



Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.
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To all Committee Members: You are hereby summoned to attend a meeting of the Transport & Infrastructure Committee at the Town Hall on **Wednesday 19th November** at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 18th November by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.

Laura Marney – Committee Clerk

Date: 12th November 2025

AGENDA

1	Chairperson's opening remarks:	Chairperson
2	Apologies for absence:	Committee Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	Public Participation and Statements received: For councillor information: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	
5	The minutes of the Transport & Infrastructure Committee meeting held on Wednesday 17th September for approval and signing: Decision required.	Attach 2
6	KCC Feedback – DTC 3rd Highways Improvement Plan: Decision required.	Attach 3
7	DTC 4th HIP Application: Decision required.	Attach 4
8	Southeastern Stakeholder Survey: Decision required.	Attach 5
9	Correspondence received - Sholden Parish Council: Decision required	Attach 6
	Date of next meeting: 13th January 2026	

Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on www.deal.gov.uk or on request.

Committee members: Cllr M Walters, Cllr B Bano, Cllr M Eddy, Cllr T Bond. Cllr D Cronk, Cllr M Cronk, Cllr D Parks, Cllr P Jull, Ms C Dubber and Ms L Sills.

Declaration of Interest

ATTACHMENT 1

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

ATTACHMENT 2

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

Tel: 01304 361999. Email: deal.town.council@deal.gov.uk

The Minutes of the Transport & Infrastructure Committee meeting held on 17th September 2025 at Deal Town Hall.

Present: Cllr M Walters (Chairperson) Cllr B Bano (Vice Chairperson)
Cllr M Eddy Cllr M Cronk
Cllr P Jull Mrs C Dubber (Co-opted member)
Cllr D Cronk Ms L Sills (Co-opted member)

Officers: Mrs L Marney (Committee Clerk) Other: 0

1	Chairperson's opening remarks: The Chairperson welcomed everyone to the meeting and read out the fire evacuation procedures and advised Councillors to put their mobile phones on silent.	Chairperson
2	Apologies for absence: Cllr T Bond due to prior commitments. Cllr D Parks was absent.	Committee Clerk
3	Declarations of interest: None received	
4	Public Participation and Statements received: None received	Committee Clerk
5	The minutes of the Transport & Infrastructure Committee meeting held on Tuesday 15th July 2025 for approval and signing: Members RESOLVED: To accept the minutes of the Transport & Infrastructure Committee meeting held on 15 th July 2025 as a true and accurate record. The Chairperson duly signed the minutes. (P) Cllr M Eddy (S) Cllr D Cronk. All agreed.	Chairperson
6	Town Signage – Damaged fingerarm: Following a discussion, Members RESOLVED: To accept the cost to replace the damaged fingerarm and for this to be produced by the original supplier and refer this item to Full Council for the budget to be agreed. (P) Cllr D Cronk (S) Cllr M Eddy. All agreed.	Committee Clerk
7	Co-opted Member request: Following a discussion, Members RESOLVED: To accept that Toby Taylor becomes a co-opted member on the Transport & Infrastructure Committee and to submit this request to the next available Full Council meeting for approval. (P) Cllr D Cronk (S) Cllr P Jull. All agreed.	Committee Clerk
8	KCC Response – Bollards 84 St Richards Road: Members RESOLVED: To note the report and to take no further action. (P) Cllr P Jull (S) Cllr M Eddy. All agreed.	
9	DTC 3rd HIP Update: Members RESOLVED: To accept the recommendation to remove Victoria Road and West Street items from the DTC 3 rd HIP application following the information received from KCC. Committee Clerk to contact residents that raised these issues and suggest that they contact their County Councillors. (P) Cllr M Eddy (S) Cllr D Cronk. All agreed.	Committee Clerk
10	Committee Clerk Report: Members RESOLVED: To note the report. (P) Cllr D Cronk (S) Cllr M Eddy. All agreed.	Committee Clerk
	The Chairperson closed the meeting at 7.42pm	

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Walters, Chairman of the Transport & Infrastructure Committee; Members of the Transport & Infrastructure Committee
From: Mrs L Marney - Committee Clerk & Mr P Bone - Deputy Town Clerk
Date: 7th November 2025
Subject: **KCC Feedback – 3rd Highways Improvement Plan**

As the Transport & Infrastructure Committee members will be aware, Deal Town Council has an ongoing Highways Improvement Plan project plan which was agreed by Full Council in March 2022. The plan is to focus on benefiting vulnerable road users, accessibility, and research into small necessary improvements to the highway in Deal's three wards.

The T&I Committee were updated at the July meeting that our 3rd Highways Improvement Plan had been submitted to the Kent County Council East Highways Improvement Team in May 2025 which was confirmed and accepted by the KCC EHI Team. **(See 3rd HIP attached).**

Following our 3rd HIP submission the KCC EHI Team has contacted Deal Town Council and advised that they are prepared to part-fund three drop kerbs at the following locations from our 3rd HIP:

- Darracott Close.
- Cowper Road.
- Golf Road.

The total cost for the installation of the three drop kerbs £6,932.29, of which KCC would be prepared to fund 13%, leaving Deal Town Council to fund the remaining £6,000.

Recommendation:

Members to consider recommending to Full Council that the remaining £6,000 be funded from the DTC Project Fund for the installation of the three drop kerbs.

Decision required:

Members to consider the above recommendation.

DTC 3rd HIP - Live Priorities Record

Priority	Location	Problem/Concern	What do you feel are the potential solutions?	KCC Comments (This column is to be completed by Project Manager ONLY)
1.	Cowper Rd off London Rd	No safe crossing at this intersection for wheelchair and buggy users which is hindering access to this area.	Drop Kerb needed.	09/06/25 - LC to liaise with team to establish best/safest position for a dropped kerb pedestrian crossing point.
2.	Ark Lane (North Deal)	No safe crossing for pedestrians and wheelchairs users to cross the road.	Drop Kerb needed.	09/06/25 - LC to liaise with team to establish best/safest position for a dropped kerb pedestrian crossing point.
3.	Prince of Wales Terrace/Son des Road – South Street	No safe crossing to access beach on seafront, vast number of people just cross anywhere, potentially dangerous to pedestrians and motorists.	Drop Kerb needed or Pedestrian crossing	09/06/25 LC – This priority is already being assessed.
4.	Western Road/Albert Rd train gate crossing (left side down from the fire station)	No safe crossing for wheelchair and buggy users which is hindering access to this area.	Drop Kerb needed.	09/06/25 – LC to establish land ownership and whether a dropped kerb crossing is feasible.
5.	Golf Road (No.71-81)	No safe crossing for pedestrians and wheelchairs users to cross the road	Drop Kerb needed.	09/06/25 - LC to liaise with team to establish best/safest position for a dropped kerb pedestrian crossing point.
6.	Darracott Close	No safe crossing for pedestrians and wheelchairs users to cross the road	Drop Kerb needed.	09/06/25 - LC to liaise with team to establish best/safest position for a dropped kerb pedestrian crossing point.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr M Walters, Chairman of the Transport & Infrastructure Committee; Members of the Transport & Infrastructure Committee
From: Mrs L Marney - Committee Clerk & Mr P Bone - Deputy Town Clerk
Date: 4th November 2025
Subject: **Highways Improvement Plan – 4th Draft Application**

As the Transport & Infrastructure Committee are aware, we submitted our 3rd Highway Improvement Plan to the Kent County Council East Highways Improvement Team in May 2025, this was confirmed and accepted by the EHI Team on the 9th June 2025 and the committee were updated.

At the T&I Committee meeting held on 14th May 2025, following a discussion, Members **RESOLVED:** *Committee Clerk to bring back DTC's 4th HIP application for Committee suggestions to the November 2025 T&I Committee meeting.*

DTC's 4th HIP application will need to be submitted to the KCC EHI Team in May 2026, therefore suggestions are welcomed from members for inclusion in this application.

The Committee Clerk and Deputy Town Clerk were advised by the KCC EHI Team that an application should have no more than 10 priorities to be justifiably considered.

Following on from our previous application submissions, one of the things DTC Officers learnt from the KCC EHI Team, is that they want exact location points for specific works i.e. road crossings and drop kerbs.

Decision required: Members to consider suggestions for Deal Town Council's 4th HIP application.

DEAL TOWN COUNCIL
MEMORANDUM

To: Cllr M Walters – Chairperson of the Transport & Infrastructure Committee;
Committee members
From: Mrs L Marney – Committee Clerk
Date: 3rd November 2025
Subject: **Southeastern Stakeholder Survey**

Deal Town Council have been advised of a Southeastern Stakeholder Survey.

Southeastern Railway undertakes an annual survey to gather in-depth understanding of the views of stakeholders across their network. This allows them to identify areas where they are performing well and the areas where their stakeholders feel that we need to make improvements.

Their aim is to get an overall stakeholder view of their performance over the past year, regarding their timetable, reliability, station environments, the conduct of their staff, customer information, and many other issues relating to passenger experience. They would also like additional personal feedback on how they can make improvements.

The feedback provided by Stakeholders will be relayed directly to the Southeastern management team to ensure they are delivering improvements on the issues and identify areas which are working well and the areas where Stakeholders feel they could do better.

The deadline for this consultation is 26th November 2025.

The survey questions are as follows:

1a. If you had to describe South Eastern Railway to a colleague using only three words, what three words would you choose and why?

1b. What are the main reasons for this choice of words?

2a. In June 2025 Southeastern and Network Rail united under a single leadership team as South Eastern Railway. The new structure brings together track and train to drive investment and efficiency and deliver for passengers and freight. Were you aware of the move to South Eastern Railway before now? **Yes/No.**

2b. What is your view of the move to South Eastern Railway that brings together track and train in one organisation, choose one from the following? **Very Positive/Positive/Neutral/Very Negative/Negative.**

2c. What are the reasons for your answer?

2d. How well does the South Eastern Railway service meet the needs of local rail travellers, choose one from the following? **Very Well/Well/Neutral/Quite Poorly/Poorly.**

2e. What are the reasons for your answer?

3a) Southeastern Railway place great importance on partnership, adopting a collaborative approach with stakeholders, developing and operating services that create long term value for all. With this in mind, please answer the following questions: From your perspective, do you feel that your relationship with South Eastern Railway has improved, stayed the same or deteriorated over the last 12 months, choose one from the following? **Improved/Stayed the Same/ Deteriorated/No Opinion.**

3b. What is the reason for your response? Please highlight what is working well or not well.

4a) Overall, do you feel that Southeastern Railway's performance (as a rail service provider) has improved, stayed the same or declined since last year, choose one of the following? **Improved/Stayed the Same/ Declined/No Opinion.**

4b) What are your specific reasons for that response? (What are the sources of information that lead to this impression)

5) What is the main thing you think Southeastern Railway does well?

6) Southeastern Railway is always looking to enhance its communication with stakeholders and look to your feedback to help refine what they do. On a scale of 1 to 10 (where 1 is very poor and 10 is excellent), how would you rate Southeastern Railway's communication in terms of:

- Quality of execution
- Tone
- Timeliness of Information
- Frequency of Communication
- Using the most appropriate communication channels.

7) For each of the below service areas, please give South Eastern Railway a score from 1 to 10 in terms of how well they are performing, using a scale of 1 'Very Poor' to 10 'Excellent':

- Space available on the train
- Fares
- Punctuality/Reliability
- Passenger Information
- Station Facilities
- On-board Environment
- Customer Services
- Safety

8a) How well is Southeastern Railway responding to the challenge of making its services accessible to all, on a scale of 1 to 10 (where 1 is Very poorly and 10 is Extremely well)?

8b) What is the reason for your response?

9) How would you rate your overall satisfaction with Southeastern Railway, on a scale of 1 to 10. Where **1 is 'Not Satisfied at all'** and **10 is 'Completely satisfied'**.

10) Which of the following phrases best describes the way you would speak of Southeastern Railway and the Rail industry (other operators excluding South Eastern Railway) to other people?
I would speak highly without being prompted/I would speak highly if prompted/Neutral/I would be critical if prompted/I would be critical without being prompted/N/A

Recommendation: Members to decide a collective response at the meeting to the survey questions provided and delegate to the Committee Clerk to feedback DTC's response to Southeastern.

Decision required: Members to consider the above recommendation.

DEAL TOWN COUNCIL
MEMORANDUM

To: Cllr M Walters – Chairperson of the Transport & Infrastructure Committee;
Committee members
From: Mrs L Marney – Committee Clerk
Date: 3rd November 2025
Subject: **Correspondence received – KALC/Sholden Parish Council**

Deal Town Council have been forwarded correspondence from KALC regarding work that the Clerk at Sholden Parish Council has undertaken relating to the amount of road works, temporary traffic lights and complete road closures that parts of the Sholden have encountered in the past 24 months that have caused consternation with residents and loss of revenue to local businesses.

Sholden Parish Council have found out how the Kent County Council Street Works permits work, to help their residents understand the KCC “Street Works” system and they have put this information on their website. **Please see attached the Sholden briefing note regarding KCC Street Works Permits.**

Decision required: Members to consider how they wish to respond.

SHOLDEN PARISH COUNCIL

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Briefing Note: Kent County Council (KCC) Street Works Permits and Operational Constraints

1. Introduction

This briefing note provides an overview of how Kent County Council (KCC), under Department for Transport (DfT) regulations, manages the Kent Permit Scheme for Street Works. It also summarises the operational constraints under which KCC Highways operates once permits have been issued to statutory undertakers (utilities and contractors). The information draws on extensive correspondence between Sholden Parish Council and KCC.

2. The Kent Permit Scheme for Street Works

KCC operates the Kent Permit Scheme (KPS) under powers granted by the Department for Transport (DfT). The scheme is part of a national framework that allows local highway authorities to manage and coordinate street works and road works on their network. All statutory undertakers - gas, water, electricity, and telecoms providers—and contractors working on the highway must apply for and obtain a permit before starting works.

The key aims of the permit scheme are to:

- Minimise disruption caused by street works.
- Improve coordination between works promoters.
- Ensure road safety and maintain reasonable access.
- Protect the structure and integrity of the highway.

Permit applications must be submitted through a national electronic system, providing details of location, duration, traffic management, and proposed methods. KCC reviews applications to ensure conflicts with other works are minimised and to attach conditions where necessary. Conditions may include signage requirements, communication with affected residents, timing restrictions, and reinstatement standards. KCC also generates a unique reference number. This unique reference number is key when anyone wants further information on particular street works.

In addition to the details provided in Street Work Notices, the key reference number, there is also the website - <https://one.network/>. This too is a key tool for finding information on road works in any particular area.

3. Constraints and Limitations on KCC's Control

While KCC is the local highway authority responsible for managing the public road network, its powers under the permit scheme are limited by national legislation and the statutory rights of utility companies. KCC cannot unreasonably refuse permit applications if works are necessary—for example, to provide essential new connections or repair faults. Once a permit has been granted, KCC has little control over the day-to-day operations at the site, provided the works remain within the agreed permit conditions.

As noted by KCC Streetworks in correspondence with Sholden Parish Council, the scheduling, workforce deployment, and pace of completion are the responsibility of the undertaker (those actually doing the work). Utility companies may reallocate crews to emergency or higher-priority sites without KCC's consent. Furthermore, apparent inactivity on a site does not necessarily indicate inefficiency or neglect. There are numerous legitimate reasons why a site may appear dormant, including:

- Waiting periods between work stages (e.g., gas venting or material curing times).
- Temporary withdrawal of crews for emergencies elsewhere.
- Specialist equipment, testing, or parts being awaited.
- Crew shift changes or handovers.
- Weather-related constraints on material use.
- Safety concerns requiring continued traffic management even when active works are paused.
- Unexpected asset locations or underground conflicts delaying progress.

In these circumstances, KCC cannot compel undertakers to accelerate or alter their schedules so long as they comply with the permit's terms and conditions. An inactive site may also remain closed to the public for safety reasons, such as unstable surfaces, open excavations, or incomplete reinstatement.

4. Coordination and Collaborative Working

KCC actively encourages collaborative working between utilities to minimise multiple excavations and closures. However, collaboration is often limited by technical, safety, or logistical factors. For example, gas and electricity utilities cannot share trenches for safety reasons, and differing project timelines or statutory lead-in times for Temporary Traffic Regulation Orders (TTROs) can prevent coordination.

In Sholden, for instance, concurrent works by Southern Gas Networks (SGN) and UK Power Networks (UKPN) could not be coordinated because SGN's project was already underway and health and safety considerations prevented joint working.

5. Conclusions and Possible Next Steps

The correspondence between Sholden Parish Council and KCC has provided a clearer understanding of how street works are managed under the Kent Permit Scheme and the limited extent of KCC's authority once works have commenced. KCC's role focuses on coordination, issuing permits, and ensuring compliance with permit conditions rather than direct management of site operations.

Given the recurring impact of road works in small communities, Sholden Parish Council in particular and other Town and Parish Councils in general will/may wish to continue engaging directly with KCC to seek improved coordination and earlier consultation.

Increased public awareness of the statutory and operational constraints may also help manage expectations and encourage greater transparency from utilities and contractors.

There are many more technical details surrounding street works (including complicated Excel spreadsheets detailing undertakers and also the various conditions, such as working hours, that may apply to roadwork. In addition, there is a system whereby KCC accrue revenue from "Lane Rental". For more information on that, please see <https://www.kent.gov.uk/roads-and-travel/highway-permits-and-licences/kent-lane-rental-scheme>.

If needed, for more information on these technical matters or anything else in this briefing note, please contact Kevin Lynch, Clerk at Sholden Parish Council – 07464 550069 or e-mail sholdenparishcouncil@live.co.uk

Sholden Parish Council

November 2025