllr P Findley. All Agreed.				Committee Clerk
9	DDC decisions: Members RESOLVED: To note the information, and for Chairperson in liaison with the Committee Clerk to write to the Head of Planning at DDC due the slow resolution of DTC's June planning application decisions. (P) Cllr M Walters (S) Cllr P Findley. All Agreed.				Committee Clerk
	The Chairperson closed the meeting at 8.25pm				

Deal Town Council Town Hall, High Street, Deal, Kent, CT14 6TR.

Tel: 01304 361999. Email: deal.town.council@deal.gov.uk

The Minutes of the Planning Committee held on Monday 4th August 2025 at the Town Hall at 7.15pm

Present: Cllr M Eddy (Chairperson)
Cllr P Findley

Cllr A Friend
Ms E Fogarty (FOND)

Officers: Mrs L Marney – Committee Clerk

Others: 0

MINUTES

1	Chairperson's opening remarks: The Chairperson welcomed everyone to the meeting and read out the fire evacuation procedures and advised Councillors to put their mobile phones on silent.				Chairperson
2	Apologies for absence: Cllr T Bond, Cllr M Walters and Mr R Green (co-opted member) due to prior commitments.				Committee Clerk
3	Declarations of interest: None received				
4	Public Participation and Statements received: None received.				Committee Clerk
5	The minutes of the planning committee meeting held on 1st July 2025 for approval and signing: Members RESOLVED: To accept the minutes of the Planning Committee meeting held on 1 st July 2025 as a true and accurate record. The Chairperson duly signed the minutes (P) Cllr A Friend (S) Cllr P Findley. All Agreed.				Chairperson
6	Planning applications received:				Committee Clerk
	DDC Ref	Ward	Address	Proposal	
	25/00729	ND	13 Farrier Street Deal CT14 6JR	Erection of a single storey rear extension, replace existing flat roof with pitched roof, replacement front door, alterations to windows on rear elevations and new downpipe.	
	25/00730	ND	13 Farrier Street Deal CT14 6JR	Erection of single storey rear extension, replacement of rainwater goods, replacement of rear projection flat roof with pitched roof, relocation of 2 no. windows & infill of 1 no. window to rear elevation. Introduction of mechanical ventilation, raising of kitchen ceiling, replacement of internal door, replacement of	

			staircase, removal of internal entrance lobby & replacement of front door.	
25/00458	MD	121 London Road Deal Kent CT14 9TR	Creation of a new access to highway and extension of existing parking area.	Members RESOLVED: Objection, unless the KCC Highways conditions are met. (P) Cllr A Friend. (S) Cllr M Eddy. All Agreed.
25/00404	MH	2 Halstatt Road Deal CT14 9ED	Variation of condition 2 (approved plans) of planning permission 16/01346 (Erection of two storey and single storey rear extensions (existing conservatory to be demolished)) to change the two storey extension from pitched to flat roof.	Members RESOLVED: No Objection (P) Cllr A Friend (S) Cllr P Findley. All Agreed.
25/00792	MH	51 Glack Road Deal Kent CT14 9ND	Erection of detached metal garage.	Members RESOLVED: No Objection (P) Cllr P Findley. (S) Cllr A Friend. All Agreed.
25/00644	MD	Play Padel Club Tides Leisure Centre Park Avenue Deal CT14 9UU	Relocation of existing container and adjustment of height of side cover wall (retrospective).	Members RESOLVED: Objection, on the basis that the down pipe is causing damage to KCC property and needs to be re-routed. (P) Cllr A Friend. (S) Cllr P Findley. All Agreed.
25/00772	ND	Citizens Advice Bureau, The Cedars, 26 Victoria Road Deal CT14 7BJ	Variation of condition 2 (approved plans) of planning permission 25/00286 (Erection of 2 rear dormer windows to facilitate a loft conversion, insertion of rooflights, garden doors to replace window on east elevation, insertion of window on south elevation, repointing of brickwork, repaint of window frames, alteration to front wall and insertion of pedestrian gate (2 chimneys to be removed)) to allow alteration to front boundary wall and insertion of front rooflight.	Members RESOLVED: Objection, subject to the Heritage Officers consent. (P) Cllr A Friend. (S) Cllr P Findley. All Agreed.

	25/00756	ND	Norman Tailyour House, Hope Road Deal CT14 7UP	Insertion of level access paving (existing steps, planters, paving and tree to be removed).	Members RESOLVED: No Objection (P) Cllr P Findley. (S) Cllr M Eddy. 2 For, 1 Abstention. Motion Carried.	
	25/00793	MD	377 London Road, Deal Kent CT14 9PS	Dropped kerb to facilitate relocation of driveway entrance.	Members RESOLVED: Objection, unless the KCC Highways conditions are met. (P) Cllr A Friend. (S) Cllr P Findley. All Agreed.	
	25/00805	ND	105 College Road, Deal Kent CT14 6BU	Erection of a single storey rear extension (Existing rear porch to be demolished).	Members RESOLVED: No Objection (P) Cllr A Friend. (S) Cllr P Findley. All Agreed.	
	25/00802	ND	144A College Road Deal CT14 6BX	Variation of condition 2 (approved plans) and 3 (materials) of planning permission 24/00314 for "Garage conversion to habitable accommodation, erection of a single storey front extension, changes to facade, insertion of rear steps/railings, and alterations to windows and doors (existing part garage and front porch to be demolished)" to allow changes to the cladding.	Members RESOLVED: No Objection (P) Cllr P Findley. (S) Cllr A Friend. All Agreed.	
	25/00625	MD	1 Warden House Mews London Road Deal CT14 9WD	Crown reduce to 2 metres below previous pruning points and reduce large low lateral limbs to crown lift the canopy of one Oak (T1) the subject of Tree Preservation Order No 6 of 1988.	Members RESOLVED: Objection, this reduction is excessive and there is no reason for the degree of reduction to this tree. (P) Cllr P Findley. (S) Cllr A Friend. All Agreed.	
	25/00741	MH	1 Addelam Close Deal CT14 9LT	Target prune lower limbs to eastern side of Horse Chestnut (T1) subject of Tree Preservation Order No. 2 of 1965.	Members RESOLVED: No Objection (P) Cllr P Findley. (S) Cllr M Eddy. All Agreed.	
7	Request from Kent Film Office: Members RESOLVED: To accept the recommendation to delegate authority to the R.F.O. in liaison with the Facilities Manager to agree to the temporary removal of the 3 planters on Deal seafront to allow filming in September subject to satisfactory answers being received from DDC, and to include a further question to DDC that they should reimburse DTC for any other additional costs incurred. (P) Cllr A Friend (S) Cllr P Findley. All Agreed					R.F.O./ Facilities Manager
8	Committee Clerk Report: Members RESOLVED: To note the information. (P) Cllr A Friend (S) Cllr P Findley. All Agreed.					Committee Clerk

9	DDC decisions: Members RESOLVED: To note the information. (P) Cllr A Friend (S) Cllr P Findley. All Agreed.	Committee Clerk
	The Chairperson closed the meeting at 8.15pm.	

Minutes - approved by Committee and signed by Chairperson 17/09/2025

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR**Tel: 01304 361999. Email: deal.town.council@deal.gov.uk**

The Minutes of the Transport & Infrastructure Committee meeting held on 15th July 2025 at Deal Town Hall.

Present: Cllr M Walters (Chairperson) Cllr B Bano (Vice Chairperson)
 Cllr M Eddy Cllr D Cronk
 Cllr P Jull Cllr D Parks
 Mrs C Dubber (Co-opted member)

Officers: Mrs L Marney (Committee Clerk) Other: 1
 Ms J Harper (Asst to the Town Clerk)

1	Chairperson's opening remarks: The Chairperson welcomed everyone to the meeting and read the fire evacuation procedures.	Chairperson
2	Apologies for absence: Cllr M Cronk due to work commitments. Cllr T Bond and Ms L Sills (Co-opted member) were absent.	Committee Clerk
3	Declarations of interest: Cllr B Bano declared a VAOI for item 6 as he rides an E-bike.	
4	Public Participation and Statements received: A member of the public spoke about E-bikes.	Committee Clerk
5	The minutes of the Transport & Infrastructure Committee meeting held on Wednesday 14th May 2025 for approval and signing: Members RESOLVED: To accept the minutes of the Transport & Infrastructure Committee meeting held on Wednesday 14 th May 2025. The Chairperson duly signed the minutes. (P) Cllr M Eddy (S) Cllr D Cronk. 5 For, 1 Abstention. Motion carried.	Chairperson
6	Cycle Friendly Deal 2/E-bikes: Following discussion Members RESOLVED: That based upon the age of the E-bikes and the fact that other outlets in the Town are hiring out much newer E-bikes, this committee recommends to Full Council that the E-bikes are sold. (P) Cllr D Cronk (S) Cllr D Parks. 4 For, 2 Abstentions. Motion carried.	Committee Clerk
7	Review – T&I Committee Terms of Reference: Members RESOLVED: To agree the recommended updates and replace the current format of the Transport and Infrastructure terms of reference in line with the other Deal Town Council committees and refer to Full Council for approval. (P) Cllr M Eddy (S) Cllr D Cronk. All agreed.	Committee Clerk
8	DDC Survey – Taxis in the district: Following discussion Members RESOLVED: The Committee Clerk to send the stakeholder survey link to all Deal Town Councillors and Communications Officer to place the public survey on the Deal Town Council website. (P) Cllr D Cronk (S) Cllr M Eddy. All agreed.	Committee Clerk/ Comms Officer

9	Correspondence received – Southeastern: Following discussion Members RESOLVED: Chairperson in liaison with Committee Clerk to write to Southeastern to accept the offer of meeting with the Area Manager to discuss the toilet facilities at Deal and Walmer Stations. Cllr M Walters, Cllr M Eddy, Ms C Dubber (Co-opted Member) and the Committee Clerk to attend the meeting. Chairperson in liaison with the Committee Clerk to also send a copy of the correspondence to the Minister for Transport. (P) Cllr M Eddy (S) Cllr D Parks. All agreed.	Chairperson/ Committee Clerk
10	3rd HIP Application Update: Members RESOLVED: To note the report. (P) Cllr D Cronk (S) Cllr M Eddy. All agreed.	
11	A258 London Road - Gas Repair Works: Following lengthy discussion Members RESOLVED: To note the report and for the Chairperson in liaison with the Committee Clerk to write to SGN to request that the gas repair works are completed as quickly as possible and to seek clarification on the diversion routes and also to write to Stagecoach to ask what the bus arrangements will be so that the information can be shared on the Deal Town Council website. (P) Cllr M Eddy (S) Cllr P Jull. All agreed,	Chairperson/ Committee Clerk
12	Committee Clerk Report: Members RESOLVED: To note the report. (P) Cllr M Eddy (S) Cllr D Parks. All agreed.	Committee Clerk
	The Chairperson closed the meeting at 8.16pm.	