



Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.
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To all Committee Members: You are hereby summoned to attend a meeting of the Transport & Infrastructure Committee at the Town Hall on **Wednesday 16th September 2026** at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 15th September 2026 by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.

Laura Marney – Committee Clerk

Date: 10th September 2026

AGENDA

1	Chairperson's opening remarks:	Chairperson
2	Apologies for absence:	Committee Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	Public Participation and Statements received: For councillor information: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	
5	The minutes of the Transport & Infrastructure Committee meeting held on Thursday 14th May for approval and signing: Decision required.	Attach 2
6	KCC Update - 4th HIP Application: Information to note.	Attach 3
7	Best Foot Forward Project Plan: Decision required	Attach 4
8	KCC Update – Drop Kerb installations in Deal: Information to note.	Attach 5
9	Committee Clerk Report: Information to note.	Attach 6
	Date of next meeting: 17th November 2026.	
Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on www.deal.gov.uk or on request.		
Committee members: Cllr Craggs, Cllr D Cronk, Cllr M Eddy, Cllr T Bond. Cllr M Cronk, Cllr D Parks, Cllr P Jull, Ms C Dubber and Ms L Sills.		

Declaration of Interest

ATTACHMENT 1

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

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Tel: 01304 361999. Email: deal.town.council@deal.gov.uk

The Minutes of the Transport & Infrastructure Committee meeting held on Thursday 14 May 2026
at Deal Town Hall.

Present: Cllr L Craggs (Chairperson)
Cllr P Jull
Cllr M Eddy

Cllr T Bond
Ms C Dubber (Co-opted)

Officers: Mrs L Marney (Committee Clerk)
Ms J Harper (Asst to the Town Clerk)

Others: 1 Member of the public

1	Chairman's opening remarks: The Chairperson welcomed everyone to the meeting and read the fire evacuation procedures.	Chairperson
2	Apologies for absence: Cllr B Bano due to a personal commitment. Cllr D Cronk, Cllr M Cronk and Cllr D Parks were absent.	Committee Clerk
3	Declarations of interest: None received.	
4	Public Participation and Statements received: Two statements were received from members of the public. One for item 6, 4 th HIP Application and one for item 8, Project Plan - 20mph Zone for Deal. Copies of these were circulated to the members present and will form part of the public record of this meeting.	
5	The minutes of the Transport & Infrastructure Committee meeting held on Wednesday 18th March 2026 for approval and signing: Members RESOLVED: To accept the minutes of the Transport & Infrastructure Committee meeting held on Wednesday 18 th March 2026. The Chairperson duly signed the minutes. (P) Cllr M Eddy (S) Cllr P Jull. All agreed.	Chairperson
6	DTC 4th HIP Application: Members RESOLVED: 1) To move item 2 Middle Street/Chapel Street Bollard to priority No.4 on the HIP and submit this final draft to KCC. 2) Committee to delegate authority to the Committee Clerk and Deputy Town Clerk to submit the 4th HIP application to the KCC EHI Team 3) Committee Clerk to bring back DTC's 5th HIP application for Committee suggestions to the November 2026 T&I Committee meeting. (P) Cllr L Craggs (S) Cllr T Bond. All agreed.	Committee Clerk
7	Campervan Parking -Sandown Road/Sandown Castle Gardens: Members RESOLVED: To accept the following Recommendations: 1) Committee Clerk to contact DDC Parking Services to start the process and check overnight timings for a Traffic Regulation Order to prohibit campervan parking overnight at Sandown Castle Gardens. 2) To delegate authority to the Committee Clerk to work with DDC Parking Services on the implementation of the TRO. 3) Committee Clerk to bring back regular updates on the progress of the TRO to future committee meetings. (P) Cllr M Eddy (S) Cllr T Bond. 3 For, 1 Against. Motion carried.	Committee Clerk
8	Project Plan – 20mph Zone for Central Deal: Members RESOLVED: To refer the 20mph Project Plan to the June meeting of Full Council, in the interim Committee Clerk to explore with KCC Highways which roads warrant 20 mph in Deal and which roads could be fitted with a Speed Indicator Device. (P) Cllr T Bond (S) Cllr M Eddy. 3 For, 1 Against. Motion carried.	Committee Clerk
9	Committee Clerk Report: Members RESOLVED: To note the report. (P) Cllr L Craggs (S) Cllr M Eddy. All agreed.	
	The Chairperson closed the meeting at 8.13pm.	

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr L Craggs, Chairperson of the Transport & Infrastructure Committee; All Committee Members
From: Mrs L Marney - Committee Clerk & Mr P Bone - Deputy Town Clerk
Date: 28th August 2026
Subject: **KCC Update: DTC 4th HIP Application**

At the May Transport & Infrastructure Committee meeting DTC's 4th HIP application was discussed and Members RESOLVED:

- 1) To move item 2 Middle Street/Chapel Street Bollard to priority No.4 on the HIP and submit this final draft to KCC.
- 2) Committee to delegate authority to the Committee Clerk and Deputy Town Clerk to submit the 4th HIP application to the KCC EHI Team
- 3) Committee Clerk to bring back DTC's 5th HIP application for Committee suggestions to the November 2026 T&I Committee meeting.

The Committee Clerk submitted DTC's 4th HIP application to the KCC East Highways Improvement Team on the 22nd May 2026.

The Deputy Town Clerk and Committee Clerk had a meeting with the KCC Highways Community Engagement Officer (Dover & Thanet) on the 11th June 2026 where our HIP submission was discussed.

"KCC advised that due to the road layout they could not make changes at the Queen Street traffic light junction, they did however advise after further investigation that the road markings at this junction and at the Aldi entry/exit on West Street were faded and in need of repainting. The Committee Clerk has logged these on the KCC website under reference numbers 974899 and 974906."

Please see attached DTC's 4th HIP application that has been accepted by the KCC East Highways Improvement Team.

The Committee Clerk will bring back any updates received from KCC regarding our HIP application to future meetings.

Decision required: Members to note this information.

DTC 4th HIP Priorities List

Priority	Location	Problem/Concern	What do you feel are the potential solutions?	KCC Comments (This column is to be completed by Project Manager ONLY)
1	College Road /Ark Lane	No safe crossing, this is a hazard to wheelchair and mobility scooter users.	Install pedestrian dropped kerbs both sides of Ark Lane at the College Road end.	11/06/26 LC – A dropped kerb cannot be installed here due to existing services in the footway.
2	Sainsburys junction West Street	Congestion builds up at this location by cars turning right out of Sainsburys heading for the traffic lights.	A keep clear box in the road on West Street at the entrance to Sainsburys.	11/06/26 LC – LC to liaise with wider team to see if a KEEP CLEAR is possible (it may not be due to existing zebra crossing lining). If not, LC to see if there are any other solutions to help ease congestion.
3	Queen Street (traffic lights to turn right into West Street)	For Traffic coming up Queen St. to turn right into West Street there is a turning lane long enough to fit 3 cars. Too often the lead car only goes halfway along the box leaving no room for the 2 nd car to get over leaving it's back end blocking the lane for traffic wanting to go straight on over the lights.	A curving line is used on many roundabouts to guide traffic starting from where a car would be standing at the head on the lane waiting for oncoming traffic, would encourage all 3 spaces to be used before straight on traffic is blocked, allowing more traffic to clear the queue on each green phase. A reduction in idling traffic spewing fumes in a road busy with pedestrians must be beneficial.	11/06/26 LC – DTC to report existing lining for refreshing, this should help in making drivers aware they can drive to the point of the arrow.
4	Middle St/Chapel St Dovetail Cottage	Vehicles turning on this corner are scrapping the house and causing damage to property.	Install bollard at the corner of Chapel St./Middle St.(similar roads in the conservation area already have them installed).	11/06/26 LC – KCC have no police in place to protect private property. In addition to this, to install a bollard, a minimum of 1.2m of footway needs to be retained for pedestrians and those with mobility issues. There is also services in the footway in this location.
5	Western Road/Albert Rd train gate crossing (left side down from the fire station)	No safe crossing for wheelchair and buggy users which is hindering access to this area.	Drop Kerb needed.	11/06/26 LC – LC to further investigate/revisit this to come to a conclusion whether a dropped kerb is feasible.

**DEAL TOWN COUNCIL
MEMORANDUM**

ATTACHMENT 4

To: Cllr L Craggs, Chairperson of the Transport & Infrastructure Committee; All Members
From: Mrs L Marney Committee Clerk & Nadine Miller Climate Change, Project & Comms Officer
Date: 1st September 2026
Subject: **Best Foot Forward Project Plan 2027**

Following the success of the Best Foot Forward Project that ran from March to September 2024. Deal Town Council Officers are recommending that this project is revisited for 2027.

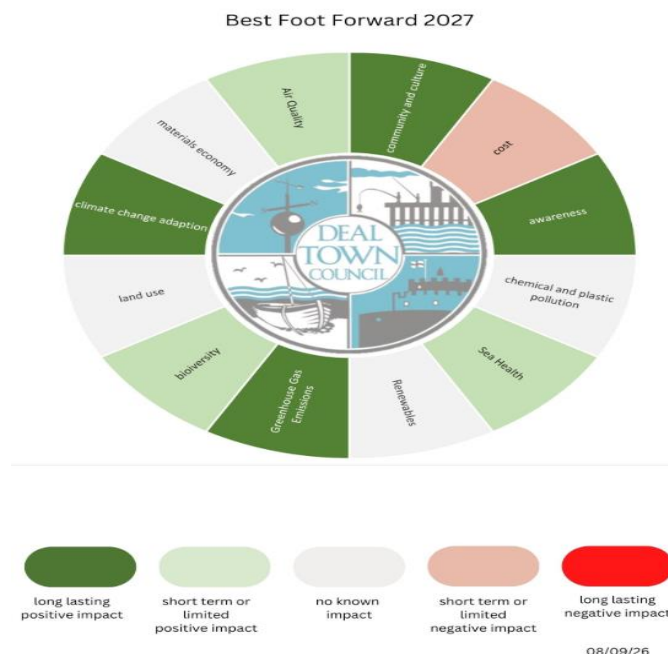
The Best Foot Forward 2024 project begun on Earth Day in March and ran until Cycle September – at the end of the project in September those who signed up had pledged to remove more than **220 kilos** of CO2e emissions (or **750 miles** - that's the equivalent of driving from Deal to Durham...and back again!).

The aim of the Best Foot Forward project plan 2027 is to again encourage as many people as possible to swap their cars for walking or cycling instead. We will ask people to pledge a certain amount of miles a month and we will record that mileage. We will then calculate the emissions that would be saved using the miles that have been pledged. Active travel has mental and physical health benefits such as reducing stress, aiding cognitive function and can improve cardiovascular health.

People who sign up will be entered into a monthly draw from April to September where they can win a voucher for free refreshments at one of Deal's local independent cafes. This campaign will start on Saturday 20 March 2027, to coincide with Earth Hour, and will run for six months through the summer to #Cycle September. When the project concludes, we will calculate how many miles people have promised to swap and reveal the amount of carbon savings that were pledged.
Please see attached proposed project plan.

Recommendation: Members to consider the proposed Best Foot Forward project plan and if members agree, refer it to October's Full Council for budget approval, and delegate authority to the Committee Clerk and Climate Change, Project & Comms Officer to manage the project.

Decision required: Members to consider the above recommendation.



Deal Town Council PROJECT PROPOSAL

The Council will consider new project proposals twice a year, in June and October.

It will be at the Town Clerk's discretion if a project proposal is brought forward outside of these two months in liaison with the Chairperson of the relevant committee or Chairperson of the Council.

Project proposals must demonstrate how the project fits with Deal Town Council Policies or Commitments.

The following to be completed in detail by all Councillors and Officers bringing forward a new project for consideration. (*Sections 1 – 9 must be completed. Section 10 is to be completed if a detailed plan is available.*)

Project Title: Best Foot Forward 2027

1

PROJECT AIM (*A short statement – about 100 words. What would be the key activities? What changes do you want to see? What will the wider impact be?*)

Encouraging more people to walk or cycle instead of driving.

2

LEAD BODY: Deal Town Council

LEAD PERSON: Committee Clerk and Climate Change, Project & Communications Officer

3

PROJECT SUMMARY (*A longer explanation - What will happen? How will it be done? Who will benefit?*)

The average petrol car on the road in the UK produces the equivalent of 290g of CO₂ every mile. We would ask people to commit to swapping one or more journeys a week, leaving the car at home.

We'd host this on a webpage and share health stats and climate stats too that it would positively affect change. We will ask people to pledge a certain amount of miles a month and we will record that mileage.

We will signpost local business and organisations to encourage employees and members to sign up. People who sign up will be entered into a monthly draw, that will run from April to September 2027, each month 2 residents can win a voucher for free refreshment at one of the local independent cafes in Deal.

This campaign will start in March to coincide with Earth Hour will run for six months through the summer to #Cycle September. In September we will add up how many miles people had promised to swap and share the amount of carbon potentially saved from those people that pledge.

4

PROJECT PERIOD (*How long will the project run? When do you want it to start?*)

To start March 2027 and run until September 2027

5 EVIDENCE OF NEED:

TOWN PLAN: Deal Town Council to set up a campaign to reduce car use in the town by promoting walking scooting and cycling

CLIMATE ACTION STRATEGY:

Priority Area three, Transport - Encourage staff & councillors to adopt sustainable transport options

Priority Area six, A community response to climate action

- Share the work the Council has undertaken to reduce its carbon footprint
- Encourage, promote, campaign for and foster good public transport, walking, wheeling and cycling
- Share the work the Council has undertaken to reduce its carbon footprint

HEALTH & WELLBEING STRATEGY:

To enhance the health and wellbeing of Deal residents

OCEAN & COASTAL RECOVERY STRATEGY:

Sea Health - Continue to support the work of local groups and work together for a better marine environment

6

OBJECTIVES AND TARGETS - To encourage as many people as possible to swap the car for walking or cycling. We would calculate the emissions that would be saved using the miles that have been pledged. Alternative travel has mental and physical health benefits too

7

SUSTAINABILITY – Ongoing

8

ESTIMATED BUDGET

How much do you think it will cost? £300

Where will this come from: Project Fund

How does it represent Value for Money?: It is a project that will be welcomed by residents, allowing them to encourage them to walk and cycle in the town instead of using their vehicles.

OTHER RESOURCES- Staff time will be required to set up and update the webpage, manage and promote the project.

9

How does the project fit with the existing commitments or policies of Deal Town Council?

Policy/Commitment	FIT Yes/No	Comments
The Town Plan Action	Yes	Promoting walking/cycling
Climate Action Strategy	Yes	Active transport and reducing carbon footprint
The Declaration of Ecological Emergency	Yes	Local nature recovery
The City of Sanctuary Strategy	No	
Health and Wellbeing	Yes	enhance the health and wellbeing
Ocean and Coastal Recovery Strategy	Yes	Sea Health

Please complete the ACTION PLAN below if a detailed plan is available.

10 PROJECT ACTION PLAN

ACTION REQUIRED	WHEN BY	WHO	NOTES
Create new page on the website to include a form to record monthly miles pledged and information about the benefits of walking and cycling and the positive effect to the environment by having less car journeys	February 2027	Climate Change, Project & Communications Officer/Committee Clerk	
Update DTC 'Local Walking' page	February 2027	Comms Officer/Committee Clerk	
Prepare marketing materials	February 2027	Comms Officer/Committee Clerk	
Liaise with local cafes – sharing timetable, marketing materials etc	February 2027	Committee Clerk	
Launch Best Foot Forward – to coincide with Earth Hour (supported by WWF)	March 2027	Comms Officer/Committee Clerk	Photo opportunity with Local Independent Cafes and press release.
Liaise with those who have signed up – monthly updates and draw information	March 2027 onwards	Committee Clerk	
Signpost local businesses and organisations to raise awareness of the project	April 2027	Comms Officer/Committee Clerk	
Draw Winners	Monthly from April 2027 - September 2027	Councillors/ Officers	

DEAL TOWN COUNCIL
MEMORANDUM

To: Cllr L Craggs, Chairperson of the Transport & Infrastructure Committee; All Committee Members
From: Mrs L Marney - Committee Clerk & Mr P Bone - Deputy Town Clerk
Date: 2nd September 2026
Subject: **KCC Update: HIP Drop Kerb installations**

As Transport & Infrastructure committee members will be aware, 7 drop kerbs were approved by Kent County Council following our HIP applications, 4 fully funded by KCC, and 3 part-funded of which Deal Town Council contributed £6,000.

The new drop kerbs were for locations at Mill Road/Hamilton Road (outside Co-op), Mill Road/Manor Road, Prince of Wales Terrace/Sondes Road, Cowper Road (off London Road), Darracott Close (off London Road) and Golf Road (no. 71-81) and St Richards Road.

The Committee Clerk has received the following information on the drop kerbs allocated from our HIP application from our KCC Highways Engagement Officer:

1. Mill Road/Hamilton Rd (outside Co-op): Completed – **see photo attached.**
2. Mill Road/Manor Road: Completed.
3. Prince of Wales Terrace/Sondes Rd: Works ordered - due to commence Sept/Oct 2026.
4. Cowper Rd (off London Road): Completed.
5. Darracott Close (off London Road): Completed.
6. Golf Rd (no.71-81): Works ordered due to commence Sept/Oct 2026.
7. St Richards Road: Completed – **see photo attached.**

I have attached photos of the drop kerbs that are completed at Mill Road/Hamilton Road (outside the Co-op) and St Richards Road (outside St Mary's C of E School) for Committee information.

In relation to the drop kerbs yet to be installed at the Prince of Wales Terrace/Sondes Road and Golf Road locations, I will keep Committee updated at a future meeting regarding the works at these sites.

Decision required: Members to note this information.

Mill Road/Hamilton Road (Outside the Co-op)



St Richards Road (Outside St Mary's C of E School)



DEAL TOWN COUNCIL
MEMORANDUM

To: Cllr L Craggs, Chairperson of the Transport & Infrastructure Committee, All Committee Members
From: Mrs L Marney – Committee Clerk
Date: 4th September 2026
Subject: Committee Clerk Report

Please see below updates for information only.

DTC 5th HIP Application

As Committee members will be aware, the Transport & Infrastructure Committee submit its Highways Improvement Plan annually every May to Kent County Council.

Our 5th HIP application will be coming back to the T&I Committee in November for discussion, if committee members have any relevant items that would be beneficial to vulnerable road users or any small necessary improvements to the highway in our three wards, then please bring these suggestions to our November meeting.

DDC TRO Update: Campervan Parking – Sandown Castle Gdns/Sandown Road

The Campervan Parking TRO at Sandown Road/Sandown Castle Gardens was discussed at the Transport & Infrastructure meeting held on 14th May 2026 and Members RESOLVED: *To accept the following Recommendations:*

- 1) Committee Clerk to contact DDC Parking Services to start the process and check overnight timings for a Traffic Regulation Order to prohibit campervan parking overnight at Sandown Castle Gardens.*
- 2) To delegate authority to the Committee Clerk to work with DDC Parking Services on the implementation of the TRO.*
- 3) Committee Clerk to bring back regular updates on the progress of the TRO to future committee meetings.*

The Committee Clerk has liaised with the DDC Parking Services Manager who advised that the best timing to prohibit Campervan parking will be from 6pm to 6am as this allows the DDC Parking Officers to enforce this TRO during their working shift pattern.

Following a recent meeting with the DDC Parking Services Manager, he has advised that the TRO consultation went out on 24th August and will be live for 21 days, then depending on comments hopefully it will be submitted to KCC mid/late September for sealing the order, with the TRO possibly in place by mid/late October.

Further updates will be brought back to a future meeting.