



Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR, Tel: 07887491569
E-mail: deal.town.council@deal.gov.uk

To all Councillors: You are hereby summoned to attend the Annual Meeting of the Council at the Town Hall on Tuesday 24 May 2022 at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 23 May by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.

Lorna Crow

Mrs Lorna Crow - Town Clerk

Date: 17/5/2022

AGENDA

1.	Chairman's opening remarks:	Chairman
2.	Call for nominations for Chairman/Town Mayor 2022 - 2023: If more than one nomination is received an election will be held immediately.	Attach. 1
3.	Newly elected Chairman/Town Mayor will read out the Declaration of Acceptance of Office and announce their Mayoress/Consort.	Chairman
4.	Call for nominations for Vice-Chairman/Deputy Mayor for 2022-2023: If more than one nomination is received an election will be held immediately.	Attach. 2
5.	Newly elected Vice-Chairman/Deputy Mayor will read out their Declaration of Acceptance of Office and announce their Deputy Mayoress/Consort:	Vice Chairman
6.	Apologies for absence:	
7.	Declarations of interest: – To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 3
8.	To appoint a Town Mayor's cadet: Decision required	Attach. 4
9.	Chairman of the Council to announce the appointment of the Honorary Chaplain if required: Decision required	Chairman
10.	The minutes of the full Council meeting held on 19 April 2022 for approval and signing: Decision required	Attach. 5
11.	Public Participation and Statements received: For councillor information: Members of the public may make representations, answer questions, and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	Chairman
12.	Appointment of Members to Deal Town Council Committees. Decisions required	Attach. 6
13.	Outside Bodies and Liaison Representation: Decisions required	Attach. 7
14.	Commemorative Football Events: a) Commemorative Football Tournament: Decision required b) Film Club Football Promotional evening: Decision required	Attach. 8 Attach. 9
15.	Transport & Infrastructure Committee Terms of Reference: Decision required	Attach. 10
16.	Committee Minutes: Information to note (a) The minutes of the Planning committee meeting held on 4 April 2022 (b) The minutes of the Transport & Infrastructure Committee held on 16 March 2022	Attach. 11 Attach. 12
	Date of next meeting: 28 June 2022	

DEAL TOWN COUNCIL – MEMORANDUM

ATTACH 1

To: Chairman of Deal Town Council
All Council members
From: Mrs Lorna Crow, Town Clerk
Date: 4 May 2022
Subject: Call for nominations for the Chairman/Town Mayor 2022/23

The council will elect a Chairman/Town Mayor for 2022/23 and will follow the voting procedure as listed below;

		Actioned by
1	The Town Clerk will read out any nomination (proposal) requests that she has received from Councillors prior to the meeting for the role of Chairman/Town Mayor.	Town Clerk
2	The Chairman will ask if any Councillor who has not been named or who want to change their request to indicate they wish to speak by raising their hand. The Chairman will decide which order the Councillors who have raised their hands will speak in.	Chairman
3	The Chairman will ask who proposes and who seconds each proposal in turn.	Town Clerk
4	The Chairman will then take the vote on each proposal.	Chairman
5	The R.F.O will record the vote of each Councillor and then read out the result. If there is a tie, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person for the Chairman/Town Mayor role. A tie in votes (after this process has been exhausted) may be settled by the casting vote exercisable by the Chairman of the meeting.	R.F.O Chairman

Decision required: Members to elect the Chairman/Town Mayor for the municipal year of 2022/23.

DEAL TOWN COUNCIL – MEMORANDUM

ATTACH 2

To: Chairman of Deal Town Council
All Council members
From: Mrs Lorna Crow, Town Clerk
Date: 4 May 2022
Subject: Call for nominations for the Chairman/Town Mayor 2022/23

The council will elect a Vice Chairman/Deputy Town Mayor for 2022/23 and will follow the voting procedure as listed below;

		Actioned by
1	The Town Clerk will read out any nomination (proposal) requests that she has received from Councillors prior to the meeting for the role of Vice Chairman/Deputy Town Mayor.	Town Clerk
2	The Chairman will ask if any Councillor who has not been named or who want to change their request to indicate they wish to speak by raising their hand. The Chairman will decide which order the Councillors who have raised their hands will speak in.	Chairman
3	The Chairman will ask who proposes and who seconds each proposal in turn.	Town Clerk
4	The Chairman will then take the vote on each proposal.	Chairman
5	The R.F.O will record the vote of each Councillor and then read out the result. If there is a tie, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person for the Vice Chairman/Deputy Town Mayor role. A tie in votes (after this process has been exhausted) may be settled by the casting vote exercisable by the Chairman of the meeting.	R.F.O Chairman

Decision required: Members to elect the Vice Chairman/Deputy Town Mayor for the municipal year of 2022/23.

Declarations of InterestDisclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

DEAL TOWN COUNCIL –MEMORANDUM

To: Chairman of Deal Town Council and all Council members
From: Mrs Una Finch, Mayor's secretary
Date: 13 May 2022
Subject: Mayors Cadet 2022/23

Following the Mayoral Cadet policy, the next organisation on the rota is the Sea Cadets. I have contacted them to ask if they would like to participate and select a suitable cadet to take on the role.

The role of the Cadet is to accompany the Mayor on Civic/Ceremonial occasions, to be part of the parade, to stand with the Mayor, carry the wreath and lay the wreath when requested to so by the Mayor.

Annual Mayoral and Civic Events that the Mayor's Cadet may be invited to attend;

Dover Patrol Memorial Service: July (Dover Patrol Monument, St Margaret's at Cliff)

Royal Marines Band Day: July (Marines Bandstand, Walmer)

VJ Day Service: 15 August (Captains Garden)

Charter Day: 13 October

Trafalgar Day: October

Remembrance Sunday: November (Deal Hospital)

Armistice Day: 11 November (Hamilton Road Cemetery)

The Mayor's Secretary will contact the Cadet's parents/guardians when the Cadet is required. The Cadet is the responsibility of their parent/guardian/staff member of the youth military organisation when attending the events, this includes the transport of the Cadet to and from the events. If the Mayoral/Civic event is held during the school week it is the parent/guardian responsibility prior to the event to obtain permission from the school for the Cadet to attend. If the Cadet arrives at an event without prior agreement with the Mayor's secretary and parent/guardian, they will be asked to leave.

The retiring Mayoral Cadet for the municipal years 2021/22 is from the Air Cadets. This cadet would normally be invited to the Ceremonial Mayoral Evening to receive their certificate of service to the council and town crest plaque. The incoming Cadet would also be invited to the Ceremony and would receive a Mace pin. 4 invites in total. However, this may not be possible due to number restrictions and a separate ceremony/meeting may be held.

Decision required: Members to consider and agree that the Mayoral Cadet for the municipal year 2022/23 is from the Sea Cadets.

The Minutes of the Full Council at the Town Hall on Tuesday 19th April 2022 at 7.15pm.

Present: Cllr C Turner (Chairman) Cllr S Beer (Vice-Chairman)
 Cllr D Cronk Cllr B Bano
 Cllr T Thompson Cllr A Farrington
 Cllr M Eddy Cllr S Carlyle
 Cllr A Friend Cllr E Rowbotham
 Cllr C Oliver Cllr T Grist

Officers: Mrs L Crow (Town Clerk) Other: 1 Member of Public
 Mr P Bone (Deputy Town Clerk)
 Miss J Harper (Asst. to the Town Clerk)

MINUTES

1	Chairman's opening remarks: The Chairman welcomed everyone to the meeting and read the fire evacuation procedures, asking that all mobile phones were put on silent.	Chairman
2	Apologies for absence: Cllr T Bond & Cllr A Stroud. Absent: Cllr O Richardson	
3	Declarations of interest: None received	
4	The minutes of the Full Council meeting held on 29 March 2022 for approval: Members RESOLVED: To amend the wording in the resolution for agenda item 10 from 'to go through the report and vote line by line to 'To go through the list of possible actions the Council could do and vote line by line'. (P) SB (S) Afr. 10 For, 2 Abs. Agreed. Members further RESOLVED: To accept the minutes of the Full Council meeting held of 29 March 2022 as a true and accurate record. (P) SB (S) Afr. 9 For, 3 Abs. Agreed. The Chairman duly signed the minutes.	Chairman
5	Public participation and statements received from members of the public on items relating to the agenda to be circulated by the Town Clerk: The Chairman advised that one public statement had been received and that it had been emailed to Cllrs prior to the meeting, copies were also available on the Cllrs tables. One member of the public spoke about P & O ferries	
6	List of Payments made between 1 March to 31 March 2022 including list of individual payments exceeding £500 for approval and signing: Members RESOLVED: To note the list of payments made between 1 March to 31 March 2022 including list of individual payments exceeding £500. (P) DC (S) Afr. All Agreed.	
7	Clarification on DTC Catering Policy: Following debate Members RESOLVED: That Deal Town Council go back to providing meals with meat for their events but with vegetarian and vegan options available. All local produce and suppliers to be locally sourced and ethically produced. (P) DC (S) Afr. 8 for, 3 Against, 1 Abstained. Motion carried.	
8	DTC Womens Football Tournament: Following discussion Members RESOLVED: To request the working group for this event investigate a scaled down youth tournament and exhibition match between the two women's teams and report back to Full Council in May for decision. (P) CO (S) ME. All Agreed.	Event Manager
9	Additional Flagpole for the Town Hall: Members RESOLVED: To apply for planning permission for a second, matching, flagpole to be fitted symmetrically to the right side of the central window looking at the Town Hall from the High Street. To provide a budget of £750 to include the cost of the planning permission. A suitable fixing bracket to be fitted by the builders whilst the scaffolding is in place. (P) SC (S) DC. 7 For, 3 Ags, 2 Abs. Motion carried.	R.F.O

10	<p>Annual Review of Committee Terms of Reference: Members RESOLVED:</p> <p>1.To add <i>The Finance and General Purposes Committee are responsible for</i> to the first line of the Terms of Reference for the Finance and General Purposes Committee. (P) DC (S) ME. 11 For, 1 Abs. Agreed.</p> <p>2.To add <i>The Planning Committee are responsible for</i> to first line of the Terms of Reference for the Planning Committee. (P) SB (S) ME. All Agreed.</p> <p>3.To accept the Terms of Reference for the Environment Committee. (P) ME (S) DC. All Agreed.</p> <p>4.To refer the Terms of Reference for the Transport and Infrastructure Committee to the Town Clerk for it to be reformatted where necessary and resubmit to the next meeting of Full Council. (P) SC (S) SB. All Agreed.</p> <p>5.To amend the Terms of Reference for the Grants Sub-Committee to; Purpose/role of the Sub-committee, bullet point 1 To review all applications received for Deal Town Council Grants. Bullet point 2 To follow all guidelines agreed by Council for Deal Town council grants. To amend Meetings/Membership bullet point 2 to Membership shall be made up of a maximum of 5 Councillors with a quorum of 3. (P) SB (S) SC. All Agreed.</p> <p>6.To accept the Staff liaison Terms of Reference (P) SB (S) DC. All Agreed.</p> <p>7.To accept the Grievance Panel/Appeal Panel Policy. (P) DC (S) AFR. All Agreed.</p>	Town Clerk
11	<p>DTC Policy Review: Members RESOLVED: To accept the recommendations on current council policies and procedures for legal and procedural updates including the Deal Town Council Flag Policy 2022. (P) DC (S) ME. All Agreed.</p>	Town Clerk
12	<p>Welcome Back fund Update: Cllr Beer congratulated the team on seizing the opportunity to apply for funding and was very pleased that the fund was being used. (P) SB (S) ME. All Agreed. Members RESOLVED: To note the report on the Welcome Back Fund (P) DC (S) ME. All Agreed.</p>	
13	<p>Mayoral engagements: Members RESOLVED: To note the list of Mayoral engagements. (P) DC (S) AFR. All agreed.</p>	
14	<p>KCC Councillor report: Following discussion Members RESOLVED: To instruct the Chairman to write to Kent County Council, Dover District Council, the local MP and the Government Department of Transport to request that P & O is nationalized and put in the hands of the state, and to express anger and disgust at the way in which P & O staff have been treated by P & O Ferries and propose that the sacked staff are re-instated with immediate effect and additional fully trained crew members are employed to ensure safety. Cllrs also thanked the member of the public present at the meeting for his written statement and Cllr D Murphy for his report. (P) ME (S) TT. 10 For 2 Abs. Agreed.</p> <p>Members further RESOLVED: To request that Cllr B Bano writes to Cllr Derek Murphy to inform him that Deal Town Council welcomes the re-engagement with the Straits Committee as a sign of co-operation with our European partners. (P) BB (S) ME. 11 For, 1Abs. Agreed.</p> <p>Members then RESOLVED: To note the report. (P) Afr (S) ME. All Agreed.</p>	<p>Chairman</p> <p>Cllr Bano</p>
15	<p>Committee reports: Members RESOLVED To note the following reports:</p> <p>(a) The minutes of the Planning committee meeting held on 7 March 2022.</p> <p>(b) The minutes of the Environment committee meeting held on 14 February 2022. (P) DC (S) SC. All Agreed</p>	
	<p>The Chairman closed the meeting at: 21.15pm</p>	

DEAL TOWN COUNCIL – MEMORANDUM

To: Chairman of Deal Town Council
All Council members
From: Mrs Lorna Crow, Town Clerk
Date: 13 May 2022
Subject: Committee and Panel membership 2022/23

The annual update of Council membership on the following committees is now required.

Recommendation: To consider and agree the Councillor membership, and the Chairman and Vice Chairman for the council committees in the table below. This includes the current co-opted organisations and individuals.

The voting procedure for this is listed overleaf.

1	<p>The Environment Committee</p> <p>Committee Quorum: 3 councillors</p>	<p>Membership: Not restricted</p> <p>Chairman:</p> <p>Vice Chairman:</p> <p>Co-opted Members:</p> <p>East Kent Climate Action</p> <p>Kent Tree & Pond Partnership</p>
2	<p>Finance and General Purposes Committee</p> <p>Committee Quorum: 3 councillors</p>	<p>Membership: Not restricted</p> <p>Chairman:</p> <p>Vice Chairman:</p>
3	<p>Grants Sub-Committee</p> <p>Committee Quorum: 3 councillors</p>	<p>Membership: Maximum 5 Cllrs</p> <p>Chairman:</p> <p>Vice Chairman:</p>
4	<p>Planning Committee</p> <p>Committee Quorum: 3 councillors</p>	<p>Membership: Not restricted</p> <p>Chairman:</p> <p>Vice Chairman:</p> <p>Co-opted Members:</p> <p>Deal Society</p> <p>FOND</p> <p>Mr C Hartley</p>

5	<p>Transport and Infrastructure committee</p> <p>Committee Quorum: 3 councillors</p>	<p>Membership: Not restricted</p> <p>Chairman:</p> <p>Vice Chairman:</p> <p>Co-opted Members:</p> <p>Mr P Inch</p> <p>Cllr D Murphy (KCC)</p>
6	<p>Staff Liaison Panel – please note membership to consist of the Town Clerk and four councillors</p>	<p>Membership: Maximum 4 Cllrs</p> <p>Chairman:</p> <p>Vice Chairman:</p>
7	<p>The Grievance and Appeal Panel</p> <p>The council has a pool of councillors (maximum of 6) who may be asked to sit on this panel or an appeal panel, the Town Clerk in liaison with the Chairman of Staff Liaison Panel will decide on 3 members from this pool which includes who is the Chairman and Vice Chairman of the panel when required</p>	<p>Membership: Maximum 6 Cllrs</p>

Voting procedure: To be followed for Committees 1 to 7

	Committee Membership including Co-opted Members	Actioned
1	The Chairman will announce the Committee	Chairman
2	The Town Clerk will read out the membership requests that she has received from Councillors prior to the meeting for the relevant Committee and current co-opted members	Town Clerk
3	The Chairman will ask if any Councillors who have not been named or who want to change their request to indicate they wish to speak by raising their hand. The Chairman will ask the listed Councillors to speak in turn to advise if they wish to change/add their requests for membership or additional co-opted members to be considered.	Chairman
3	The final list of membership including co-opted members will be read out by the Town Clerk.	Town Clerk
4	<p>The Chairman will call for a Proposer and Seconder for the motion to accept the list and ask Councillors to indicate if they wish to do this raising their hands.</p> <p>The Chairman will ask those Councillors to speak in turn to propose or second. Once the Proposer and Seconder has been confirmed the Chairman will read out the roll call for the vote.</p> <p>Grant Sub Committee (5 Cllrs), Staff Liaison Panel (4 Cllrs) and Grievance and Appeal Panel (6 Cllrs): If more than the required number of Councillors are put forward the Chairman will ask for a Proposer and Seconder for each and take separate votes.</p> <p>The R.F.O will record the vote of each Councillor and read out the result. If there is a tie, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person for the Chairman/Vice Chairman role.</p> <p>A tie in votes (after this process has been exhausted) may be settled by the casting vote exercisable by the Chairman of the meeting</p>	<p>Chairman</p> <p>Chairman</p> <p>Chairman</p> <p>R.F.O</p>
	Chairman and Vice Chairman of Committee	
5	The Town Clerk will read out the Chairman nomination and Vice Chairman (proposal) requests that she has received from Councillors prior to the meeting for the relevant Committee.	Town Clerk
6	<p>The Chairman will ask if any Councillor who has not been named or who want to change their request to indicate they wish to speak by raising their hands.</p> <p>The Chairman will ask the listed Councillors to speak in turn to advise if they wish to change/add their requests for Chairman/Vice Chairman.</p>	<p>Chairman</p> <p>Chairman</p>
7	The final list of nominations for Chairman/Vice Chairman will be read out by the Town Clerk.	Town Clerk
8	<p>The Chairman will call for a Proposer and Seconder for each nomination.</p> <p>Once this has been confirmed the Chairman will take a vote on each nomination.</p>	<p>Chairman</p> <p>Chairman</p>
9	<p>The R.F.O will record the vote of each Councillor and read out the result. If there is a tie, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person for the Chairman/Vice Chairman role.</p> <p>A tie in votes (after this process has been exhausted) may be settled by the casting vote exercisable by the Chairman of the meeting.</p>	R.F.O
	This process will then begin again until all 7 committees have been voted on.	

DEAL TOWN COUNCIL - MEMORANDUM

ATTACH 7

To: Chairman of Deal Town Council, all Council members
From: Mrs L Crow, Town Clerk
Date: 13 May 2022
Subject: Representation to Outside Bodies and Liaison Representatives

Listed below are the current organisations that the council has representatives on.

Organisation	Current Councillor Rep (May 2021-Apr 2022)	Usual Number of Councillor(s)
Deal/St Omer Twinning Association To note: This association has the following written in its constitution: Deal Town Council will appoint two of its members to serve on the Management Committee, with the addition of the Mayor and Deputy Mayor as ex officio members. These members are additional to those described.	Cllr C Turner Cllr S Beer Cllr E Rowbotham Cllr A Friend	The Mayor and Deputy Mayor + 2 councillors
Dover District Cycle Forum	Cllr C Oliver	1 Councillor
North Deal Community Company	Cllr S Carlyle	1 Councillor
Chamber of Trade liaison	Cllr E Rowbotham	1 Councillor
Deal Music and Arts Ltd	Cllr S Carlyle	1 Councillor
White Cliffs Country Tourism Association	Cllr M Eddy	1 Councillor
Dover Joint Transportation Board	Cllr B Bano Cllr M Eddy (Reserve)	1 Councillor + 1 Reserve Councillor
Deal Memorial Bandstand Trust	Cllr C Turner	The Mayor
Astor Theatre liaison	Cllr C Turner	1 Councillor + Responsible Finance Officer
Citizens Advice Bureau	Cllr S Carlyle	1 Councillor
Deal With It	Cllr C Oliver	1 Councillor
Deal Town Fairtrade Network	Cllr E Rowbotham Cllr M Eddy	2 Councillors

KALC area committee meetings	Cllr C Turner Cllr M Eddy	2 Councillors
Southeastern railway stakeholder meetings	Cllr B Bano Cllr D Cronk (Reserve)	1 Councillor + 1 Reserve Councillor
Confederation of Cinque Ports Promotion Working Group	Cllr C Turner	The Mayor
Deal Speaking Up Group	Cllr S Beer	1 Councillor
East Kent Network of Sanctuary	Cllr B Bano Cllr C Oliver	2 Councillors
East Kent Climate Action	Cllr T Thompson Cllr C Oliver	2 Councillors
Deal Walkers are Welcome	Cllr T Bond	1 Councillor

Recommendation:

- Members to consider the organisation list, and any amendments/additions they would like.
- Members to decide which councillor/s to represent the final list of organisations for 2022/23.

Information to note:

As is usual practice the organisations will be advised of the contact details for the relevant councillor/s and asked that they agree to the nominated councillors attending their meetings etc.
The organisation will then contact the councillor directly with invites and information required.

Voting procedure:

	Accepting Organisation List	Actioned by
1	The Chairman will ask for a Proposer and Seconder to accept the current organisation list including any additional organisations to be added/removed	Chairman
2	Once received the Chairman will then take the vote on this	Chairman
	Voting on membership for the organisations	Actioned by
1	The Chairman will announce the organisation requiring membership	Chairman
2	The Town Clerk will read out the nomination (proposal) requests that she has received from Councillors prior to the meeting for representatives for that organisation.	Town Clerk
3	The Chairman will ask if any Councillors who have not been named or who want to change their request to indicate if they wish to speak by raising their hands. The Chairman will ask the listed Councillors to speak in turn to advise if they wish to change/add their requests for representatives.	Chairman Chairman
4	The final list of nominations for that organisation will be read out by the Town Clerk.	Town Clerk
5	The Chairman ask for a proposer and seconder for each nomination. When received the Chairman will lead the vote in turn	Chairman
5	The R.F.O will record the vote of each Councillor and then read out the result. If there is a tie, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person for the role. A tie in votes (after this process has been exhausted) may be settled by the casting vote exercisable by the Chairman of the meeting.	R.F.O Chairman
6	The Chairman will announce which Councillor is the representative for that organisation	Chairman

DEAL TOWN COUNCIL – MEMORANDUM

ATTACH 8

To: Chairman of Deal Town Council
All Council members
From: DTC Officers on DTC Football Tournament Working Group
Date: 16 May 2022
Subject: Commemorative Football Tournament

At the Full Council meeting in April, members considered a report from the Event Manager and Resolved: To request the working group for this event investigate a scaled down youth tournament and exhibition match between two women's teams and report back to Full Council in May for decision.

The three officers on the working group met and considered the latest information, focusing on a reduced tournament with 5 teams of under 12s and 5 teams of under 15s playing matches on Saturday 16th July followed by the exhibition match playing for the Arthur Hobbs Cup.

This proposal was debated at a meeting of the Football Tournament Working Group meeting on Friday 29 April.

The meeting was attended by working group members Cllr Oliver, Cllr Cronk, Hannah Ambriz, Lorna Crow, Paul Bone and Joanne Harper together with Cllr Turner, Cllr Grist and Laura Marney

At the meeting the proposal tabled by the officers was debated in full and all present agreed with the following recommendation being put to the next meeting of Full Council for decision.

Working Group Recommendation:

- To hold the Youth Football Tournament at the Betteshanger club between 11am and 4:30 on Saturday 16th July followed by an exhibition match playing for the Arthur Hobbs Cup at 5pm. **(see update)**
- Matches would be played across 2 pitches with the under 12's playing 9v9 on one and under 15s playing 11v11 on the other.
- Matches would all be 10-minutes long one way only with a 3-minute gap between matches – as is usual practice for these tournaments.
- This would be followed by 2 women's teams playing for the Arthur Hobbs Cup match starting at 5pm. This would be a full match of 45minutes each way. Followed by Medals/Cups awarded at around 7pm. **(see update)**
- The officers are investigating if the St Omer women's team play can in the 'exhibition match' against a team put together from the Betteshanger and Deal Town FC
- If the St Omer team can attend, a grant application to the DTC St Omer grant fund can be completed to assist with the additional costs associated with the visit –The budget for 2022-23 is £500.

- The Betteshanger club have offered to erect a marquee and host the bar in it. This will also provide a location for the display materials and venue for the awards.
- Display boards showing the history side of the original women's match also to be on show in the Betteshanger club building

Budget

Display boards and materials: The research work has already been completed by Pat Smith and the display boards are already owned by DTC. Total cost to the event: £NIL

Medals: Under 12s (allow 12 per team) 60. Under 15s (allow 14 per team) 70.
 Women's (Allow 15 per team) 30.
 Total: 160 @ £3.40 = £544

Cups: 2 Group winners @ £7 each. 2 Group runners up @ £6.50 each. Arthur Hobbs Cup £42.00.
 Women's runners up cup £34. Total = £103

Commemorative programme: To be designed and printed in-house
 Total: £NIL (officer time and supplies)

A2 Posters: Design: £150. Print x10: £100 Total £250

Banners: Design: £200. Print x2: £60 Total £260

Catering: Food van: No cost to event.

Food vouchers: £5 food vouchers (to be used at the food van) for all participant and volunteers on the day. £5 x 200 Total £1,000

Total cost: £2,157 (this may reduce to below £2,000 if the price provided for the medals and Cups include VAT as this is reclaimed)

Update:

The officers have met recently with Hannah Ambriz (secretary to the Betteshanger FC). Hannah has experience in youth tournaments and has recommended the match timings are changed to 9.30am – 2.00pm under 12s and under 15s, medals/cups awarded 2.15pm. Womens match start 3.30pm, medals/cups awarded 5.30pm.

Officers have been advised that it is usual practice if a team is travelling abroad to play a match that they arrive the night before and stay the night of the match. Travel, accommodation, and catering are provided by the hosts. Usually, the team will expect to stay in one place together. The estimated cost for the council to provide this for a St Omer team is between £1,500 and £2,000. This would mean the total budget for the event would rise from £2,000 to £4,000.

Hannah is also very confident that should St Omer be unable to participate that the Betteshanger Womens Football team will be able to play a team from South East County Womens League which will be a competitive, high quality display of women's football.

The officers have visited Betteshanger club and can confirm that this venue is fully accessible, with ample parking and facilities.

Officer Recommendation:

The Officers have considered the update and advice from the Betteshanger Womens Football team. Although they were hoping to include St Omer for this event, to ensure that everything was planned and budgeted for it would mean that the budget would rise from £2,000 to £4,000. For this reason, the Officers are recommending that St Omer are not invited to play the exhibition match on this occasion, but they are considered for the event next year should the council decide to make this an annual council event.

- To hold the Youth Football Tournament at the Betteshanger club between 9.30am – 2.00pm under 12s and under 15s, medals/cups awarded 2.15pm. Womens match, 45 minutes each way (playing for the Arthur Hobbs Cup) start 3.30pm, medals/cups awarded 5.30pm.
- Matches would be played across 2 pitches with the under 12's playing 9v9 on one and under 15s playing 11v11 on the other.
- Matches would all be 10-minutes long one way only with a 3-minute gap between matches – as is usual practice for these tournaments.
- Womens match to be played by Betteshanger Womens Football team and a team from South East County Womens League

Decision required:

- Members to consider the Working Group Recommendation, the update, and Officer Recommendation.
- Members to consider delegating authority to the Event Manager in liaison with the R.F.O to organise the event.

DEAL TOWN COUNCIL – MEMORANDUM

ATTACH 9

To: Chairman of Deal Town Council
All Council members
From: Mrs Lorna Crow, Town Clerk
Date: 16 May 2022
Subject: Film Club Football Promotional Evening

The council has received an offer from Deal Film Club to help promote the Women's Commemorative Football Event should it go ahead.

The club has offered to show a women's football film as part of their programme on the evening of Friday 15 July at the Landmark Centre.

They have advised that they will organise and promote the evening, which will be open to their members and members of the public.

The Tournament History display that has been produced by Mrs Pat Smith can also be displayed.

The film would be 'Offside' – Iranian 2006, Certificate PG

In 2005 in Tehran a match was played at the Azadi stadium between Bahrain and Iran, the victor of which would qualify for the World Cup. Women were banned from watching this match, however, a number of them, undeterred, attempted to buy tickets and entre the stadium disguised as men.

This film follows each of the women and their ideas on how to disguise themselves as men. Knowing that the film would be controversial the director, Jafar Panahi, and his crew submitted a fake script about some young men who would go to a football match to Iranian authorities in order to get permission to make the film.

The Film Club has advised that the cost to the council to hold this viewing would be a total of £200.

Recommendation

To agree that the Film Club show the film, Offside, on Friday 15 July (or nearest date available before the tournament) at the Landmark Centre

To agree the cost of £200.00 to support this event

Decision required:

Members to consider the above recommendations.

To: Chairman of Deal Town Council
All Council members
From: Mrs Lorna Crow, Town Clerk
Date: 16 May 2022
Subject: Terms of reference for the Transport and Infrastructure Committee

At the April Full Council meeting members considered the committee terms of reference and resolved the following for the Transport and Infrastructure one:

To refer the Terms of Reference for the Transport and Infrastructure Committee to the Town Clerk for it to be reformatted where necessary and resubmit to the next meeting of Full Council.

Following consultation with Councillors please see draft version below for council consideration.

Decision required: Members to consider the draft Terms of Reference for the Transport and Infrastructure Committee

Terms of Reference: Transport and Infrastructure Committee - DRAFT

Aim: To enable, wherever practicable, the town's transport system and its associated infrastructure and services to meet the needs of residents and visitors.

Status: The Transport and Infrastructure Committee shall be a Standing Committee of Deal Town Council, its membership being appointed at the Annual Meeting of the Council. It has the power to make decisions which support the principal Aim and the underlying Objectives of the Committee without the need to refer to Full Council, unless a matter is specifically referred to that body or if the proposed level of spending involved exceeds its agreed budgetary limits. It is subject to the same general rules of conduct in relation to meetings as set out in the Council's Standing Orders.

Membership: The voting members of the Committee shall consist of elected Members of Deal Town Council. Its quorum shall be 3 such members.

Co-options: Non-voting representatives of organisations and individuals, who, in the opinion of the Committee, shall enhance the effectiveness and diversity of the Committee, may be co-opted to the Committee, subject to the prior approval of Full Council.

Meetings: Meetings of the Committee shall normally take place at least 6 times a year, the time, date and place of the meetings being determined by the Council at the Annual Meeting of the Council or otherwise by the Committee Chairman in consultation with the Town Clerk.

Budget: A budget has been allocated in the Council Budget to this committee. In line with our financial regulations, expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget:

- The council for all items over [£5,000]
- A duly delegated committee of the council for items over [£500] or

The Town Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below [£500] normally or [£5,000] when acting under delegated authority to act on behalf of the Council in an emergency situation

Objectives:

- 1) To consider evidence and representatives relating to highways and transport matters pertinent to the Deal Town Council area.
- 2) To make representations to the District and County Councils, Government, and transport providers, as appropriate, regarding highways and transport consultations, and to encourage public participation in such consultations.
- 3) To seek to ensure that the relevant delivery bodies provide good quality, affordable public transport services which take into account the needs and expectations of the area's residents and the town's employees and businesses.
- 4) To encourage public transport bodies to report regularly to the Committee in order to update members on the local levels of provision and proposed changes to them.
- 5) To take an active role in the preparation of the transport plans of other authorities or agencies.
- 6) To make recommendations to the various agencies responsible for highways and transport regarding the improvement and co-ordination of all forms of transport serving the town.
- 7) To monitor regularly Deal's transport infrastructure and services through public consultation and Member observation.
- 8) To seek to resolve problems and to take up suggestions related to transport with the District and County Councils and other relevant bodies.
- 9) To monitor regularly the environmental and social impact of transport issues through public consultation and Member observation.
- 10) To continue to develop safe walking, cycling and mobility scooter routes and to promote such means of travel around the town for reasons of health and environmental improvement.
- 11) To promote environmentally friendly transport initiatives
- 12) To receive written reports on highways and transport issues from Deal Town Council's representative(s) to the Dover Joint Transportation Board and the Quality Rail partnership.

Deal Town Council,
Town Hall, High Street, Deal, Kent, CT14 6TR.

The Minutes of the Planning Committee held on Monday 4th April 2022 at 7.15pm

Present: Cllr S Carlyle (Chairman) Mr C Hartley (Co-opted member)
Cllr M Eddy Mr R Green (Co-opted member Deal Society)
Cllr T Grist Ms E Fogarty (Co-opted member FOND)
Cllr C Turner

Officers: Mrs Laura Marney – Committee Clerk Other: 1 member of the public
Mrs Lorna Crow – Town Clerk

MINUTES

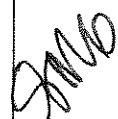
1	Chairman's opening remarks: The Chairman welcomed everyone to the meeting and read out the fire evacuation procedures.			Chairman
2	Apologies for absence: Cllr A Stroud.			Committee Clerk
3	Declarations of interest: Mr Robin Green advised that he was a personal friend to the applicant for 22/00350 and for this reason would not speak at this item.			
4	Public Participation and Statements received: None received			
5	The minutes of the planning committee meeting held on 7th March 2022 for approval and signing: Members RESOLVED: To accept the minutes held on 7 th March 2022 as a true and accurate record. (P) ME (S) CT, 1Abs, 3 For. Agreed. The Chairman duly signed the minutes.			Chairman
6	Planning applications received:			Committee Clerk
	DDC Ref	Address	Proposal	Decision
	22/00126	62 High Street Deal CT14 6HE	Installation of side and rear external doors	RESOLVED: No Objection. (P) CT (S) ME. All Agreed.
	22/00258	19 Wellington Road Deal CT14 7AL	Erection of a single storey rear extension	RESOLVED: No Objection. (P) ME (S) SC. All Agreed.
	22/00230	Marine House 59 The Marina Deal CT14 6NP	Variation of condition 7 (approved plans) of planning permission DOV/21/01668 to vary plans as approved under DOV/21/01035 (application under Section 73) (conversion of 4no. flats to create 2no. attached dwellings to include erection of a	RESOLVED: No Objection. (P) SC (S) CT. All Agreed.


		second-floor extension, alterations to windows/doors, balconies with balustrade to first and second floor east elevations, 2no. openings to front wall and associated parking)	
22/00252	54-56 Albert Road Deal CT14 9RB	Erection of 8no. self contained flats with associated parking (existing building to be demolished)	RESOLVED: Object: Due to the highway's issues identified by KCC Highways, over large development, lack of parking, height of building not in keeping with surrounding buildings, the concerns Southern Water including critical drainage issues. (P) ME (S) SC. All Agreed.
22/00167	Dunelm 32 Mongeham Road Great Mongeham CT14 9PQ	Extension of existing dropped kerb to facilitate vehicular access	RESOLVED: No Objection. (P) ME (S) TG. All Agreed.
21/01900	2 Canute Road Deal CT14 6QY	Erection of an attached dwelling, creation of new vehicle access and parking (existing outbuildings to be demolished)	RESOLVED: Object: On the grounds and concerns raised by Environment Agency regarding flooding and the Southern Water main sewer drainage issue. Change of access points. (P) ME (S) SC. All Agreed
22/00275	Sarahs Cottage 120 Middle Street Deal CT14 6JX	Erection of single storey rear extension and internal alterations (existing rear extension to be demolished)	RESOLVED: No Objection. (P) ME (S) SC. All Agreed.
22/00306	Sarahs Cottage 120 Middle Street Deal Kent CT14 6JX	Single storey rear extension (existing rear addition & outhouse WC demolished). Replace rear door. Internal works include: Infill ground floor rear access to staircase. Open fireplace within ground floor proposed kitchen/diner. Reconfigure access door & partition to first floor bathroom. Relocate boiler & flue to fixed rear courtyard enclosure.	RESOLVED: No Objection. (P) ME (S) SC. All Agreed.

BMD

22/00301	2 Foster Way Deal CT14 9QP	Erection of two storey side and single storey rear extensions	RESOLVED: Object, on the grounds that the scale of the floor plans submitted are too large for this development, therefore this extension will be taking up too much land space. (P) ME (S) SC. All Agreed.
22/00326	Land On The East Side Of Cross Road Deal Kent	Display of 1no. non-illuminated signage board	RESOLVED: Object, the Committee understands that this application is retrospective, however the area noted on the location map as to where the sign is to be situated is infinitely larger than the notice sign size itself, with the implication that more signs will be added. (P) ME (S) CT. All Agreed
22/00060	153 Beach Street Deal CT14 6JT	Re roofing, replace 2no rear elevation windows. Re render & re paint front & rear elevations	RESOLVED: No Objection. (P) SC (S) ME. All Agreed.
22/00225	45 Wellington Road Deal CT14 7AL	Erection of a two storey rear bay window extension with access to garden, installation of rooflight, erection of replacement garden store (chimney to be demolished)	RESOLVED: No Objection. (P) ME (S) CT. All Agreed.
22/00305	Play Area Cowdray Square Deal	Installation of play equipment	RESOLVED: No Objection. (P) TG (S) ME. All Agreed. RESOLVED: Cllr Eddy in liaison with the Chairman of the Committee and the Committee Clerk to write a letter for KCC Archaeological Department asking if they are aware of this application and do, they have any views on the archaeological potential of this development site. Letter to also be copied to DDC Planning and Parks & Recreation Departments. Letter to be circulated to Committee members. (P) ME (S) SC All Agreed
22/00236	165 Sandown Road Deal CT14 6NX	Erection of single and two storey rear extensions, dormer roof extension to front and rear and insertion of two	RESOLVED: No Objection. (P) SC (S) CT. All Agreed.

Cllr Eddy
Chairman
Committee Clerk



		windows to side elevation		
22/00277	93 Middle Street Deal CT14 6JN	Variation of Condition 2 (approved plans) of listed building consent to allow amendments of listed building consent DOV/21/01163 (application under Section 73) Alterations and repairs to roof, roof structure and dormer, repair and capping of parapet gables, addition of stone coping, repair of front chimney stack and demolition of rear chimney stack	RESOLVED: No Objection. (P) SC (S) ME. All Agreed.	
22/00162	21 Union Road Deal CT14 6EA	Demolition of existing single storey rear addition and erection of new.	RESOLVED: No Objection. (P) CT (S) ME. All Agreed.	
22/00116	47-51 London Road Deal CT14 9TF	Installation of 5no. EV charging bays, bin store, substation and associated infrastructure	RESOLVED: No Objection. (P) SC (S) ME. All Agreed	
22/00120	160 West Street Deal CT14 6DY	Erection of a front porch and alterations to pedestrian access (retrospective)	RESOLVED: No Objection. (P) ME (S) TG. All Agreed.	
22/00350	69 The Marina Deal CT14 6NS	Erection of single storey rear extension with raised patio area; alterations to front dormer window; insertion of second floor side facing rooflight. Erection of extension to side porch (existing two storey rear extension and rear conservatory to be demolished)	RESOLVED: No Objection. (P) SC (S) CT. All Agreed.	
22/00369	16 Cross Road Deal CT14 9LB	Erection of a single storey rear extension	RESOLVED: No Objection. (P) ME (S) TG. All Agreed.	
7	DDC (Off Street Parking Places) Order 2020: Members RESOLVED: To note the information. (P) CT (S) ME All Agreed			Committee Clerk
8	DDC decisions: Members RESOLVED: To note the DDC Decisions and to request that the Committee Clerk resends the original letter sent to the Chief Executive Officer of DDC from the Chairman of the Committee that was agreed at the planning meeting on 7 th February 2022 regarding the delays to planning applications being granted, as to date no response had been received. The letter to be circulated to committee members (P) SC (S) ME. All Agreed.			Committee Clerk 
	The Chairman closed the meeting at 8.50pm			

The Minutes of the Transport & Infrastructure Meeting held on 16th March 2022 at 7.15pm

Present: Cllr B Bano (Chairman) Cllr O Richardson
Cllr D Cronk (Vice-Chairman) Cllr T Thompson
Cllr M Eddy Cllr C Turner (Ex-Officio)

Officers: Mr P Bone – Deputy Town Clerk Other: 0
Mrs L Marney – Committee Clerk

MINUTES

1	Chairman's opening remarks: The Chairman welcomed everyone to the meeting and read out the fire evacuation procedures and asked that all phones were turned off or put to silent.	Chairman
2	Apologies for absence: Cllr E Rowbotham, Cllr T Bond and Cllr A Stroud.	
3	Declarations of interest: None received.	
4	Public Participation and Statements received: For Councillor information: Members of the public may make representations; answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes: None Received	
5	The minutes of the Transport & Infrastructure Committee meeting held on 12th January 2022 for approval: Members RESOLVED: To accept the minutes of the Transport & Infrastructure meeting held on the 12 th January 2022 as a true and accurate record. (P) ME (S) TT. 5 For, 1 Abs. Agreed. The Chairman duly signed the minutes.	Chairman
6	Correspondence received: Members considered a letter from a Deal resident regarding the opening times of Deal Railway Station Ticket Office. Members RESOLVED: The Chairman to write a letter to Southeastern raising the concerns and issues of the Committee regarding the opening times of Deal Railway Station Ticket Office. The Chairman and Cllr Richardson to request that the CRP raise the issue at their next meeting. The Chairman to also write back to the resident and advise the action the Committee has taken. (P) TT (S) DC. All Agree	Chairman Chairman/ Cllr Richardson Chairman
7	High Street Traffic Regulation Order Update: Members RESOLVED: That whilst the TRO application is being prepared and processed by Kent County Council, the temporary closures of the High Street between Stanhope Road and Union Road on Saturdays between 10am – 2pm should continue beyond 31 st March and be funded from the T&I budget. (P) OR (S) DC. All Agreed.	Deputy Town Clerk
8	Accessibility Survey Report: Following a discussion Members considered the survey report and RESOLVED: To prioritise the pedestrian crossings identified with ratings 1 and X on the survey and include them in the first presentation of the Highways Improvement Plan application to Kent County Council. (P) ME (S) DC. All Agreed.	Deputy Town Clerk
9	Highways Improvement Plan: Members debated possible traffic calming measures for St Richards Road and the limitations with this being a major road. Members RESOLVED To add to the HIP that KCC are requested to use a coloured	

	Hi-Grip road surface when resurfacing St Richards Road (P) ME (S) OR. All Agreed Members further RESOLVED: The remaining item on the HIP; traffic calming measures, to be brought back to the next meeting when an update from officers on Faversham 20's Plenty scheme will be considered. (P) ME (S) DC. All Agreed.	Deputy Town Clerk Committee Clerk
10	KCC Consultation – Bus Funding Reduction Public Consultation: Following a discussion Members RESOLVED: a) To use Deal Council's Website and Facebook page to make Deal residents aware of the current ongoing consultation and to provide a link. b) The Chairman in liaison with the Deputy Town Clerk to write to Kent County Council expressing concerns of this committee regarding the following: <ul style="list-style-type: none"> • That the variants the Prime Minister proposed recently regarding bus transportation are not being adhered to. • Requesting no reduction of services in Deal and surrounding villages as there is a limited bus service already and the withdrawal of buses 541, 542 and 544 would impact drastically on the local rural community • Requesting that bus services should be increased and improved not withdrawn. c) The Chairman to also make a representation to KALC on the above concerns. (P) ME (S) OR. All Agreed.	Deputy Town Clerk Chairman/ Deputy Town Clerk Chairman
11	DDC Consultation – Indoor Sports Facility Strategy – Town and Parish Councils Consultation Questionnaire: Cllr Richardson declared a VAOI on this item as this comes under his portfolio as a DDC Councillor. Members RESOLVED: To respond to the questionnaire with the following recommendations; in response to questions 6 & 7 that an indoor pool and boxing & martial arts are needed in the Deal area. In relation to question 8 regarding future provision that Taekwondo and Greco-Roman Wrestling be submitted. Members delegated authority to the Committee Clerk to reply to the questionnaire with the responses above, deadline for this consultation is tomorrow (17 th March 2022). (P) ME (S) TT. All Agreed.	Committee Clerk
12	Town Signage – Update report on fingerposts: Members RESOLVED: To note the information. (P) DC (S) OR. All Agreed.	
	The Chairman closed the meeting at 8.16pm	

Barbara
17th May 2022
JD