

Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR

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To all Committee Members: You are hereby summoned to attend a meeting of the Finance & General Purposes Committee at the Town Hall on **Tuesday 16th December 2025** at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 15th December 2025 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.



Paul Bone

Responsible Finance Officer

Date: 9 December 2025

AGENDA

1	Chairperson's opening remarks:	Chairperson
2	Apologies for absence:	
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach.1
4	Public participation and statements received: For Councillor information: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	
5	The minutes of the previous Finance & General Purposes Committee meeting held on 18th November 2025 for approval and signing: Decision required.	Attach.2
	Resolution to exclude the public: Public Bodies (Admission to Meetings) Act 1960 s1 (2) – on the grounds that the information to be discussed is of a confidential nature.	
6	Draft Budget 2026/27: Decision required.	Attach 3
7	Draft Precept demand 2026/27: Decision required.	Attach 4
	Date of next F&GP Committee meeting: 21 st January 2026	

Members Cllrs, TB, PJ, BB, DC, LC, MC, ME, & DP

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

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The minutes of the Finance and General Purposes Committee Meeting held on Tuesday 18th November 2025 in Deal Town Hall Chamber starting at 7.15pm.

Present: Cllr T Bond (Chairperson) Cllr M Eddy
Cllr B Bano Cllr L Craggs
Cllr D Parks

Officers: **Others:** None
 Mr P Bone – Responsible Finance Officer
 Ms H Mcadam – Finance Asst.
 Ms J Harper - Asst. to the Town Clerk

1.	Chairperson's opening remarks: The Chairperson welcomed everyone to the meeting and advised of the fire evacuation procedures.	Chairperson
2.	Apologies for absence: Apologies were received from Cllr P Jull due to a prior commitment, Cllr D Cronk due to a prior commitment and Cllr M Cronk due to a work commitment.	R.F.O
3.	Declarations of interest: None received.	
4.	Public Participation: None present.	
5.	The minutes of the previous Finance & General Purposes Committee meeting held on 23rd September 2025 for approval and signing: RESOLVED: To accept the minutes of the previous meeting held on 23 rd September 2025 as a true and accurate record. (P) Cllr L Craggs (S) Cllr M Eddy. 4 For, 0 against, 1 abstention. The Chairperson then duly signed the minutes.	Chairperson
6.	Finance: Income & Expenditure Figures and Full Bank reconciliation to 31st October 2025: Members RESOLVED: To note the Income & Expenditure Figures and Full Bank reconciliation to 31 st October 2025. (P) Cllr L Craggs (S) Cllr M Eddy. All Agreed.	
7.	<p>Grants Application: i) Annual Grants 2025/26 – Round 2. Members RESOLVED: To agree to the following grant payment:</p> <p>Samphire Project: To award a full grant of £500 as a contribution towards lantern materials and costs associated with the annual Lantern Parade on Deal Pier. (P) Cllr L Craggs (S) Cllr M Eddy. 4 For, 1 Against, 0 Abstentions.</p> <p>Members further RESOLVED: To accept the following recommendations from the Grants Subcommittee:</p> <p>Age UK South Kent Coast: - To award a full grant award of £1,000 as a contribution towards the purchase of new garden furniture and planting.</p> <p>Deal Hospital Garden Volunteers: - To award a full grant of £949 towards the purchase of 2 new benches for Deal Hospital Garden</p> <p>Sandown School PTA: - To award a full grant of £1,000 as a contribution towards the purchase of 30 new iPads.</p> <p>2235 Deal RAF Air Cadets: - To award a full grant of £759.96 as a contribution towards the purchase of 6 paddleboards and associated safety equipment.</p>	<p>R.F.O</p> <p>R.F.O</p> <p>R.F.O</p> <p>R.F.O</p> <p>R.F.O</p>

	<p>(P) Cllr M Eddy (S) Cllr D Parks. All agreed.</p> <p>ii) Community Contributions Grant Application: Deal & Walmer Chamber of Trade: Members RESOLVED: To support the Deal & Walmer Chamber of Trade grant application and award a grant for £2,000 for this year and that the payments for the two subsequent years are made subject to the annual grant monitoring form from the Deal & Walmer Chamber of Trade in respect of this grant being audited by the R.F.O and the Chairperson of the Finance & General Purposes Committee who will make recommendation to the Finance & General Purposes Committee regarding payment of the next annual payment. (P) Cllr L Craggs (S) Cllr D Parks. 4 For, 0 Against, 1 Abstention.</p>	R.F.O / Chairperson of F&GP
8.	<p>Dover District Council – Council Tax Support (CTS) Scheme Consultation: Members RESOLVED: Not to complete the Council Tax Support Consultation, but for the Chairperson of the Council to write to Dover District Council indicating that the Council supports any efforts to reduce the negative impacts of the cost-of-living crisis on vulnerable households. (P) Cllr M Eddy (S) Cllr T Bond. All agreed.</p>	Chairperson of the Council
9.	<p>2-Year Market Plan 2026-2027: Members RESOLVED: To accept and agree the draft Saturday Market 2-year plan for 2026/27 with a budget of £1,500 per year and to delegate authority to authorise expenditure and minor changes to the plan to the Town Clerk in liaison with the R.F.O. (P) Cllr M Eddy (S) Cllr L Craggs. All agreed.</p>	Town Clerk R.F.O
10.	<p>Kent Pension Fund Consultation: Members RESOLVED: To delegate authority to the Town Clerk and R.F.O in liaison with the Staff Liaison Panel to complete the questionnaire on behalf of the Council and to delegate authority to the R.F.O to submit the completed questionnaire. (P) Cllr M Eddy (S) Cllr D Parks. All agreed.</p>	Town Clerk R.F.O Staff Liaison Panel
11.	<p>Request received to reproduce the Elizabeth Carter Portrait: Members RESOLVED: To grant permission for the Elizabeth Carter portrait to be reproduced for illustration of a book, with the agreement that 2 copies are provided free of charge, one for Deal Town Council and one for the Local History Section of Deal Library. (P) Cllr M Eddy (S) Cllr L Craggs. All agreed.</p>	R.F.O
12.	<p>Renewal of Deal Town Council Insurance Policies: Members RESOLVED: To accept the recommendation to enter a new 3-year long term agreement with Company B (existing supplier) at £7,666.36 per annum. (P) Cllr L Craggs (S) Cllr M Eddy. All agreed.</p>	R.F.O
13.	<p>Deal Braderie Report – 2025: Members RESOLVED: To note the report and will discuss it at the next meeting of this committee in January. (P) Cllr L Craggs (S) Cllr M Eddy. All agreed.</p>	R.F.O
14.	<p>Deal Town Council Annual Return 2025 – External Auditors Report: Members RESOLVED: To note the report. (P) Cllr M Eddy (S) Cllr B Bano. All agreed.</p>	
15.	<p>National Pay Award 2025/26: Members RESOLVED: To note the report. (P) Cllr M Eddy (S) Cllr L Craggs. All agreed.</p>	
16.	<p>Draft Budget 2026: Members RESOLVED: To note the report. (P) Cllr M Eddy (S) Cllr L Craggs. All agreed.</p>	R.F.O
	The Chairperson closed the meeting at 19.58pm	

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr T Bond Chairperson of the Finance & General Purposes Committee,
Committee members
From: Mr P Bone Responsible Finance Officer
Date: 10 November 2025
Subject: Draft Budget 2026/27

Please refer to the following documents attached in your Pink Papers.

- Budget setting notes 2026/27
- Draft Budget 2026/27

The attached draft budget has been carefully considered and offers the following benefits:

- No increase in total budget cost.
- No cuts in services or Grant support.
- No increase in overall staff costs.
- No support required from Council reserves.

Recommendation:

Members to consider and agree that the Draft budget for 2026/27 is recommended to Full Council for agreement.

Decisions required.

Members to consider the above recommendation.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr T Bond Chairperson of the Finance & General Purposes Committee,
Committee members
From: Mr P Bone Responsible Finance Officer
Date: 10 November 2025
Subject: Draft Precept demand 2026/27

Please refer to the attached Precept setting notes 2026/27 in your Pink Papers.

- Precept setting notes 2026/27
- Copy of Full 2025 Town Hall Conditions report
- Copy of surveyor's recommendations relating to the Full 2025 Town Hall Conditions report

Recommendation:

Members to consider and agree that the Draft Precept demand for 2026/27 is recommended to Full Council for agreement.

Decision required.

Members to consider the above recommendation.